



Southern Vermont College

New Student Housing Contract 2012-2013

Office of Residential Life

802-447-4013

INTRODUCTION

The Southern Vermont College Housing Contract outlines those conditions in which students who choose to live on campus in the Residence Halls agree to abide. More detailed information regarding College housing can be found in the Southern Vermont College *Student Handbook*. All students are responsible for knowing relevant College policies and procedures.

DURATION

This contract is in effect during the full academic year (fall and spring semesters) for all residential students, except those who graduate mid-year, participate in study abroad opportunities, enter the Residence Hall mid-year, or are dismissed from College housing for disciplinary reasons. This contract is offered to students who live in the Residence Halls for the period from August to May. Housing is not available during vacation periods, unless permission is granted by the Director of Residence Life or Dean of Students. During breaks (winter, spring, and summer), there is a weekly fee to be determined by the Business Office that students will have to pay if they are granted permission by the Director of Residence Life or the Dean of Students.

ELIGIBILITY

Residence Hall rooms are available to students enrolled in a minimum of 12 credits on a space-available basis; exceptions may be made through the Director of Residence Life or Dean of Students. Students choosing to live on campus must abide by all College policies and regulations and are expected to conduct themselves in an appropriate manner.

ROOM & BOARD

Meal Plan: All students who live in campus housing must purchase the College meal plan. Please consult the *Student Handbook* for details.

Room Assignment: All students must reside in their assigned rooms. The College reserves the right to assign and, if necessary, reassign students to rooms. Students who wish to change their rooms must obtain the approval of the Director of Residence Life prior to any adjustments.

Room Consolidation: If a vacancy occurs in a double room within the first eight weeks of either semester, the remaining student will generally be required to relocate to another room where there is a vacancy, or he/she will be assigned to other available space on campus. A list of available spaces can be obtained from the Director of Residence Life. If room space is available on campus and if the student chooses not to relocate or to be reassigned, he or she may remain in the room for an additional fee. Should the vacancy occur after the eighth week of the semester, the student may be permitted to keep the room for the remainder of the semester only, at no additional charge. Decisions on reassignment issues will be made at the discretion of the Director of Residence Life or Dean of Students.

~ See Reverse Side ~

PAYMENT AND REFUNDS

There will be no refunds of room/board payments after the first week of classes, and no refund or credit will be given if the student moves out at any point during the academic year. Students must pay a \$200 housing deposit to live in the Residence Halls. The housing deposit, minus any damage assessments, will only be refunded after a period of residence has been terminated and if the bill is paid in full. Students who do not satisfy their financial obligations to the College are subject to removal from residence and/or suspension of their dining hall privileges.

COLLEGE AND PERSONAL PROPERTY

The College is not responsible for theft, damage, or loss of personal property. Students should lock room and suite doors at all times. The College suggests students carry a personal insurance policy.

Students are responsible for the condition of their room. If damage or theft of College property occurs within a room, the person responsible will be billed accordingly and is subject to disciplinary action. The cost of any theft or damage of College property, which occurs in common areas, will be divided among all of the occupants of that area if the party responsible cannot be identified.

All residents have a responsibility to help maintain the cleanliness of the Residence Halls and must keep facilities as clean as possible. Should there be a maintenance problem, students must submit a "Request for Repair" to Facilities. If a facilities emergency occurs, Security or Director of Residential Life should be notified as soon as possible.

ROOM ENTRY

A student's room is considered private. However, under reasonable circumstances, the College reserves the right for authorized personnel to enter a room for housekeeping purposes, repair, to determine occupancy, to conduct fire/safety inspections, to search for illegal substances, and/or to recover College property (see *Student Handbook*).

RULES AND REGULATIONS

In accepting a housing assignment, all students must abide by all College rules and regulations as outlined in this contract and the *Student Handbook*.

NAME (PRINT): _____

SUMMER ADDRESS: _____

PHONE: _____

PARENT'S ADDRESS (If Different): _____

PHONE: _____

Student Signature: _____

Date: _____

Director of Residence Life Signature: _____

Date: _____