



Site Supervisor's Interim Evaluation

Instructions for student: One of these forms should be completed by your internship supervisor at the end of the 4th and the 11th week of class of your internship or practicum. Please complete the top portion of the report and give the form to your Site Supervisor to complete.

INTERN'S NAME: _____ **For time period:** _____

Name of Sponsoring Organization: _____

Site Supervisor's Name: _____

How many hours of work have you completed to date? _____ *[Please attach copy of your time log.]*

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Instructions for Site Supervisor: Please complete the following evaluation report and return it to the Faculty Sponsor.

1. Was student absent and/or late during this time period: No / Yes

If yes, please complete: # days late: _____ # days absent: _____

2. Using the scale below, indicate (circle) the quality of the intern's work during this time period:

5	4	3	2	1	0
<i>far exceeds</i>	<i>exceeds</i>	<i>meets</i>	<i>needs</i>	<i>unacceptable</i>	<i>not</i>
<i>expectations</i>	<i>expectations</i>	<i>expectations</i>	<i>improvement</i>		<i>applicable</i>

Comments: *(Optional)*

Site Supervisor's Signature: _____ **Date:** _____

Site Supervisor's Telephone Number: _____

Student's Signature: _____ **Date:** _____

Please mail or e-mail to: Professor _____

Southern Vermont College
982 Mansion Drive
Bennington, VT 05201-6002

E-mail: _____

Thank you for your assistance!