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Southern Vermont College 2012-2014 Catalogue

The *Southern Vermont College Catalogue* is intended to provide general information about the College. The information in the *Catalogue* is current as of the time of online publication, but policies and course listings as stated in this *Catalogue* are subject to change. The College will make every effort to notify schools, students and prospective students of significant changes. Updates will also be placed online. Questions about the details of specific programs should be directed to appropriate representatives of the College, who will be happy to respond to inquiries.

Cover photo credit to Neil Johnson.

Please refer to the *Southern Vermont College Student Handbook* for additional information on campus policies and regulations.

This two-year *Catalogue* is published by the
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College Calendar

Orientation:

June 25-29

For New Students Entering Fall 2012

Fall 2012

Weekday and evening classes begin September 6, 2012.

September 4	"First Days" for New Students
September 5	Late Registration, Check-in
September 6	First Day of Classes, Opening Convocation
September 6-15	Add/Drop Period
September 21-22	Family & Homecoming Weekend
October 6-8	Fall Break (no classes)
October 9	Classes Resume
October 20	Fall Open House
October 22-26	Mid-term Examinations & Projects
November 9	Last Day for Students to Withdraw with W or WF
November 12	Registration Begins for Spring 2013 Semester
November 21-25	Thanksgiving Holiday (no classes)
November 26	Classes Resume
December 14	Last Day of Classes (weekday and evening)
December 15-20	Final Exams
December 21	Fall Graduation Date
December 24	Grades Due to Registrar by 9:00 a.m.

Spring 2013

Weekday and evening classes begin January 23, 2013.

January 21	Martin Luther King, Jr., Day
January 22	New Student Orientation, Late Registration, Check-in
January 23	First Day of Classes
January 23-Feb. 1	Add/Drop Period
February 18	President's Day (no classes)
March 11--15	Mid-term Examinations & Projects
March 16-24	Spring Break (no classes)
March 25	Classes Resume
April 5	Last Day for Students to Withdraw with W or WF
April 8	Registration Begins for Fall and Summer Semesters
May 1	Honors Convocation
May 2	Last Day of Classes
May 3-9	Final Exams; Graduating Students' Grades Due
May 11	Commencement
May 13	Grades Due to Registrar by 9:00 a.m.

Summer 2013

May 20	Summer Session Begins
August 2	Summer Session Ends
August 7	Summer Grades Due to Registrar

College Calendar

Orientation:

June 24-28

For New Students Entering Fall 2013

Fall 2013

Weekday and evening classes begin September 5, 2013.

September 3	"First Days" for New Students
September 4	Late Registration, Check-in
September 5	First Day of Classes
September 5-14	Add/Drop Period
October 12-14	Fall Break (no classes)
October 15	Classes Resume
October 21-25	Mid-term Examinations & Projects
November 8	Last Day for Students to Withdraw with W or WF
November 11	Registration Begins for Spring 2014 Semester
November 27 - Dec. 1	Thanksgiving Holiday (no classes)
December 2	Classes Resume
December 13	Last Day of Classes (weekday and evening)
December 14-19	Final Exams
December 20	Fall Graduation Date
December 23	Grades Due to Registrar by 9:00 a.m.

Spring 2014

Weekday and evening classes begin January 23, 2014.

January 21	New Student Orientation, Late Registration, Check-in
January 23	First Day of Classes
January 23 - Feb. 1	Add/Drop Period
February 17	President's Day (no classes)
March 10--14	Mid-term Examinations & Projects
March 15-23	Spring Break (no classes)
March 24	Classes Resume
April 4	Last Day for Students to Withdraw with W or WF
April 7	Registration Begins for Fall and Summer Semesters
May 1	Last Day of Classes
May 2-8	Final Exams; Graduating Students' Grades Due
May 10	Commencement
May 12	Grades Due to Registrar by 9:00 a.m.

Summer 2014

May 19	Summer Session Begins
August 1	Summer Session Ends
August 6	Summer Grades Due to Registrar

The College



The Everett Mansion at Southern Vermont College in Bennington, Vermont

Southern Vermont College is a private, career-enhancing, liberal arts college located on the slope of a mountain overlooking the town of Bennington in the southwest corner of the state. The student-faculty ratio of 14:1 enables students to express their ideas, give and receive feedback, and grow intellectually and socially within a supportive environment. The exchange of ideas and information continues when classes end, occurring anywhere that students, faculty and staff come together, for the College recognizes that education takes place in many places and spaces.

Southern Vermont College students participate in numerous extracurricular activities offered on campus and in the Bennington community. SVC's NCAA Division III student-athletes play 10 intercollegiate sports, including baseball, basketball, cross country, soccer, softball and volleyball. Intramural athletics and club sports include popular pastimes for students who like the challenge of indoor soccer, basketball, skiing and snowboarding and flag football. These opportunities in the

SVC community challenge minds and change lives.

The history of the College dates to 1926, when the Sisters of St. Joseph established a business school that later became St. Joseph College. In 1974, the College, no longer with a religious affiliation, was renamed and moved to its present location at the Everett Estate, on 371 acres with a spectacular mountain view. The Everett Mansion, serving as the College's primary administrative and classroom building, has 27 rooms. The grounds feature a 13-tier cascading stone fountain which overlooks the Mansion's courtyard.

The Everett Mansion is home to the College's library, theatre, Center for Teaching and Learning, Burgdorff Gallery and Café, classrooms, and main administrative offices. The Mansion also provides wireless Internet access.

Other campus buildings include the Office of Admissions, Office of Financial Aid and Campus Shop in Birchwood (the stone carriage barn next to Everett Mansion), five residence halls, Dining Hall, laundry fa-

The College

cility, Mountaineer Athletic Center with Fitness Center, and a 24-hour Computer Lab with wireless workstations for remote Internet access and high-speed data transfer.

In 2009, the College opened Hunter Hall, a living and learning facility that houses 110 students, conference rooms and classroom space, the Hungry Moose Café and student lounge, laundry, and a multipurpose atrium. The offices of Campus Programs and Health Services are also part of Hunter Hall.

In 2012, the College opened its new Healthcare Education Center (HEC) in downtown Bennington. The Healthcare Education Center encompasses all learning facilities for Nursing and Radiologic Sciences majors. The state-of-the-art equipped center, located in the historic Vermont Mill properties, features science and simulation labs, student lounge, lecture halls, classrooms, study and research facilities, and faculty/administrative offices.

Southern Vermont College is a career-enhancing, liberal arts college. SVC educates students for careers and prepares them to be citizens and leaders who understand the complexities of today's world and can succeed in whatever fields they undertake.

The College's faculty members challenge students to think independently and creatively, integrating theory and practice in the classroom. There are no better examples of this concept than the Build the Sustain-

able Enterprise and Healthcare Management and Advocacy programs, interdisciplinary areas of study where teams of students either create, design and manage a real-life business or help patients navigate our nation's complex healthcare system, matching concepts learned in class to the challenges of the civic community.

Service-learning at Southern Vermont College offers students opportunities to serve in our local communities while earning academic credit. In 2010, Southern Vermont College was designated by the Carnegie Foundation for the Advancement of Teaching as a Community-Engagement Classification institution. SVC's award-winning Quest For Success course—required of all first-time, first-year students—introduces the value and experience of service-learning by enabling students to engage in community-based projects at local sites that have included The Bennington Museum, Oldcastle Theatre, The Pownal Elementary School, Vermont Veterans' Home, Project Independence, and CAT-TV, among others.

Through the service-learning program and civic engagement opportunities—always under the skillful supervision of SVC faculty members and site-based supervisors and coordinators—students develop a range of necessary professional, interpersonal, and communications skills along with a body of knowledge that will afford them greater opportunities, confidence, and competence in both academic and professional spheres.

The College

Serving in our local communities is rewarding and beneficial, providing each student with skills and time to further develop and refine their oral and written communication skills, passion for lifelong learning, ability to be engaged citizens, critical and analytical thinking, social understanding, in-the-moment problem-solving skills, and their sense of the value that attends accomplishment and achievement. In addition, students will appreciate that they are improving themselves and the local and global communities in which they will work and live. Service-learning opportunities may take place throughout a student's stay at SVC through academic courses and other learning situations.

Connecting with the community. The relationship between the Town of Bennington and the College is a vigorous and cooperative one, with students volunteering at many area organizations. At the same time, Bennington welcomes students and offers them opportunities for employment and internships.

Mission Statement

Southern Vermont College offers a transformative living and learning experience that cultivates lifelong learners in a personalized setting, emphasizes active learning and exploration, and encourages empowered citizenship and environmental sensibility.

Admissions

Southern Vermont College accepts applications on a rolling admission basis, and, based on space available, applications are considered up to two weeks before the start of a semester. Applicants can apply for either fall or spring semesters. Admission to the College is based on prior academic performance, personal character, potential for achievement, and a strong desire and commitment to participate actively in an academic setting.

Standard Application Procedure

Applications for admission are available on the College's Web page at www.svc.edu. Applications are also available by contacting 802-447-6300 or admissions@svc.edu, or by writing the Southern Vermont College Office of Admissions. To apply, a student must submit the following:

- a completed application from the Universal College Application (free) or by paper application (\$30 fee). SVC accepts both the paper and electronic applications. We also accept the Nursing CAS application. (*The application fee is waived if the electronic application is submitted.*);
- an official high school transcript with graduation date or GED and college transcripts, if applicable;
- an essay (*see application for details*);
- two letters of recommendation (one which must be from a teacher or school official);
- SAT or ACT; and

- Dean's Report if a transfer student.

Once all documentation is received, the student will be notified that the application is complete, and a decision will be made. Prospective students are encouraged to visit the campus and schedule an interview and tour.

Acceptance Policy

The Admissions Committee uses a portfolio approach to assess an applicant's file. The decision regarding admission to Southern Vermont College is based on a review of previous academic experience, essay, the application interview (if requested) and any relevant information obtained by Admissions personnel. The College reserves the right to deny admission to an applicant who, for any reason, does not demonstrate the capabilities, qualities, skills or commitment believed to be essential for a student at Southern Vermont College.

Note: For Nursing program admission requirements, see page 70.

Enrollment

To guarantee a space in the upcoming class, a student must submit a one-time, nonrefundable enrollment deposit of \$150. This deposit confirms matriculated status. Full-time freshmen, sophomores and juniors are required to live in campus housing for the first three years, unless they are 23 years of age or older or live less than 50 miles from campus. Students seeking an exception should contact the Dean of Students. A student re-

Admissions

serving a room in the residence halls for the upcoming semester submits a nonrefundable \$200 room deposit. A matriculated student is one who has formally applied and been accepted by the Office of Admissions as a degree-seeking student at Southern Vermont College. This status means the student has undergone formal review through the admissions process and paid all necessary fees related to formal admission. Once a student has confirmed enrollment to Southern Vermont College, the student has full rights as a student member of the College, including application to all academic programs, provision of full student services, and application for institutional financial assistance.

All deposits need to be made by May 1, or within the time frame outlined in the acceptance letter. Full- and part-time matriculated students must pay their deposit fees before registering for classes.

Vermont Colleges Dual Enrollment Program

Vermont Colleges Dual Enrollment Program allows academically prepared high school seniors (and highly qualified juniors) to earn college credit while still in high school, or during the summer after they graduate. Through the program, eligible students may take one college course, tuition free, at Southern Vermont College. For more information, students should contact their high school Guidance Office or Office of Admissions at 802-447-6300.

International Students

Requirements for admission for international students are as follows:

- completed application form with \$30 application fee (SVC accepts both the paper and electronic applications. *The application fee is waived if the electronic application is submitted.*);
- all transcripts from secondary schools, colleges and universities attended must be interpreted by an ACRAO approved transcript evaluator into English;
- a personal essay;
- two letters of recommendation from teachers or school officials; and
- evidence of a score of 500 (paper-based) or 173 (computer-based) or better on the Test of English as a Foreign Language (TOEFL).

It is necessary to submit a Certification of Finances form or letter from a bank or financial institution declaring financial ability to pay for tuition, room and board with authorization from a bank official.

Transfer Students

Southern Vermont College welcomes applications from students who wish to transfer from accredited colleges or universities. Requirements for admission for transfer students are as follows:

- completed application form with \$30 application fee (SVC accepts both the paper and electronic applications. *The application fee is waived if the electronic application is submitted.*);

Admissions

- an official high school transcript with graduation date or GED;
- a personal essay (see application for details);
- official transcripts from all colleges attended;
- two letters of recommendation; and
- a completed Dean's Report form (available from Admissions or at www.svc.edu).

Prospective students can obtain course requirements for the General Core and specific majors in this catalogue, or on the College's Web site. Credits earned at other accredited institutions of higher education are granted when a grade of C or better has been earned and the course content parallels one offered at Southern Vermont College. A credit evaluation will be provided to the student upon acceptance. Students receive transfer credit, but no grades, for transfer courses. Only courses taken at Southern Vermont College are used to compute a student's grade-point average (GPA).

Credits may be earned through Advanced Placement (AP), College Level Examination Program (CLEP), Defense Activity for Non-Traditional Educational Support (DANTES), Assessment of Prior Learning through the state of Vermont and International Baccalaureate. Contact the Southern Vermont College Registrar at 802-447-6324 or e-mail registrar@svc.edu for more information. Southern Vermont College ac-

cepts a maximum of 30 transfer credits for the associate's degree and 60 for the bachelor's degree.

A minimum of 60 credits toward the bachelor's degree or 30 credits toward the associate's degree must be earned at Southern Vermont College, except where otherwise indicated.

To facilitate the transfer of students from two-year colleges, Southern Vermont College has articulation agreements with a growing number of associate degree-granting institutions. To determine if your current institution has an articulation agreement with Southern Vermont College, see page 114 in this catalogue, www.svc.edu/academics/transfer_agreements.html, or contact the Registrar at 802-447-6324 or by e-mail registrar@svc.edu.

Transfer students from two- or four-year programs are eligible for all financial aid programs, including Southern Vermont College institutional aid. The priority deadline for financial aid for new students entering in the fall semester is March 1. (*See the Financial Aid section for more information.*)

Readmission

Students who have applied to the College and have been accepted may defer admission for up to one year without reapplication to the College. Students who have earned transfer credits after their original acceptance will be reevaluated by the Admissions Review Committee. The student must submit updated official transcripts.

Admissions

Students who have been away from the College for two semesters or more must notify the Admissions Office that they wish to return and complete a Reentry Student Application, which is available from the Office of Admissions. To be eligible for readmission, a student must be academically and financially cleared. Students who seek readmission following previous dismissal from the College should refer to the policies and procedures outlined in the Academic Policies section.

Veterans

Southern Vermont College is a member of the Servicemembers Opportunity Colleges. The College is committed to helping military personnel obtain a college education, including those in the National Guard and reserves, new recruits and veterans. Southern Vermont College grants credit for CLEP, DANTES Subject Standardized Tests, and DANTES military training or experience, which are equivalent to college-level learning.

The Yellow Ribbon Program is the Post-9/11 GI Bill which provides financial support for education and housing to individuals with at least 90 days of aggregate service on or after September 11, 2001, or individuals discharged with a service-connected disability after 30 days. An honorable discharge must be received to be eligible for the Post 9/11 GI Bill.

National Association for College Admissions Counseling

Admissions staff members agree to follow the Statement of Principles of Good Practices as outlined by the National Association for College Admission Counseling (nacacnet.org).

Alumni

Graduates of St. Joseph College and baccalaureate graduates of Southern Vermont College may be entitled to course discounts. (*See Tuition & Fees for more information.*)

Senior Citizens

Individuals 60 years of age and older may enroll for credit in any course at the College and receive a discount. They may audit most courses on a space-available basis at no cost. (*See Tuition & Fees for more information.*)

2012-2013
Tuition and Fees
(Per Semester)

Tuition and Instructional Fees

Per credit unless otherwise noted

Full Time (12+ credits)	\$10,499
Part Time (up to 11 credits)	\$ 800
Audit (part time)	\$ 110
60+ Years of Age (part time)	\$ 160
60+ Years of Age (audit)	Free
SVC & St. Joseph College Alumni with Bachelor's Degree	\$ 525

Other Fees

Room	\$ 2,462
Private Room Additional (subject to availability)	\$ 350
Board (unlimited access)	\$ 2,509.50
Activities Fee (for entire academic year)	\$ 275
Clinical Course Fee	\$ 300
Course Materials/Lab Fee (where required)	varied
Health Insurance Plan for Students Entering Fall Semester (for entire academic year)	\$ 730
Health Insurance Plan for Students Entering Spring Semester	\$ 444
Health Insurance Plan for Students Entering Summer Semester	\$ 252
Math Proficiency Test	\$ 320
ID Replacement	\$ 25
Transcript Fee	\$ 10
Application Fee	\$ 30
Enrollment Deposit (nonrefundable)	\$ 150
Room Deposit	\$ 200
Graduation Fee	\$ 125

Total comprehensive fees (2012-2013): \$30,941 a year
(tuition, room and board)

Financial Aid

Financial Aid

Southern Vermont College has been long committed to the premise that a quality education should be within reach of qualified students. To this end, the College serves its student body through a comprehensive program of federal, state, and institutional financial aid. While the basic responsibility for financing education lies with the student, his or her resources can be supplemented with employment, grants, scholarships and loans. The amount of aid available through the College is limited, and most is awarded on the basis of need as demonstrated through the Free Application for Federal Student Aid (FAFSA). All financial assistance from the College is subject to adjustment if the recipient is later granted aid from other sources or as a result of changes in eligibility. Financial aid awards are contingent upon the student maintaining good academic standing and satisfactory academic progress as outlined in this catalogue.

Application Procedures and Deadlines

Students who wish to be considered for financial aid eligibility, whether it be through institutional, federal or state funds, must submit the FAFSA each year by March 1, listing **Southern Vermont College Federal School Code (003693)** to allow the College to receive the application data electronically. By submitting the FAFSA, a student is applying for all forms of Title IV Federal Student Aid Programs, including the Federal Pell Grant, the

Supplemental Educational Opportunity Grant (SEOG), Federal Work Study and the Federal Direct Lending Program (including PLUS). The FAFSA is also used to determine an applicant's eligibility for the College's grant programs (SVC Grants). Annual submission of the FAFSA is expected of all recipients of institutional need-based aid. The FAFSA must be completed by March 1 of each year. Failure to submit by March 1 may result in a reduction of a student's institutional need-based aid.

Submission of the FAFSA will generate an Institutional Student Information Report (ISIR) and a Student Aid Report (SAR). The ISIR is the electronic document transmitted to each institution indicated on the FAFSA. If Southern Vermont College (003693) is listed on the FAFSA, the College will receive the ISIR electronically. The SAR is the paper document containing the same information as the ISIR and is mailed to the applicant. The ISIR/SAR contains data required to determine an applicant's financial aid eligibility.

Code of Conduct

SVC's code of conduct prohibits any officer, employee, or agent of the College to enter into a revenue-sharing arrangement with any lender, or to accept gifts, take compensation, and receive anything of value from any lender.

Verification

The U.S. Department of Education automatically selects approximately one-

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third of all applications for Federal Student Aid for a review process called Verification. The College also has the authority to select other applications for verification to determine financial aid eligibility.

If an application is selected for Verification, the Financial Aid Office is required by law to obtain copies of the federal tax forms and W-2 Wage & Tax Statements for the applicant, the applicant's spouse, if applicable, and the applicant's parents, if applicable. Failure to submit the requested documents will prevent an applicant from receiving disbursements of institutional and federal financial aid awards.

The Verification process must be completed within sixty (60) days of notification. If the Verification process is not completed in this time, an applicant will be considered ineligible for federal or institutional financial aid, including federal student loans. As a result of the Verification process, the data reported on the FAFSA may need to be adjusted. In this case, the Financial Aid Office will electronically submit corrections electronically to the ISIR. If financial aid eligibility changes as a result of the Verification process, the Financial Aid Office will notify the applicant.

Institutional Scholarships and Grants

Please Note: If a student earns SVC scholarships or grants with the addition of outside awards or tuition reduction, SVC holds the right to reduce the SVC scholarship accord-

ingly. Southern Vermont College offers scholarships and grants designed to assist in payment of the tuition bill. Eligibility for these awards is based upon a variety of criteria, including, but not limited to, academic merit, financial need and community service. Regardless of the type of institutional award, it may not exceed the cost of tuition when combined with other awards that are designed for tuition only. All students who receive Southern Vermont College grants are required to maintain at least a 2.0 GPA. Students who earn less than this standard will have an opportunity to appeal, if there were extenuating circumstances that occurred during the academic year. Institutional financial aid is awarded for full-time study (at least twelve credits per semester) during the fall or spring semesters only.

Students who withdraw from the College or enroll for part-time study will become ineligible for institutional financial aid awards indefinitely. If a student must take a leave of absence or enroll in part-time study for one semester and he or she wishes to defer eligibility for an institutional financial aid award until a subsequent semester of full-time study, he or she must submit a written request for such a deferment to the Financial Aid Office. Any such deferment of financial aid eligibility will be at the discretion of the Financial Aid Office and will be for one semester only.

If a student withdraws from some or all credits during a semester and is liable for less than 100 percent of the

Financial Aid

tuition charges, institutional financial award(s) will be proportional to the percent of tuition liability for that semester. In such case, the student is responsible for any account balance that may result.

SVC Opportunity Grant

This need-based award is administered and funded by the College. Students who receive the SVC Opportunity Grant and are eligible for a Federal Stafford loan and/or the Federal Work Study program are expected to take advantage of that eligibility to the extent possible. Failure to do so might indicate that the student has other resources available to cover need. This grant is renewable each year for four years or eight semesters as long as the student demonstrates a similar level of need measured through the FAFSA and maintains a 2.0 GPA. This grant is awarded to an incoming freshman with a GPA between 2.3 and 2.69, 800+ SAT and 16+ ACT. The amount awarded ranges from \$3,000-\$5,500 per academic year.

Engaged Student Award

This merit-based award is given to an incoming freshman who demonstrates outstanding leadership skills through high school extracurricular activities, and/or community service. Southern Vermont College service-learning opportunities enhance what is taught in the class by extending learning beyond the classroom and into the community. This is awarded upon acceptance to an incoming freshman with a GPA greater than a 2.5, 800+ SAT and 16+ ACT. This award is

renewable each year for four years or eight semesters as long as the student maintains a 2.5 GPA. The award amount per academic year is \$2,000.

Everett Scholarship

This merit-based scholarship is available to an incoming freshman who demonstrates strong academic skills and motivation for successful college performance. This is awarded upon acceptance to an incoming freshman with a GPA between 2.7 and 3.49, 900+ SAT and 19+ ACT. This award is renewable each year for four years or eight semesters as long as the student maintains a 2.5 GPA. The amount awarded ranges from \$6,000 to \$8,000.

Presidential Scholarship

This merit-based scholarship is offered to an incoming freshman who has participated in community service-based organizations. Southern Vermont College's service-learning opportunities enhance what is taught in class by extending learning beyond the classroom and into the community. This award is renewable each year for four years or eight semesters as long as the student maintains a 2.5 GPA. This is awarded upon acceptance to an incoming freshman with a 3.5+ GPA, 1,000+ SAT and 21+ ACT. The amount awarded ranges from \$8,500 to \$11,000.

Leadership Scholarship

This merit-based scholarship is available to an incoming freshman who demonstrates outstanding leadership skills through high school extracur-

Financial Aid

ricular activities, athletics and/or community service. This award is renewable each year for four years or eight semesters as long as the student maintains a 2.5 GPA. This is awarded to a student accepted for enrollment to SVC prior to the 2012-2013 academic year.

Southern Vermont College Transfer Scholarships

This merit-based scholarship is offered to a transfer student from a two or four-year college who has completed more than 24 credits at his or her prior institution. This award is renewable each year for four years or eight semesters as long as the student demonstrates a similar level of need measured through the FAFSA and maintains a 2.5 GPA. This is awarded upon acceptance to an incoming transfer student with a 2.7+ GPA. The amount awarded per academic year is \$6,000.

TRiO Scholarship

This scholarship is awarded to eligible students from Upward Bound or Talent Search participants active in their high school communities. This award is renewable each year for four years or eight semesters as long as the student maintains a 2.0 GPA. This is awarded upon acceptance to an incoming freshman with a GPA of 2.3 or greater. The amount awarded per academic year is \$1,000.

Financial Aid Satisfactory Academic Progress

Students must make satisfactory academic progress in their degree pro-

gram to qualify for financial aid at Southern Vermont College.

Requirements

GPA Requirements

Total Number of Credits Earned	Minimum Cumulative GPA*
23 credits or less	1.75
24+ credits	2.00

*Minimum cumulative GPA required for federal and state financial aid funds. Higher GPA requirements may be required for institutional and private scholarships.

SVC Credit Completion Requirements (per year of enrollment)

Enrollment Status	Minimum Earned Credits*
Full time (at least 24 credits attempted)	20
Three-quarter time	15
Half time	10

*The minimum earned credit requirements for students with mixed enrollments will be calculated based on the student's enrollment status each term. For example, a student who enrolls three-quarter time Fall Term and half-time Spring Term must earn a minimum of 12 credits.

Bachelor's degree students who enroll full-time must complete their degree requirements within six years to continue to qualify for financial aid. Associate's degree students who enroll full time must complete their degree requirements within three years in order to continue to qualify for financial aid. These maximum time frames will be adjusted proportionally for students who enroll part time.

Procedure

Satisfactory academic progress will be evaluated at the end of the spring term. It will be reevaluated at the end

Financial Aid

of the summer term for students who enroll in summer courses.

Students who do not meet the minimum requirements will be on financial aid probation for one academic year. If, at the end of the probation year, the student is still below the minimum academic progress policy standards, the student will lose future financial aid eligibility. Eligibility will be reinstated for the terms following the one in which the student meets the minimum requirements.

Students may appeal the loss of their financial aid eligibility by writing a letter to the Financial Aid Office explaining their extenuating circumstances. The Financial Aid Office, together with the Appeals Committee, will make a decision regarding the appeal. Appeals will only be considered for unusual mitigating circumstances not in the student's control, such as death of a relative or a serious illness or injury to the student.

Additional Elements of Satisfactory Academic Progress

	Used to Determine <u>Enrollment Status</u>
Withdrawals from Courses	Yes
Incompletes	Yes
Repeated Courses	Yes
Transfer Credits	No

	Used to Determine <u>Minimum Earned Credits</u>
Withdrawals from Courses	No
Incompletes	No
Repeated Courses	Yes*
Transfer Credits	No

Used to Determine Cumulative GPA

Withdrawals from Courses	No
Incompletes	No
Repeated Courses	Yes*
Transfer Credits	No

*Only the credits and the grade from the final time the student took the course will be counted.

Transfer credits are included in the number of credit hours on a student's academic record but are not used in the calculation of the cumulative grade-point average. Transfer credits are included in the Number of Total Credits Earned (GPA Requirements above) when determining a student's minimum cumulative GPA requirements for satisfactory academic progress. For example, a student transfers 12 credits to his or her Southern Vermont College degree program and earns 24 credits during his or her first year of enrollment at SVC for a total of 36 earned credits. By the end of his or her first year of enrollment at SVC, that student must have a minimum cumulative GPA of at least 2.0 to be making satisfactory academic progress.

Federal Student Aid Programs

The College administers the full range of Title IV Federal Student Aid Programs. These include the Federal Pell Grant, the Federal Supplemental Educational Opportunity Grant (SEOG), the Federal Work Study Program, and the Direct Lending Loan Programs. To be considered for funding from these programs, a student must submit the Free Application for Federal Student Aid (FAFSA) indicating

Financial Aid

Southern Vermont College's School Code (003693).

To be considered for SEOG or Federal Work Study, the Institutional Student Information Report (ISIR), which is generated by filling out the FAFSA, must be received by the College no later than March 1 for the summer and fall semesters or November 1 for the spring semester. The FAFSA may be completed online at www.fafsa.ed.gov.

Federal Pell Grant

Matriculated undergraduate students will be considered for Federal Pell Grant eligibility if a FAFSA is submitted within the deadline stated on the FAFSA. Pell Grant eligibility is based upon student/family income and assets, the cost of attendance, family size, and enrollment status. The range of annual award amounts for the Pell Grant for full-time study during 2011-2012 academic year is \$1,176-\$5,550.

Federal Supplemental Educational Opportunity Grant (SEOG)

Grants from this federally funded program are awarded to Pell-eligible students who have the greatest financial need. Awards range from \$1,000 to \$4,000.

State Incentive Grant

State Incentive Grants are offered by most states to eligible residents. The VSAC Grant Program provides full- and part-time, need-based grants to eligible Vermont residents who are pursuing their first undergraduate

degree. Students must complete the FAFSA and VSAC grant applications.

Out-of-state students should check with their state grant agency for information on grant availability and application procedures.

Federal Work Study (FWS) Program

The FWS program provides on- and off-campus employment opportunities for eligible students. To be eligible, a student must demonstrate financial need through submission of the FAFSA. FWS employees typically work five to seven hours per week and pay rate is determined by the college. Students awarded FWS cannot earn wages in excess of their award amount. Students must maintain a minimum GPA of 2.0 in order to work.

Students are responsible for finding a position through the Work Study Coordinator. Before commencing employment, students must complete FWS paperwork, W-4 and I-9 forms.

Federal Direct Lending Program

A Federal Direct Student Loan provides the student a way to borrow money from the federal government to pay for some of his or her educational expenses. Southern Vermont College will use the Federal Direct Student Loan to pay a student's school charges and will disburse remaining money to the student for other educational expenses.

There are three types of Federal Direct Student Loans:

- **Federal Direct Subsidized Loans**

These loans are based on financial need. The federal government will defer the interest on these loans while the student is in school.

- **Federal Direct Unsubsidized Loans**

Eligible students may apply for these loans regardless of need. The students are responsible for all interest charged on these loans.

- **Federal Direct PLUS Loans**

Parents of eligible dependent students may apply for these loans to assist with their child's educational expenses.

Application Procedures: Eligibility for the Federal Direct Subsidized and Unsubsidized loans is automatically determined for all students who complete the Free Application for Federal Student Aid (FAFSA).

Selection of Recipients and Allocation of Awards: To be eligible for a Federal Direct Student Loan, the student must:

- be a U.S. citizen or permanent resident alien;
- be enrolled in at least six degree-applicable credit hours and be matriculated in an eligible degree program; and
- not owe any refunds from the Federal Pell Grant or any other award program, and must not be in default on any student loan.

Loan Schedule

A first-year undergraduate student (0-29 credits earned) may borrow up to \$3,500 per year. Eligibility increases to \$4,500 for students defined as second-year students (30-59 credits earned). Students may qualify for additional unsubsidized federal direct Stafford funds depending on their dependency status. An undergraduate may borrow up to an aggregate limit of \$31,000 or \$57,500 if the student is considered independent for federal financial aid purposes. Southern Vermont College is required to delay the first disbursement of all federal loans for first-time freshman borrowers until the 31st day of the semester.

Repayment Terms: The interest rate for the Federal Direct Subsidized Loan program is fixed at 3.4 percent. The interest rate for the Federal Direct Unsubsidized Loan program is fixed at 6.8 percent. The interest rate for the Federal Direct PLUS Loan is fixed at 7.9 percent. Additionally, all Federal Direct Subsidized and Unsubsidized Loans borrowers are charged an origination fee of 1.5 percent. Direct PLUS borrowers are charged a 4.0 percent origination fee. The Direct Loan Service Center currently offers a rebate on the origination fee. The Direct Loan Service Center currently offers a rebate on the origination fee. The rebate is added into the outstanding balance if the borrower fails to make their first 12 on-time consecutive payments. The rebate for subsidized and

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unsubsidized loans is 1.0 percent. The rebate on PLUS loans is 1.5 percent.

There are several different ways to repay a Federal Direct Loan, including:

- A standard repayment plan has a fixed monthly repayment amount for a fixed period of time, usually 10 years.
- An extended repayment plan has a lower fixed monthly payment amount, and loan repayment can be extended beyond the usual ten years.
- A graduated repayment plan usually begins with lower payments, and payment amounts increase at specified times. Payments may be for the usual ten-year period, or they may be extended beyond 10 years.
- An income-contingent repayment plan sets an annual repayment amount based on the borrower's income after leaving school. The loan is repaid over an extended period of time, not to exceed 25 years.

The Direct Loan Servicing Center will be responsible for maintaining the student's loan account and repayments. It is the student's responsibility to maintain contact with that agency. The student will receive information at both the entrance and exit interviews.

Rights and Responsibilities of Recipients: The student must continue to make satisfactory academic progress while in his or her program. The student must not owe any refunds from the Federal Pell Grant or any other

award program and must not be in default on any student loan. The student must be enrolled in degree-applicable credit hours and continue to attend classes regularly.

Alternative Loans

An alternative loan is a personal loan from a bank that is used for educational expenses. Most alternative loans are deferrable until the student graduates; however, some may require the student to pay interest while he or she is attending school.

Alternative loans exist as an additional means to pay for the student's college education. These loans are often used as a supplement to a student's existing financial aid package. Some alternative loans can be used to pay for prior balances up to one year old. Students who fall into unsatisfactory academic progress may also apply for certain alternative loans to help get back into good academic progress and receive federal financial aid again.

Know the Basics

It is to the student's advantage to become well-informed before he or she takes on the responsibilities that come with an educational loan. The student should first apply for all other forms of financial aid, including grants, scholarships, employer tuition payments, Direct Stafford Loans, etc., before applying for an alternative loan.

Get All the Facts

Students should educate themselves before borrowing. Before taking out

an alternative loan, the student should have a clear understanding of what type of loan he or she has and its characteristics; for example:

- *What is the interest rate?* Most loans come with a variable rate. The student should estimate his or her total indebtedness.
- *What fees will be charged?* Most (not all) loans have origination fees that are deducted from the principal amount the student borrows. In some cases, the origination fee may be added to the principal amount the student borrows.
- *Will the student have to make payments while in school?* Repayment may vary with loan type.
- *Who is eligible?* Each program may have its own criteria for determining loan eligibility. Creditworthiness and a credit worthy co-signer are most often at the top of the list. The number of credits the student is taking for the loan period is also considered.
- *How much can a student borrow?* Each lender has different minimum and maximum lending amounts for each loan period and a cumulative borrowing limit.
- *What is the co-signer's responsibility?* If the principal borrower does not repay the loan, the co-signer is responsible for full payment.

Understand Repayment Options Before Borrowing

Repayment may seem a long way off, but choosing an alternative loan care-

fully now can mean a less expensive and more manageable loan later. Some lenders have loans that enter repayment immediately after full disbursement. Some lenders offer programs that let the student pay electronically and offer rewards, such as lower interest rates, to those who consistently pay on time. Understanding the student's options will help him or her decide how much he or she can borrow.

Before Signing Anything

Keep in mind that these are loans, not grants. When the student enters repayment, he or she will be required to make monthly payments. The student should make sure not to put himself or herself in a situation he or she cannot handle.

Important Application Process Information

According to the Higher Education Opportunity Act of 2008 (HEOA) and the Truth in Lending Act (TILA), all private education lenders must obtain a completed and signed self-certification form from the applicant prior to processing a private education loan.

Veterans Educational Benefits

Eligible veterans may receive Veterans Administrations Educational Benefits while attending Southern Vermont College. The Registrar serves as the College representative for the Veterans Administration (VA) and completes Enrollment Certifications for all veterans enrolled at Southern Vermont College.

Financial Aid

All VA forms for independent study must be endorsed by the Registrar.

Financial Aid Refund

Calculations

The Higher Education Act of 1998 passed new provisions governing what must happen to a student's federal student aid if he or she completely withdraws from school in any semester. The policy governs all federal grant and loan programs, including Federal Pell Grant, Federal SEOG, Direct Lending Program (both subsidized and Unsubsidized), and Direct PLUS Loans to parents. Southern Vermont College institutional funding (SVC grants/scholarships) are not governed by this policy. Instead, they are prorated in accordance with the tuition charge for which the withdrawing student is responsible.

In general, students "earn" their financial aid awards directly in proportion to the number of days of the term attended. If a student completely withdraws from school during a term, the school must calculate, according to a specific formula, the portion of the total scheduled financial assistance the student has earned and is, therefore, entitled to receive up to the time of withdrawal. If a student receives more assistance than the student earns, the unearned excess funds must be returned to the source from which they came.

If a student has completed more than 60 percent of the semester, he or she has earned 100 percent of their aid. If the student withdraws from the Col-

lege (either officially or unofficially) before completing 60 percent of the semester, he or she may have to repay any unearned federal monies that were already disbursed. The Financial Aid Office will determine the date corresponding to the 60 percent completion of each semester, and examples of the Title IV Refund Formula results will be available by contacting the Financial Aid Office.

A student's withdrawal date will be determined by the College as (1) the date the student began the College's withdrawal process, or the date the student officially notified the College of the intent to withdraw; (2) the midpoint of the semester if the student withdraws without notifying the College; or (3) the student's last date of attendance at an academically-related event as documented by the College.

If the student has received excess funds that must be returned, the College shares with the student the responsibility of returning those excess funds. The College's portion of the excess funds to be returned is equal to the lesser of the entire amount of the excess funds or the student's total tuition and fee charges multiplied by the percentage of unearned funds, depending upon whether the unearned funds were used to pay College charges or were refunded directly to the student.

If the College is not in possession of all the excess funds, the student must return the remaining amount. Any

Financial Aid

loan funds that the student must return must be repaid according to the terms of the promissory note. If the student must return grant funds, the law provides that the amount the student must repay is to be reduced by 50 percent. This means that only half of any excess funds received must be returned. If the return of unearned assistance causes any portion of the student's tuition and fees to become uncovered, the College will bill the student. In such cases, the student will be required to make arrangements with the Business Office to pay the balance.

Residence Hall Fees

All-time students with fewer than six full-time semesters of college enrollment are required to reside in College housing. If a student transfers to the College with fewer than six full-time semesters of college enrollment, the student will be required to live in College housing until the requirement is met. Housing contracts are in effect for the entire academic year. For a student to be exempt from the residency requirement, he or she must meet one of the following criteria: (1) have at least six semesters of full-time college enrollment, (2) be 23 years of age or older, (3) be a veteran of the U.S. armed forces, (4) be married and/or have children, and (5) be considered a local resident by living within a 50-mile commuting radius of the College and have established that residency for at least three months prior to enrollment. Students who live off campus without approval will be billed for room and

board. Residence hall contracts cannot be broken mid-year. Moving off campus may affect his or her financial aid package, if applicable. It is the student's responsibility to contact both the Financial Aid and Business Offices.

Each student's residence hall damage expenses will be assessed throughout the year to his or her account.

Student Accounts Information

Payment of Bills

Students are responsible for full payment of their tuition balance, minus pending financial aid, approximately two weeks prior to the start of classes. SVC recognizes that the parent(s) may also be involved with this process and might have questions regarding the bill. If this is the case, SVC encourages students to communicate with their parent(s) regarding the status of their student account. The "balance due" can be calculated by taking the student account invoice and deducting the "pending financial aid" from his or her financial obligation worksheet. The student may contact the Student Accounts Office at anytime for a calculation of his or her balance due.

Forms of Payment

Payments can be made online with a credit card by visiting the Student Accounts Web page at www.svc.edu/studentaccounts.

SVC also accepts payment in the form of a check or money order that can be mailed to the Student Accounts Office. Cash payments can be made in the Business Office at any time.

SVC does recognize that full payment due at the beginning of each semester may present a problem, so the College has formed a relationship with Tuition Management Systems (TMS) to provide a monthly tuition payment plan. Students may set up a payment plan by contacting TMS directly at 1-800-356-8329 or www.afford.com. An enrollment fee is mandatory to open a payment plan; how-

ever, it is a one-time fee for the year, and the plan will not accrue interest. It is the student's responsibility to make sure that the payment plan contract matches the amount owed to Southern Vermont College. If at any time the payment plan is not up to date or in default, the student's account will be placed on transcript and registration holds until the account has been brought into a current status. Students are encouraged to contact the Student Accounts Office any time if a recalculation of the balance due is needed. Students are responsible to settle any balances that remain on their student account after their payment plan through TMS has ended.

Unpaid Balances

Students with unpaid balances will not receive grades, transcripts, diplomas, or be allowed to enroll in future classes at Southern Vermont College. Unpaid balances will result in transcript and registration holds until the balances are paid in full.

Financial Aid and the Student Account

The student's Financial Obligation Worksheet will reflect his or her financial aid eligibility only after he or she has signed and returned his or her award letter. Pending financial aid will then appear under the "anticipated credits" section of the student's obligation worksheet and will reduce the amount the student will be expected to pay. The "Anticipated Balance" line indicates what the student can expect to pay out of pocket.

Student Accounts Information

Student Loans: Stafford Loans (subsidized and unsubsidized), Parent PLUS Loans and alternative loans will not appear on the student's financial obligation worksheet until he or she is certified by the Financial Aid Office. Certification happens after all proper forms have been completed and filed with the Financial Aid Office.

College Work Study: A work-study award may be part of the student's financial aid package. However, this award will not be deducted from the student's bill. If the student is employed in a work-study position, his or her paycheck will be available at the Business Office on Thursdays after 3 p.m. Students have the option to sign over paychecks to be applied against any outstanding balance on their account.

Outside Scholarships and Funding: If the student will receive an outside scholarship, grant or loan that will not be paid by the semester bill due date, a letter from that agency must be provided to the Student Accounts Office. If a letter is not provided, the student will be responsible for payment.

Employer Reimbursement: Students who have official verification of employer's intent to pay are eligible for this option. Students must be paid in full from the prior semester in order to exercise this option. Official verification in the form of a letter and/or payment voucher must be signed and submitted by the employer and submitted to the Student Accounts Office prior to the first day of classes.

There may be instances where employers reimburse directly to the students upon completion of the course. In those circumstances, students are required to pay their tuition balance to SVC prior to the start of the course.

Veteran Payment Option: Eligible students are those who are certified for VA educational benefits by the Registrar, who is the SVC VA representative. Students must be paid in full from prior semester. Students will need to submit an authorized veteran payment voucher to the Student Accounts Office in lieu of payment.

Refund Policy

Students with a credit on their account may be eligible for a refund. Refunds may only be requested by the student (student's signature is required). The Refund Request Form is available through the Student Accounts Office and the Student Accounts Forms Web page and must be completed in full before a refund will be processed. Refunds will be reviewed and processed only after the completed request form is received and a credit balance appears on the student account. The Business Office does not begin processing refunds until after the start of the semester, after all charges have been posted and after financial aid has been disbursed. Allow two to three weeks for refund processing after the credit appears on the student account.

Refunds will only be issued to the student, except for those students who have Federal Parent PLUS loans or TMS pay-

Student Accounts Information

ment plans on account. In those instances, refunds will first be issued to the holders of the PLUS Loan or TMS Pay Plan, but not exceeding the amount applied to the student account. If a parent or other holder of PLUS loans or TMS payment plan wishes to have the refund check made payable to the student, they can do so by completing the authorization form that is available at the Business Office.

For in-office pick-ups, refund checks are available after the Student Accounts Office has notified the student through e-mail. Photo identification is required when picking up a refund check.

Students should direct any questions regarding the status of their refund check to studentaccounts@svc.edu.

Federal Student Aid Refund Policy

In cases where the student's Federal Financial Aid exceeds the charges for tuition, room and board and other approved charges, a Federal credit balance may appear on the account. When this happens, the College is required to refund the Federal credit balance within 14 days, unless the student or other person eligible to receive the refund authorizes the College to leave the credit on the account. To authorize the College to leave Federal credit balances on the account, complete the Title IV Federal Student Aid Authorization form, available in the Business Office.

Students who receive Federal Financial Aid:

If a student should decide to withdraw from class(es) after a semester begins, and have not completed more than 60 percent of the semester, he or she can be subject to loss in Federal Funds. Please refer to the Financial Aid Office's section on refund calculations for more information. A withdrawal from class **may result in a balance owed to SVC**. It is the student's responsibility to contact the Student Accounts Office to pay his or her balance due.

Questions regarding Federal Pell, SEOG, Parent PLUS loans, Federal Stafford loans, or alternative loans should be directed to the Financial Aid Office.

Room and Board Refunds

There will be no room and board refunds issued after the end of the add/drop period. Students who leave the College during the semester for academic or disciplinary reasons are not eligible for room and board refunds or deposits.

Textbook Vouchers

Textbooks are the student's responsibility. SVC offers textbook vouchers in order to help assist students with purchasing their textbooks in a timely manner. Students, whose pending financial aid is scheduled to exceed the charges on their account, are eligible for these vouchers. A textbook voucher can be requested by completing the voucher section on the Financial Obligation Worksheet prior to returning it to the Student Accounts Office.

Student Accounts Information

Student Health Insurance

Every student enrolled in at least one class for credit will be billed for health insurance. If the student is currently covered under an insurance policy, he or she may waive the insurance offered by the College. A Student Health Insurance Election Form is included with each tuition billing packet and is due by the first day of classes for the fall semester. Each student must complete the election form to indicate whether he or she wishes to purchase or waive the College's health insurance. If the student receives a tuition packet without an election form, it is his or her responsibility to request the election form. **If the student DOES NOT submit the Health Insurance Election Form indicating his or her election or decline of the insurance by the due date, the student will not be allowed to attend class or move into the residence hall.** Once SVC pays for the health insurance coverage, the student then becomes responsible for those charges.

Please read the brochure from Bollinger Company concerning the insurance offered through SVC. This brochure is included with the tuition billing packet and can be located online through www.bollingercolleges.com/svc. The brochure is also available in the Business Office.

Student and families must contact Bollinger directly with any questions and/or concerns regarding coverage and claims. SVC cannot advise stu-

dents and/or families regarding these issues.

Student Life

The Student Life offices work in partnership with students, faculty and staff to provide a well-rounded experience for all students. Students are encouraged to take advantage of all that SVC has to offer and to become engaged and successful members of the campus community.

The Student Life offices include the Dean of Students, Residential Life, Student Programs, Health Services, Counseling Services, International Student Advising and Campus Safety. All of these offices work toward providing an outstanding co-curricular experience for all of our students.

Orientation

All new students, entering in the fall or spring semester, are required to participate in the College's Orientation program. Typically, Orientation is scheduled in June and January. In September, new students also arrive early for "First Days." Please refer to the Student Life Web site for more details. The program is designed to assist students in making the transition to college, introduce them to academic life at the College and provide an opportunity to get acquainted with College faculty, staff, facilities and student services. New students meet faculty and attend a variety of workshops to acquire a sense of what Southern Vermont College has to offer.

Residential Life and Housing

The Southern Vermont College Residence Life Program encourages stu-

dents to develop independence and responsibility. Currently, the College has six residence halls: Aldis, Bowen, Cady, Darby and Ellinwood Hall, which typically house first-year students as well as some transfer and returning students. Hunter Hall is home to students beyond their first year and nontraditional students. Each area has a computer lab and laundry facilities for student use. Additionally, Hunter Hall has a kitchen, game room, snack bar and conference room as well as classroom space.

The Assistant Dean of Student Life and two full-time, live-in Residence Directors are on hand to help develop and support the residential community. In addition to the professional staff, each residence hall has one or more Community Advisors (CAs). CAs are upper-class students who are there to assist other residential students in making the most of his or her living environment. They are carefully selected and trained to provide community members with support, assistance and referrals to other campus departments. Through the development of positive relationships, social and educational programming and policy enforcement, they seek to build strong, respectful, cooperative communities--to make their residence hall feel like a home away from home.

All full-time students entering in Fall 2012 and thereafter with fewer than six full-time semesters of college enrollment are required to reside in College housing. If a student transfers to

Student Life

the College with fewer than six full-time semesters of college enrollment, the student will be required to live in College housing until the requirement is met. Note, however, that housing contracts are in effect for the entire academic year. For a student to be exempt from the residency requirement, he or she must meet one of the following criteria:

- have at least six semesters of full-time college enrollment;
- be 23 years of age or older;
- be a veteran of the U.S. armed forces;
- be married and/or have children; and
- be considered a local resident by living within a 50-mile commuting radius of the College and have established that residency for at least three months prior to enrollment.

Students who live off campus without approval may be billed for room and board.

Dining Services and Meal Plans

The Dining Hall provides a full-service food court with multiple menu options for breakfast, lunch and dinner, plus continuous service on the weekdays—continental breakfast and afternoon deli and salad—between meals. The staff prepares daily selections from pizza and pasta dishes to a variety of healthy entrees.

Dining Hall Service

Breakfast, lunch and dinner are served Monday through Friday; con-

tinental breakfast, brunch and dinner are served on the weekends. Meal service will begin with dinner the evening before classes start and end with lunch on the day before break or the last day of final examinations. In the event that classes are cancelled due to weather or other conditions, the Dining Hall will operate on the weekend hour schedule.

The meal card must be presented each time a student enters the Dining Hall. In addition to the meal plans, students may deposit “Mountain Money” into their meal card. This money can then be used at the Moose Café in Hunter Hall and at Jazzman’s Café, located in the Burgdorff Gallery. The meal card must be validated each semester in Dining Services for both the meal plans and Mountain Money.

Burgdorff Gallery Café

The wireless Burgdorff Gallery Café, located in the Mansion, is convenient for a meal on-the-go or as a great place to visit with friends. Open Monday through Friday, the Burgdorff Gallery Café offers a variety of delicious prepared sandwiches and salads for lunch as well as muffins, bagels and specialty coffee for a quick morning break. Burgdorff Gallery Café is à la carte, accepting only Mountain Money or cash.

Campus Safety

Southern Vermont College has trained Campus Safety Officers who are available 24 hours a day, 7 days a week. It is each officer’s responsibility to enforce all College policies

Student Life

and regulations. Moreover, officers are trained to assist in the safety and protection of the students, faculty, staff and visitors. Campus enforcement is regulated through routine foot and mobile patrols as well as safety education, crisis prevention and community support. Campus Safety also oversees the campus notification system which alerts the campus community to emergencies. Students, faculty and staff are strongly encouraged to sign up for notifications via the Web.

Of utmost importance is the personal safety of each and every student as well as the safety of faculty, staff and visitors to Southern Vermont College. The College has taken steps to promote a safe and secure environment; however, no institution can guarantee safety against all risks. Therefore, the entire campus community shares responsibility for crime prevention. The cooperation and participation of each person will help establish a safer learning atmosphere.

Transportation Services

The College provides shuttle service that coincides with the academic schedule when classes are in session. These shuttles run between upper campus, lower campus and the Healthcare Education Center on a regular schedule which is posted around campus and on the College Web site. A private vendor (Green Mountain Express--GMX) provides on-campus shuttles which also accommodates the College's academic

schedule--but with connections off campus. GMX schedules and connecting routes are posted around campus and available online as well.

During evenings both during the week and weekends, the College provides shuttle service into Bennington and North Bennington. This shuttle stops at popular destinations for groceries, fast food, restaurants, bowling, movie theaters and large retail centers.

Transportation to the Albany International Airport, bus and train terminals is available during specific days and times during the week by GMX. The College subsidizes this cost, and the student is responsible for the balance. Dates and fees are posted on the Campus Safety transportation Web site.

International Student Advising

Recognizing that international students have special needs, the Dean of Students and Executive Assistant support international students with immigration and visa issues. The Dean of Students' Office also sponsors the Adopt-an-International-Student program.

Student Counseling Services

Students in a college environment may encounter personal difficulties. In such instances, students may benefit from speaking with a professional counselor. Such counseling can assist students with coping skills, stress management, interpersonal or family concerns and in developing new ways of meeting goals and resolving problems.

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Generally, the College provides students with brief counseling services. In some instances, the counselors provide referrals to off-campus mental health services. Payment for any services received from off-campus resources is the responsibility of the student. In all instances, confidentiality is maintained within the legal professional guidelines of Vermont. In addition to individual counseling, the Counseling Service can offer workshops and presentations on a variety of mental health issues and has a self-help library of books, brochures and videotapes.

The Counseling Service is open Monday to Friday from 9 a.m. to 5 p.m. when classes and finals are in session during the academic year. There are no counseling services on campus during the summer months. One may contact the Counseling Service Office by calling 802-447-6343. For emergencies or after hours, contact Campus Safety at 802-447-4001 or 802-384-1657.

Student Government Association

The Student Government Association (SGA) is a diverse and committed group of individuals elected to be the voice of the student body and is advised by the Dean of Students. SGA places an emphasis on building strong student leaders, respecting shared campus settings and role modeling responsibility within the College community. The Student Government deeply believes in and is dedicated to the quality of student life at Southern Vermont College.

Strong emphasis is placed on student involvement in all facets of life at the College. The SGA works closely with faculty and staff to ensure that students' needs and concerns are addressed. Students are represented on standing committees and student input is considered in the formulation of College policy. The SGA recommends representatives for the Conduct Review Board and for various other committees at the College.

Clubs and Organizations

Students are strongly encouraged to participate in the College's clubs and organizations. If a student wishes to start a new club, support is provided by the Director of Student Involvement. Some of the current clubs and organizations include:

- Adventure Club
- Alpha Chi (National Honor Society)
- Big Brothers Big Sisters
- Colleges Against Cancer (CAC)
- Cooking Club
- Criminal Justice Club
- Environmental Club
- Golf Club
- Japanese Culture and Animation Club
- Mad Hatters Drama Club
- McLOVIN (Mountaineers Committed to Leading Others to Valuable Information Now)
- MooseCorps
- Mountaineer Events Board
- Mountaineer Maniacs
- Nursing Student Association
- PRIDE (LGBTQ organization)
- Radiology Club
- Ski and Snowboarding Club

Student Life

Student Government Association (SGA)
UNOME (multi-cultural club)

Community Service

Our co-curricular community service programs are designed to promote leadership and service to the community while providing students with the tools and resources to become leaders and socially responsible citizens, both on and off campus. MooseCorps is a dedicated group of students who develop and facilitate various community service projects. Some of these programs include: the Big Brothers Big Sisters program. Red Cross Blood Drives, Days of Service: Our Neighbors/Our Selves and Martin Luther King, Jr., Day of Service, and many more. MooseCorps is also instrumental in planning the Alternative Spring Break trip each March.

Student Programs

Under the guidance of the Director of Student Involvement (DSI), many on- and off-campus events are offered that are educational, cultural and social. The DSI advises the Mountaineer Events Board (MEB), an energetic group of student leaders who develop the numerous programs throughout the year. Some of the programs include: Laser tag, hypnotists, magicians, comedians, bingo night, mini-golf, trips to New York City and Boston, musicians and more.

Campus Store

The Campus Store offers a variety of Southern Vermont College clothing, souvenirs, school supplies and some class specific handouts and recommended reading material.

The Campus Store hours will be posted on campus. Students may contact the Campus Store at 802-447-6318 or campusshop@svc.edu.

The Campus Store will not accept any returned merchandise without a sales receipt. Merchandise returned, unless defective, must be in the same condition as when originally purchased. The Campus Store reserves the right not to accept returns based on the condition of the merchandise or failure to provide a receipt. The type of refund given is based on the method of payment (cash for cash/checks and charges are credited to the accounts used).

Textbook Purchases

Southern Vermont College wants students to find the best prices for their books. To that end, unless an instructor has a specific reason why he or she should only purchase books from the virtual bookstore, students are encouraged to do comparison shopping in order to find the most affordable option. Students can access the information on the required textbooks for each class from SVC's virtual bookstore link: <http://bookstore.mbsdirect.net/svc.htm>. Regardless of where books are purchased, it is the student's responsibility to make his or her purchase in time for the start of classes. One important piece of information to remember is that sometimes items are backordered and may take longer to receive. Students should not wait until the last week to purchase books.

Student Life

Students who wish to use their excess financial aid towards books can do so ONLY when purchasing through the SVC bookstore Web site. These students will be given a Voucher ID and login information to complete this transaction. This information will be provided by the Student Accounts Office ONLY when asked to do so. When purchase is complete using a voucher ID, the amount of purchase will be deducted from that student's account.

To access the textbook information online, go to the SVC homepage and follow the link to the Campus Store. Upon entry, click the link associated with "Purchasing Books" and follow the prompts to either pay with credit card or voucher information. Check the boxes associated with a course and then [you] will be given an option to buy new or used. Some instructors require a new edition, in which case you will not be asked to purchase a used version of that text.

Textbook purchases may be sent directly to the Campus Store at:
SVC Campus Store
(Student's Name)
982 Mansion Drive
Bennington, VT 05201-6002.

For more specific information please contact 802-447-6341 or bookstore@svc.edu.

Book Buyback

Textbooks may be sold back only to the virtual bookstore at the end of the fall and spring semesters through the virtual bookstore by accessing www.svc.edu and entering the bookstore link. For more information, call 1-800-325-3252.

Mountaineer Athletics

Intercollegiate Athletics

Southern Vermont College is an NCAA Division III institution with ten intercollegiate programs, including men's and women's soccer, men's and women's cross country, men's and women's volleyball, men's and women's basketball, baseball and softball.

The mission of the Southern Vermont College Department of Athletics is threefold:

1. To provide the student-athlete with the opportunity to achieve athletic success through proficiency of mind and body;
2. To instill in the student-athlete the principle of respect for self, others and the institution; and
3. To support and encourage the student-athlete to succeed academically and socially as members of the Southern Vermont College community, with the goal of graduating with the skills and maturity necessary to succeed in life.

This mission and the privilege of participation as an NCAA Student-Athlete at Southern Vermont College will be embodied with the core values of Integrity, Commitment, Responsibility, Positive Attitude, Preparation, Citizenship, Sportsmanship, Community Service and Professionalism. The Student-Athlete should

leave Southern Vermont College with a sense of personal growth, a superior work ethic and the skills to succeed in their chosen path.

Southern Vermont College is a member of the New England Collegiate Conference (NECC), the North East Collegiate Volleyball Association (NECVA) and the Eastern Collegiate Athletic Conference. These affiliations enable Southern Vermont College to compete against many of the best teams in New England and New York.

Athletic teams play home contests at the College's Mountaineer Athletic Center (basketball and volleyball), Bill Epstein Athletic Field (baseball), Everett Field (soccer), and Bennington's Willow Park Field (softball). The cross country course is laid out in the heart of SVC's 371-acre campus. The Mountaineer Athletic Center includes a fitness and weight-training room, batting cage, locker rooms and gymnasium as well as the Athletic Training Office with a full-time Certified Athletic Trainer and assistant.

Southern Vermont College is very interested in hearing from prospective student-athletes. Those students may contact coaches by phone, e-mail or fax. Contacts are available www.athletics@svc.edu, along with information about teams, schedules and results.

Mountaineer Athletics

Clubs and Intramurals

The College also sponsors club sports, intramural programs and fitness/recreation programs. These programs provide opportunities for students of all skill levels and interests to participate and compete. Clubs can be organized with staff support from the Student Life Office. Strength-training machines, free weights and cardiovascular equipment are available in the Mountaineer Athletic Center for student use.

Academic Affairs

Academic Affairs includes the academic programs, academic policies, special academic offerings and academic support services.

Core Competencies

To accomplish its mission and to achieve campus-wide goals, Southern Vermont College addresses four College competencies throughout its curriculum. Through learning within and across disciplines, students completing the curriculum will be able to demonstrate skills in the following areas.

Communicate

- Communicate in writing
- Communicate in speaking
- Communicating in rhetorically effective ways

Think

- Think critically
- Think creatively
- Think practically and situationally

Act

- Act to learn
- Act to change oneself
- Act to effect change in the world

Value

- Value oneself
- Value others
- Value professional standards

This year, Southern Vermont College will implement its new 4x4 curriculum. Simply stated, most courses will be four (4) credits, and a standard full-time load will be constituted by four (4) of these courses (4x4). The key feature of the new curriculum is the engaged classroom brought about by a progressive pedagogy, called "laboratory learning." What laboratory learning means is that, in every class, there will be co-learners. Professors will facilitate opportunities for students to learn from each other, but everyone in every class will be teaching and learning.

For a glimpse at what classes across the SVC curriculum will look like in the laboratory learning format, please go to this link to brief descriptions of some 4x4 courses:

http://www.svc.edu/academics/Brief_course_descriptions_for_Fall_2012.pdf.

Academic Programs

Bachelor's Degree Core

General Core	48 credits
<i>Entering into the Discussion</i>	
Writing Courses (two courses)	8 credits
Traditional: En101 English Composition I and En102 English Composition II Advanced Option: En150 Advanced Composition and any other Cw or En course.	
Introductory Bookend Courses	4 credits
Fy100 Quest for Success - This course can be taken in any major.	
<i>Exploring the Diversity</i>	
Humanities (two courses)	8 credits
Art History, Communications, Creative Writing, English, Humanities, Music, Philosophy and Visual Arts	
Social Sciences (two courses)	8 credits
Criminal Justice, History and Politics, Psychology and Social Science	
Natural Sciences and Math (two courses)	8 credits
Students are encouraged to take one Natural Science and one Math course.	
Career Enhancing Courses (two courses)	8 credits
Accounting, Business Administration, Build the Sustainable Enterprise, Economics, Information Technology, Management and Sports Management. This category may include other individual courses as designated by the Curriculum Committee of Southern Vermont College, including En100, En300, En303 and other courses.	
<i>Consolidating Knowledge</i>	
Advanced Bookend Course	4 credits
These advanced courses in professionalization are set by each major or academic division.	

Students will also . . .

- As part of the Core, students are required to take **at least two courses (8 credits)** from the *Exploring the Diversity* section at the 300-400 level.
- Certain areas of study must be part of a student's coursework in the following areas: **Sustainability, Ethics and Human Diversity**

Course listings will include designations of what courses across the SVC Curriculum may satisfy these requirements. Any course to fulfill one of these requirements could be taken to fulfill students' requirements in either academic majors OR in Core OR in general electives. **These requirements will be double-counted (and will be the only courses to do so).**

Academic Programs

Associate's Degree Core

General Core	24 credits
<i>Entering into the Discussion</i>	
Writing Courses (two courses)	8 credits
Traditional: En101 English Composition I and En102 English Composition II Advanced Option: En150 Advanced Composition and any other Cw or En course.	
Bookended Course	4 credits
Fy100 Quest for Success This course can be taken in any major.	
<i>Exploring the Diversity</i>	
Humanities (one course)	4 credits
Art History, Communications, Creative Writing, English, Humanities, Music, Philosophy and Visual Arts	
Social Sciences (one course)	4 credits
Criminal Justice, History and Politics, Psychology and Social Science	
Natural Sciences and Math (one course)	4 credits
Biology, Environmental Studies, Math and Natural Science	

Students in the associate's-degree level would not have any of the additional requirements (300-level courses or Sustainability, Ethics, Human Diversity) required for the bachelor's degree.

Academic Programs

Programs of Study

The McCormick Division of Business offers:

Bachelor Degrees

Business Administration/
Management
Business Administration/
Sports Management
Entrepreneurship and
Management (Build the
Sustainable Enterprise)

Minors

Management
Entrepreneurship and
Management (Build the
Sustainable Enterprise)
Learning Organizations
and Knowledge
Management

The Hunter Division of Humanities offers:

Bachelor Degrees

Communication
Creative Writing
Creative Writing
and English Studies
English
Liberal Arts

Associate Degree

Liberal Arts

Minors

Communication
Creative Writing
English
Humanities
Music
Public Relations
Visual Arts

The Division of Nursing offers:

Bachelor Degree

Nursing

Associate Degree

Nursing

The John Merck Division of Science and Technology offers:

Bachelor Degrees

Biological Sciences
Healthcare Management and Advocacy
Radiologic Sciences

Minors

Environmental Studies
Information Technology

The Donald Everett Axinn Division of Social Sciences offers:

Bachelor Degrees

Criminal Justice
History and Politics
Psychology

Pre-Professional Programs

Human Services (B.S. in Psychology)
Law (see Law School Preparation on page 101)
Master of Business Administration (with Graduate College of Union University)
Master of Business Administration (with Clarkson University)
Master of Occupational Therapy (with Sage Graduate School)
Master of Counseling and Community Psychology, Health Services Administration,
Organizational Management and Master of Business (with Sage Graduate School)

The McCormick Division of Business

Jebediah Gorham, Ph.D. (Co-Chair)	Karen Gross, J.D.*
Charles Crowell, M.A., A.B.D. (Co-Chair)	Ashley Hodges, M.S.*
Carol Cusano, Ph.d.	James McDonald, M.B.A.*
Stacey Hills, Ph.D.	Bree Nesbitt, J.D.*

*Part Time

Mission Statement

The Southern Vermont College McCormick Division of Business offers associate's and bachelor's degree programs that will provide students with the skills and competencies to face the current challenges and opportunities of a dynamic and globalized business world. The Southern Vermont College McCormick Division of Business fosters a dynamic learning environment where students will integrate business skills and technologies with an entrepreneurial spirit. This learning environment will stimulate the students' intellectual curiosity, build their critical-thinking skills, encourage ethical behavior and develop leadership ability. The Business program provides a strong overview of general business fundamentals as well as individual professional tracks in Management, Sports Management, Entrepreneurship, Marketing, and two concentrations in IT and Management.

The Curriculum

The curriculum for each major in The McCormick Division of Business provides students with a combination of general core educational courses in the liberal arts and career-launching business courses. The McCormick Division of Business prepares students with the following competencies: oral and written communication skills, reading, writing, information literacy, critical thinking and creative thinking, ethical decision-making and global citizenship.

The McCormick Division of Business provides the following academic advantages:

- Highly qualified business faculty experienced as real-world practitioners;
- Small class sizes with a high degree of individual attention and mentoring by faculty members;
- Laboratory-learning opportunities with exposure to the realities of the business world through internships and practicum, and class projects for local business and not-for-profit organizations; and
- A close relationship with the Career Development Center to develop students' resume writing and interviewing skills.

Career Opportunities and Graduate Study

Depending on their major and minor fields of study, students have the potential to be employed by large corporations, small businesses, professional practices, financial institutions, governmental agencies, or to start their own business.

The McCormick Division of Business

Students are also prepared for advanced training programs in business and for graduate studies. Graduates of Southern Vermont College are eligible for acceptance with advanced status into MBA programs at Graduate College of Union University, Clarkson University and Sage Graduate School.

Degree Programs

BUSINESS ADMINISTRATION DEGREES

Business Administration degrees include a professional core of courses which provide a solid foundation in economic and management theory, accounting and financial management, legal aspects of business and strategic analysis important to successful managers.

Students then choose a concentration which includes five additional courses in management or sports management.

The management concentration provides more in-depth study of management and allows students to have laboratory-learning opportunities through internships and class projects to put theory into practice. The management concentration prepares graduates for entry-level management positions and to participate in a four-plus-one Master's of Business Administration articulation with Union University and Clarkson University. For more information, see the program description at the end of this section.

The Sports Management concentration emphasizes placements in on-campus and community sports businesses, athletic, fitness and educational facilities where students combine hands-on learning with classroom experience.

BUSINESS ADMINISTRATION/MANAGEMENT (Bachelor of Science Degree)

In today's business environment, managers and supervisors must have the ability to communicate and motivate employees in a changing work environment. In addition, managers must have the technical expertise and financial skills necessary to make decisions in a dynamic economy. The McCormick Division of Business provides students with a broad range of courses to prepare them for future management positions. The required Professional Core provides the student with a firm foundation in the areas of business and management. Students then select management courses to match their individual career goals.

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Program of Study

General Core Requirements (see page 37)	48 credits
Professional Core Requirements, including	40 credits
Ac100 Accounting	
Ba201 Business Law	
Be245 Organizational Finance	
Ec200 Macro-Economics	
Management Concentration	28 credits
Three Be/Mg courses at the 300 level (12 cr)	
Three Be/Mg courses at the 400 level (12 cr)	
Capstone: Mg406 Strategic Management (4 cr)	
General Electives	<u>12 credits</u>
Total Credits	128 credits

This program is currently being revised and expanded to include Contemporary Management and Marketing degree tracks and two concentrations in IT and Management. These program revisions are planned for implementation in January 2013.

Recommended Program Sequence

First Year - Fall		First Year - Spring	
Ec200 Macro-Economics	4 cr	Ac100 Accounting	4 cr
Mg/Fy100 Quest for Success	4 cr	Professional Core	4 cr
Mg150 Management	4 cr	General Core	4 cr
English Core	<u>4 cr</u>	General Core	<u>4 cr</u>
	15 cr		16 cr
Second Year - Fall		Second Year - Spring	
Be245 Org. Finance	4 cr	Be235 Curr. Env. Globalism	4 cr
Mg207 Marketing	4 cr	Be280 Social Entrep.	4 cr
Professional Core	4 cr	Professional Core	4 cr
General Core	<u>4 cr</u>	General Core	<u>4 cr</u>
	16 cr		16 cr
Third Year - Fall		Third Year - Spring	
Professional Core	4 cr	Professional Core	4 cr
Required Bus. Course (300 level)	4 cr	Professional Core	4 cr
General Core	4 cr	Professional Core	4 cr
Elective	<u>4 cr</u>	General Core	<u>4 cr</u>
	16 cr		16 cr

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Fourth Year - Fall		Fourth Year - Spring	
Required Bus. Course (300 level)	4 cr	Mg406 Strategic Management	4 cr
Required Bus. Course (400 level)	4 cr	Required Bus. Course (400 level)	4 cr
Professional Core	4 cr	Professional Core	4 cr
Elective	<u>4 cr</u>	Elective	<u>4 cr</u>
	16 cr		16 cr

BUSINESS ADMINISTRATION/SPORTS MANAGEMENT (Bachelor of Science Degree)

The Sports Management Program Experience

The Business Administration/Sports Management program provides a comprehensive, team-based curriculum integrating general and specialized business courses with laboratory learning practicum opportunities. Graduates are prepared to become business managers and leaders. A Sports Management degree offers many exciting and diverse career opportunities in the sports, fitness, health, wellness and recreation industries. Students may focus their education on working in amateur, recreational, collegiate or professional sport organizations.

Students receive a broad-based, customized and personalized education in Sports Management. The program combines a strong mix of business, liberal arts and specialized sports management courses. The Sports Management program requires students to complete two practica. The practica are designed to allow students to learn in a hands-on fashion working with real sports managers and leaders in organizations. Students are highly involved in the process of identifying and securing practicum opportunities.

Specialized Sports Management courses provide an environment for active student discussion. The professor and guest speakers are not lecturers; they are guides and co-explorers that support students in understanding concepts and theories as they can be applied considering the depth and breadth of the sports industry. Courses require students and student teams to engage in teaching material and presenting research, projects and ideas. Student teams lead discussions, present their work and provide critical feedback of others. The culminating projects in these courses provide students with real experience in developing research-based projects with practical applications. Sports Management courses promote deep learning through risk-taking and experimentation. Students develop best practices for integrating the knowledge, skills and abilities learned with concepts and theories to produce valuable examples for their portfolios. Ultimately, the Sports Management course experience will create and

The McCormick Division of Business

foster a Business Culture for Sports Management students in the Business Division. The Business Culture will support students in their career-launching education by creating accountability and developing the following competencies: oral and written communication skills, reading, writing, information literacy, critical thinking and creative thinking, ethical decision-making and global citizenship.

Program of Study

General Core Requirements	52 credits
Entering the Discussion (16 credits)	
Writing Courses (8 cr)	
En101 English Composition I	
En102 English Composition II	
Bookend Courses (8 cr)	
Mg/FY100 Division Course	
Mg315 Practicum & Seminar	
Exploring Diversity (32 credits)	
Humanities Courses (8 cr)	
Art History, Communications, Creative Writing,	
English, Humanities, Music, Philosophy and Visual Arts	
Social Sciences (8 cr)	
Criminal Justice, History & Politics, Psychology	
and Social Science	
Natural Sciences and Math (8 cr)	
Biology, Environmental Studies, Math	
and Natural Science	
Career Enhancing (8 cr)	
Accounting and Business Administration Courses	
Ac101 Accounting	
Ec200 Macro-Economics	
Consolidating Knowledge (4 credits)	
Professionalizaion Experience	
Mg415 Practicum & Seminar	
Professional Core	16 credits
Ba201 Business Law I	
Mg/Be150 Organizational Management	
Mg207 Marketing	
Mg220 Sports Finance	
OR Be245 Organizational Finance	

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Sports Management Core	24 Credits
Mg120 Sports Management	
Mg230 Sports Law	
Mg300 Sports Management	
Mg300 Sports Management	
Mg400 Sports Management Topics	
Mg400 Sports Management Topics	
General and Recommended Electives	<u>36 credits</u>
Total Credits	128 credits

Recommended Program Sequence

First Year - Fall		First Year - Spring	
Ec200 Macro-Economics	4 cr	Ac101 Accounting for Business	4 cr
Mg/Fy100 Quest for Success	4 cr	Mg120 Intro. to Sports Mgmt.	4 cr
Mg/Be150 Organiz. Mgmt.	4 cr	English Core	4 cr
English Core	<u>4 cr</u>	Elective	<u>4 cr</u>
	16 cr		16 cr
Second Year - Fall		Second Year - Spring	
Ba201 Business Law I	4 cr	Mg230 Sports Law	4 cr
Mg207 Marketing	4 cr	General Core	4 cr
Mg220 Sports Finance	4 cr	Elective	4 cr
General Core	<u>4 cr</u>	Elective	<u>4 cr</u>
	16 cr		16 cr
Third Year - Fall		Third Year - Spring	
Mg410 Sports Mgmt. Practicum I	4 cr	Mg400 Sports Mgmt. Topics	4 cr
General Core	4 cr	General Core	4 cr
Elective	4 cr	Elective	4 cr
Elective	<u>4 cr</u>	Elective	<u>4 cr</u>
	16 cr		16 cr
Fourth Year - Fall		Fourth Year - Spring	
Mg300 Sports Mgmt.	4 cr	Mg400 Sports Mgmt. Topics	4 cr
Mg300 Sports Mgmt.	4 cr	Mg415 Sports Mgmt. Practicum II	4 cr
General Core	4 cr	General Core	4 cr
Elective	<u>4 cr</u>	Elective	<u>4 cr</u>
	16 cr		16 cr

The McCormick Division of Business

ENTREPRENEURSHIP AND MANAGEMENT

(Bachelor of Science Degree)—Build the Sustainable Enterprise (BTSE) Program

Residing within The McCormick Division of Business is the Southern Vermont College Build the Sustainable Enterprise (BTSE) program. BTSE is a highly focused, innovative, four-year degree program designed to provide learners with leading edge preparation for building and managing the vital organizations of the 21st century.

The program provides learners the chance to accomplish the following: (1) create innovate, entrepreneurial organizations, with an emphasis on sustainability and the green economy, and (2) manage organizations in a highly competitive, global environment, which is infused with technological innovation. The program works from the premise that all managers in contemporary organizations operate in highly competitive environments and, therefore, they must constantly reinvent their products and services. Hence, all business managers must be highly entrepreneurial. As a result, SVC's BTSE degree is in *Entrepreneurship and Management*.

SVC's Build the Sustainable Enterprise program is built around an integration of three critical managerial and entrepreneurial competencies: globalism, innovative management practice, and the workplace of the 21st century.

In BTSE, students acquire (1) a deep understanding of what it means to live and work in an interconnected, global world (including the opportunity for a valuable, extended internship experience in China, (2) a thorough preparation in the establishment, expansion and management of contemporary organizations, and (3) comprehensive preparation for the workplace of the 21st century, from knowledge management strategy to the use of innovative communication devices like the iPad to working in virtual distributed teams.

Further, BTSE is built upon the educational philosophy that we learn best while doing, by literally trying, practicing and improving upon what we are learning. After acquiring a sound foundation in finance and organizational practice, a student begins to put to work what he or she has learned by creating his or her own enterprise as part of the BTSE degree program.

A clear illustration of BTSE's emphasis on successful, contemporary managerial and entrepreneurial practice is the way in which SVC's program works. Students spend their first two years of study building a foundation, a "knowledge and skill platform," upon which their subsequent studies are based. In the student's third year, he or she actually defines and creates his or her own enterprise, and that venture is used as a learning laboratory through

The McCormick Division of Business

which the student tests and practices what he or she is learning for the rest of the degree program.

The student's last two years in BTSE contain a mix of opportunities, from participating in a two or three month, high-level internship in China, to exploring the creation of "green and creative enterprises," to examining workplace innovations in information technology like the iPhone and iPad, to individualizing the study around the student's own interests through four different Guided Inquiry seminars.

Importantly, hands-on practice is at the center of these last two years of study. With extensive support from the student's professor and external mentors, the student will literally build his or her own enterprise and then use it as a laboratory in which to study how programs and organizations grow, how they become sustainable, how to manage growth and crises, and how to develop transition and exit strategies by actually trying out those ideas and strategies themselves. Students will be shown how to define, create and operate this enterprise on a step-by-step basis.

There is no better way for a student to learn than through active participation in his or her studies. In response to the question: *How is a new program or enterprise established?* Students will actually establish an enterprise. *How is it funded and operated? What happens when there's a need to grow or change strategies?* Students explore the answers to these questions in their last two years in BTSE using their own enterprise project.

Finally, Southern Vermont College's BTSE program is rich in innovation. Some of the recent innovations in the program include the following:

- Creating an iPhone educational application named Pluto and using both iPhones and iTouches to test and improve the design (Be248 - eMobile Learning Strategy and Development);
- Designing and developing the resources for an iTunes University Web page (Be225 - Entrepreneurship in Virtual Environment);
- Distinguished two- and three-month-long Management, Marketing and Law Internships (Fall 2010) in Qingdao, China (Be324 - Doing Business in China);
- Examining educational and business applications of the iPad and iPad2 (Be370 - iPad Development and Be445 - Guided Advanced Inquiry);

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- Developing and testing applications of the Kindle, an eBook reader, in order to enhance learning both inside and outside of the classroom, provide hands-on professional practice in the digital world and minimize textbook costs (Be120 - Working and Learning in Virtual Environment); and
- Exploring reduced operating costs and creating new revenue streams by utilizing real estate limited partnerships as part of an organizational development strategy (Be280 - Social Entrepreneurship).

Currently, students in the BTSE program are developing new enterprises as part of their education in sustainable agriculture, sports facility development and college preparation initiatives, sports camps and marketing through portal device applications.

In order to view current information about BTSE's latest innovations, please view www.mybte.org/iPadindex.html and www.mybte.org/KPindex.html and watch a video introduction at www.svc.edu/academics/divisions/business/build_entreprise.html. In order to learn more details about this exciting program, please contact the Director of Build the Sustainable Entrepreneurship at bte@svc.edu.

BUILD THE SUSTAINABLE ENTERPRISE (BTSE)

Bachelor of Science Degree

Recommended Program Sequence

First Year - Fall		First Year - Spring	
Be/Mg150	Org. & Mgmt. Theory	4 cr	
Ac101	Financial Accounting		4 cr
Ec200	Macro-Economics	4 cr	Be230
			Systems & Systems Think'g
Mg/Fy100	Quest for Success	4 cr	Be240
			The Networked Org.
General Core		<u>4 cr</u>	English Core
		16 cr	General Core
			<u>4 cr</u>
			16 cr
Second Year - Fall		Second Year - Spring	
Mg207	Marketing	4 cr	Be135
			Current Env. of Globalism
Be231	Org. of 21st Century	2 cr	Be275
			Technology & Experience
Be235	Design & Func. Kowl. Org..	2 cr	Be280
			Social Entrepreneurship
Be245	Org. Finance	4 cr	General Core
			<u>4 cr</u>
Be248	mLearning Strat. & Dev.	<u>4 cr</u>	16 cr
	(iPad course)	16 cr	

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Third Year - Fall		Third Year - Spring	
Be324	China Internship	12 cr	
Be326	Reconstructed Globalism (online China)	<u>4 cr</u> 16 cr	
Be340	Rebuild Local Econ. Com.		4 cr
Be385	Mentored Pract.-New Vent.		4 cr
	General Core		4 cr
	General Elective		<u>4 cr</u>
			16 cr
Fourth Year - Fall		Fourth Year - Spring	
Be225	Creat. & Mgmt. of Virt. Env.	4 cr	
Be410	Assemblage of Tools (iPad).	4 cr	
Be480	Venture Pract. - Operations	4 cr	
	General Elective	<u>4 cr</u>	
		16 cr	
Be410	Strategy		4 cr
Be480	Venture Pract. Sustain.		6 cr
Be490	Capstone Paper		4 cr
Be___	Guided Adv. Inq. (choose 1)*		2 cr
	General Elective		<u>3 cr</u>
			16 cr

Minors in The McCormick Division of Business

Students in The McCormick Division of Business may elect to pursue a minor in a variety of different areas such as Criminal Justice, Environmental Studies or Public Relations. This decision will require careful planning with the advisor. A student cannot minor in the same discipline in which he or she majors.

MASTER OF BUSINESS ADMINISTRATION (MBA)

Agreement with the Graduate College of Union University

Southern Vermont College has an articulation agreement with the Graduate College of Union University which allows current SVC students and alumni to earn an MBA usually within 18 months after receiving their baccalaureate degree from SVC.

The MBA program prepares students for analytical, managerial and executive-level positions in a variety of enterprises. The program emphasizes broad exposure to core business disciplines; the building of analytical, computer, communication and human management skills; and the development of an ethical, systems-oriented, cross-functional perspective for decision making.

Students who complete the SVC courses listed below with a grade of B- or above can request that the corresponding Graduate College equivalents at Union listed below be waived. This reduces the time required to complete the degree and can result in substantial tuition savings.

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Southern Vermont College Courses	Graduate College Courses
Ma203	GMI201 Math of Management (1/2 course)
Ma202	GMI202 Intro. to Probability (1/2 course)
Ac101 & Ac102 & Mg303	GMI210 Financial Accounting GMI212 Managerial Accounting and Finance
Ec200 & Ec201	GMI220 Principles of Economics
Mg207 & Mg409	GMI225 Marketing Management Survey
Mg315 & either Mg204 or Mg407	GMI251 Managing People & Teams in Organizations
Ba201 & Ba202	GMI270 Legal Principles of Business

Students seeking admission upon completion of their baccalaureate must have a minimum SVC cumulative GPA of 3.0 or higher and a GMAT score of 500 or above. Upon completion of the junior year at SVC, a student may be granted early admission to the MBA program at Union if she or he has a minimum cumulative GPA of 3.4 or higher and a GMAT score of 600 or above. Students with a minimum cumulative GPA of 3.5 or higher in their senior year may request that the GMAT be waived. However, GMAT scores are required for all students to be considered for some financial aid awards.

Students wishing to learn more about this exciting educational option should contact the Chair of The McCormick Division of Business.

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MASTER OF BUSINESS ADMINISTRATION (MBA) Agreement with Clarkson University

Southern Vermont College has an articulation agreement with Clarkson University in Potsdam, N.Y., which provides graduates of SVC an opportunity to obtain an MBA in only one additional year of study.

The One-Year MBA Program

The One-Year MBA degree is particularly well suited to the needs of graduates who have not had previous education in management or business. However, most MBA programs available today require several years of full-time study for such individuals. Normally, the first year of full-time study involves accelerated coverage of essentially undergraduate material. The One-Year MBA program at Clarkson is exceptional, because it provides guidance to prospective students in selecting the equivalent first-year courses prior to completing their undergraduate degree programs. In this way, an individual can complete work for the One-Year MBA degree at Clarkson University in only one academic year (nine months) of additional study.

The 4 + 1 Plan

Southern Vermont College and the School of Business at Clarkson have cooperated in establishing a program which guides students in planning their undergraduate programs to include courses that serve as a foundation for graduate work in business management. These foundation courses include material normally covered in the first year of study in MBA programs elsewhere. Southern Vermont College graduates who have completed the foundation courses and meet the prescribed admission standards will be considered for admission to the One-Year MBA Program.

The 4 + 1 Plan offers the graduate an opportunity to plan his/her academic program carefully and take advantage of the total educational experience afforded by full-time study for the MBA degree with a minimum of additional expense and time. After five years of college study, the graduate will have obtained both an undergraduate degree from Southern Vermont College and an MBA from Clarkson University.

Foundation Courses

All applicants must complete foundation course requirements prior to their One-Year MBA program at Clarkson. Students at Southern Vermont College should endeavor to complete the foundation courses as part of their undergraduate programs if possible. Any or all of these requirements can also be completed at Clarkson University in the summer preceding the start of the Clarkson One-Year MBA program during the Summer Business Concepts Program or at another institution with prior approval.

The McCormick Division of Business

The foundation requirements for the 4 + 1 One-Year MBA degree include satisfactory completion of eleven courses:

- Financial Accounting
- Managerial Accounting
- Microeconomics
- Macroeconomics
- Corporate Finance
- Computer course/Information Systems
- Business Law: An introduction to the legal, political and social environments of business, including ethical considerations
- Statistics and Probability
- Production or Operations Management
- Organizational Behavior
- Marketing

In addition, students should have a working knowledge of calculus.

Students wishing to learn more about this exciting educational option should contact the Chair of The McCormick Division of Business.

MASTER OF SCIENCE IN ORGANIZATIONAL MANAGEMENT OR MASTER OF BUSINESS ADMINISTRATION (MBA) Agreement with Sage Graduate School

Southern Vermont College graduates are guaranteed admission to Sage Graduate School for the Master of Science degree in Organizational Management or Master of Business Administration (MBA) degree if the following conditions are met:

- The students have earned a baccalaureate degree;
- The students have a minimum cumulative grade-point average of 3.0 and are in good academic standing at all institutions attended;
- The students follow the application procedures outlined in the current Sage Graduate School Catalog and meet the eligibility criteria for admissions, including having completed a satisfactory interview, and having submitted a personal statement, letters of recommendation, and application; and
- The completion of Business program prerequisite courses with a grade of "C" or better.

For additional information, students should contact their advisor and the Registrar's Office.

The Hunter Division of Humanities

Jennifer Richardson, Ph.D. (Chair)	Tracey Forest, M.A.*	
Michelle Deal, Ph.D.	Barry Jackson, Ph.D.*	
Daisy Levy, Ph.D.	Mary Jo Kwiatek, M.S.*	
Lynda Sinkiewich, M.A.	Laura Mack, A.B.D.*	
Greg Winterhalter, M.F.A.	Larry Maness, M.A.*	
Jeremiah Burrow, M.A.*	Catherine McKeen, Ph.D.*	
Albert DeCiccio, Ph.D.*	Nicole Myers, M.A.*	
Eric Despard, M.M.*	Jody Schade, M.A.*	*Part Time
Ellen Ennis, M.A.*		

Mission Statement

The Southern Vermont College Hunter Division of Humanities enables students to discover the beliefs, values, knowledge and skills that influence them as individuals in society. The Hunter Division of Humanities strives to engage students actively in issues that stem from the study of the diverse literary, philosophical, artistic and cultural achievements of humanity. The Hunter Division of Humanities accomplishes its mission by offering courses included in the General Education Core and in its major and minor programs.

Career Opportunities and Graduate Study

Depending on their major and perhaps minor, students are prepared to enter careers in fields such as publishing, public relations, advertising, marketing, journalism, media management and mid-level management. Students are also prepared for graduate study in literature, education, library science, marketing, advertising, journalism, creative writing, public relations and law.

The Humanities Seminar: The Advanced Bookend Course

All Humanities majors will take the Humanities Seminar, often in their junior year of study. This intradisciplinary course is designed to foster conversations within and across disciplinary fields that fall within the Humanities. Students will prepare and develop resumes, statements of purpose, and other materials used within career searches. At the same time, course content will include questions about the place of the Humanities and the Arts within contemporary culture and what the future of the Humanities may be. Service-learning and career experiences are key features of this course.

Degree Programs

The Bob and Cora May Howe Communication Program COMMUNICATION (Bachelor of Arts Degree)

The Bachelor of Arts degree in Communication relies on an interdisciplinary curriculum, drawing from the theoretical and empirical approaches traditionally found in the humanities, social sciences and business. The Communication major provides students with a dynamic and comprehensive

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understanding of the nature of human communication, from interpersonal to mass communication, and the skills to evaluate and create effective messages for diverse audiences in various cultural contexts. In other words, the Communication major is a generalist approach for studying the symbol systems of communication, the cultures or environments within and through which communication occurs, the media used to communicate messages/concepts, and the effects of those mediated messages. The bachelor's degree in Communication is a great choice for students who have strong verbal and written skills, are generally curious and creative, and would like to teach, inform, or persuade.

SVC prepares its Communication majors for a broad range of career choices. All businesses need effective communicators to thrive economically. Indeed, all humans need to be able to communicate their ideas for better quality of life. Upon graduation, a Communication major may seek work as a communication specialist in human resources, advocacy, research and development, advertising, sales and marketing, public relations/publicity, publishing, law, politics, journalism, or technical writing. Students who excel in their studies may also pursue graduate study, earning master's degrees in those areas.

Communication majors are fortunate in that they can pursue diverse subjects in different academic divisions. Though housed in The Hunter Division of Humanities, the Communication major offers courses that share academic/disciplinary interests with academic divisions across Southern Vermont College. Students can, therefore, pursue a focus within the Communication major in areas such as cultural communication (taking courses in the fields of Creative Writing, English, and/or History and Politics), new media communication (taking courses in the fields of Information Technology and Management), business communication (taking courses in the fields of Business Administration, Build the Sustainable Enterprise, and/or Management), and healthcare communication (taking courses in Healthcare Management and Advocacy and/or Psychology). Students will discuss potential areas of focus with their advisors, putting together a plan typically in students' sophomore year of study. Students and advisors are free to develop their own plans for an appropriate focus area.

In addition to receiving a broad theoretical and empirical foundation, Communication majors also complete two internships before graduation. Internships provide students with opportunities to apply theory and research and put them into practice for companies and organizations beyond the classroom.

All students complete their Communication majors in one of two ways: a Senior Project or a Senior Thesis. While both involve substantial study and writing, the Senior Project is understood to be an extended, applied project.

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The Senior Thesis is intended to be a more traditional academic capstone to coursework. Students should make decisions about senior projects or Senior Thesis in consultation with their advisors, considering the students' area of focus and professional goals beyond SVC.

Communication Major Portfolio Requirement

Across Communication courses, students will compile a portfolio of their best work completed. As students move through their educational career, they will take the best of those portfolios to compile into a final graduate portfolio. This compilation should serve to demonstrate their proficiency in Communication and exemplify the skills mastered during their years at Southern Vermont College. This portfolio should also meet their career needs, whether they are headed to graduate school or directly into the job market. Communication faculty members will guide students through the process of portfolio construction both for the individual courses and with an eye on the student's ultimate educational and career goals.

Program of Study

General Core Requirements (see page 37)	48 credits
Communication Major	48 credits
Cm101 Fundamentals of Communication (4 cr)	
Cm204 Writing for the Media (4 cr)	
Cm270 New Media Production (4 cr)	
Cm291 Internship I (2 cr)	
Cm302 Editing and Publication Design (4 cr)	
One of the following (4 cr):	
Cm350 Interpersonal Communication	
Cm360 Organizational Communication	
Cm370 Media and Culture (4 cr)	
Cm491 Internship II (2 cr)	
Capstone Experience: One of the following (4 cr)	
Cm490 Senior Project	
Cm492 Senior Thesis	
Four courses in specialty area (16 cr)	
May include courses from Cm and related fields.	
Must receive approval of advisor and Divisional Chairperson.	
At least two of four must be at 300 or 400 level.	
General Electives	<u>32 credits</u>
Total Credits	128 credits

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Recommended Program Sequence

First Year - Fall		First Year - Spring	
Cm101 Fund. of Communication	4 cr	Cm204 Writing for the Media	4 cr
Hu/Fy100 Quest for Success	4 cr	Hu/Fy100 Quest for Success	4 cr
OR Career-Enhancing Core		OR Career-Enhancing Core	
Writing Core	4 cr	Writing Core	4 cr
General Elective	<u>4 cr</u>	General Elective	<u>4 cr</u>
	16 cr		16 cr
Second Year - Fall		Second Year - Spring	
Cm350 Interpers. Communication	4 cr	Cm275 New Media Production	4 cr
Cm360 Organiz. Communication	4 cr	Cm291 Internship I	2 cr
Humanities Core	4 cr	Career-Enhancing Core	4 cr
Social Science Core	<u>4 cr</u>	Science/Math Core	<u>4 cr</u>
	16 cr		14 cr
Third Year - Fall		Third Year - Spring	
Cm370 Media and Culture	4 cr	Cm302 Editing and Pub. Design	4 cr
Cm Speciality Course	4 cr	Hu300 Humanities Seminar	4 cr
Science/Math Core	4 cr	Cm Speciality Course	4 cr
General Elective	<u>4 cr</u>	Humanities Core	<u>4 cr</u>
	16 cr		16 cr
Fourth Year - Fall		Fourth Year - Spring	
Cm491 Internship II*	2 cr	Cm490 Senior Project	4 cr
Cm Speciality Course	4 cr	OR Cm492 Senior Thesis	
Social Science Core	4 cr	Cm Speciality Course	4 cr
General Elective	4 cr	General Elective	4 cr
General Elective	<u>4 cr</u>	General Elective	<u>4 cr</u>
	18 cr		16 cr

*Cm491 Internship II can alternately be taken in summer to avoid a student taking an 18-credit semester.

CREATIVE WRITING (Bachelor of Arts Degree)

The Bachelor of Arts degree in Creative Writing is an innovative program bringing together professional writers, writing specialists and peer writers. This program is designed to prepare students for careers and/or graduate studies in creative writing and related fields.

This program is set up to first teach the academic skills necessary in a scholarly pursuit of creative writing and then move into a more individualized program where students are able to focus a great deal on honing their writing skills in the discipline of their choosing.

This process is accomplished through the 100- and 200-level courses which introduce students to the various genres and the skills necessary to work

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within the different writing disciplines. Students also analyze other writers, deepening their understanding of creative writing as both an art form and an effective means of communication. They then move into a series of 300- and 400-level courses which will focus on their own individual skills as writers. Students work extensively in one or two genres during these final years of undergraduate study and develop the skills necessary to meet their career and educational goals. Students grow these skills through weekly workshops where they create their own work, share their writing with others and provide their peers written and verbal feedback. This process allows students to both be self-directed and stay structured and disciplined through the process. Our goal is to help students find, refine and strengthen their own unique voices.

Learning takes many forms and is not limited to just classroom experiences. Our philosophy is to assist students in discovering what they believe they are meant to write and to help them be the best writers they can be. In addition, we seek to teach students the specific expectations that shape the various genres of creative writing.

Creative Writing Major Portfolio Requirement

For each Creative Writing course, students will compile a portfolio of the work completed. As students move through their educational career, they will take the best of those portfolios to compile into a final graduate portfolio. This compilation should serve to demonstrate their proficiency in creative writing and exemplify the skills mastered during their years at Southern Vermont College. This portfolio should also meet their career needs, whether they are headed to graduate school or directly into the job market. Creative Writing faculty will guide students through the process of portfolio construction both for the individual courses and with an eye on the student's ultimate educational and career goals.

Program of Study

General Core Requirements (see page 37)	48 credits
Creative Writing Major	40 credits
Cw100 Introduction to Creative Writing	(4 cr)
Cw200 Genres of Creative Writing	(4 cr)
Cw215 Writer's Lives and Works	(4 cr)
Three of the following	(12 cr)
Cw311 Advanced Fiction Writing Workshop I	
Cw312 Advanced Nonfiction Writing Workshop I	
Cw313 Advanced Play Writing Workshop I	
Cw314 Advanced Poetry Writing Workshop I	
Cw321 Advanced Fiction Writing Workshop I	
Cw322 Advanced Nonfiction Writing Workshop II	

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Cw323 Advanced Play Writing Workshop II	
Cw324 Advanced Poetry Writing Workshop II	
Cw335 Topics in Creative Writing	
Cw480 Senior Creative Writing Workshop	
Cw375 Editing and Publication Design	(4 cr)
Cw407 Theories of Writing	(4 cr)
Capstone Experience: Cw492 Senior Thesis	(4 cr)
One Cw and/or En elective (200-400 level)	(4 cr)
General Electives	<u>40 credits</u>
Total Credits	128 credits

Recommended Program Sequence

First Year - Fall		First Year - Spring	
Cw100 Intro. to Creative Writing	4 cr	Cw200 Genres of Creative Writing	4 cr
Hu/Fy100 Quest for Success	4 cr	Hu/Fy100 Quest for Success	4 cr
OR Career-Enhancing Core		OR Career-Enhancing Core	
Writing Core	4 cr	Writing Core	4 cr
General Elective	<u>4 cr</u>	General Elective	<u>4 cr</u>
	16 cr		16 cr
Second Year - Fall		Second Year - Spring	
Cw215 Writers' Lives and Work	4 cr	Cw311 OR Cw312 OR Cw313	4 cr
Humanities Core	4 cr	OR Cw314	
Social Science Core	4 cr	OR Cw335 Advanced Workshop	
General Elective	<u>4 cr</u>	Career-Enhancing Core	4 cr
	16 cr	Science/Math Core	4 cr
		General Elective	<u>4 cr</u>
			16 cr
Third Year - Fall		Third Year - Spring	
Cw311 OR Cw312 OR Cw313	4 cr	Cw375 Editing and Public Design	4 cr
OR Cw314 OR Cw321 OR Cw322		Hu300 Humanities Seminar	4 cr
OR Cw323 OR Cw324		Humanities Core	4 cr
OR Cw335 Advanced Workshop		General Elective	<u>4 cr</u>
Creative Writing or English Elective	4 cr		16 cr
Science/Math Core	4 cr		
General Elective	<u>4 cr</u>		
	16 cr		
Fourth Year - Fall		Fourth Year - Spring	
Cw311 OR Cw312 OR Cw313	4 cr	Cw492 Senior Thesis	4 cr
OR Cw314 OR Cw321 OR Cw322		Social Science Core	4 cr
OR Cw323 OR Cw324		General Elective	4 cr
OR Cw335 Adv. Workshop or Topics		General Elective	<u>4 cr</u>
OR Cw480 Senior Cw Workshop			16 cr
Cw407 Theories of Writing	4 cr		
General Elective	4 cr		
General Elective	<u>4 cr</u>		
	16 cr		

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CREATIVE WRITING AND ENGLISH STUDIES (Bachelor of Arts Degree)

This Bachelor of Arts degree is an innovative program that allows students to focus on a combination of these two distinctive fields in a way that both prepares them for graduate programs in creative writing and literature and careers in the publishing field, education, professional writing and other related fields.

This program is set up, first to teach the academic skills necessary in a scholarly pursuit of creative writing and literary studies and, then, move into an advanced program where students are able to focus on both the specific types of literature and genres of writing that are of greatest interest to the student.

This process is accomplished through a careful balance of writing and English courses beginning at the 100- and 200-levels that introduce students to the various genres and the skills necessary to work within the different writing and literary disciplines. Students then move into a series of 300- and 400-level courses which will focus on their own individual skills as writers and their specific interests in literary studies. Students work extensively in areas of specialty during these final years of undergraduate study and develop the skills necessary to meet their career and educational goals. This process allows students to be both self-directed and disciplined throughout the process. Our goal is to help students find, refine and strengthen their own unique voices while simultaneously strengthening their skills in literary analysis and criticism and expanding their knowledge of literary studies.

Learning takes many forms and is not limited to just classroom experiences. Our philosophy is to assist students in discovering what they feel they are meant to do with their professional lives and to help each student meet his or her individual goals.

Creative Writing and English Studies Major Portfolio Requirement

All students majoring in Creative Writing and English Studies are required to construct a Major Portfolio. These portfolios will differ according to the individual student's career and educational goals. The selections of work included will be made by the students and will include both creative work and critical work completed during their college career. The artifacts in the portfolio should demonstrate clearly the skills mastered through the student's academic endeavors at Southern Vermont College. English and Creative Writing faculty will advise and guide students throughout the process of portfolio construction with an eye on the student's educational and career goals.

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Program of Study

General Core Requirements (see page 37)	48 credits
Major Requirements	60 credits
Creative Writing courses:	
Cw100 Introduction to Creative Writing	(4 cr)
Cw200 Introductory Workshop	(4 cr)
Cw215 Writers' Lives and Works	(4 cr)
Two of the following:	(8 cr)
Cw311 Advanced Fiction Writing Workshop I	
Cw312 Advanced Nonfiction Writing Workshop I	
Cw313 Advanced Play Writing Workshop I	
Cw314 Advanced Poetry Writing Workshop I	
Cw321 Advanced Fiction Writing Workshop II	
Cw322 Advanced Nonfiction Writing Workshop II	
Cw323 Advanced Play Writing Workshop II	
Cw324 Advanced Poetry Writing Workshop II	
Cw335 Topics in Creative Writing	
Cw480 Senior Creative Writing Workshop	
Cw375 Editing and Publication Design	(4 cr)
Cw407 Theories of Writing	(4 cr)
English Studies courses:	
En103 Introduction to Literature	(4 cr)
En210 Introduction to Literary Theory and History	(4 cr)
En304 Shakespeare	(4 cr)
En318 Literary Criticism	(4 cr)
Surveys of Literature (choose one)	(4 cr)
En203 British Literature I	
En204 British Literature II	
En205 American Literature I	
En206 American Literature II	
En220 Modern Poets	
En221 Fiction	
En222 Drama	
En223 Poetry	
En250 Environmental Literature	
En260 Crime Stories	
Advanced Study (choose two)	(8 cr)
En305 The Novel: An Exploration	
En310 Children's Literature	
En311 World Literature	
En315 Major Authors: Early Period	
En316 Major Authors: Later Period	

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En317 Major Authors: Modern Period	
En320 Literature and Society	
En330 Topics in Literature: Early Period	
En331 Topics in Literature: Later Period	
En332 Topics in Literature: Modern Period	
En334 Topics in Literature: Shakespeare Studies	
En335 Women's Literature	
En435 Topics in Literature of Diverse Cultures and Peoples	
En491 Level II Professional Internship	
En492 English Practicum	
Capstone Experience:	
Capstone Experience	(4 cr)
Cw492 Senior Thesis <i>OR</i> En492 Senior Thesis	
General Electives	<u>20 credits</u>
Total Credits	128 credits

Recommended Program Sequence

First Year - Fall	First Year - Spring
Cw100 Intro. to Creative Writing 4 cr	Cw200 Genres of Creative Writing 4 cr
En103 Intro. to Literature 4 cr	En210 Intro. to Lit. Hist. & Theory 4 cr
Hu/Fy100 Quest for Success 4 cr	Hu/Fy100 Quest for Success 4 cr
<i>OR</i> Career-Enhancing Core	<i>OR</i> Career-Enhancing Core
WritingCore <u>4 cr</u>	Writing Core <u>4 cr</u>
16 cr	16 cr
Second Year - Fall	Second Year - Spring
Cw215 Writers' Lives and Work 4 cr	En304 Shakespeare 4 cr
Humanities Core 4 cr	Career-Enhancing Core 4 cr
Social Science Core 4 cr	Science/Math Core 4 cr
Survey of Literature <u>4 cr</u>	General Elective <u>4 cr</u>
16 cr	16 cr
Third Year - Fall	Third Year - Spring
Cw311 <i>OR</i> Cw312 <i>OR</i> Cw313 4 cr	Cw375 Editing and Public. Design 4 cr
<i>OR</i> Cw314 <i>OR</i> Cw321 <i>OR</i> Cw322	Hu300 Humanities Seminar 4 cr
<i>OR</i> Cw323 <i>OR</i> Cw324	Advanced En Course 4 cr
<i>OR</i> Cw335 Advanced Workshop	General Elective <u>4 cr</u>
En318 Literary Criticism 4 cr	16 cr
Science/Math Core 4 cr	
General Elective <u>4 cr</u>	
16 cr	

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Fourth Year - Fall		Fourth Year - Spring	
Cw311 OR Cw312 OR Cw313	4 cr	Cw492 Senior Thesis	4 cr
OR Cw314 OR Cw321 OR Cw322		OR En492 Senior Thesis	
OR Cw323 OR Cw324		Advanced En Course	4 cr
OR Cw335 Adv. Workshop or Topics		Social Science Core	4 cr
Cw407 Theories of Writing	4 cr	General Elective	<u>4 cr</u>
Humanities Core	4 cr		16 cr
General Elective	<u>4 cr</u>		
	16 cr		

ENGLISH (Bachelor of Arts Degree)

Students in the English degree program will acquire a foundation of analytical and creative skills that can be applied readily in any field. English majors are well-read and articulate, write and speak effectively, approach problems thoughtfully and imaginatively and are well-prepared to meet the challenges of graduate school. Whether students utilize this path to go directly into the job market or to move onto a graduate program, English majors are taught the skills prized by employers and graduate schools.

In addition to the general core requirements for a bachelor's degree, students develop strong writing skills and a broad knowledge of the humanities through the completion of course work, literature, drama and the fine arts. The works explored include both the traditional canon and works and writers of the diverse world in which we live. Students are exposed to a wide variety of ideas and concepts and are taught to develop their own views of the world as a result. Through the study of literature, English majors explore expressions of the human spirit spanning centuries and develop their skills in critical analysis, creative problem solving, research, writing and speaking. Majoring in English is an ideal preparation for understanding the complex challenges of the contemporary world.

English Major Portfolio Requirement

All students majoring in English are required to construct an English Major Portfolio. These portfolios will differ according to the individual student's career and educational goals. The selections of work included will be made by the students and do not have to be limited to English papers. The artifacts in the portfolio should demonstrate clearly the skills mastered through the student's academic endeavors at Southern Vermont College. English faculty will advise and guide students through the process of portfolio construction with an eye on the student's educational and career goals.

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Program of Study

General Core Requirements (see page 37)	48 credits
Major Requirements	40 credits
Required Courses:	
En103 Introduction to Literature	(4 cr)
En210 Introduction to Literary Theory and History	(4 cr)
En304 Shakespeare	(4 cr)
En318 Literary Criticism	(4 cr)
Capstone Experience	(4 cr)
En492 Senior Thesis	
Surveys of Literature: (choose one)	(4 cr)
En203 British Literature I	
En204 British Literature II	
En205 American Literature I	
En206 American Literature II	
En215 Writers' Lives and Work	
En220 Modern Poets	
En221 Fiction	
En222 Drama	
En223 Poetry	
En250 Environmental Literature	
En260 Crime Stories	
Literature of Diverse Cultures and Peoples:	(4 cr)
En311 World Literature	
En320 Literature and Society	
En335 Women's Literature	
En435 Topics in Literature of Diverse Cultures and Peoples	
Advanced Study: (choose three)	(12 cr)
En305 The Novel: An Exploration	
En310 Children's Literature	
En315 Major Authors: Early Period	
En316 Major Authors: Later Period	
En317 Major Authors: Modern Period	
En330 Topics in Literature: Early Period	
En331 Topics in Literature: Later Period	
En332 Topics in Literature: Modern Period	
En334 Topics in Literature: Shakespeare Studies	
En491 Level II Professional Internship	
En492 English Practicum	
General Electives	<u>40 credits</u>
Total Credits	128 credits

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Recommended Program Sequence

First Year - Fall		First Year - Spring	
En103 Intro. to Literature	4 cr	En210 Intro. to Lit. Hist. & Theory	4 cr
Hu/Fy100 Quest for Success	4 cr	Hu/Fy100 Quest for Success	4 cr
<i>OR</i> Career-Enhancing Course		<i>OR</i> Career-Enhancing Core	
Writing Core	4 cr	Writing Core	4 cr
General Elective	<u>4 cr</u>	General Elective	<u>4 cr</u>
	16 cr		16 cr
Second Year - Fall		Second Year - Spring	
Survey of Literature	4 cr	Advanced Study En Course	4 cr
Humanities Core	4 cr	Career-Enhancing Core	4 cr
Social Science Core	4 cr	Science/Math Core	4 cr
General Elective	<u>4 cr</u>	General Elective	<u>4 cr</u>
	16 cr		16 cr
Third Year - Fall		Third Year - Spring	
En318 Literary Criticism	4 cr	En304 Shakespeare	4 cr
Advanced Study En Course	4 cr	Hu300 Humanities Seminar	4 cr
Science/Math Core	4 cr	Literature of Diverse Peoples	4 cr
General Elective	<u>4 cr</u>	General Elective	<u>4 cr</u>
	16 cr		16 cr
Fourth Year - Fall		Fourth Year - Spring	
Advanced Study En Course	4 cr	En492 Senior Thesis	4 cr
Humanities Core	4 cr	Social Science Core	4 cr
General Elective	4 cr	General Elective	4 cr
General Elective	<u>4 cr</u>	General Elective	<u>4 cr</u>
	16 cr		16 cr

LIBERAL ARTS (Associate and Bachelor of Arts or Science Degrees)

The hallmark of a Liberal Arts degree is its adaptability to many careers. Because Liberal Arts graduates have “learned how to learn” and to be flexible, they adapt to many different career environments. These graduates often achieve remarkable success in unexpected career areas and are well prepared for more traditional paths such as graduate school.

The Liberal Arts program encourages students to explore the world—reading, listening, thinking and communicating effectively through writing, speech and the arts. Students will choose from the traditional liberal arts disciplines, where emphasis is placed on careful analysis, articulate expression and critical thinking—a strong foundation for continued study or professional endeavors.

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Program of Study – Associate Degree

General Core Requirements (see page 38)	24 credits
Major Requirements	28 credits
28 credits from the following three disciplines: Humanities (Ar, Cm, Cw, En, Hu, Mu, Ph, Sp), Natural Sciences (Ev, IT, Ma, Ns), or Social Sciences (Cj, Hp, Hs, Py, Se, So), but no more than 12 credits in any one Division	
General Electives	<u>12 credits</u>
Total Credits	64 credits

Program of Study – Baccalaureate Degree

General Core Requirements (see page 37)	48 credits
Major Requirements	40 credits
40 credits from the following three divisions: Humanities (Ar, Cm, En, Hu, Mu, Ph, Sp), Science and Technology (Ev, IT, Ma, Ns), or Social Sciences (Cj, Hp, Hs, Py, Se, So), but no more than 16 credits in any one discipline	
Minor Requirements	16 credits
Between the minor and major courses taken, there must be a minimum of 24 credits at the 300-400 level.	
Capstone Experience	4 credits
Each student has a variety of options to fulfill this requirement: a major capstone course, an internship, a practicum, a seminar or a thesis. The student and advisor will conference during the second semester of the junior year and decide on the right option for the student. The Capstone Experience will be designated as a 300-400 course.	
General Electives	<u>20 credits</u>
Total Credits	128 credits

Concentrations in the Humanities Division

A student cannot declare a concentration in the same discipline in which he or she majors.

Communications (16 credits)

Cm101 Fundamentals of Communications

Cm204 Media Writing

Two other Cm courses, at least one at the 300 level or above

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Creative Writing (16 credits)

Cw100 Introduction to Creative Writing

Cw200 Genres of Creative Writing

OR

Cw215 Writers' Lives and Work

Two other Cw courses, at least one at the 300 level or above

English (16 credits)

En103 Introduction to Literature

En304 Shakespeare

Two other En courses, at least one at the 300 level or above

Humanities (16 credits)

En304 Shakespeare

Hu200 Introduction to the Arts

Two courses from among Ar, Cm, Cw, En, Hu, Ph, Sp, at least one at the 300 level or above

Music (16 credits)

Mu107 Music Appreciation

Mu215 Introduction to World Music

Two other Mu courses, at least one at the 300 level or above

Public Relations (16 credits)

Cm101 Fundamentals of Communications

Cm204 Media Writing

Two of the following three courses:

Cm301 Public Relations

Cm304 Advertising

Mg207 Marketing

Visual Arts (16 credits)

Four courses chosen from the following
(or other Ar courses that may be offered):

Ar103 Basic Painting

Ar104 Basic Drawing

Ar201 Art History I: Prehistoric to Gothic

Ar202 Art History II: Renaissance to Present

Ar203 Graphics/Printmaking

Ar204 Watercolor

Ar205 Painting Landscape

Ar/Ev230 Nature Journaling

Cm102 Photography

Division of Nursing

Karen Clement-O'Brien, D.N.P., R.N. (Chair)
Melissa Colvin-North, M.S.N., R.N., C.N.E.
Sandra Fleischmann, M.S.N., R.N.
Eileen Rice, M.S.N., R.N.
Susan O. Sykas, M.S.N., A.P.R.N., P.N.P.
Sarah Valentine-Maher, M.S.N., B.S.N., F.N.P., R.N.
Kathleen Atkins, M.S.N., B.S.N., R.N.*
Joanne Baldasare, D.H.S.c., M.S., B.S.N.*
Kathleen Brandi, M.S.N., B.S.N., A.S.N., R.N.-B.C.*
Joyce Frissell, M.S.N., B.S.N., A.S.N., R.N.*
Joanne Heaton, M.S.N., B.S.N.*
Bernadette House, M.S.N., B.S.N., A.S.N., R.N.*
Katherine Riley, M.S.N., R.N., N.E.-B.C.*
Kelley Sicley, M.S.N., B.S.N., R.N., N.P.*
Brenda Strysko, D.N.P., C.N.M., F.N.P.-C.*
Harriet Sullivan-Bibee, B.S.N., R.N.*

*Part Time

Mission Statement

The mission of the Division of Nursing is to prepare individuals for careers as registered professional nurses. The Division of Nursing offers two academic nursing programs: the Associate Degree in Nursing and the RN completion program for the Baccalaureate of Science in Nursing degree. The graduates of the Associate Degree in Nursing program are prepared for entry-level positions in a variety of specialties and healthcare settings. The Bachelor of Science degree in Nursing assists the graduates of associate's degree and diploma programs of Nursing to continue to develop expertise in the field of nursing while supporting the professional responsibility of lifelong learning and career development.

Curricular Philosophy

The philosophy and curricular focus of the SVC Nursing program emphasizes the ethic of care, critical thinking, and a spirit of inquiry in education, practice, service and research. The faculty in the Nursing program value scholarship and academic integrity and seek to foster professional involvement and lifelong learning in students and graduates. The essence of nursing is grounded in the meaning of caring. Caring exists in authentic relationships through which all persons are respected and nurtured. The faculty in the Nursing program are committed to the maturation and growth of each student. One of the program goals is to help students to become self-directed learners, able to assess their own learning needs and work with the faculty to meet those needs. Teaching and learning is a collaborative process which fosters inquiry, dialogue, self-knowledge and evolution of thought in a caring environment. The expectation is that graduates are capable of fulfilling their inherent potential, both personally and professionally, through the educative process and will become lifelong learners.

Division of Nursing

Licensure Requirements

In order to be employed as a Registered Nurse (RN), the graduate of the SVC Associate Degree Nursing (ADN) program must be licensed by the state in which he or she will practice. The associate's degree in Nursing enables students to apply for licensure by examination through any State Board of Nursing. Successful completion of the National Council Licensing Examination (NCLEX) and compliance with all requirements for licensure as established by the State Board of Nursing is required for licensure as a Registered Nurse.

Upon application for licensure the applicant must attest to each of the questions below. Answering yes to any of these questions may affect a person's ability to obtain a Nursing license and pursue a professional nursing career.

- Has any state, territory or other jurisdiction denied your application for a license, certificate or registration in any profession or occupation?
- Has any state or federal licensing authority restricted, suspended, revoked or taken any other disciplinary action against your license, certificate or registration that you hold or held in any profession or occupation?
- Have you been convicted of a crime other than a minor traffic violation?
- Do you have a physical or mental condition or disorder which in any way impairs or limits your ability to practice nursing with reasonable skill and safety?
- Has your use of alcohol, drugs or medications in any way impaired or limited your ability to practice nursing with reasonable skill and safety?
- Are you currently participating in a supervised program or professional assistance program which monitors you in order to assure you are not engaging in the illegal use of controlled dangerous substances?

Careers in Nursing

The graduates of the Southern Vermont College Associate Degree in Nursing program are prepared to begin entry-level positions in a variety of specialties and health care settings. The graduate nurse can choose to pursue specialties such as pediatrics, critical care, obstetrics, medical, surgical and psychiatric nursing within the acute care setting. In the non-acute, care-setting opportunities include primary care, long-term care, community health and hospice care. Graduates of SVC are eligible to continue their professional academic development with the pursuit of bachelor's, master's and doctoral preparation. Advance degrees provide for greater career mobility. Advance practice nursing includes Clinical Nurse Specialists, Nurse Practitioners, Certified

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Nurse Anesthetists, Certified Nurse Midwives, Case Managers, Nurse Educators, Nurse Administrators and Nurse Researchers.

Accreditation

All Nursing programs at Southern Vermont College are approved by the Vermont State Board of Nursing, which may be contacted at 802-828-2396 or via the Internet at www.vtprofessionals.org/opr1/nurses, and accredited by the National League for Nursing Accrediting Commission, Inc. (NLNAC). The NLNAC may be contacted at 3343 Peachtree Road NE, Suite 500, Atlanta, Georgia 30326; by telephone at 404-975-5000; or via the Internet at www.nlnac.org.

Simulation Learning and SVC Simulation Laboratory

Simulation learning is an intricate part of the Nursing curriculum at Southern Vermont College. Simulation learning allows students to practice collaborative learning, which will enhance their cognitive, social and leadership skills. Patient case situations provide the opportunity for students to problem solve in a safe learning environment prior to direct patient care. Within the laboratory setting, students will practice a wide range of nursing skills (from birth to adulthood and beyond) on anatomically correct patient simulations in the safety of a simulated practice setting. They will participate in computer-programmed simulation of complex medical, surgical, maternity, pediatric and psychiatric emergencies. Students will also engage in computer-programmed conversations to practice interviewing and communication skills. The simulation laboratory setting allows for repetition of difficult skills and the opportunity to practice unusual cases that a learner may face in real-life, clinical situations. Equipped with advanced audio and visual technology, coverage of simulation scenarios allows for group debriefing with discussion, analysis and evaluation.

Nursing Degree Programs

Southern Vermont College offers two academic Nursing programs: the Associate Degree in Nursing and the RN completion program for the Baccalaureate of Science in Nursing Degree. As these programs prepare an individual for professional careers, the academic requirements are rigorous and require dedication to the classroom and clinical laboratory assignments and expectations. It is recommended that students limit their non-academic and personal commitments to other responsibilities during the course of study. The Division of Nursing has specific and select academic policies. Please consult this document, *Division of Nursing Student Handbook 2012-2013*, for details at www.svc.edu/academics/divisions/nursing/index.html, for grading, progression and retake policies, as these are different than the general College requirements.

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Associate Degree in Nursing (ADN) Program

Students must complete all ADN program requirements within five years of initial matriculation into program required courses. Graduates of the Associate Degree in Nursing program are eligible for endorsement by Southern Vermont College to sit for the NCLEX national licensure exam. For details, contact the Vermont State Board of Nursing at National Life Building, North FL2, Montpelier, VT 05620-3402; by telephone at 802-828-2396; or via the Internet at www.vtprofessionals.org/opr1/nurses.

Admission to Associate Degree in Nursing (ADN) Program

The Office of Admissions is responsible for the admission process. The Division of Nursing works collaboratively with the Office of Admissions. All students applying for admission to Southern Vermont College must meet the standard College admission requirements and the Division of Nursing requirements. Completion and clearance from a national criminal database must be submitted prior to entering a Nursing clinical course. The Division of Nursing will provide the Web site and access information for the database.

Nursing Program Requirements for Entrance

Admission to the Nursing major requires: SAT scores of 500 verbal and 500 math, completion of high school biology and chemistry courses or the College equivalent with a minimum grade of "C+", a minimum of two years of core math recommended and high school GPA must be a minimum of 2.8.

Students who do not meet the Nursing admission criteria may be admitted as Allied Health majors to the College. These students are enrolled in courses designed to prepare the student by strengthening their science, reading and math foundation. This may include an additional year of science foundational courses or summer science course option.

Completion of a pre-Nursing admission examination is required during the time the student is in prerequisite and foundational courses, prior to progression to the first Nursing clinical course, Nu150 Fundamentals of Nursing.

Nursing Program Requirements for Progression

Student academic achievement in the prerequisite and foundational courses is monitored to assure students meet all Nursing program requirements prior to progression to Nu150 Fundamentals of Nursing. This includes Ns235 Anatomy & Physiology I and Ns236 Anatomy & Physiology II science courses with a minimum grade of C+ within the past five years. The student must also complete the following with a minimum grade of a C: English Composition I and II, and a College Algebra course. The cumulative GPA must be a minimum

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of 2.8. Students must meet all prerequisite and GPA requirements to progress to Nu150 Fundamentals of Nursing.

Transfer/Non-Traditional Students

Transfer students and/or non-traditional students must meet the same College admission criteria and the Division of Nursing admission requirements as stated. Interview by appointment with the Chair of Nursing is required. Nursing courses completed at other Nursing programs will not be accepted as Nursing transfer credits. A minimum GPA of 2.8 in most recent completed academic courses is required. Completion of a pre-Nursing admission examination is required prior to progression to Nu150 Fundamentals of Nursing.

Licensed Practical Nurse (LPN) Students

Licensed Practical Nurses (LPNs) applying for admission to Southern Vermont College must meet the standard College admission requirements and the Division of Nursing requirements as stated above. The LPN, subject to transfer student guidelines, should schedule an appointment with the Chair of Nursing for transcript review and evaluation. Nursing courses completed at other nursing programs will not be accepted as Nursing transfer credits. The LPN may seek advanced placement in the Associate Degree in Nursing program Nursing core courses by challenging and receiving a passing score on the National League of Nursing Practical Nursing Achievement Test. Details of the required examinations will be provided at interview. This examination assesses knowledge of fundamental nursing concepts. Please consult the Divisional Chair prior to payment and scheduling. With transition into the program, the LPN/ transfer student must complete all program requirements and meet the same expectations as traditional students. An applicant seeking advanced placement status should contact the Division of Nursing Chair for testing information and must successfully complete the examination prior to the start of the spring semester for the academic year he or she is seeking admission. All prerequisites must be completed prior to matriculation, and all other degree requirements must be completed in order to obtain an associate's degree in Nursing.

Program of Study—Associate Degree in Nursing

General Core Requirements Nursing		24 credits
Nu/Fy100 Quest for Success	(4 cr)	
English Core	(8 cr)	
Humanities Core Elective	(4 cr)	
Ma105 College Algebra	(4 cr)	
Py150 Introduction to Psychology	(4 cr)	
Science Core Nursing		12 credits
Ns235 Anatomy and Physiology I with Lab	(4 cr)	

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Ns236 Anatomy and Physiology II with Lab	(4 cr)	
Ns240 Medical Microbiology	(4 cr)	
Major Requirements		38 credits
Nu101 Introduction to Nursing Care	(2 cr)	
Nu150 Fundamentals of Nursing	(8 cr)	
Nu200 Psychiatric Nursing	(4 cr)	
Nu201 Medical Surgical Nursing	(4 cr)	
Nu210 Maternal Child Health Nursing	(4 cr)	
Nu230 Pediatrics	(4 cr)	
Nu235 Pharmacology	(4 cr)	
Nu250 Adult Health Nursing	(4 cr)	
Nu251 Adult Health Practicum	(4 cr)	
Total Credits		74 credits

Recommended Course Sequence — Associate Degree in Nursing Program

First Year - Fall		First Year - Spring	
Ma105 College Algebra	4 cr	Ns236 Anatomy & Phys. II w/Lab	4 cr
Ns235 Anatomy & Phys. I w/Lab	4 cr	Nu101 Introduction to Nursing	2 cr
Py150 Psychology	4 cr	Nu/Fy100 Quest for Success	4 cr
English Core	<u>4 cr</u>	English Core	<u>4 cr</u>
	16 cr		14 cr
Second Year - Fall		Second Year - Spring	
Ns240 Medical Microbiology	4 cr	Nu200 Psychiatric Nursing	4 cr
Nu150 Nursing Fundamentals	<u>8 cr</u>	Nu201 Medical Surgical Nursing	4 cr
	12 cr	Humanities Core	<u>4 cr</u>
			12 cr
Third Year - Fall		Third Year - Spring	
Nu210 Maternal Child Health	4 cr	Nu230 Pediatrics	4 cr
Nu250 Adult Health Nursing	4 cr	Nu251 Adult Health Practicum	<u>4 cr</u>
Nu235 Pharmacology	<u>4 cr</u>		8 cr
	12 cr		

*Nu235 Pharmacology (4) - Prerequisite Ns235 and Ns236
 Nu235 Pharmacology is a requirement for students in the new curriculum for Fall 2012.

ADN Curriculum Plan (4 x 4)

Year 1: 30 credits

Year 1 - Fall		Year 1 - Spring	
Ma120 College Algebra	4 cr	Ns236 Anatomy & Phys. II w/Lab	4 cr
Ns235 Anatomy & Phys. I w/Lab	4 cr	Nu101 Intro. to Nursing Care	2 cr
Py150 Psychology	4 cr	Nu/Fy100 Quest for Success	4 cr
English Core	<u>4 cr</u>	English Core	<u>4 cr</u>
	16 cr		14 cr

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Year 2: 24 credits

Year 2 - Fall

Ns240	Medical Microbiology	4 cr
Nu150	Nursing Fundamentals	<u>8 cr</u>
		12 cr

Year 2 - Spring

Nu200	Psychiatric Nursing	4 cr
Nu201	Medical Surg. Nursing	4 cr
	Humanities Core	<u>4 cr</u>
		12 cr

Year 3: 20 credits

Year 3 - Fall

Nu210	Matern. Child Health Nurs.	4 cr
Nu235	Pharmacology*	4 cr
Nu250	Adult Health	<u>4 cr</u>
		12 cr

Year 3 - Spring

Nu230	Pediatrics	4 cr
Nu251	Adult Health Practicum	<u>4 cr</u>
		8 cr

*Nu2235 Pharmacology - Prerequisite Ns235 and Ns236 Total 74

Transition Plan for Students as of 2011-2012

Year 1 Students - Fall

N/A

Year 1 Students - Spring

Nu101 Intro. to Nursing Care
New Curriculum

Year 2 Students - Fall

Nu150 Nursing I *Old Curriculum*

Year 2 Students - Spring

Nu200 Nursing II *Old Curriculum*

Year 3 Students - Fall

Nu210 Nursing III *Old Curriculum*

Year 3 Students - Spring

Nu250 Nursing IV *Old Curriculum*

Students as of 2012-2013

Year 1 Students - Fall

N/A

Year 1 Students - Spring

Nu101 Intro. to Nursing Care
New Curriculum

Year 2 Students - Fall

Nu150 Nursing Fundamentals
New Curriculum

Year 2 Students - Spring

Nu200 Psychiatric Nursing
New Curriculum

Nu235 Pharmacology *New Curriculum*

Nu201 Medical Surg. Nursing
New Curriculum

Year 3 Students - Fall

Nu210 Nursing III *Old Curriculum*

Year 3 Students - Spring

Nu250 Nursing IV *Old Curriculum*

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Students as of 2013-2014

Year 1 Students - Fall

N/A

Year 2 Students - Fall

Nu150 Nursing Fundamentals
New Curriculum

Year 3 Students - Fall

Nu210 Matern. Child Health Nursing
New Curriculum
Nu235 Pharmacology *New Curriculum*
Nu250 Adult Health Nursing
New Curriculum

Year 1 Students - Spring

Nu101 Intro. to Nursing Care
New Curriculum

Year 2 Students - Spring

Nu200 Psychiatric Nursing
New Curriculum
Nu201 Medical Surgical Nursing
New Curriculum

Year 3 Students - Spring

Nu230 Pediatrics *New Curriculum*
Nu251 Adult Health Nursing
Practicum *New Curriculum*

Bachelor of Science in Nursing Degree Programs

Southern Vermont College offers the Bachelor of Science degree in Nursing (BSN) program to graduates of associate's degree and diploma programs of Nursing; an RN to BSN program. The Bachelor of Science degree in Nursing assists the registered professional nurse to continue to develop expertise in the field of nursing, supports the professional responsibility of lifelong learning and career development. The course of study enhances the RNs ability to approach care of the individual and groups of patients with a comprehensive and holistic plan of care. The BSN degree broadens the nurses' ability to contribute to the complexity of health and prevention of the community and/or facility in which they are working. Further development of interpersonal skills prepares the professional nurse to be an advocate for patient care, efficiently interact with the interdisciplinary team, prepare patient teaching plans and problem-solve.

Students may continue course work for completion of the BSN degree immediately following completion of the Southern Vermont College Associate Degree in Nursing program. Students who have already completed the associate's degree in Nursing prior to initial matriculation at SVC and have a current RN license can complete the Bachelor of Science degree in Nursing within two years of full-time study.

Graduates of accredited associate's degree Nursing programs are awarded the equivalent of the associate's degree program total credit requirements (74 credits). Graduates of diploma programs or non-accredited Nursing programs are required to take the National League for Nursing Mobility Profile

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II examination. Students must complete all BSN program requirements within five years of matriculation into the program.

All students must complete the College Core requirements for both the ADN and the BSN programs. A minimum of 74 credits are required for the associate's degree program and an additional 56 credits for the baccalaureate program. A minimum of 32 of the 56 baccalaureate credits must be taken at SVC.

Clinical Site Experience

Clinical learning experiences are designed to assist the Nursing student to develop in the professional role and integrate learned skills and abilities. Students are required to provide their own transportation to and from their designated clinical sites. Each student must arrive on time at a variety of chosen clinical sites and conduct themselves according to the contents of the Nursing Student Handbook. Failure to comply with clinical guidelines may result in failure or dismissal from the clinical site and in some cases dismissal from the program.

Program of Study - BSN Completion

Associate in Nursing Degree Requirements		74 credits
General Core Requirements BSN		20 credits
Ec200 Macro-Economics	(4 cr)	
Environmental Issues Core Elective	(4 cr)	
History and Politics Core Elective	(4 cr)	
Philosophy/Ethics Core Elective	(4 cr)	
Sociology Core Elective	(4 cr)	
Major Requirements		28 credits
Ma202 Statistical Methods	(4 cr)	
Nu300 Topics in Professional Practice	(4 cr)	
Nu310 Nursing Research	(4 cr)	
Nu350 Health Assessment	(4 cr)	
Nu360 Nursing Care of Communities*	(4 cr)	
Nu400 Leadership and Management for Quality Healthcare Systems*	(8 cr)	
Electives		<u>8 credits</u>
Total Credits		130 credits

**Must be graduate of ADN program prior to enrollment in Nu360 and Nu400.*

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Students as of 2012-2013

First Year - Fall

Nu300 Topics in Profess. Practice
New Curriculum

Nu350 Health Assessment
New Curriculum

Second Year - Fall

Nu360 Nursing Care of Commun.
New Curriculum

First Year - Spring

Nu310 Nursng Research
New Curriculum

Second Year - Spring

Nu400 Leadership and Mgmt.
for Qual. Healthcare Systems
New Curriculum

Students as of 2013-2014

First Year - Fall

Nu300 Topics in Profess. Practice
New Curriculum

Second Year - Fall

Nu360 Nursing Care of Commun.
New Curriculum

First Year - Spring

Nu310 Nursng Research
New Curriculum

Second Year - Spring

Nu400 Leadership & Mgmt.
for Qual. Healthcare Systems
New Curriculum

Division of Nursing Program Policies

Please consult this document, *Division of Nursing Student Handbook 2012-2013*, for details at www.svc.edu/academics/divisions/nursing/index.html, for grading, progression and retake policies, as these are different than the general College requirements.

The John Merck Division of Science and Technology

Barry Flanary, Ph.D. (Chair)	John Blake, R.T.(R)*
Nancy Callander, R.T.(R), A.S.	Jesse Herbert, Ph.D.*
Tammy Kenny, M.S.	David Lindenberg, M.S.*
Linda Lippacher, R.T.(R), (M), M.A.	Donna McCart, M.S.*
Jennifer Nelson, Ph.D.	Bonnie Parker, R.T.(R)*
Jennifer Ufnar, Ph.D.	Colleen Rundell, M.S.*
Julie Walsh, R.T.(R), (M), B.S.	Joshua Stokes, M.S.*
James Beckwith, L.L.M., JD.*	Jane Uva, M.D.*

*Part Time

Mission Statement

The John Merck Division of Science and Technology focuses on shaping all students to value scientific, mathematic environmental and technological literacy, preparing them through active learning for engagement in the community and global society as responsible citizens.

The Curriculum

The John Merck Division of Science and Technology offers a baccalaureate degree in Biological Sciences, Healthcare Management and Advocacy, and Radiologic Sciences and minors in Information Technology and Environmental Studies. The John Merck Division of Science and Technology also provides science, environmental, mathematics, and information technology courses taken by students to meet General Core requirements and electives.

Career Opportunities and Graduate Study

Opportunities for graduates of the Radiologic Sciences program are plentiful and diverse. Radiologic technologists have many employment choices and a variety of career and educational options including completion of a bachelor degree and specialization in the field. A minor in Information Technology or Environmental Studies can enhance career opportunities for graduates in any major. The Biological Sciences degree program will prepare students for careers in the biological sciences, give students the opportunity to pursue graduate degrees in the biological sciences and to provide students with the preparation necessary to pursue professional programs in the medical sciences.

BIOLOGICAL SCIENCES (Bachelor of Science Degree)

The Biological Sciences program is designed to stimulate intellectual and personal growth through an examination of the fundamental properties of living systems, the application of experimental and descriptive methods of discovery, and the consideration of the social, ethical, and aesthetic aspects of biological knowledge. Both the rigor and flexibility of the program will help

The John Merck Division of Science and Technology

students enter employment or post-baccalaureate studies with a competitive advantage, while allowing students to choose an individualized course of study with an emphasis in Ecology and Environment, Cellular and Molecular Biology, or Pre-Professional Studies.

Program of Study

General Core Requirements (see page 37)	48 credits
En101 English Composition I	(4 cr)
En102 English Composition II	(4 cr)
OR En150 Alternative	
Ns/Fy100 Quest for Success	(4 cr)
Research Capstone Course	(4 cr)
Humanities Core (two)	(8 cr)
Natural Sciences Core	(8 cr)
(see Ns102 and Ma203 below)	
Social Sciences Core (two)	(8 cr)
Career Enhancing	
Ma202 Statistical Methods	(4 cr)
Choose one:	(4 cr)
Cm301 Public Relations	
En100 Effective Speaking	
En300 Speaking for the Professions	
En303 Writing for the Professions	
Mg150 Organization and Management Theory	
Mg320 Management Ethics	
OR Py315 Ethics in the Helping Professions	
Py321 Social Research	
Py415 Conflict Resolution	
Foreign Language	
IT Course	
Major Requirements	36 credits
Ma203 Applied Calculus (satisfies Natural Sciences Core)	
Ns102 General Biology I (satisfies Natural Sciences Core)	
Ns103 General Biology II	(4 cr)
Ns104 General Chemistry I	(4 cr)
Ns105 General Chemistry II	(4 cr)
Ns150 General Physics I	(4 cr)
Ns160 General Physics II	(4 cr)
Ns250 Organic Chemistry I	(4 cr)
Ns260 Organic Chemistry II	(4 cr)
Choose one of the following	
organismal courses:	(4 cr)
Ns120 Human Biology	

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Ns200 Ecology	
Ns215 Animal Behavior	
Choose one of the following	
cellular/molecular courses:	(4 cr)
Ns240 Microbiology	
Ns280 Genetics	
Ns290 Cell Biology	
Concentration Requirements (300/400 level)	12 credits
General Electives	<u>32 credits</u>
Total Credits	128 credits

Recommended Program Sequence

First Year - Fall

En101 English Composition I	4 cr
Ns/Fy100 Quest for Success	4 cr
Ns102 General Biology I	4 cr
General Core	<u>4 cr</u>
	16 cr

First Year - Spring

En102 English Composition II	4 cr
Ns103 General Biology II	4 cr
General Core	4 cr
General Core	<u>4 cr</u>
	16 cr

Second Year - Fall

Ns104 General Chemistry I	4 cr
Organismal Core	4 cr
General Core	4 cr
General Core	<u>4 cr</u>
	16 cr

Second Year - Spring

Ma203 Applied Calculus	4 cr
Ns105 General Chemistry II	4 cr
Molecular Core	4 cr
Elective	<u>4 cr</u>
	16 cr

Third Year - Fall

Ns150 General Physics I	4 cr
Concentration Core	4 cr
Concentration Core	4 cr
Elective	<u>4 cr</u>
	16 cr

Third Year - Spring

Ns160 General Physics II	4 cr
Concentration Core	4 cr
Elective	4 cr
Elective	<u>4 cr</u>
	16 cr

Fourth Year - Fall

Ns250 Organic Chemistry I	4 cr
Ma202 Statistical Methods	4 cr
Elective	4 cr
Elective	<u>4 cr</u>
	16 cr

Fourth Year - Spring

Ns260 Organic Chemistry II	4 cr
Research (Capstone course)	4 cr
Elective	4 cr
Elective	<u>4 cr</u>
	16 cr

HEALTHCARE MANAGEMENT AND ADVOCACY (Bachelor of Science Degree)

The Healthcare Management and Advocacy degree program produces professionals who will help individuals, families and organizations handle the healthcare system more effectively. Preparation in the Healthcare Manage-

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ment and Advocacy degree program will enable students to work in varied settings: hospitals, doctors' offices, clinics, insurance companies, businesses, nursing homes, pharmaceutical companies and governmental organizations, including Offices of Aging.

With an aging population and an increasingly complex administrative landscape in health services, the country needs professionals who can provide support to providers and who can help individuals and their families navigate the healthcare, insurance and pharmaceutical terrain. In addition to learning about healthcare (its structure and basic disease management), students will address the many issues within the healthcare system: psychology, economics, management, pharmacy, law, dispute resolution, negotiation and communications.

Courses will include Interviewing and Counseling, Ethics, Healthcare Law, Psychology of Adulthood and Aging and Health and Stress. In the business realm, courses will include Organizational Behavior and management, as well as intensive views on healthcare in the U.S. Students will attain specialized knowledge in healthcare insurance: Medicare, Medicaid, state-run programs and private insurance. SVC's liberal arts core curriculum will ensure that students have sufficient exposure to writing, math, macroeconomics, effective speaking, environmental studies, philosophy and ethics. Supervised practica will provide students the opportunity to work in a variety of healthcare settings.

Program of Study

General Core Requirements (see page 37)	48 credits
En101 English Composition I	
En102 English Composition II	
Hc290 Pre-Practicum	
Hc400 Practicum	
Hc450 Senior Seminar	
Humanities Course of Interest (two)	
Ma120 College Algebra	
Ns/Fy Quest for Success	
Natural Science or Math Course of Interest	
Py103 Interviewing and Counseling	
Py150 Psychology	
Major Requirements	36 credits
Be245 Organizational Finance	
Ec200 Macro-Economics	
Hc101 Introduction to Healthcare I	
Hc102 Introduction to Healthcare II	
Hc310 Healthcare Law	

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Hc315	Healthcare Insurance	
Hc420	Topics in Healthcare Management and Advocacy	
Mg150	Organizational and Management Theory	
Mg207	Marketing	
Psychology Requirements		20 credits
Py206	Psychology of Adulthood and Aging	
Py250	Case Management	
Py315	Ethics in the Helping Professions	
Py321	Social Research	
Py415	Conflict Resolution	
Electives		<u>24 credits</u>
Total Credits		128 credits

Recommended Program Sequence

First Year - Fall		First Year - Spring			
En101	English Composition I	4 cr	En102	English Composition II	4 cr
Ns/Fy100	Quest for Success	4 cr	Hc102	Intro. to Healthcare II	4 cr
Hc101	Intro. to Healthcare	4 cr	Ma120	College Algebra	4 cr
Py150	Psychology	<u>4 cr</u>	Py103	Interview & Counseling	<u>4 cr</u>
		16 cr			16 cr
Second Year - Fall		Second Year - Spring			
Mg150	Management	4 cr	Ec200	Macro-Economics	4 cr
Py206	Psych. Adult/Aging	4 cr	Py250	Case Management	4 cr
Humanities Core		4 cr	Elective		4 cr
Natural Science Core		<u>4 cr</u>	Elective		<u>4 cr</u>
		16 cr			16 cr
Third Year - Fall		Third Year - Spring			
Be245	Organiz. Finance	4 cr	Hc290	Pre-Practicum	4 cr
Hc310	Healthcare Law	4 cr	Hc315	Healthcare Insurance	4 cr
Mg207	Marketing	4 cr	Py315	Ethics in Helping Profess.	4 cr
Elective		<u>4 cr</u>	Elective		<u>4 cr</u>
		16 cr			16 cr
Fourth Year - Fall		Fourth Year - Spring			
Py321	Social Research	4 cr	Hc400	Practicum	4 cr
Humanities Core		4 cr	Hc420	Topics in Healthcare	4 cr
Elective		4 cr	Hc450	Senior Seminar	4 cr
Elective		<u>4 cr</u>	Py415	Conflict Resolution	<u>4 cr</u>
		16 cr			16 cr

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HEALTHCARE MANAGEMENT AND ADVOCACY (Certificate Program)

A week-long certificate program is available in Healthcare Management and Advocacy. The Hc210 Healthcare Management and Advocacy Certificate course is an overview of the United States healthcare system. Topics covered include Introduction to Healthcare; Diversity and Cultural Competency in Healthcare; Basic Issues of Aging; Assessment, Interviewing and Communications Skills; Healthcare Financing; Healthcare Planning and Law; and Simulation Learning in a Simulation Lab. Upon completion of the program, students will earn two academic credits. As a prerequisite to the course, the instructor's consent is required. For additional information, contact the program office at 802-447-4661.

RADIOLOGIC SCIENCES (Bachelor of Science Degree)

Mission Statement

The Radiologic Sciences program at Southern Vermont College is committed to quality education and excellence in providing competent entry-level Radiologic Technologists who function as productive members of the healthcare system.

Through a competency-based program, graduates will demonstrate proficiency in the application of current and developing technologies, use effective verbal and written communication, think critically, apply appropriate radiation safety measures and safely administer ionizing radiation to patients at hospitals, clinics, doctor's offices and other healthcare facilities.

Program Description

Radiography is the art and science of using radiation as a diagnostic tool in performing radiographic examination. Radiologic Technologists apply the knowledge of anatomy, physiology, positioning, radiographic technique and radiation biology in performing medical x-ray examinations using established radiation protection standards in limiting radiation exposure to patients, themselves and others.

As essential members of the healthcare team, radiologic technologists must be able to communicate effectively with patients, other healthcare professionals and the public. Radiologic technologists must be compassionate, competent and use problem-solving and critical-thinking skills in meeting the needs of their patients.

Radiologic technologists are employed in various healthcare facilities, including hospitals, specialized imaging centers and private physicians' offices. They may also be employed as imaging department administrators or educators. The

The John Merck Division of Science and Technology

salaries and benefits are generally very competitive with other healthcare professionals and vary according to experience and geographic location.

The need for sophisticated imaging management and leadership to respond to the clinical, organizational and fiscal demands facing the healthcare industry supports the creation of advanced educational and skill development opportunities for imaging. Future changes to the profession include minimum degree requirements for Radiologic Sciences as well as Imaging Education and sub-specialty areas. The American Society of Radiologic Technologists (ASRT) recently recognized the need for advanced degrees within the profession by adopting a new Bachelor of Science Radiologic Sciences (BSRS) curriculum.

The new BSRS curriculum is an expression of content that enhances entry-level education and supports multiple, post-primary specialty certifications as well as a transition to education and management in advanced clinical practice.

The new BSRS curriculum emphasizes education in critical thinking, human diversity, and written and oral communication. Students in the BSRS degree program will engage in topics with more depth and breadth, resulting in a broader knowledge base and skill set than the entry-level radiographer.

The Radiologic Sciences program is accredited by the Joint Review Committee on Education in Radiologic Technology (JRCERT). The JRCERT may be contacted by phone at 312-704-5300 or via the Internet at www.jrcert.org.

Student Health Policy

All radiology students, before beginning Rs210 (Introduction to Radiology and Patient Care) are required to submit the following information: (1) results of a physical examination, (2) evidence of current immunizations and (3) CPR card for infant, child and adult. Radiology students enrolled in Rs210 (Introduction to Radiology and Patient Care) will complete an orientation program to include the following: (1) Infection Control and (2) Standard Universal Precautions at all the major clinical sites.

First Year Course

All students who have fewer than 12 transfer credits are required to enroll in Ns/Fy100 Quest for Success in their first semester.

Admission Process for Nonregistered (ARRT) Students

Students entering directly or as transfer students without a previous ARRT registration follow a curriculum that includes one to two years of general education and preparatory classes. In order for a student to be eligible to take

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any Rs course, the student must have completed all general education and preparatory classes with a cumulative GPA of 2.85. The following classes also require a grade of C+ or higher: Hc101, Hc102, Ma120, Ns235 and Ns236. A grade of C or higher is required in En101 and En102.

Admission Process for Registered (ARRT) Students

Students who previously graduated from SVC with an associate's degree in Radiologic Technology and who have successfully passed the ARRT examination will be eligible to continue and receive a BSRS degree within one to one-and-a-half years depending on the classes previously taken.

Students who have already completed an associate's degree and who are presently registered with the ARRT in Radiography or other radiology subspecialty (Nuclear Medicine, Radiation Therapy) will be awarded a maximum of 78 credits towards the BSRS degree. A student must complete all of the general education core courses not previously awarded as transfer credit to complete the BSRS degree. Usually the BSRS degree can be obtained within one and a half to two years. A minimum of 45 credits must be taken at Southern Vermont College.

Degree Progression and Readmission to the Program

A Radiologic Sciences student must maintain a grade of C+ or higher in each Radiologic Sciences major course, including Hc101, Hc102, Ma120, Ns235 and Ns236, and a cumulative grade-point average of 2.3 overall to progress in the program.

A student who does not receive a C+ or higher in a Radiologic Sciences course or who does not maintain a cumulative GPA of 2.3 or higher will be dismissed from the program. In order for the student to be eligible to reenter the program, he or she must reapply to the Radiologic Sciences program. To be readmitted the student must meet all prerequisite requirements including the minimum Southern Vermont College cumulative GPA of 2.85. A seat in the program must also be available. A student may only be readmitted to the program one time.

A student who is readmitted must repeat any Radiologic Sciences major course in which he or she has not received a grade of C+ or higher before being eligible to take the next course(s) in the degree sequence. A student may only retake courses in which he or she has not achieved a grade of C+ or higher. Course repetition is allowed on a seat-available basis only.

For other degree progression policies, refer to the *Radiologic Sciences Student Handbook*.

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Program of Study

General Core Requirements (see page 37)		48 credits
Career-enhancing Course	(4 cr)	
En101 English Composition I	(4 cr)	
En102 English Composition II	(4 cr)	
IT150 Fundamentals of Acad. Computing	(4 cr)	
Humanities Cores	(8 cr)	
Ma120 College Algebra	(4 cr)	
Ns/Fy100 Quest for Success	(4 cr)	
Ns235 Anatomy & Physiology I	(4 cr)	
Ns236 Anatomy & Physiology II	(4 cr)	
Py315 Ethics in the Helping Professions	(4 cr)	
Social Sciences Core	(4 cr)	
Major Requirements		63 credits
Hc101 Introduction to Healthcare I	(4 cr)	
Hc102 Introduction to Healthcare II	(4 cr)	
Rs210 Introduction to Radiologic Technology & Patient Care	(4 cr)	
Rs220 Radiographic Positioning I	(4 cr)	
Rs230 Radiographic Equipment	(4 cr)	
Rs260 Clinical Radiography I	(4 cr)	
Rs261 Clinical Radiography II (Summer)	(6 cr)	
Rs300 Digital Imaging and Processing	(2 cr)	
Rs320 Radiographic Positioning II	(4 cr)	
Rs330 Radiographic Exposures	(4 cr)	
Rs350 Radiation Protection & Biology	(2 cr)	
Rs360 Clinical Radiography III	(4.5 cr)	
Rs361 Clinical Radiography IV	(4.5 cr)	
Rs370 Radiographic Pathology	(2 cr)	
Rs420 Advanced Imaging & Pharmacology	(4 cr)	
Rs440 Radiographic Critique & Analysis	(4 cr)	
Rs480 Senior Seminar: Program Capstone	(2 cr)	
Electives (300/400 level)		<u>24 credits</u>
Total Credits		135 credits

Recommended Program Sequence

First Year - Fall		First Year - Spring	
En101 English Composition I	4 cr	En102 English Composition II	4 cr
Ns/Fy100 Quest for Success	4 cr	Ma120 College Algebra	4 cr
IT150 Fund. of Acad. Computing	4 cr	Ns120 Human Biology*	
Ma105 Intro. to Algebra*		OR General Elective	4 cr
OR General Elective	<u>4 cr</u>	Career-enhancing Elective	<u>4 cr</u>
	16 cr		16 cr

*If needed to strengthen math skills

*If needed to strengthen science skills

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Second Year - Fall

Hc101	Intro. to Healthcare I	4 cr
Ns235	Anatomy & Phys. I	4 cr
	Humanities Elective	4 cr
	General Elective	<u>4 cr</u>
		16 cr

Second Year - Spring

Hc102	Intro. to Healthcare II	4 cr
Ns236	Anatomy & Phys. II	4 cr
	Humanities Elective (300/400 level)*	4 cr
	Social Sciences Core	<u>4 cr</u>
		16 cr

**Example: Writing or Speaking for Professions*

Third Year - Fall

Rs210	Intro. to RT & Pt. Care (include clinical Tue/Thu)	4 cr
Rs220	Radiographic Positioning I	4 cr
Rs230	Radiographic Equipment	4 cr
	General Elective	<u>4 cr</u>
		16 cr

Third Year - Spring

Py315	Ethics for Helping Prof.	4 cr
Rs260	Clinical Radiography I	4 cr
Rs320	Radiographic Positioning II	4 cr
Rs330	Radiographic Exposures	<u>4 cr</u>
		15-16 cr

Third Year - Summer

Rs261	Clinical Radiography II	6 cr
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Fourth Year - Fall

Rs300	Digital Imaging/Processing	2 cr
Rs350	Radiation Protection/Biology	2 cr
Rs360	Clinical Radiography III	4.5 cr
Rs420	Advanced Imaging & Phar.	4 cr
	General Elective (300/400 level)	<u>4 cr</u>
		16.5 cr

Fourth Year - Spring

Rs361	Clinical Radiography IV	4.5 cr
Rs370	Radiographic Pathology	2 cr
Rs440	Radiographic Critique	4 cr
Rs480	Senior Seminar	2 cr
	General Elective (300/400 level)	<u>4 cr</u>
		16.5 cr

Minors in the Science and Technology Division

A student cannot minor in the same discipline in which he or she majors.

Environmental Studies (18 or 19 credits)

Ev102 Natural Resource Conservation
Ns102 Introduction to Biology*

Three or four courses from Environmental Studies, Natural Sciences, or Mathematics with the approval of the Division Chair (8-9 credits).

Information Technology (18 credits)

IT154 Introduction to Presentation Technology (1 credit)
IT156 Introduction Database Concepts and Applications (2 credits)
IT250 Introduction to Information Technology (3 credits)

Four Information Technology courses at the 200-level or higher, totaling 12 credits.

**Students may not use an Ns course to fulfill the Ns General Core requirement or an Environmental Studies Minor requirement.*

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MASTER OF OCCUPATIONAL THERAPY DEGREE (4+1 Master's Degree) Agreement with Sage Graduate School

Southern Vermont College has a collaborative agreement with Sage Graduate School (SGS) in Troy, N.Y., through which SVC students may complete an Occupational Therapy master's degree in as little as one year after the completion of a baccalaureate degree at SVC.

Occupational therapists work with people experiencing health problems to assist them in regaining, developing and building skills essential for independent living, maintaining health and creating a personal sense of well-being. Therapy can take place in schools, hospitals, skilled nursing facilities, home health, outpatient rehabilitation clinics, psychiatric facilities and community health programs. Occupational therapy plays an important role in preventing injury or the deterioration of existing conditions. Occupational therapy can also allow clients to maintain their independence who may otherwise require institutionalization or require other long-term care. Occupational therapy can keep health care costs down while maximizing the quality of life for individuals and families.

Students interested in a career in Occupational Therapy can obtain guaranteed admission to the SGS OT master's degree program by:

- completing a baccalaureate degree at SVC;
- maintaining a minimum cumulative GPA of 3.0;
- receiving a science GPA of 2.75 or higher (Ns235 and Ns236 and Physics); and
- completion of all prerequisite courses listed below with a grade of C or higher.

Students who complete the prerequisite courses listed below with a grade of C or higher will be considered to have met the corresponding course requirements in the SGS OT program:

Southern Vermont College Courses	SGS OT Program Course Equivalents
Ns235 & Ns236 A&P I & II with lab Ma202 Py150 Py203 Py402 Physics I	BIO201 & 202 A&P I & II with lab PSY207/MAT220 PY101 PSY202 PSY308 PHY101 may be taken at any accredited college with approval from the SGS OT Program Director.

Students wishing to seek admission to the SGS OT master's degree program should contact the Chair of The John Merck Division of Science and Technology.

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DOCTOR OF PHYSICAL THERAPY DEGREE

Agreement with Utica College

Southern Vermont College has a collaborative agreement with Utica College School of Graduate and Extended Studies, Utica, N.Y., through which appropriately qualified SVC students may enter the Doctor of Physical Therapy (DPT) program.

Healthcare professionals promote optimal health and well-being. Physical therapists focus on fostering concepts of health, wellness and fitness, injury prevention and maximizing functional outcomes for patients/clients and their families. Physical therapists function in a variety of settings within the community: hospitals, rehabilitation centers, pediatric facilities, geriatric treatment centers, extended care facilities, industry, sports medicine, private offices and school systems. Physical therapists encounter patients of all ages, from newborn to elderly. Physical therapists assume responsibility for the patients, clients and families with whom they interact. These professionals respond to the diverse, dynamic, and complex needs of society and recognize the value of lifelong learning and the application of new knowledge. For up-to-date program information, please visit www.utica.edu/programs.

Requirements and Terms:

- Students will complete requirements for a bachelor's degree from Southern Vermont College with a cumulative grade-point average of 3.0 (on a 4.0 scale) or higher.
- Students will complete a sequence of two laboratory science courses in biology, chemistry and physics in addition to other required courses (see chart below). Students will earn grades of "B" or better in all of the laboratory science courses. All science courses must have been taken in the past ten (10) years.
- Students will complete the Graduate Record Examination Aptitude Test (General Test), or equivalent; e.g., MCAT, DAT OTP. Scores must be at or above the 50th percentile and submitted to Utica College by May 1 of the year he or she expects to matriculate.
- Up to two Southern Vermont College students who meet the academic credentials will be offered a place in the incoming DPT class each year.

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Required Utica College Courses	Southern Vermont College Equivalent Courses
Biology 101 Biology 102 Psychology 101 Chemistry 211 Pick two from the following: Psychology 374 Psychology 361 Psychology 372 or 374 Pick one from the following: Math 112 or Psychology/ Sociology	Ns235 Anatomy & Physiology I Ns236 Anatomy & Physiology II Py150 Psychology Ns201 Chemistry Py315 Ethics for the Helping Professional Py402 Abnormal Psychology Py103 Interview and Counseling Ma202 or Py321 or So321

MASTER OF SCIENCE IN HEALTH SERVICES ADMINISTRATION Agreement with Sage Graduate School

Southern Vermont College graduates are guaranteed admission to Sage Graduate School for the Master of Science degree in Health Services Administration degree if the following conditions are met:

- The students have earned a baccalaureate degree;
- The students have a minimum cumulative grade-point average of 3.0 and are in good academic standing at all institutions attended;
- The students follow the application procedures outlined in the current Sage Graduate School Catalog and meet the eligibility criteria for admissions, including having completed a satisfactory interview, and having submitted a personal statement, letters of recommendation, and application; and
- The completion of Business program prerequisite courses with a grade of "C" or better.

For additional information, students should contact their advisor and the Registrar's Office.

The Donald Everett Axinn Division of Social Sciences

Scott Stein, M.S. (Chair)
Sarah Knapp, Ph.D.
Renee Merges, J.D.
Thomas Redden, Ph.D.
Daniel Cantor Yalowitz, Ed.D.
Richard Gauthier, M.S.*

William Hansen, M.S.*
Bruce Lee-Clark, J.D.*
Diana Michalczuk, Psy.D.*
Rebecca Rourke, Psy.D.*
Joan Sakalas, Ph.D.*

*Part Time

Mission Statement

The Southern Vermont College Donald Everett Axinn Division of Social Sciences focuses on the social, psychological and political aspects of human beings. The Division strives to help students understand social structure and the contribution of the individual in an effort to develop a sense of empowerment and the desire to actively address social issues. Building on a strong liberal arts foundation, study in each of the majors provides students with preparation for both professional employment and graduate study. Students majoring in The Donald Everett Axinn Division of Social Sciences are encouraged to pursue service-learning as part of their course work. In this way, students will recognize the connection between their academic work and their role as citizens in a democratic society.

The Curriculum

The curriculum for the majors within this Division focuses upon students developing the skills necessary to be contributing members of their chosen profession. Students are encouraged to explore how social science theory informs our understanding of everyday events. Through both experiential learning in the classroom and practicum, students experience how such theory translates into behaviors that impact our daily lives. The curriculum focuses upon issues of social justice and students are encouraged to explore their own beliefs and proposed methods to address issues of social inequality. Each major includes a Capstone course where students will demonstrate their understanding of their area of study.

Social Sciences Communication Requirement

All majors in the Division emphasize the critical-thinking process and the clear communication of the outcome of that process. All courses within the Division have a writing component designed to teach students how to successfully use existing research and literature to support their thoughts and positions. Students will complete writing assignments appropriate to the course level. Each 200-level course will require students to write descriptively about topics. There will be short, regular writing assignments, essays on exams and a short research paper. Literature reviews in 300-level courses will emphasize analysis and building an argument with regular writing assign-

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ments, essay exams and a research paper. All 400-level courses will continue this emphasis on writing while requiring students to take and defend positions on controversial issues in the social sciences using the primary literature. All assignments will emphasize the communication of material through the American Psychological Association (APA) writing style.

Students are also expected to be effective oral communicators. Many courses include assignments that require students to present material orally using PowerPoint and/or other presentation media.

Career Opportunities and Graduate Study

Depending on their major, students are prepared to enter careers in fields such as human services; human services management; federal, state and local law enforcement; education; government service; nonprofit organizations; and business. Students are also prepared for graduate study in psychology, social work, history and politics, and criminal justice and law school.

CRIMINAL JUSTICE (Bachelor of Science Degree)

Professors in Criminal Justice blend practical experience with the scholarship of the criminologist to prepare students for positions in the criminal justice field at local, state and federal levels, and in the private sector. Career opportunities at the federal level include positions with the Federal Bureau of Investigation; Secret Service; Department of Immigration and Naturalization; Department of Alcohol, Tobacco and Firearms; Drug Enforcement Administration; National Security Agency; U.S. Marshals Service, Border Patrol and Customs. Positions also exist in probation; parole; juvenile counseling; prosecution and public defenders' offices; sheriffs' departments; and in state, municipal and county police departments. Private sector positions are available in insurance companies, social service agencies and private corporations.

Program of Study—Baccalaureate Degree

General Core Requirements (see page 37) (Cj415 Senior Seminar in Criminal Justice)	48 credits
Major Requirements	44 credits
Criminal Justice Core (16 cr)	
Cj101 Introduction to Criminal Justice	
Cj207 Criminology	
Cj410 Practicum and Seminar I	
Py321 Social Research	
Criminal Justice Career Tracks: (16 cr)	
Students must take a minimum of 2 courses in their chosen track (one at the 300 or 400 level) and a minimum of one course from each of the other tracks	

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Track A: Administration of Justice

- Cj203 Criminal Law
- Cj205 Administration of Justice (required course)
- Cj208 Evidence and Court Procedure
- Cj304 Juvenile Justice
- Cj331 Alternative Dispute Resolution
- Cj335 Constitutional Law
- Cj401 4th, 5th, 6th Amendment
- Cj405 Special Issues in Law

Track B: Public and Private Law Enforcement

- Cj102 Introduction to Corporate Security
- Cj201 Police Organization and Management (required course)
- Cj202 Gender, Race and Justice
- Cj203 Criminal Law
- Cj208 Evidence and Court Procedure
- Cj301 Forensic Science
- Cj304 Juvenile Justice
- Cj341 Terrorism
- Cj405 Special Issues in Law

Track C: Corrections and Supervision

- Cj106 Introduction to Corrections (required course)
- Cj202 Gender, Race and Justice
- Cj215 Punishment and Corrections
- Cj304 Juvenile Justice
- Cj305 Probation and Parole
- Cj331 Alternative Dispute Resolution
- Cj405 Special Issues in Law

Criminal Justice Electives (12 cr)

General Electives

Total Credits

36 credits

128 credits

Recommended Course Sequence

First Year - Fall

Cj101 Intro. to Criminal Justice	4 cr	
En101 English Composition I	4 cr	
Ss/Ns Quest for Success	4 cr	
Math Core	<u>4 cr</u>	
	16 cr	

First Year - Spring

Cj207 Criminology	4 cr	
En102 English Composition II	4 cr	
General Core	4 cr	
General Core	<u>4 cr</u>	
	16 cr	

Second Year - Fall

CJ Area Studies Course	4 cr	
General Core	4 cr	
General Core	4 cr	
General Elective	<u>4 cr</u>	
	16 cr	

Second Year-Spring

Cj Track Elective	4 cr	
Cj Track Elective	4 cr	
Ma202 Statistical Methods	4 cr	
General Core	<u>4 cr</u>	
	16 cr	

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Third Year - Fall

Py321 Social Research	4 cr
Criminal Justice Elective	4 cr
General Core	4 cr
General Elective	<u>4 cr</u>
	16 cr

Third Year - Spring

Criminal Justice Elective	4 cr
Criminal Justice Elective	4 cr
General Core	4 cr
General Elective	<u>4 cr</u>
	16 cr

Fourth Year - Fall

Cj411 Practicum & Seminar I	4 cr
Criminal Justice Elective	4 cr
General Elective	4 cr
General Elective	<u>4 cr</u>
	16 cr

Fourth Year - Spring

Cj415 Sen. Sem. in Crim. Justice	4 cr
Cj-Related Elective	4 cr
General Elective	4 cr
General Elective	<u>4 cr</u>
	16 cr

Bachelor of Science in Criminal Justice—Law Enforcement Track

The Vermont Police Academy and Southern Vermont College have established a partnership to provide students in the College's Criminal Justice program the opportunity to complete the required training to become police officers in the state of Vermont while completing a bachelor's degree at Southern Vermont College.

The program prepares students for careers as police officers in the state of Vermont. Graduates may also qualify for positions as police officers in other states but would need to complete additional training or requirements specific to the regulations in the state in which they are seeking to be certified as police officers.

Students complete 113 credits of the 128-credit Bachelor of Science program with a major in Criminal Justice in residence at SVC. Students interested in this opportunity must specialize in career Track B: Public and Private Law Enforcement. Students recommended by SVC will be required to complete the qualification process and be accepted into the academy to be eligible to complete a degree in this track. Those students accepted into the program would enroll in 15 credits in Cj450 Law Enforcement Residency at SVC. Students take 15 credits in residency at the academy. Upon successful completion of police academy training and certification as a police officer by the state of Vermont, they will be awarded 15 credits. A student who fails to complete police academy training will have to complete all requirements of the Criminal Justice major to receive a degree in Criminal Justice.

A student must have a total of 20 credits of course work at the 300/400 level in the major, Criminal Justice electives and related electives to complete a major in Criminal Justice—Law Enforcement Track.

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A student must be recommended to the Vermont State Police Senior Training Coordinator for consideration for acceptance into an academy training class. In order to be eligible for recommendation, a student must be enrolled in a B.S. in Criminal Justice degree program in the Law Enforcement Track with a cumulative GPA of 3.0 or higher and have completed a minimum of 64 credits with a minimum of 20 credits in Criminal Justice major courses. The number of seats available to SVC students each year will be determined by the academy.

A student who is recommended must successfully complete all requirements for acceptance into the academy as specified by academy regulations. These include a written test, physical fitness test, MMPI, background investigation and fingerprinting. Evaluation of students for acceptance, continuation and completion will be the sole responsibility of the academy.

Students are responsible for tuition, fees and cost of uniforms, equipment and training materials.

Note: The Associate in Science degree in Criminal Justice is available to SVC enrolled students prior to academic year 2012-2013.

HISTORY AND POLITICS (Bachelor of Science Degree)

The Bachelor of Science degree in History and Politics combines two traditional academic disciplines: history and political science.

The major will focus on United States history and politics, but will also allow students the opportunity to study the history and politics of cultures and societies within geographic regions around the globe. Understanding U.S. history and politics in a global context will be a central theme of the curriculum.

The curriculum is designed to provide a traditional liberal arts survey of history and politics and will prepare students seeking a career in law and education.

Law schools today are less interested in students with an undergraduate degree in pre-law as they are in students with degrees in a liberal arts discipline such as history or political science. The development of critical-thinking skills that occurs in such degree programs is an important factor in students being able to master the law school curriculum.

The curriculum will also prepare students who were seeking teacher certification at the secondary level. A History and Politics major from SVC positions a graduate very well to complete his or her Social Studies Certification for grades 7 to 12. Some additional course work in social studies may be required depending on the state in which a student seeks certification. Students

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interested in teacher certification should contact the State Board of Education in the state in which they seek licensure.

Program of Study—Bachelor of Science Degree

General Core Requirements (see page 37) (Hp402 Senior Thesis in History and Politics - Capstone)	48 credits
History and Politics Requirements	24 credits
Hp200 Introduction to American Politics	
Hp201 Comparative Politics	
Hp208 U.S. History I: The Colonial Era Through Reconstruction	
Hp209 U.S. History II: Reconstruction Through the Present	
Hp215 International Relations	
Hp401 Research Seminar in History and Politics	
Choose at least two of the following Area Studies:	8 credits
Hp305 Middle East Politics	
Hp310 Modern Asia	
Hp315 Modern African History and Politics	
Hp320 Latin American History and Politics	
Related Electives, Choose at least three of the following:	12 credits
Cj401 Constitutional Issues I	
Cm403 Communications in Society	
Ec201 Micro-Economics	
En435 Topics in Literature of Diverse Cultures and People	
Ev200 Environmental Issues	
Ev302 Environmental History	
Ev303 Environmental Law	
Ev405 Environmental Policy and Politics	
Hp206 Western Civiliz. I: The Ancient World Through Middle Ages	
Hp207 Western Civilization II: The Renaissance Through Present	
Hp210 U.S. History Since 1945	
So250 Race, Ethnicity, Class and Gender	
So321 Social Research	
General Electives	<u>up to 36 credits</u>
Total Credits	128 credits

A student must complete a minimum of 20 credits of courses at the 300 or 400 level in the major.

Recommended Course Sequence

First Year - Fall		First Year - Spring	
En101 English Composition I	4 cr	En102 English Composition II	4 cr
Hp200 Intro. to American Politics	4 cr	Hp208 U.S. History I	4 cr
Ss/Fy100 Quest for Success	4 cr	OR Hp209 U.S. History II	
Math Core	<u>4 cr</u>	General Core	4 cr
	16 cr	General Core	<u>4 cr</u>
			16 cr

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Second Year - Fall		Second Year - Spring	
Hp201 Comparative Politics	4 cr	Hp215 International Relations	4 cr
Hp208 U.S. History I	4 cr	Hp Area Studies Course	4 cr
OR Hp209 U.S. History II		General Core	4 cr
General Core	4 cr	General Core	<u>4 cr</u>
General or HP Elective	<u>4 cr</u>		16 cr
	16 cr		
Third Year - Fall		Third Year - Spring	
Hp Area Studies Course	4 cr	Hp Elective	4 cr
Hp Elective	4 cr	General Core	4 cr
General Core	4 cr	General Core	4 cr
General Elective	<u>4 cr</u>	Elective	<u>4 cr</u>
	16 cr		16 cr
Fourth Year - Fall		Fourth Year - Spring	
Hp401 Research Seminar	4 cr	Hp402 Senior Thesis	4 cr
Hp Elective	4 cr	Hp Elective	4 cr
General Elective	4 cr	General Elective	4 cr
General Elective	<u>4 cr</u>	General Elective	<u>4 cr</u>
	16 cr		16 cr

PSYCHOLOGY (Bachelor of Science Degree)

The Psychology degree is designed to be a flexible degree that allows students to successfully pursue their long-term educational and career goals. Students take a core set of classes that provide a theoretical foundation, then choose courses with the help of their advisor to fulfill the requirement for their unique educational and career goals.

The degree consists of a core of 16 credits of psychology courses; a series of psychology courses that cover developmental, theoretical, and clinical areas of study; and practicum and senior seminar courses that emphasize application of theory and research. Students will take one course each from selections in developmental, theoretical, and clinical psychology, and two additional psychology courses.

Practicum Requirement

Participation in at least one practicum experience is required of all students. The experience gained through the practice of theory and techniques in the field is an important element of the profession. Students are placed with community agencies and private practice sites under the supervision of professionals. In addition, students attend a weekly seminar that focuses on important issues in the field and their professional development.

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Program of Study—Baccalaureate Degree

The degree must include a minimum of 21 credits in Psychology taken at the 300 and/or 400 level.

General Core Requirements	48 credits
Py480 (Consolidating Knowledge)	(4 credits)
Psychology Major Core	16 credits
Py150 Introduction to Psychology	
Py321 Social Research	
Py400 Practicum and Seminar I	
Py402 Abnormal Psychology	
Any three psychology courses (at least one at the 300 level or above)	
Choose one each from Developmental, Theoretical and Clinical Psychology Elective (at least one at the 300 level)	12 credits
Developmental Electives	
Py205 Child Growth and Development	
Py206 Psychology of Adulthood and Aging	
Py207 The Exceptional Child	
Py307 Issues in Adolescence	
Py430 Death and Dying	
Theoretical Electives	
Py204 Family Dynamics	
Py230 Cognition, Learning and Memory	
Py303 Human Sexuality	
Py310 Social Psychology	
Py330 Biologic Basis of Behavior	
Clinical Electives	
Py208 Chemical Dependency	
Py250 Interviewing Skills and Case Management	
Py351 Health Psychology	
Py440 Schools of Psychotherapy	
Py403 Group Counseling	
Psychology Electives (at least one at 300 level)	12 credits
General Electives	<u>36 credits</u>
Total Credits	128 credits

Recommended Program Sequence

First Year - Fall		First Year - Spring	
En101 English Composition I	4 cr	En102 English Composition II	4 cr
Py150 Psychology	4 cr	200-Level Dev./Theor./Clin. Elective	4 cr
Ss/Fy100 Quest for Success	4 cr	General Core	4 cr
Math Core	<u>4 cr</u>	General Core	<u>4 cr</u>
	16 cr		16 cr

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Second Year - Fall		Second Year - Spring	
200-Level Dev./Theor./Clin. Elective	4 cr	300-Level Dev./Theor./Clin. Elective	4 cr
General Core (So250)	4 cr	Any Psychology Course	4 cr
General Core	4 cr	General Core	4 cr
General or Psychology Elective	<u>4 cr</u>	General Core	<u>4 cr</u>
	16 cr		16 cr
Third Year - Fall		Third Year - Spring	
300-Level Psychology Elective	4 cr	Py402 Abnormal Psychology	4 cr
300-Level Psychology Elective	4 cr	Ma202 Statistical Methods	4 cr
General Core (Py315 Ethics)	4 cr	General Core	4 cr
General Elective	<u>4 cr</u>	General Core	<u>4 cr</u>
	16 cr		16 cr
Fourth Year - Fall		Fourth Year - Spring	
Py321 Social Research	4 cr	Py480 Senior Seminar	4 cr
Py400 Practicum & Seminar I	4 cr	General or Psychology Elective	4 cr
General Elective	4 cr	General Elective	4 cr
General Elective	<u>4 cr</u>	General Elective	<u>4 cr</u>
	16 cr		16 cr

MASTER OF ARTS IN COUNSELING AND COMMUNITY PSYCHOLOGY Agreement with Sage Graduate School

Southern Vermont College graduates are guaranteed admission to Sage Graduate School for the Master of Arts degree in Counseling and Community Psychology if the following conditions are met:

- The students have earned a baccalaureate degree;
- The students have a minimum cumulative grade-point average of 3.0 and are in good academic standing at all institutions attended;
- The students follow the application procedures outlined in the current Sage Graduate School Catalog and meet the eligibility criteria for admissions, including having completed a satisfactory interview, and having submitted a personal statement, letters of recommendation, and application; and
- The completion of Counseling and Community Psychology program prerequisite courses with a grade of "C" or better.

The following Southern Vermont College courses meet the Sage Graduate School Counseling and Community Psychology program prerequisites:

- Psychology majors in the "Track A" program will have satisfied all requirements.

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- Psychology majors in the "Track B" program who have taken Ma202 Statistics in Social Research and Py321 Social Research will have satisfied all requirements.
- All other Southern Vermont College graduates are required to have taken five (5) Psychology courses (must include Ma202 Statistics in Social Research and Py321 Social Research), at least one from each cognate area.

For additional information, students should contact their advisor and the Registrar's Office.

Pre-Professional Programs

Many career fields require specialized undergraduate preparation or a post-baccalaureate degree from a graduate or professional program. SVC has agreements with graduate and professional schools and training programs that allow SVC graduates to receive a bachelor's degree from SVC while gaining valuable professional experience and in many cases to accelerate the time to degree completion.

SVC pre-professional programs include the following:

- Law School Preparation Program
- Master of Business Administration, Clarkson University
- Master of Business Administration, Graduate College of Union University
- Professional Studies
- Master of Business Administration, Sage Graduate School
- Master of Counseling and Community Psychology, Sage Graduate School
- Master in Health Service Administration, Sage Graduate School
- Master of Occupational Therapy, Sage Graduate School
- Master of Organizational Management, Sage Graduate School
- Criminal Justice Law Enforcement Track, Vermont Police Academy
- Doctor of Physical Therapy, Utica College

Law School Preparation Program

Pre-Law is no longer the preferred route to enter law school. Law schools are looking for applicants who have a baccalaureate degree in a liberal arts discipline with a curriculum that emphasizes the following:

- effective written and oral communication;
- development of an understanding of human institutions and values that influence the establishment of laws and legal practice; and
- development of creative thinking and problem-solving skills.

More information on law school admissions can be obtained from the Association of American Law Schools at its Web site: www.aals.org.

Law schools look for an undergraduate academic program that emphasizes course work in the social sciences including history and politics, English and quantitative analysis through the study of mathematics, statistics and the sciences. Students are also encouraged to take courses in economics, accounting and financial management.

Law school applicants are evaluated for the intellectual potential to do law school level course work (undergraduate major, minor and electives; cumulative

Pre-Professional Programs

GPA; and LSAT score); the character to meet the professional and ethical standards of practicing law; and internship or work experience in a legal setting.

Law School Preparation

A student seeking a career in law is encouraged to develop the following educational plan:

- select a major in English, Psychology, Liberal Arts, or History and Politics;
- consider electives from the following: Ac101, Ac102, Ec202, Ev303, Ev308, Ev405, Hp200, Hp201, Hp206, Hp207, Hp208, Hp209, Hp210, Ma202, Ma203, Mg303, Mg307, Mg320 or any 300- or 400-level En, Hp, Py or IT courses; and
- participate in an internship or practicum experience in a legal setting.

Bachelor Degree for Law School Preparation

General Core	45 Credits
Major Courses	36-39 Credits
English	
History and Politics	
Liberal Arts	
Psychology	
Minor (optional)	18 Credits
Electives	<u>36-39 Credits</u>
Total for degree	120 Credits

Suggested course sequence would follow that of the chosen major.

Clarkson University - Master of Business Administration (MBA)

Southern Vermont College has an agreement with Clarkson University, which provides graduates of SVC an opportunity to obtain an MBA in only one additional year of study. All applicants must complete foundation course requirements prior to his or her one-year MBA program at Clarkson. For additional information see the degree description in The McCormick Division of Business section in this catalogue.

Graduate College of Union University - Accelerated Master of Business Administration (MBA)

Southern Vermont College has an agreement with the Graduate College of Union University through which graduates of SVC who have taken a select group of business and management courses at SVC and receive a required cumulative grade point average can qualify for advanced standing and/or early entry into the Union MBA program. Students who meet the require-

Pre-Professional Programs

ments do not have to take the GMAT, but may choose to do so to be eligible for scholarships. A student can reduce the time to obtain an MBA by up to one year of course work of a two-year program. For additional information see the degree description in The McCormick Division of Business section in this catalogue.

Sage Graduate School - Master in Occupational Therapy

Southern Vermont College has an agreement with Sage Graduate School if certain conditions are met: (a) the student has completed a baccalaureate degree at SVC, (b) the student has maintained a minimum cumulative GPA of 3.0, (c) the student has received a science GPA of 2.75 or higher (Ns235, Ns236 and Physics), and (d) the student has completed all required prerequisite courses with a grade of C or higher. For additional information go to The John Merck Division of Science and Technology section of this catalogue.

Sage Graduate School - Master of Organizational Management (OM), Master of Business Administration (MBA) and Master in Health Service Administration (MSA)

Southern Vermont College has an agreement with Sage Graduate School if certain conditions are met: (a) the students have earned a bachelor's degree, (b) the students have a minimum cumulative GPA of 3.0 and are in good academic standing at all institutions attended, (c) the students follow the application procedures outlined in the current Sage Graduate School Catalogue and meet the eligibility criteria for admissions, including having completed a satisfactory interview, and having submitted a personal statement, letters of recommendation, and application, and (d) the completion of Business program prerequisite courses with a grade of C or better.

Sage Graduate School - Master of Counseling and Community Psychology

Southern Vermont College has an agreement with Sage Graduate College if certain conditions are met: (a) the students have earned a bachelor's degree; (b) the students have a minimum cumulative GPA of 3.0 and are in good academic standing at all institutions attended; (c) the students follow the application procedures outlined in the current Sage Graduate School Catalogue and meet the eligibility criteria for admissions, including having completed a satisfactory interview, and having submitted a personal statement, letters of recommendation, and application; and (d) the completion of Counseling and Community Psychology program prerequisite courses with a grade of C or better.

Pre-Professional Programs

Career as a Police Officer

Criminal Justice Law Enforcement Track

Through an agreement with the Vermont Criminal Justice Training Council, a small number of SVC students enrolled in the Criminal Justice program may be enrolled in the Vermont Police Academy in order to become eligible to be police officers in the State of Vermont. Candidates must maintain a minimum cumulative grade-point average of 3.0 in Criminal Justice and meet all other requirements for entrance into the academy. Students interested in this option should contact the SVC Criminal Justice advisor. For additional information, go to The Donald Everett Axinn Division of Social Sciences section of this catalogue.

Career in Human Services

Students seeking a career working in community social service agencies, public assistance agencies, nonprofit public organizations, employee assistance agencies, addiction centers, counseling centers and other settings that provide services to individuals and families should major in Psychology, Track B. For additional information go to The Donald Everett Axinn Division of Social Sciences section of this catalogue.

Special Academic Offerings

Service-Learning

"Service-learning" means a living-and-learning mode of inquiry:

- under which students learn and develop through active participation in thoughtfully organized service experiences that meet actual community needs and course learning objectives;
- that is integrated into the student's academic curriculum and provides structured time for a student to reflect on his or her experiences through many possible debriefing methods;
- that enhances what is taught in class by extending student learning beyond the classroom and into the community and helps foster the development of a service to others; and
- that provides students with opportunities to use newly acquired skills and knowledge in real-life situations in their own communities.

Service-learning reflects the College's mission to prepare graduates to be *responsible citizens who can confidently face challenges presented by a complex, global society*. Service-learning courses are available in all academic divisions.

Low-Residency Courses

These courses use a variety of technologies, including the Moodle course management system, learning methodologies, online collaboration and instructor facilitation to achieve learning results in a truly flexible manner. Students may be required to attend sessions on campus on a limited basis as determined by the instructor. Some

courses are entirely online using course management software.

Student Enrollments in Low-Residency and Online Courses

Students assigned to courses must demonstrate readiness for online, hybrid, and distance education courses at Southern Vermont College. Students should be able to demonstrate the ability to be self-directed with study, responsible for learning, effective communicators, careful readers, and in possession of adequate skills for study and collaborative, laboratory learning. First-year students may enroll in online, hybrid, and distance education courses **only** in the summer session after the first full academic year and only after students have completed the orientation program. Second-year students may enroll in a maximum of **one** online, hybrid, and distance education course per semester. Third- and fourth-year students, after consultation with their faculty advisors, may enroll in two online, hybrid, and distance education courses which meet their academic program requirements, though in any given semester in which students are enrolling in their **first** online, hybrid, and distance education course they may only enroll in one such course. (*In all cases, demonstrated competency would be required before taking an online course, which assumes completion of online program mentioned earlier in this paragraph.*)

Special Academic Offerings

Student Expectations in Low-Residency and Online Courses

- Students need to be highly motivated, self-disciplined and willing to communicate with the instructor for assistance.
- Students must have a grade-point average of at least 2.0 (or permission of instructor).
- Students must be able to use a word processing program, be skilled in Internet use and be familiar with electronic research sources.
- The time commitment required of low-residency courses is comparable to that of any class taken on campus.

Internships

Internships provide students with the opportunity to apply theories learned in the classroom to practical field work experiences in businesses and agencies. Internships may lead to regular employment after graduation. To qualify for the internship program, students must have earned 30 credit hours and at least a 2.0 GPA and obtain approval from their faculty advisor and the Internship Coordinator.

Internships may be undertaken during a College semester or during the summer. They are part of the academic course work and are measured in credit hours. To earn 3 credit hours, a student must complete 150 hours of internship work. For 2 credits, the student must complete 100 hours, and for 1 credit the student must complete 50 hours. Based on performance in the work component and academic com-

ponent that is assigned by their faculty advisors, interns receive grades of satisfactory or unsatisfactory. Students may develop their own internship sites or choose from an increasing number offered through the program. All internships have an on-site supervisor and are overseen by members of the Southern Vermont College faculty.

Students eligible to receive veterans' benefits need to be aware that internship courses are not necessarily viewed the same as other courses for Veterans Administration benefits. Internships require advance approval from the Veterans State Approval Agency of the Vermont Department of Education. As a result, there may be some delay in the receipt of the first payment of veterans' benefits for the semester.

The Undecided Student

Being unsure of an academic major need not prevent or delay a student from making a commitment to higher education. In fact, because it is a career-enhancing, liberal arts college, Southern Vermont College can be the ideal place for the undecided student to begin college-level work. Students can fulfill general core requirements while they explore areas of interest in the liberal arts or career areas. At Southern Vermont College, academic advisors work closely with students as they explore their interests and career options within our 17 degree programs and numerous minors and concentrations.

Also, students who are undecided about which degree to pursue can find

Special Academic Offerings

assistance through the Office of Career Development, where the staff may administer an interest inventory to help students identify strengths and long-range goals. Professional staff provide ongoing career counseling sessions and can coordinate career exploration activities such as job shadowing. Volunteer work and internships arranged through this Office provide students opportunities for hands-on career exploration.

Most students choose a degree program by their sophomore year. Southern Vermont College's Career Services staff will assist students at any time and can be a helpful resource in changing major or minor programs of study.

Day and Evening Classes

Students can attend Southern Vermont College part time or full time through day, evening and/or low-residency classes scheduled during the fall and spring semesters and summer sessions. Students may elect to register for courses in pursuit of a baccalaureate or associate degree, or on a non-degree basis. They may also audit a course on a space-available basis.

Math Proficiency Test

Students may request a proficiency test in math to fulfill the general core mathematics requirement. The test covers material taught in the Ma105 course. Students who receive a passing score of 70 percent or higher will be considered to have completed the math core requirement. If students pass the test, they still need to fulfill three credits toward their major. Stu-

dents who do not pass the test must take the Ma105, Ma120, or higher-level math course to fulfill the general core mathematics requirement.

Study Abroad

Study abroad is an important way for a student at SVC to enhance his or her academic and cultural experiences. Beginning in 2012, a Southern Vermont College student wishing to study abroad may do so through a partnership program with Central College Abroad in Pella, Iowa. Any student wishing to study abroad should work with his or her academic advisor in selecting an appropriate program of study and in identifying how the course work will be applied toward an SVC degree. Study abroad, the course work, and its application to an SVC degree must be approved by the Provost prior to the student leaving for the abroad semester.

Information regarding study abroad programs can be obtained from the Office of Academic Affairs and through Central College Abroad: www.central.edu/abroad.

Independent Study

Independent study is restricted to degree requirements necessary for degree progression. Independent studies must be approved by the faculty advisor and Provost. Students must have a minimum 2.70 GPA and have completed En101 and 102. Independent Study Application forms are available in the Registrar's Office.

Special Academic Offerings

Individualized Study

Individualized Study is a unique course, jointly designed by the student and instructor, for the serious student who wishes to pursue a specific aspect of a subject area in far more depth than would ordinarily be possible. The course is research-oriented in nature and requires frequent communication between student and instructor. Individualized courses may be requested at two levels, 200 and 400. Individualized course proposals must be approved by the instructor, Curriculum Committee, and Provost.

Individualized Degree Program

Students with special academic interests and career goals may formulate their own degree programs from courses within the scope of the College's academic offerings.

Students wishing to pursue an individualized degree program must meet degree and residency requirements common to all degree candidates.

Application forms are available in the Registrar's Office.

Academic Policies

Academic Advising

Faculty and staff are always available to help students plan their programs of study to meet their career goals and to offer support when there are academic challenges. Each student is assigned a Faculty Advisor who reviews course requirements, helps with the selection of courses, signs course registration forms each semester and monitors student progress toward graduation. Additional support is available from the Staff Advisor who serves as a liaison between students and their instructors, staff and College administrators.

It is the student's responsibility to ensure that all requirements for a degree are completed. At the student's request, the Registrar can assist by performing a degree audit.

Registration

Registration for matriculated students begins the first week in November for the spring semester and after spring break for the fall and summer semesters.

The Registrar provides information about registering for all programs and sessions offered by the College. Prompt registration ensures the best possible course selection. Only students who are financially cleared are eligible to register. Students who have not paid their bills to the College before the beginning of the semester will not be able to attend classes.

Class Standing

Class standing is determined by the number of credits earned towards graduation, not by the number of semesters in attendance. The credits required for each class standing are as follows:

First Year: 0-29
Sophomore: 30-59
Junior: 60-89
Senior: 90+

Additional Course Load

Students should not take more than 16 credits in any semester. To petition to take more than 16 credits in one semester, students must have completed 16 or more credits at Southern Vermont College and have a cumulative GPA of 3.0 or better. Permission of the Provost is required.

Add/Drop Policy

Adding or Dropping a Course

A student who wishes to add a course must file the appropriate paperwork with the Registrar. Ceasing to attend the class or verbal communication with the instructor or any agent of the College is not sufficient for student-initiated adds or drops. If a student is unsure of his or her enrollment status, he or she should check with the Registrar.

The Add/Drop period will consist of the first ten days of classes only (dates published in the Academic Calendar). During this time, a student may add a course or drop a course with no academic or financial penalty.

Academic Policies

A student who fails to attend the first class period of the semester may be dropped from the class by the instructor. The instructor must notify the Registrar that the student has been dropped from the class.

It is the responsibility of the student to be aware of his or her enrollment status. If the student is unsure, he or she should check with the Registrar.

The academic, financial aid or financial impact of adding or dropping a course is determined by the policies published in the *College Catalogue* and state and federal financial aid regulations. A student should check with the Financial Aid Office to determine the effect on the student's financial aid and financial obligation to the College prior to adding or dropping a course. This is especially important if the student's enrollment status (full or part time) will change as a result.

Withdrawing from a Course

From the end of the second week until the tenth week of classes (date published in Academic Calendar) withdrawal from a course may be initiated by the student or the instructor if the student requests a withdrawal and the instructor feels the request is appropriate.

If the instructor initiates the withdrawal in response to a student's poor academic performance, failure to comply with course attendance policy or violation of the Academic Integrity

Policy as published in the *College Catalogue* and *Student Handbook*, he or she may receive a "WF" for the course.

The academic, financial aid or financial impact of a "W" or "WF" is determined by the policies published in the *College Catalogue* and state and federal financial aid regulations.

After the tenth week of classes (date published in the Academic Calendar) a student may **only** be withdrawn from a course as part of the formal withdrawal process from the College as described in the *College Catalogue* and/or *Student Handbook*. A student who, because of extraordinary circumstances which prevent the student's further attendance and/or completion of course work, may petition the Dean of Students for a withdrawal from the College. If the student's petition is accepted, the Provost will be notified. The Provost will issue an administrative withdrawal of the student from all his or her courses in which a grade has not yet been submitted. The Provost will instruct the Registrar to post a "WX" for each course in which the student is enrolled. The academic, financial aid or financial impact of a "WX" is determined by the policies published in the *College Catalogue* and state and federal financial aid regulations.

A student wishing to appeal a "W" or "WF" should follow the applicable final grade appeal policy as described in the effective *College Catalogue* and/or *Student Handbook*.

Statement of Attendance

The classroom is the heart of the educational experience at Southern Vermont College because it provides a formal setting for the important exchanges among faculty and students. Regular and punctual attendance at all classes, essential for maximum academic achievement, is a major responsibility of Southern Vermont College students. Absence affects the contributions one can make to the classroom environment, and absence significantly and demonstrably reduces the quality of the educational experience for everyone in the classroom. As a result, absence almost always impacts the quality of performance.

As part of its commitment to a quality educational experience for all members of the SVC community, the College formally requires specific attendance policies to be developed by its professors and reviewed by the Division Chairpersons and Provost. The attendance policy used by an individual professor as a criterion for evaluation is specified in the course syllabus and presented to students during the first week of classes. Such a policy may include reasonable penalties and sanctions for excessive absences, including administrative withdrawal. Therefore, it is the student's responsibility to adhere to each professor's course attendance policy and to be in ongoing communication with his or her professors regarding attendance concerns and issues.

In the event of prolonged illness, accident, or similar emergency, it is the responsibility of the student to notify the professor, the advisor, the Dean of Students and the Provost. Students should be sure to refer to *The Student Handbook* regarding specific guidelines for each of these circumstances. Students must remember that it is always their responsibility to make up the work they have missed during an absence from class. Students are directed to confer with their professors when their absences jeopardize satisfactory progress. Whenever a professor is absent without notification, students are expected to wait fifteen minutes before leaving and to sign an Attendance List, which a class member should then deliver to the Office of the Provost.

Nonattendance

A student who stops going to class and does not drop the course or request to be withdrawn from the course, according to the above policies, will be considered enrolled in the course for the purpose of grading, degree progression, financial aid and/or billing purposes.

Final Grade for a Course

A student who remains in a course beyond the tenth week of classes (date published in the Academic Calendar) **must receive a letter grade (from A-F)** for the course consistent with the grading and attendance policies of the course as stated in the course syllabus and the grading policies of the College as stated in the current *College Cata-*

Academic Policies

logue and is financially responsible for all associated tuition and fees.

A student wishing to appeal a final grade should follow the applicable final grade appeal policy as described in the effective *College Catalogue* and/or *Student Handbook*.

Repeating Courses

When a course is repeated, the higher grade is recorded on the transcript and used to calculate the grade-point average (GPA). The previous grade remains on the transcript but is not included in the GPA calculation.

If a student repeats a course he or she has failed at Southern Vermont College, the failed course will not be computed in the student's cumulative GPA.

Students may not repeat a course for which they have received a passing grade. Passing grades for required courses in Nursing or Radiologic Technology are determined by program progression policies.

Incomplete Grades

Occasionally a student may find that he or she is unable to complete the requirements of a course by the end of the semester/session because of serious extenuating circumstances (including medical conditions or family emergencies). In such cases, the student may request an incomplete grade from the course instructor and Provost. If the instructor and Provost agree that

the circumstances justify additional time, the student and instructor will prepare an Incomplete Grade Contract, indicating the specific work to be completed, the additional time allowed for completion of the work, and the grade the student will receive in the event the work is not completed. The maximum additional time allowed for completion of the course work is six weeks after the last day of final examinations in the semester/session when the student is enrolled in the course.

All requests for incomplete grades must be submitted to the Registrar by the last day of final examinations in the semester/session when the student is enrolled in the course. Upon receipt of the Incomplete Grade Contract, the Registrar will post an incomplete grade, which is indicated on the record by an "I." When the student completes the course work, the faculty member will submit to the Registrar the student's final grade for the course. If the student does not complete the work, the incomplete grade automatically reverts to the predetermined grade specified in the Incomplete Grade Contract.

Leave of Absence

Students seeking a leave of absence from the College must file a leave of absence request with the Dean of Students. A leave of absence from the College must be approved by the Dean of Students and cannot exceed one semester. If a student requires a

Academic Policies

longer leave, he or she must withdraw from the College and may seek reentry at a future date.

Taking Courses Off Campus

Transfer Credits while enrolled at Southern Vermont College

Once a student is matriculated at Southern Vermont College, permission to take transfer credits is limited to timely degree progression and requires the approval of the Provost. Permission to take transfer credits will not be granted if an equivalent course is being offered at Southern Vermont College. Nursing prerequisite courses cannot be taken elsewhere after matriculation with no more than 12 credits.

A student who wants to take a course at another institution while enrolled at SVC must have the approval of the Provost prior to enrolling in the course. Forms to request transfer credits can be obtained from the Registrar. Transfer credits which have not been pre-approved will not be posted to a student's transcript. Courses taken at another institution may be used to satisfy degree requirements, but do not change the computed GPA.

Consortium Agreements

A student must be enrolled in a minimum of 12 credits at SVC in the semester he/she wishes to take a course at a consortium member college. Registration is limited to one course a semester and no more than 12 credits

total. Approval of the Provost is required. Information is available from the Registrar.

Consortium of Vermont Colleges

Southern Vermont College is a member of the Consortium of Vermont Colleges. To take a course at a consortium member college, a student must file a transfer course request form with the Provost. To participate in the Consortium of Vermont Tuition Exchange Program, an SVC student must write a letter to the Provost of the College he or she wishes to attend indicating the course he or she wishes to take. Enrollment is based on seat availability as determined by the policy of the College to which the student makes the request. Enrollment is limited to one course a semester and to no more than 12 credits total at consortium member colleges.

Hudson Mohawk Association of Colleges and Universities (HMACU)

The HMACU is a consortium of 19 colleges and universities located in upstate New York, western Massachusetts and Southern Vermont including public, private, two-year and professional colleges and universities offering undergraduate and graduate degrees. Full-time matriculated students at member institutions may take courses offered at other member institutions. For additional information on registration go to www.albany.edu/gradstudies/resfac_crossregistration.shtml.

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Cross-registration with Bennington College

Through cross-registration, Southern Vermont College allows students the opportunity to take courses at Bennington College while still enrolled at SVC. Authorization to cross-register will be given to students if the proposed course(s) is not currently offered at Southern Vermont College. No extra charge is assessed to full-time matriculated students with at least one-half of the credits registered through Southern Vermont College. There is a limit to ten students per semester.

Articulation Agreements

Southern Vermont College has articulation agreements with a number of community colleges and graduate schools. Students who plan to transfer to SVC can select courses which will allow them to transfer credits into the corresponding programs and meet the curriculum requirements as possible. (See www.svc.edu/academics/transfer_agreements.html.)

The following is a list of community colleges which have an articulation agreement with SVC:

- Berkshire Community College
- Community College of Vermont
- Hudson Valley Community College
- Landmark College
- Northern Essex Community College
- Santa Rosa Junior College
- Schenectady County Community College

The following is a list of graduate schools which have an articulation agreement with SVC:

- Master of Business Administration (MBA), Graduate College of Union University;
- Master of Business Administration (MBA), Clarkson University;
- Master of Arts in Counseling and Community Psychology, Master of Science in Organizational Management, Master of Business Administration, Master of Science in Health Services Administration, or Master of Occupational Therapy, Sage Graduate School;
- Doctor of Physical Therapy, Utica College.

Students with Limited Proficiency in English

The College recognizes that students for whom English is a second language, both international students and U.S. citizens, have special needs. The College accepts two responsibilities for these students: to provide opportunities for them to improve their English skills and allow them additional time, when necessary, to complete written assignments and tests. The College does not offer English as a second language courses but may be able to arrange special tutorials at the student's expense.

The current offerings of English Composition, including in-progress and tutorial options, provide students with a great deal of support

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and individual attention as they develop their writing skills.

Any student who is not a U.S. citizen and who is a resident of a country where English is not the primary language may be eligible for extra time on assignments. However, the College expects these students to arrive on campus with English proficiency in order to achieve a required score on an Internet-based test, computer-based test or paper-based test on the Test of English as a Foreign Language (TOEFL). More information is available on the TOEFL Web site at www.ets.org/toefl.

Students eligible for extra time must ask for this accommodation and should speak to their instructors early in the semester.

English Composition Sequence

All matriculated students must enroll in En101 or En150 during their first semester at Southern Vermont College unless they have transferred En101 credits. In the semester immediately following completion of En101 or upon receiving En101 transfer credits, students must enroll in En102.

En150 requires assignment by the division chair. A student who successfully completes En150 must enroll in an English (En) or Creative Writing (Cw) course as approved by the division chair. Students who fail En150 must start the En101-En102 sequence the following semester.

Likewise, students pursuing an En102 waiver must do so immediately following the completion of En101 or upon receiving En101 transfer credits.

En101 Portfolio Assessment

To ensure that all students master basic writing skills, they must submit final portfolios, the contents of which will represent the range of theoretical modes taught in En101. Students must have a passing grade in the class to be eligible to submit an exit portfolio at the end of the semester.

Instructors will evaluate and grade portfolios using the En101 Grading Rubric to ensure that students have met the College's criteria for En101. Any portfolio which the instructor grades as a C (2.0) or lower is read by at least two other composition faculty members.

Students whose portfolio does not receive a cumulative grade of at least a C (2.0) will be assigned a grade of Z, and they are required to immediately enroll in a second semester of En101, called En101Z. A grade of Z indicates IP or "in-progress" and will not adversely affect the student's GPA. A student will not receive credit for En101 until he/she enrolls in and successfully completes the second semester of En101. Students may not enroll in En102 until they pass En101.

En102 Portfolio Assessment

To ensure that students in En102 have mastered college writing skills, they

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will submit final portfolios representing a variety of expository modes, including argumentation and/or persuasion, which demonstrate proficiency in writing skills, critical-thinking skills and research skills. Students must have a passing grade in the class to be eligible to submit an exit portfolio at the end of the semester.

Instructors will evaluate and grade portfolios to ensure students have illustrated proficiency in the En102 Course Competencies. Any portfolio which the instructor grades as a C (2.0) or lower is read by two other composition faculty members. Students whose portfolios do not receive a cumulative grade of at least a C (2.0) will be assigned a grade of F and must retake En102 at their own expense.

En102 Waiver Policy

Students may attempt to waive En102 if they meet these conditions. They must:

- be matriculated;
- have earned a grade B or better in En101 or its transferred equivalent;
- pursue a waiver immediately following the completion of En101 or upon receiving En101 transfer credits (see *Student Handbook* for Composition Sequencing Policy);
- have a GPA of at least 3.0 at Southern Vermont College or at an accredited institution;

- have the approval of the Composition Coordinator;
- file a waiver form with the Registrar and pay the waiver fee of \$50; and
- complete the Waiver Agreement (signed by the Composition Coordinator) by the last day of the add period.

Students seeking a waiver must write an acceptable research paper (usually for a Southern Vermont College course) under the supervision of the Composition Coordinator, which will be evaluated with the En102 Rubric. The paper, read by a composition faculty member, must receive at least a 2.5. If the paper does not receive the minimum grade, the student must take En102.

Repeating Composition Courses

Students who have not passed En101 after four semesters (a student may only take En101Z once) or who have not passed En102 after three semesters will be referred to the Academic Standards and Policy Committee. The Committee will determine whether the student will be allowed to continue at the College and under what conditions.

Declaration of Degree, Major and Minor

A student seeking an associate's degree must be enrolled in an associate's degree program prior to or upon earning 45 credits. A student who wishes to receive an associate's degree after earning 45 credits may file an appeal

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in writing with the Provost. The Provost's decision is final.

A student seeking an associate's or baccalaureate degree must declare a major no later than the completion of the 45th earned credit.

If a baccalaureate degree requires a minor, it must be declared no later than the 60th earned credit. This includes all individualized degrees/majors and individualized minors and any changes thereto.

If a student desires to change his or her declaration of major after the 45th earned credit or required minor after the 64th earned credit, then **the student** must make the request in writing to the Division Chair through which the proposed new major is offered. The Division chair will notify the student in writing. Both the request and the decision will be placed in the student's permanent academic file by the Registrar. The Chair's decision may be appealed in writing to the Provost. The decision of the Provost is final.

Double Major

Students may graduate with two separate majors by fulfilling all of the requirements of each major. Advisors in both majors should be consulted to determine all program requirements. Applications for a double major are available in the Registrar's Office and require the approval of both Division Chairs, the Provost and the Registrar. If the majors earn different types of de-

grees (B.A. or B.S.), the student must designate which of the two majors is the primary.

Graduation

The College recognizes three graduation dates: at the end of the fall and spring semesters and at the end of summer sessions. While degrees will be conferred as of the indicated graduation dates, only one formal Commencement is held. The official program for that occasion will contain the names of all who have or will have completed their degree requirements in the current academic year. A diploma is released when students have completed all degree requirements and financial obligations.

Students must indicate their intention to graduate by filing a graduation application form in the Registrar's Office. Students should check with the Registrar's Office for the deadline date by which graduation applications must be filed. A \$125 graduation fee is charged to all graduating students at the time of application.

Commencement Participation When Lacking Credits for Graduation Requirements

If a student is three to six credits short of the graduation requirement, he/she may request permission from the Provost to participate in Commencement. Evidence of registration for the missing courses must be shown prior to approval. No student with a cumulative GPA below 2.0 or an outstanding balance at the end of the spring semester

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will be allowed to participate in Commencement. Students needing three or more courses for meeting graduation requirements by the end of the spring semester will not be allowed to participate in Commencement activities for that year.

Graduation Requirements

The requirements for successful completion of a baccalaureate degree include:

- 128 credits in a program of study, including 48 in the general core;
- a minimum GPA of 2.0 (C); *some majors may have higher minimum GPA requirements*; and
- a minimum of 64 graded credits earned at Southern Vermont College, with the exception of the BSN completion degree.

Students who plan to earn a baccalaureate degree must declare their major prior to the completion of 48 credits. Students must declare a minor no later than the completion of 64 credits.

The requirements for successful completion of an associate degree include:

- 64 credits in a program of study, including 24 credits in the general core;
- a minimum GPA of 2.0 (C); *some majors may have higher minimum cumulative GPA requirements*; and
- a minimum of 32 graded credits earned at Southern Vermont College.

To meet requirements for an associate

degree, students must either be enrolled in an associate degree program or declare their major upon earning 48 credits. A student who has exceeded 48 credits and who wishes to apply for an associate degree must file a written appeal with the Provost.

Degrees Awarded

A student may be awarded only one degree at any Commencement.

Second Degrees

Individuals wishing to pursue new career options or prepare for graduate school may earn a second degree at Southern Vermont College. The requirements are:

- the original baccalaureate or associate degree is from an accredited institution;
- the second baccalaureate or associate degree must be in a major different from the first one;
- at least 32 additional credits must be completed at Southern Vermont College toward the new degree, of which at least 16 must be in the new major; and
- Southern Vermont College core and major requirements must be fulfilled either by transfer of previous credits or with Southern Vermont College courses. If a student holds a B.A. or B.S. from an accredited, four-year institution, the student can transfer his/her completed core requirements from that institution to satisfy the core re-

Academic Policies

quirements of Southern Vermont College towards a Second Degree program.

Credits from an accredited college may be transferred according to the Southern Vermont College transfer policy. En101 and 102 requirements are considered fulfilled. Financial aid is not available for second-degree students with the exception of student loans.

Grading System and GPA

Grades are indicated by letters with a designated "quality point" value assigned to each as follows:

<u>Grade</u>	<u>Value Base</u>	<u>Quality Points</u>
A	= 100-93	= 4.0
A-	= 92-90	= 3.7
B+	= 89-87	= 3.3
B	= 86-83	= 3.0
B-	= 82-80	= 2.7
C+	= 79-77	= 2.3
C	= 76-73	= 2.0
C-	= 72-70	= 1.7
D	= 69-60	= 1.0
F	= below 60	= 0
WF (Withdraw Failing)	=	0

The following symbols are also used on grade reports but carry no point value and are not considered in calculating the GPA:

I	=	Incomplete
IP	=	In-Progress
NC	=	Non-Credit
P	=	Pass
W	=	Withdrawal
WX	=	Administrative

Z = Withdrawal
En101 Continuing Grade

The grade-point average (GPA) is obtained by dividing the total number of grade points earned by the total number of credits attempted. Students may not repeat a course for which they have received a passing grade. Passing grades for required courses in Nursing or Radiologic Technology are determined by program progression policies. The higher grade and total credits are used to compute the cumulative GPA.

Once a final grade has been submitted to the Registrar, it is entered into the student's official transcript and may not be changed except by appeal to the three faculty members of the Academic Standards and Policy Committee. If a faculty member or student discovers an error in a final grade (including transcription error on the grade sheet or miscalculation of the final grade based on the formula in the course syllabus), the faculty member and the student will meet to discuss the matter and proceed through the stated academic appeals process.

Academic Status Reports

Academic Status Reports are academic warnings that may be used by faculty to notify students formally of excessive absences or poor academic achievement. Copies are distributed to appropriate personnel within the College. There may be circumstances under

Academic Policies

which notification will be sent to students' home addresses.

These warnings should be taken seriously. If students receive status reports, they should see the instructor immediately. These reports become a permanent part of students' academic record.

Academic Probation

Academic probation is determined by the number of credits attempted and the cumulative GPA. A student is placed on academic probation if his/her performance falls into either of the following categories:

- 9-23 credits--Less than 1.75 GPA
- 24+ credits--Less than 2.0 GPA

A two-step process occurs when a student is placed on academic probation:

- The Provost formally notifies the student, the parents (if the student is a dependent), and the student's faculty advisor that the student is on probation.
- The student is notified of the implications and possible results of being placed on academic probation. The Provost may also inform the student of the alternatives that should be considered to improve academic performance or are required for continued enrollment, such as:
 - reducing the course load;

- seeking tutorial help through the Center for Teaching and Learning;
- meeting with academic counselor/advisor and Provost;
- repeating a failed course to replace the failing grade with a passing one;
- reconsidering goals and considering the possibility of changing to a more suitable academic program;
- seeking help for personal problems through the Student Life and Counseling offices; and
- considering a leave of absence.

Final grades and the student's cumulative GPA determine whether a student continues on probation for the following semester or is subject to possible academic dismissal.

Academic Dismissal

A student will be academically dismissed from the College in cases of blatant neglect, a demonstrated inability to do college-level work and/or poor academic achievement.

The Provost may determine that a student will be dismissed for one or more of the following reasons:

- for blatant neglect, regardless of the number of credits attempted, for one or more of the following reasons:
 - unwarranted number of class absences;
 - failure to hand in required work in several classes;

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- consistently poor preparation for class assignments.
- for an inability to do college-level work when the student has been unable to achieve passing grades in several classes despite seeking extra help in using College support services.
- for consistently doing low-level academic work as demonstrated by having a cumulative grade-point average (CGPA) as follows:

24-35 credits--less than 1.25 CGPA
36-47 credits--less than 1.50 CGPA
48-89 credits--less than 1.75 CGPA
90+ credits--less than 1.90 CGPA

Students whose cumulative GPA falls within the dismissal range established by College policy will be sent a letter of academic dismissal by the Provost.

Readmission Following Academic Dismissal

Students seeking readmission subsequent to dismissal for academic reasons must petition the Provost after at least one year away from Southern Vermont College. The petition must include a description of what the student has been doing during the time away from the College and an explanation of why the student feels ready to return and complete his or her education.

Administrative Withdrawal

In those rare circumstances where a student must withdraw from classes

due to serious medical or other extreme, extenuating circumstances, it is the student's responsibility to request from the Dean of Students, in writing, administrative withdrawal and to provide supporting documentation for the request. All requests must be made prior to the end of classes, and pertinent documentation must be submitted no later than 30 days following the end of the semester. Based on the merits of the request and the documentation provided, the Dean of Students shall make a judgment to accept or deny the petition. If the petition is accepted, the administrative withdrawal grade (WX) shall be awarded for all classes for the semester in question. All grades recorded prior to the (WX) request are official and cannot be overturned. The decision of the Dean of Students is final.

Student Academic Grievance Policy

If a student feels that he or she has been dealt with in an inequitable or unfair manner with respect to academic matters, the following is the procedure for resolving the grievance:

- The student must first discuss the matter of concern with the faculty member involved.
- If the student is not satisfied with the results of that meeting, he or she may then grieve to the Chair of the faculty member's division. If the grievance involves the Chair of the division, the student may grieve to the Chair of another division.

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- If a student is not satisfied with the results of the meeting with the Division Chair, he or she should appeal in writing to the Provost within seven working days. The Provost will reply to the student within 30 working days. The decision of the Provost is final.

Academic Integrity

Academic integrity is the hallmark of Southern Vermont College. Academic honesty is expected of all students; all students must do their own work and submit or present their own original work unless specifically permitted by the instructor.

Academic dishonesty includes, but is not limited to, the following in relation to academic pursuits:

Collaboration - assisting another to commit academic dishonesty.

Copying - obtaining answers by looking at or duplicating another's work.

Cribbing - using prohibited materials.

Fabricating - falsifying or inventing information.

Plagiarism - representing the work or words of another as one's own without appropriate citation or reference.

Sabotage - destroying another's work.

Substitution - handing in a paper a second time without the instructor's permission.

Prevention of Academic Dishonesty

It is the student's responsibility to be familiar with correct procedures for the submission of work for classes. Instructors should outline proce-

dures, standards and expectations clearly within that course's syllabus.

Students can protect themselves against a charge of academic dishonesty by keeping copies of preliminary work, including outlines, drafts and notes to track the evolution of a paper. Students should always be able to produce their sources.

The substance of any paper must stem from the student's own ideas. When summarizing or paraphrasing, it is advisable to read the work carefully, then close the book before taking notes. Students are strongly encouraged to utilize the services of the Writing Center which offers workshops on research and documentation. After consultation with either the Writing Center or a tutor, the paper should still reflect the student's own work and own words. To avoid any misunderstanding, it is suggested students inform instructors when receiving outside help.

Other means to prevent academic dishonesty include the student knowing:

- what materials can be brought to class;
- when work can be done with a partner.
- the expectations of homework assignments;
- types of resources preferred by the instructor;
- not to give other students his or her work; and

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- how to pace oneself to not get overwhelmed with work.

Academic Dishonesty Penalties

Any case of academic dishonesty uncovered by a faculty member must be reported to the Academic Standards and Policy Committee (ASP), in a written report describing what transpired, thus allowing the College to maintain a record of the incident. A second instance of academic dishonesty will result in the faculty members of ASP reviewing the student life and other pertinent information to determine if further action is warranted, including dismissal.

A faculty member who uncovers a case of academic dishonesty may, after consultation with the student and, separately, the Division Chair, fail the student for that specific effort or for the entire class, as specified in the course's syllabus. The student may appeal a faculty member's decision concerning academic dishonesty through the Student Academic Appeals Policy.

Student Academic Appeals Policy

Final Grade Appeal

Once a final grade has been submitted to the Registrar, it is entered into the student's official transcript and may not be changed except by appeal to the three faculty members of the Academic Standards and Policy Committee. A student is allowed 30 days into the following semester to initiate an appeal of the final grade.

• The student must first discuss the matter with the faculty member involved. If the faculty member and student agree that there has been an error in the calculation of the grade, the faculty member will notify the Chair of his or her academic division, and the Chair will refer the matter to the three faculty members of the Academic Standards and Policy Committee for review. The faculty member will be required to submit complete documentation of the error to the committee.

- If the student is not satisfied with committee's decision, he or she may appeal in writing to the Provost within ten working days of the decision of the committee. The Provost's decision is final.

Academic Dishonesty Appeal

- A faculty member who uncovers an incident of academic dishonesty, must notify the Academic Standards and Policy (ASP) Committee immediately.
- If it is a second incident of academic dishonesty filed with ASP, the three faculty members of the committee will meet immediately to determine what action should be taken.
- A student may appeal in writing the decision of the Academic Standards and Policy Committee regarding academic dishonesty. The appeal should be made in writing to the Provost within ten working days.

Academic Dismissal Appeal

A student wishing to appeal academic dismissal should do so within one

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week of notification of dismissal. The appeal should be submitted in writing to the Provost. The Provost will forward the appeal to the three faculty members of the Academic Standards and Policy Committee who will meet within one week.

An appeal of the ASP's decision should be made to the Provost within ten working days of the decision. The decision of the Provost is final.

In order to be considered for an appeal, a student must submit in writing to the Provost new evidence or provide substantial reasons for believing he or she should not be dismissed from the College for academic reasons.

Academic Honors

Alpha Chi

Alpha Chi is a national honor recognition society with over 300 chapters. The Vermont Delta Chapter number 351 was installed at Southern Vermont College in 1999. Membership is open to juniors and seniors (transfer students must check with the committee) of high scholarship (a GPA of 3.5 or higher) who exhibit good character and reputation. Membership is for life; alumni may maintain active status by paying an annual fee.

President's List

Full-time students who have achieved a cumulative minimum GPA of 3.8 for both the fall and spring semesters, in an academic year, are

placed on the President's List. Those students included on the President's List have completed at least 12 credits of graded course work with no incompletes or grades below C at the close of each semester.

Provost List

Each semester, full-time students who have achieved a minimum GPA of 3.25 are placed on the Provost List. Those students included on the Provost List have completed at least 12 credits of graded course work with no incompletes or grades below C at the close of the semester.

Commendation List

Part-time students who have achieved a minimum GPA of 3.25 and completed between 6 and 11 credits of graded course work with no incompletes or grades below C at the close of the semester are named to the Commendation List.

Academic Support Services

Southern Vermont College has a diverse student body with a wide range of skills and abilities. To assist students who need extra support to succeed in college, we offer a number of special services and programs that have proven to be effective year after year, student after student.

Library Services

The Library provides a quiet place for research and reading as well as room for group study. Computer stations spread throughout the Library are interspersed with work tables and comfortable seating, providing space devoted for research and writing, with a wireless computer network and high-quality printing.

Friendly, accessible librarians are available to assist students with all kinds of research and to teach life-long information gathering skills. Tutorial services, provided through the Center for Student Success and Teaching Excellence, are housed in the Library.

Library resources include a carefully selected book collection along with newspaper and periodical subscriptions. In addition, the Library provides an expanding collection of online resources, enabling round-the-clock electronic access to over 30,000 unique full-text sources (e-books, professional journals, magazines, media transcripts, news services, legal materials, etc.).

The Library's collection is designed to complement specific programs of study as well as provide personal enrichment. Resources not available in the Library's collection can be borrowed through interlibrary loan. The Library has cooperative agreements with academic and public libraries throughout the state of Vermont. Students also have direct "walk-in" borrowing privileges locally at Bennington College, Williams College and the Bennington Free Public Library. Health care students also have access to the library resources at Southwestern Vermont Medical Center.

Information Technology

Audiovisual equipment is available for in-class presentations or other course-related needs. Included are notebook computers, LCD projectors, TVs, VCR/DVD players, digital document cameras and camcorders, as well as other items.

The Computer Service Center is available for assistance with computer-related issues ranging from virus removal to hardware repair to network access support.

Center for Teaching and Learning

Since 1978, the Center for Teaching and Learning has helped thousands of students realize their dreams of earning college degrees. As the primary office of academic support at Southern Vermont College, the Center for Teaching and Learning provides a wide range of services (free of charge) that help students

Academic Support Services

get the most out of their college years—whether they are struggling in class or want to progress from “good” to “great.” The Center for Teaching and Learning also houses TRiO, a federally-funded Student Support Services (SSS) program designed to provide enhanced support to those students who are the first in their families to go to college, from low-income households, and/or have a documented disability throughout their college careers. To learn more about TRiO and its programs, visit www.coenet.us.

The Learning Cooperative: Tutorial Services and Writing Center

The Learning Cooperative provides free tutoring for all students who request assistance. In addition to the Tutor Coordinator, tutoring is provided by peers who have been recommended by faculty, trained by the Tutor Coordinator, and certified by the College Reading and Learning Association. Services include:

- Individual tutorials for walk-ins Monday through Friday during the day and select evenings;
- Personalized tutoring with the professional Nursing Tutor;
- Study groups for core courses facilitated by a student leader;
- Workshops for focused skills review, such as grammar, note taking, etc.; and,
- assistance for students whose first language is not English.

The Writing Center, a service of The Learning Cooperative, serves all members of the College community—students, staff and faculty—and is staffed

by professionals and peer writing tutors. Writers may receive help at any stage in the writing process, from topic selection to outline to final draft.

Professional Health Science Tutor

The Center for Teaching and Learning offers students who have selected health science as a major the opportunity to work with a healthcare professional. Students can arrange a tutoring session one-on-one or as a group with an RN who has completed the SVC Nursing program and who is also an RN. Many SVC students enjoy having the chance to work with a nurse professional as a tutor. The students gain insight to curriculum exploration beyond the classroom.

English Speakers of Other Languages (ESOL) – Peer Tutor

SVC offers a student whose native language is not English the help of an ESOL Peer Tutor. The ESOL Peer Tutor is someone who has learned English as a second language and has completed extensive tutor training that has been certified by College Reading and Learning Association (CRLA). The ESOL Peer Tutor welcomes all international students who will make SVC their new home.

Peer Mentor Project

The Peer Mentor Project is a student leadership initiative to help new students become acclimated to the campus and college life. Incoming students are matched with successful SVC students who have demonstrated academic achievement, model appropriate social

Academic Support Services

behavior, and have similar interests, hobbies, and other attributes that make for a successful mentor/mentee match.

Career Development

The Office of Career Development is available to assist students and alumni/ae in any stage of their career development—from taking interest assessments early in their college careers to obtaining assistance in getting practical work experience to job placement or graduate school admission. Services include:

- administering and interpreting standardized interest assessments;
- providing assistance in choosing or changing a major;
- assisting with career exploration and planning;
- critiquing resumés and cover letters;
- practicing and cultivating interviewing skills;
- developing job search strategies;
- finding off-campus employment; and,
- securing off-campus internship placements and practica experience.

The Career Development Office also houses a resource library and provides career management services to alumni.

Learning Differences

Support Program

The Learning Differences Support Program (LDSP) offers a highly supportive environment for students with documentation of significant educational needs. Reasonable accommodations that match the documented area of need cannot modify the curriculum

or professor methodology. Students who participate in the program are offered a wide range of support services tailored to their individual needs. These services may include:

- regularly scheduled tutorial sessions:
 - in academic content areas
 - in study techniques, note-taking strategies, test-taking skills and time management/organizational skills
 - in learning compensatory strategies based on individual learning styles;
- extended time for exams;
- access to many technologies including, but not limited to:
 - noise cancellation devices for use during exams
 - textbooks on mp3 (institutional membership with Recording for the Blind and Dyslexic)
 - Kurzweil 3000 (text-to-voice software)
 - voice recorders
 - Dragon Naturally Speaking (voice-to-text software)
 - Inspiration (concept-mapping software)
 - Pulse Smart pens;
- supplemental note-takers; and
- academic pre-advising.

There is no additional fee for support services provided to students who provide documentation of learning disabilities, ADHD, vision/hearing impairments or other disabilities.

Students who wish to participate in the LDSP must submit documentation that states their disability and explains its impact upon them. Once the Coor-

Academic Support Services

dinator receives all information, eligibility for LDSP support is determined. The documentation should be submitted to the LDSP Coordinator and may include:

- recent WAIS-R (within three years) including subscores;
- psycho-educational evaluation specifying the nature of the learning disability, which will help determine the best programming;
- individually administered achievement test in reading skills and comprehension, math and spelling, with grade equivalents (the WRAT is not considered a comprehensive measure of achievement.); and
- IEP (Individual Educational Plan) or 504 Plan, if available.

Applicants considering the LDSP should be aware of the following points when deciding whether the program is appropriate for their needs:

- Participants in the program should have at least average WAIS scores in the areas of reasoning and conceptual ability and a profile which suggests that they have the ability to succeed in college despite language-based disabilities and/or other deficit areas.
- Participants should have documented attainment of at least a 9th-grade level of reading comprehension is optimal for academic success.
- Participants should typically expect 30-minute tutoring sessions no more than two to three times a week.

- Participants needing a reduced course load may take four classes and still be considered full-time students.

The Office of Admissions does not consider information regarding a student's disability in admissions decisions; nonetheless, the College strongly recommends that applicants with disabilities contact the Coordinator of the Learning Differences Support Program to determine if the College and the LDSP will meet their needs. For more information regarding types of services and accommodations, assistive technology, and required documentation, visit www.svc.edu/ldsp.

Accommodations for Students With Physical Disabilities

Southern Vermont College is committed to serving all academically qualified students, regardless of disability. The College provides varying levels of support and accommodations for students with physical disabilities, depending on their individual needs. The student must provide specific documentation specifying the nature of the disability. This documentation will assist the Learning Differences Support Program staff in planning appropriate support and accommodations for each student.

In addition to the services listed previously in the Learning Differences Support Program section, accommodations may also include accessible parking, early registration for the purpose of scheduling classes in accessible lo-

Academic Support Services

cations, shared notes or note-takers can be arranged for students in need of this accommodation and adaptive computer software.

Limits to Services

Participants should expect thirty-minute tutoring sessions no more than two to three times a week. SVC does not provide a comprehensive program, and staff does not monitor medications, read exams to students, or assist with activities for daily living.

Mental-health services at the College are available on a limited basis. Students who require long-term assistance are referred to mental-health providers in the local community at their own expense.

The Wellness Center: Counseling Services

The Wellness Center provides a safe, confidential space for students to explore aspects of themselves about which they may feel they cannot talk completely to close friends or family. It is staffed by licensed professionals with varied training and many years of experience working with diverse college student populations.

From time to time, Wellness Center staff will refer a student to off-campus services, either local or near the student's home, during summer breaks or when different services are needed; these services must be paid for by the student's personal health insurance.

Academic Counseling

In addition to faculty advisors and Wellness Center professionals, students may seek assistance from the Academic Counselor who stands ready to be an empathetic listening ear, shoulder to lean on, problem-solver, or advocate on behalf of students dealing with academic and/or personal challenges. As a "bridge" between the student and faculty, staff or administrators at SVC, the Academic Counselor's goal is to do whatever is necessary to support students as they progress toward graduation.

Course Apprenticeship Program (CAP)

The Course Apprenticeship Program (CAP) is a College-wide program that places upper-level students in courses with the teaching faculty. Course Apprentices work closely with both students and professors within and beyond the classroom to support students in all facets of the learning process, providing necessary skill development, tips, and encouragement whenever and wherever appropriate. The Course Apprentice serves as a liaison to the new students in the course, helping them to cross the divide from novice to expert.

Course Listings

For a glimpse at what classes across the SVC curriculum will look like in the laboratory learning format, please go to this link to brief descriptions of some 4x4 courses:

http://www.svc.edu/academics/Brief_course_descriptions_for_Fall_2012.pdf.

Course Listing Designations

Accounting	Ac	Humanities	Hu
Art	Ar	Information Technology	IT
Build the Sustainable Enterprise	Be	Management	Mg
Business Administration	Ba	Math	Ma
Communication	Cm	Music	Mu
Creative Writing	Cw	Natural Science	Ns
Criminal Justice	Cj	Nursing	Nu
Economics	Ec	Philosophy	Ph
English	En	Psychology	Py
Environmental Studies	Ev	Radiologic Sciences	Rs
First Year Experience	Fy	Social Science	So
Healthcare	Hc	Spanish	Sp
History and Politics	Hp	Success Center	Sc

ACCOUNTING

Ac100

Accounting 4 credits

This course would combine the two existing Accounting I and II courses. It would be both computer-based and project-based to enable students to read and interpret financial reports and to evaluate the financial performance of any business organization. Specific areas that would be covered would include: basic accounting concepts and elements of balance sheet and income statement, preparation of financial reporting statements, cost/profit analysis and budgeting analysis.

Ac102

Managerial Accounting 4 credits

This course is a continuation of Ac101. Topics include a review of partnership formation, corporate organization, cash flow statements and equity rights. Students will study cost behavior and planning and control systems. *Prerequisite: Ac101.*

ART

Ar103

Basic Painting 4 credits

This course offers an introduction to the methods, materials and basic concepts of painting as applied to subject matter and composition.

Ar104

Basic Drawing 4 credits

This course is an exploration that trains the eye with regard to accurate representation of the visual environment in pencil, charcoal, conte, wash and pen and ink.

Ar200

Concepts of Visual Design 4 credits

This studio art course that introduces students to the underlying principles of two-dimensional visual design and composition utilizing a variety of art mediums including pencil, ink, paint and collage. Students will explore and develop design and organizational skills that reflect the established design concepts inherent in fine art, product and advertising design, architectural design, film and fashion design and publication and Web design. Through completing exploratory, conceptually-based assignments and projects, a student's visual design skills will be developed to a more professional level.

Ar201

Art History I: Prehistoric - Gothic 4 credits

An historical perspective of the achievements of painters, sculptors and architects from prehistoric times to the Gothic period, focusing on, though not limited to, Western art.

Course Listings Ar202 - Ba201

Ar202

Art History II: Renaissance - Present 4 credits
An historical perspective of the achievements of painters, sculptors and architects from the Renaissance to the present, focusing on, though not limited, to Western art.

Ar203

Graphics/Printmaking 4 credits
This course focuses on an exploration of the "graphic idea" as it applies to visual art and image development. Students will work in the areas of monotype and relief printing to create a personal visual language.

Ar204

Watercolor Painting 4 credits
In this introductory course, students learn to use watercolors as a media for personalized visual expression. Students will explore and experiment with traditional materials and techniques and learn how these can be applied to innovative approaches to painting concepts.

Ar205

Painting Landscape 4 credits
This studio art course teaches students to paint landscapes both in the studio and outdoors. Students will paint landscapes, both directly on location and indirectly in the studio through studio window views, photographic sources, from drawings and sketches and directed from compositional models. The class will be given the essential conventions of landscape painting and will gain knowledge of how these conventions have been interpreted by various artists and their approaches to painting. Students will have the opportunity to decide what they want to express and communicate about landscape in their paintings.

Ar206

Life Drawing 4 credits
This studio art class gives participants the opportunity to learn to draw the human figure. The learning is experiential and "hands on" in nature. The class will introduce students to a variety of ways and approaches to image visualization and application. Classes will work from the life model. When models are unavailable, other subjective sources will be substituted.

Ar/Ev230

Nature Journaling 4 credits
Nature Journaling is designed to teach students to focus on the study of nature through direct experience while developing a number of skill disciplines. The course offers a direct laboratory-field study experience for students to connect to, observe, question, record, document, research and express the scientific, as well as the aesthetic aspects of nature. Each student produces a significant nature journal of writing, recording and visual art that demonstrates their study, learning and research of the natural world. Other projects in reading-responding, writing and presentation are added to enhance the experience of nature study. Students choose from one of two academic tracks: environmental science or art both having different standards with regard if empirical knowledge.

Ar350

Advanced Visual Arts Studio 4 credits
The course offers advanced students in the visual arts the opportunity to explore mature creativity and independently produce a body of developed work in one or more mediums with the goal of exhibition on campus or elsewhere. Students may choose painting, sculpture, drawing, mixed media, printmaking or a combination of those mediums to produce a body of advanced work. Students will engage in rigorous critique of their own work and the work of peers. *Prerequisite: at least two studio art courses or permission of Division Chair.*

BUSINESS ADMINISTRATION

Also see Mg listings.

Ba105

Personal Finance 4 credits
This course is an overview of how to develop a personal and family financial plan. Students learn how to develop a personal budget and avoid credit problems. Additional topics include how to purchase a house or rent an apartment, buy insurance, lease or buy a car and plan for retirement.

Ba201

Business Law I 4 credits
This course introduces students to the legal, ethical and regulatory environment of business. It will cover contracts, negotiable instruments, employment and legal relations cre-

Course Listings Ba201 - Be240

ated under various forms of business organization. The course will also examine additional important business law subject matter areas, such as commercial paper and banking transactions, bankruptcy law, creditors and debtors rights and responsibilities.

Ba227
Small Business Management 4 credits
This course covers the marketing, finance, production, inventory control and labor needs of small businesses. Case problems compare corporate to small business practices. *Prerequisite: Ac101.*

BUILD THE SUSTAINABLE ENTERPRISE

Be135
Current Environment of Globalism 4 credits
This course is designed to raise our awareness of the pervasive aspects of globalism, identify critical issues and explore the degree global issues – from finance and trade to the environment to population, resources, and food – are powerfully linked to both our contemporary realities and the 21st century in which we live.

Be/Mg150
Organizational and Management Theory 4 credits
This course will introduce students to basic management concepts and techniques, and build their understanding of the new and emerging environmental forces in the context of a more global and higher technology-driven business world. Students will apply the fundamental management skills of planning, organizing, influencing and controlling to solve management problems through the use of real-life case studies.

Be222
Economic and Social History of China 2 credits
This course examines the economic and social history of China from 1800 to the present, with particular emphasis on the development of the contemporary Chinese economy and state. This survey course is intended to provide a foundation for learners preparing to take a professional internship in China.

Be230
Systems and Systems Thinking 2 credits
This class explores the utility of applying “paradigms,” as usefully described by Thomas Kuhn,

and “systems thinking” to our understanding of the behavior, complex processes, and problem-solving capabilities of organizations, with special emphasis given to the learning organization.

Be231
Organization of the 21st Century 2 credits
The structure and function of the contemporary organization is evolving from a mid-20th century hierarchical model to a “flattened” organization which utilizes cross-functional teams and dramatically changes the role, competencies and skill sets for everyone within the organization. Initially, this course is designed to build a basic understanding of contemporary organizational structure and then begin to explore the new models for contemporary design and function. The second half of this two-credit course relies on extensive, group collaborative participation in the conduct of the course. 2 credits over 7.5 weeks.

Be235
Current Environment Globalism 4 credits
Much of the new learning within this course will replicate contemporary knowledge organization practice and emphasize collaborative activities. One of the major transformations in organizational practice in the 1990s and the early 21st century is the emergence of knowledge organizations. All contemporary organizations, from businesses to service providers, from education to sports, are confronted with the need to compete, no longer on the basis of patents and technological advantage, but on the basis of their ability both to restructure and to redefine managerial and staff work around learning and the creation of new knowledge. 2 credits over 7.5 weeks.

Be240
The Networked Organization 2 credits
In this course, students explore the interconnections between organizations and the environments within which they operate. The class also examines the integration of high-speed communication media, such as the Internet, and the applicability of both virtual and learning organizations to contemporary organizational environments.

Course Listings Be245 - Cj106

Be245

Organizational Finance 4 credits

This course is designed to build critical managerial skills in the construction, analysis and strategic use of budgets and financial statements, with special emphasis on cash flow adequacy and management. Students will learn how to utilize profit, break even, and comparative analyses and the utility of select financial ratios and their applications to managerial decision-making and organizational goals, including a triple bottom line. *Prerequisite: Ac101 Financial Accounting.*

Be248

mLearning Theory, Strategy and Deployment 4 credits

This mLearning course entails an introduction to iPad functionality, extensive use of a touch screen, and the operability of a diversity of iPad and iPhone applications. Students will evaluate the utility of different applications for learning and communication, including video-conferencing and the sharing of documents in mobile and virtual environments. iPads are provided to learners in the course for the semester. *A course fee, an iTunes account, and use of a credit card is required.*

Be275

Technology and Experience 4 credits

An introduction to the "inner history" of technology: how it affects intimate aspects of human experience from sociological, psychological and anthropological perspectives and the impact on organizations. Topics include how the Internet transforms our experience of time, space, privacy and social engagement; how entertainment media affects attention, emotion and creativity; and how these aspects of human experience affect learning and work.

Be280

Social Entrepreneurship 4 credits

This course prepares students to identify the new enterprise opportunities and select and build enterprises which they will use as real, working models for testing and exploring advanced study in the BTSE program. Students will learn about the organizational legal forms which affect both personal liability and capacity to raise adequate amounts of capital, including how to select the most appropriate form, how to build sophisticated, multi-year financial pro formas, and how to define a viable

management team as well as marketing and operational plans. Students will understand the utility and purpose for building societally-constructive purpose into enterprise plans. By the end of this course, students will have acquired the competencies to create professional level plans for launching new enterprises.

Be310

Entrepreneurship Lab 2 credits

This course provides learners the opportunity to participate in the development and growth of an actual operating organization. The course begins with a dialogue initially between the faculty member leading the course and the principals of a new business start-up or the senior management of an existing organization grappling with a significant organizational challenge like transitioning to a new stage of development or innovation. Course participants begin as observers in this working laboratory setting. After familiarizing themselves with the organizational opportunity and related background information, learners transition from an observing to an active participant role, asking questions and offering ideas and solutions to this actual enterprise.

CRIMINAL JUSTICE

Cj101

Introduction to Criminal Justice 4 credits

This course presents the study of crime and administration of justice. The focus will be on the components of the criminal justice system, law enforcement agencies, prosecution, courts, probation, juvenile and correctional as well as the criminal justice process which deals with the disposition of people charged with the commission of crimes.

Cj102

Introduction to Corporate Security 4 credits

This course details the history and development of corporate security with emphasis on the role of security in the criminal justice system. Constitutional safeguards, legal aspects and training will be explored. Included is the role of the security manager, security science, technology and investigative techniques.

Cj106

Introduction to Corrections 4 credits

A comprehensive view of the complexity of corrections and the great number of programs, services, facilities and organizations responsible for

Course Listings Cj106 - Cj/304

the management of people who have been accused or convicted of criminal offenses. Emphasis will be on community treatment, probation, parole, jails and penitentiaries.

Cj201
Police Organization and Management 4 credits
The principles of management in a modern police agency will be examined. Emphasis will be on planning, organizing, staffing, directing and controlling police organizations. The focus will be on the distribution of the force and organization by purpose, process, clientele, area and time. Case studies and problem-solving techniques will be explored. *Prerequisite: Cj101.*

Cj202
Gender, Race and Justice 4 credits
This course is a review of theories about the relationship among gender, race, crime and criminal justice processing. Crimes causal theories are reviewed with an eye toward discovering what, if any, compatibility exists between the theories and the gender and race of offenders. Topics discussed include race and domestic violence along with an examination of 'race' as a social construct and a study of the various perceptions and theories about the race-crime correlation. *Prerequisite: Cj101.*

Cj203
Criminal Law 4 credits
The nature, origins, aims and purposes of criminal law are discussed, stressing both substantive and procedural law. The general principles of criminal liability and defenses will be explored. Cases are presented to illustrate these general principles in real-life situations, highlighting sex offenses and crimes against the person, property, habitation and public order. *Prerequisite: Cj101.*

Cj207
Criminology 4 credits
This course is the scientific study of the causes of crime, characteristics of criminals and relationship between law and human behavior, with emphasis on social psychology and criminological methods and theories. Case studies will attempt to determine the root cause of crime and development of methods to control it. *Prerequisite: Cj101.*

Cj208
Evidence and Court Procedures 4 credits
This course examines the development of the rules of evidence and how these rules are implemented in the fact-finding process. Topics include examination of and distinguishing between direct, circumstantial, and tangible and testimonial evidence, along with discussions of relevance, materiality, admissibility and the various burdens of proof. Also discussed are the topics of hearsay, testimonial privilege and various forms of scientific evidence including the particular challenges presented by new communications technologies. *Prerequisite: Cj101.*

Cj215
Punishment and Corrections 4 credits
This course is a review of the history of criminal punishment, the dominant justifications and the implications of the different justifications of punishment on current penological practices as well as current and past efforts at reform. *Prerequisite: Cj101.*

Cj300
Policing and Corrections 4 credits
This course focuses on the responsibilities of the federal, state and local law enforcement agencies in a free society and the fundamental issues that must be faced in the day-to-day problems that confront these agencies. It is a critical examination of the authority of police power and discretion.

Cj301
Forensic Science 4 credits
This course offers an introduction to field investigation. Emphasis will be on preliminary, follow-up and concluding investigations. Conduct at the crime scene, collection of physical evidence, and application of forensic science will be examined. Use of informants, surveillance and interview and interrogation techniques will be explored. The course will also include stress management of the investigation and application of solvability factors. *Prerequisite: Cj101.*

Cj304
Juvenile Justice 4 credits
In this introductory study of the essential influences which have generated the need for a juvenile justice system, students will examine the operation of the court's legal process from apprehension to disposition and the causes and prevention of juvenile delinquency.

Course Listings Cj305 - Cj401

Cj305

Probation and Parole 4 credits

In this study of the history and development of probation and parole, procedures in conducting investigations along with methods and styles of supervision will be discussed. Interaction with other agencies and community-based corrections will be examined.

Cj308

The Role of the Public Defender 4 credits

This course examines the defendant's right to an attorney and the Public Defender System. It covers pretrial proceedings, including motions, briefs and plea bargaining as well as the Public Defender's relationships with clients and criminal justice practitioners.

Cj309

Narcotics Investigation 4 credits

Students will study the illegal drug trafficking trade in America, with emphasis on causes, enforcement, education and treatment. The history of drug use and abuse will be explored, showing its effect on crime. The source of illegal drugs will be identified, as will federal and state laws used to combat the problem. Students will study the supply and demand side of drug trafficking, analyze law enforcement control techniques and examine current education and treatment programs.

Cj320

Contemporary Topics in Criminal Justice 4 credits

This course is designed to examine contemporary topics in criminal justice. This course will examine the latest criminal justice programs and evaluate what is working and what is not. Issues may include domestic and international terrorism, community policing, domestic violence intervention, crime prevention, the "war" on drugs and restorative justice. This course will cover those topics traditionally police and prosecutor oriented, such as community policing, domestic violence intervention and crime prevention and explore the effectiveness of "quality of life" interventions and community-based programs such as "Weed and Feed" and therapy-based initiatives.

Cj/Py321

Social Research 4 credits

This course is designed to survey the basic processes of research methodology as prac-

ticed in the social sciences. Included are such topics as research literature, research design, data collection and research ethics. The course prepares students to understand and evaluate published research.

Cj331

Alternative Dispute Resolution 4 credits

This course is an exploration of the various methods and techniques of resolving conflict outside of the traditional criminal justice model. Community and victim/offender mediation, the role of the victim and the victim advocate in criminal adjudication will be studied.

Cj335

Constitutional Law 4 credits

The course involves an introduction to the constitution itself, its background, structure and history. Article III, the judicial article, will be particularly studied. The exercise of judicial power through the doctrine of judicial review of the acts of the President, Congress and states will be examined. An investigation of the separation of powers as demonstrated by the doctrines of executive privilege and immunity are investigated. Additionally, timely case studies will be selected such as abortion rights, enemy combatants and advice and consent clause will be considered for investigation.

Cj341

Terrorism 4 credits

This course involves a review of the role of domestic law enforcement in homeland security, including the causes, prevention and response to domestic and international terrorism. Consideration of the managerial issues including risk assessment and resources allocation together with intergovernmental and interagency conflict and cooperation will be examined. The impact of terrorism on society and on concepts of personal liberty will also be explored.

Cj401

4th, 5th, 6th Amendment 4 credits

An examination of the Constitution, Bill of Rights and constitutionalization of criminal procedure, this course is designed to help students understand how cases are accepted by the Supreme Court, how they are decided and how they affect the criminal justice system. Students will brief appellate court decisions, examining selective incorporation and development of the exclu-

Course Listings Cj401 - Cm204

sionary rule. Emphasis will be on Fourth Amendment requirements for arrest, search and seizure and warrant procedures as interpreted by the Supreme Court.

Cj405
Special Issues in Law 4 credits
This course offers an in-depth consideration at the advanced level of an issue/topic germane to law. Topics might include family law, First Amendment issues, alternative methods of dispute resolution and more. This course may be repeated for credit when the topic changes.

Cj410
Practicum and Seminar I 4 credits
Students will participate in 10 hours a week of supervised field work in federal, state, or local law enforcement or other organization and attend a weekly seminar to integrate theory and practice. A learning contract, logs, case presentation, and special assignments are required. *Prerequisite: Sophomore status or permission of Division Chair.*

Cj415
Senior Seminar in Criminal Justice 4 credits
This course provides the student with the opportunity to do advanced work in the field. The student will be exposed to research literature and be required to write and present a research paper on a chosen topic in criminal justice. Course material will be selected on a topical basis. *Prerequisite: Sophomore status or permission of Division Chair.*

Cj450
Law Enforcement Residency 4 credits
Students wishing to seek a career as a police officer in the State of Vermont may enroll in Cj450 and complete the Vermont Police Academy curriculum. A student must complete all requirements for and be accepted into the Vermont Police Academy in order to enroll. A student may seek entry to or enroll in Cj450 only once. A student who fails to be accepted into or satisfactorily complete the Academy will be required to complete his/her degree in Criminal Justice according to the Cj major paradigm as published in the *College Catalogue*. *Prerequisites: Recommendation of the SVC Criminal Justice Advisor, CGPA of 3.0 or higher, completion of 90 credits of the Cj baccalaureate degree and acceptance into the Vermont Police Academy.*

COMMUNICATIONS

Cm101
Fundamentals of Communication 4 credits
This course will introduce students to the range within the field of communication. Student outcomes will include attention to writing and speaking, interpersonal communication, organizational communication, cultural communication, and communication strongly tied to professional settings.

Cm102
Photography 4 credits
This course provides training in the fundamentals of exposure, lighting, camera operation, composition, black and white film developing and printing. Students are to supply their own fully adjustable, nonautomatic 35mm camera and materials.

Cm202
Photography II 4 credits
An advanced study in the more complex techniques of photography, photojournalism, developing and capturing both planned and unexpected moments of beauty. Students will supply their own 35mm camera and film and explore more sophisticated techniques of merging photography with developing strategies. *Prerequisite: Cm102 or permission of Division Chair*

Cm203
Journalism I 4 credits
Reporting, writing and editing for newspaper and radio are developed through story and editing assignments. Students will learn the essentials of story research, principles of structure and organization, interviewing, writing, rewriting and the demands of being a reporter. *Prerequisite: Cm101.*

Cm204
Writing for the Media 4 credits
Through a combination of writing assignments, lectures and discussions, this course familiarizes students with various types of writing used in a broad media spectrum, including print and Web journalism, broadcast media and allied fields. Students will learn to write by writing in a variety of forms and with a variety of purposes. Special emphasis is put on print and electronic news writing, on writing commercials, PSAs (public service announcements), specialized communications, press releases, and writing for

Course Listings Cm204 - Cm320

Internet sites and for emerging media. Writing produced for this course may be incorporated into Southern Vermont College media.

Cm206
Photojournalism 4 credits
Students train in the techniques used by newspaper and magazine photographers. Completion of news and event story assignments is stressed, with strong emphasis on meeting deadlines. Included is a review of basic black and white photographic processes. Depending on the semester, students will need either a digital camera or a manually adjustable 35mm camera (please see Division Chair for details). *Prerequisite: Cm102 or permission of Division Chair.*

Cm270
New Media Production 4 credits
A hands-on course in new media production, this course asks students to produce extended work in a number of emerging media. Across the semester, students will gain experience in short-form writing (including Twitter), longer-form writing (in the form of blogging and long-form feature pieces), Web writing, and audiovisual content (including podcasts and video pieces). Writing produced for this course may be incorporated into Southern Vermont College media. Students are encouraged to have taken Cm204 Writing for the Media before this course but are not required to do so.

Cm291
Communications Internship 2-4 credits
This course allows students to extend their educational experience into such areas as journalism, publishing, writing, editing and broadcasting. Work will be supplemented by appropriate academic assignments and jointly supervised by a representative of the employer and a faculty member of the department. Students must submit a job description and resume to the Director of Career Development prior to their experience. Students are responsible for completing the appropriate Southern Vermont College internship forms from the Office of Career Development and abiding by the College's policies on internships. A grade of pass or fail is assigned to internships.

Cm301
Public Relations 4 credits
This course offers a study of the tools and techniques used to communicate the policies and

actions of organizations to the public. Fundamentals of public opinion analysis, promotion, publicity, marketing and merchandising are taught, with emphasis on the communication skills required.

Cm302
Editing and Publication Design 4 credits
Students gain direct experience in bringing raw copy and artwork to a print-ready state, including copyediting, layout and paste-up. Through lectures and readings, the course covers typesetting, process camera work and the printing process, as well as computer-assisted design work. Visual rhetoric will also be addressed in the context of this work.

Cm/Mg304
Advertising 4 credits
Students will learn how to manage the advertising development of products and services based on customer insights on customer needs and benefits sought, and the competitive framework. They will be able to prepare an advertising development plan incorporating a strategic brand positioning statement and advertising campaign strategies and creative ideas. *Prerequisite: Mg150 or Mg207.*

Cm/En308
Grantwriting 4 credits
This course covers all aspects of grant writing. Students will research, write and submit proposals. Both public and private sources of funding will be investigated. Current public policy which affects grant funding will also be explored.

Cm310
Journalism II 4 credits
Besides news, journalism, whether in print or on the air, incorporates feature articles, *esposés*, editorials and sports reporting. Students will be exposed to the craft and pursuit of in-depth stories, many of which will appear in print or on the air. All of the components learned in Journalism will be used to find a story, create an angle, incorporate details and edit for accuracy. *Prerequisite: Cm203.*

Cm320
Literary Journalism 4 credits
Called creative nonfiction and "literature on deadline," this course takes off where beat reporting and "everyday journalism" ends. Students will use the techniques and principles of journal-

Course Listings Cm320 - Cm492

ism—objectivity, accuracy, research, interviewing—and combine them with creative writing techniques—first-person writing, subjective reporting, reconstructing dialogue—to create stories that immerse the writer and the reader deep into a subject. What students will write is true, but the prose will flow like a short story.

Cm330
Topics in Journalism 4 credits
Students will have the opportunity to pursue a more intensive study of a specific area within the field of communication. Specific course content is chosen by instructors and will be announced in advance. Students may take the course with different descriptors more than once with the approval of the Division Chair.

Cm345
Public and Political Communications 4 credits
Students will explore public and political communication through course readings, informal and formal writing assignments, and regular discussion leadership, in which students regularly lead class discussions. Also, students will work as a team or in groups to assess political communication in American campaigns, media and public opinion deliberation.

Cm350
Interpersonal Communication 4 credits
Students will learn about communication between and among people in this seminar course. Interpersonal communication extends from dynamics between individuals, whether in speech or through nonverbal cues, to that found in larger groups. This course may include service learning or a placement in the community.

Cm360
Organizational Communication 4 credits
Students will explore how communication works within larger groups and organizations. The roles of the individual within larger groups and how power works within social contexts are both topics to be explored. Students will explore what makes communication within an organization healthy or not and work to discover how change can be made. This course may include service-learning or a placement in the community.

Cm370
Media and Culture 4 credits
The characteristics and sociological effects of communication media and culture are explored through readings and discussions. Ethical and critical issues are examined in a range of contexts. Students will have the opportunity to perform a researched media critique, along with other speaking and writing assignments.

Cm403
Communications in Society 4 credits
The characteristics and sociological effects of mass communication media are explored through readings and discussions. Ethical and critical issues concerning advertising, news and program content are examined.

Cm490
Senior Project 4 credits
This capstone project option allows seniors to select an ongoing project to which they will apply their skills in communication. Such a project may involve an actual community partner, or it may involve a hypothetical or developing proposal. Students will do extensive outside research and may have contact hours with community partners. Often, students will join with their peers in a seminar setting to discuss common readings. The final speaking and writing products for a Senior Project may vary, but substantial outcomes are expected in both areas.

Cm491
Communication Internship 2-4 credits
This course allows students to extend their educational experience into such areas as journalism, publishing, writing, editing and broadcasting. Work will be supplemented by appropriate academic assignments and jointly supervised by a representative of the employer and a faculty member of the department. Students must submit a job description and resume to the Director of Career Development prior to their experience. Students are responsible for completing the appropriate Southern Vermont College internship forms from the Office of Career Development and abiding by the College's policies on internships. A grade of pass or fail is assigned to internships.

Cm492
Senior Seminar/Thesis 4 credits
This course encourages and provides seniors the opportunity to develop a particular facet of com-

Course Listings Cm492 - Cw324

munication study that they are interested in and has already explored to some extent. Students will engage advanced reading, thinking and writing of a research nature. The semester topic stresses depth of study, and after a period of reading, writing and revising, the student will submit a culminating research paper of 25-30 pages in length. Students will work with a faculty advisor throughout the project. This capstone experience is strongly advised for students who plan on pursuing graduate studies.

CREATIVE WRITING

Cw100

Introduction to Creative Writing 4 credits

This course introduces students to creative writing by inviting them to write in a number of different genres and forms. Course writing will range from the experimental to the traditional, from structured to open. Students will write extensively and provide feedback on the work of other students.

Cw200

Introduction to Creative

Writing Workshops

4 credits

This course shows students how to write in each of the following genres: fiction, nonfiction, playwriting and poetry. Students will learn how each form works from working within all of these forms. The primary instruction of the class will be workshop-based, as students learn from the workshop and learn how to workshop their writing with others. *It is recommended that students take Cw100 Introduction to Creative Writing before taking this course.*

Cw/En215

Writers' Lives and Work

4 credits

This course asks students to consider writers and writing from a variety of perspectives. Students will read stories about writers' accounts of their own work and examine how people are taught to write creatively. Course writing will include both creative and critical work.

Cw311

Advanced Fiction Writing Workshop I 4 credits

This course focuses on advanced skills utilized in the writing of fiction. Emphasis is on the development, application, and evaluation of new techniques within the students' work. *Prerequisite: Cw200, equivalent transfer credit or permission of Division Chair.*

Cw312

Advanced Nonfiction Writing

Workshop I

4 credits

This course focuses on advanced skills in the writing of creative nonfiction. Emphasis is on the development, application and evaluation of new techniques within the student's work.

Prerequisite: Cw200, equivalent transfer credit or permission of Division Chair.

Cw313

Advanced Playwriting Workshop I 4 credits

This course focuses on advanced skills utilized in the writing of plays, scripts and screenplays.

Emphasis is on the development, application and evaluation of new techniques within the students' work. *Prerequisite: Cw200, equivalent transfer credit or permission of Division Chair.*

Cw314

Advanced Poetry Writing Workshop I 4 credits

This course focuses on advanced skills utilized in the writing of poetry. Emphasis is on the development, application and evaluation of new techniques within the students' work.

Prerequisite: Cw200, equivalent transfer credit or permission of Division Chair.

Cw321

Advanced Fiction Writing Workshop II 4 credits

This course is a continuation of Cw311. Students will continue to develop their skills in this specialized area. *Prerequisite: Cw311, equivalent transfer credit or permission of Division Chair.*

Cw322

Advanced Nonfiction Writing

Workshop II

4 credits

This course is a continuation of Cw312. Students will continue to develop their skills in this specialized area. *Prerequisite: Cw312, equivalent transfer credit or permission of Division Chair.*

Cw323

Advanced Play Writing Workshop II 4 credits

This course is a continuation of Cw313. Students will continue to develop their skills in this specialized area. *Prerequisite: Cw313, equivalent transfer credit or permission of Division Chair.*

Cw324

Advanced Poetry Writing Workshop II 4 credits

This course is a continuation of Cw314. Students will continue to develop their skills in this spe-

Course Listings Cw324 - Ec200

cialized area. *Prerequisite: Cw314, equivalent transfer credit or permission of Division Chair.*

Cw335
Topics in Creative Writing 4 credits
Students will have an opportunity to study a particular specialty genre of writing or topic that applies to Creative Writing. Specific course content is chosen by the instructor and will be announced in advance. Students may take the course with different descriptors more than once, with approval of the Division Chair. *Prerequisite: Successful completion of Cw100, Cw200 or approval of Division Chair.*

Cw350
Performance and Publication 4 credits
This upper-level course will teach students how to present their work to a larger audience. Performance techniques, stage skills and dramatic tone will be taught and then applied in a workshop setting. Students will research publications that may consider their work, doing initial analysis of these publications and submitting work for consideration.

Cw375
Editing and Publication Design 4 credits
This upper-level course will allow students to explore advanced techniques in editing (commercial and literary). Students will apply them to their own work and to the work of others. *Prerequisite: 3 credits in a 300-level writing workshop course or permission of the Division Chair.*

Cw407
Theories of Writing 4 credits
This course will examine theories of writing from a number of perspectives. Through an analysis of their own work, students will theorize about their writing within larger contexts, approaching it from larger critical perspectives. *Prerequisite: En215 or permission of Division Chair.*

Cw490
Professional Internship 4 credits
This course provides students with professional experience at an advanced level. With faculty sponsorship, students may extend their educational experience into such areas as teaching, library work, publishing, editing and research. Work will be supplemented by appropriate academic assignments and jointly

supervised by an on-site reviewer and a faculty member. Significant writing assignments will parallel the work experience and culminate in a reflective piece for the Creative Writing Major Portfolio. Students must submit a job description and resume to the Internship Coordinator prior to their experience and are responsible for completing the appropriate Southern Vermont College Internship forms from the Internship Coordinator and abiding by the College's policies on internships.

Cw491
Creative Writing Practicum 4 credits
This course allows Creative Writing students to integrate professional experience into their college learning and give students academic guidance and support in a professional area. Students may choose to work in a professional office on campus, tutor in the Writing Center, or work in an off-campus setting. Although students may be working in different environments, they will come together with a faculty member on a regular basis to share concerns, discuss common readings, and evaluate their experiences. Students will keep journals and write a culminating project documenting their experience.

Cw492
Senior Thesis 4 credits
This course encourages and provides a senior the opportunity to develop a creative portfolio of her or his own work. Students may write one longer work or else a collection of shorter works, in the form(s) of her or his choice. The student will submit a culminating portfolio 25-30 pages in length. Students will work with a faculty advisor throughout the project. Students are also expected to present excerpts from this work within the College community. This capstone experience is strongly advised for students who plan to pursue graduate studies.

ECONOMICS

Ec200
Macro-Economics 4 credits
This course offers students an understanding of key macro-economic data such as inflation, interest rates, unemployment, economic growth, etc., and the tools needed to analyze the economy of the United States in a global perspective.

Course Listings Ec201 - En204

Ec201

Micro-Economics

4 credits

A study of demand, cost, and production theories of the firm, this course analyzes market structure, individual demand and the economic effects of qualitative factors such as pollution.

Prerequisite: Ec200

ENGLISH

En100

Effective Speaking

4 credits

This course explores the elements of the speech communication process and develops competency in informational and persuasive speaking skills through classroom presentations and analysis of other speakers. Specific required emphasis will be on learning and demonstrating the skills necessary to the process of preparing and presenting extemporaneous public speeches.

En101

English Composition I

4 credits

Students develop competency in basic composition skills by writing in particular genres for different audiences and situations. Genres may include letters, reviews, proposals, profiles and/or others. Students will write to inform, explain, and persuade. Grammatical concepts are practiced and reviewed. Some writing with sources is introduced. Progression from En101 to En102 is governed by policies described in the Academic Policies section of the *College Catalogue*. Elements of public speaking will also be introduced.

En101Z

English Composition

In-Progress Semester

4 credits

Students who have completed one semester of En101 with a class average of D or higher, but whose portfolios have not earned a C/2.0 passing score, will be required to take a second semester of En101. (See academic policies for details concerning transcript grade.) The course covers the same composition skills as the first semester En101, but class sizes are smaller and instructors provide a great deal of personal attention.

En102

English Composition II

4 credits

Students develop competency in research writing skills through the step-by-step completion of a semester-long research project. Genres may

include proposals, annotated bibliographies, arguments, oral presentations and others. Competency in summarizing, paraphrasing, synthesizing and integrating sources are emphasized. Students also learn citation and documentation and learn to utilize sources appropriately according to the standards of academic integrity. Elements of public speaking will continue to be developed. *Prerequisite:* En101.

En103

Introduction to Literature

4 credits

This course provides students with a sound foundation for reading and understanding of literature while exploring short fiction, poetry, the novel and drama. Students will discuss, analyze and interpret the various elements of literature to better understand and appreciate different genres.

En150

Advanced English Composition

4 credits

Students in this advanced course extend their competency in basic composition skills by writing in particular genres for different audiences and situations (genres may include letters, reviews, proposals, profiles and/or others). Students will write to inform, explain, and persuade. Competency in summarizing, paraphrasing, synthesizing and integrating sources are emphasized. Students also learn citation and documentation and learn to utilize sources appropriately according to the standards of academic integrity. This one-semester course covers the same material as both En101 and En102 in a more concentrated time. Students must demonstrate eligibility for En150 following the procedures described in the Academic Policies section of the *College Catalogue*. Elements of public speaking will be introduced and developed.

En203

British Literature I

4 credits

A representative selection of British writers are studied in their historical context with additional attention to major literary movements. The survey ranges from the early Middle Ages through the mid-eighteenth century.

En204

British Literature II

4 credits

A representative selection of British writers are studied in their historical context with addi-

Course Listings En204 - En/Ev250

tional attention to major literary movements. The survey covers the period from late-eighteenth century to the present.

En205
American Literature I 4 credits
Students study representative selections of American writers from the Colonial to Romantic Period. Major literary movements and influences will be discussed. Early culturally diverse works will be presented.

En206
American Literature II 4 credits
Students will study representative selections of American writers from the Age of Realism to contemporary times. Major literary movements will be reviewed and culturally diverse works will be analyzed.

En209
Introduction to Film 4 credits
This course is a survey of the history and development of film as a mass communication medium. Students view and write about various films representing all of the major film genres. Emphasis is given to the writing of criticism. Terminology associated with film production is also stressed.

En210
Introduction to Literary History and Theory 4 credits
This course is designed to introduce students to the broad traditions of British and American literatures, focusing on literary periods and movements. Students will also be introduced to critical theory as a way of understanding literature more deeply. Reading will be from a range of primary and secondary texts from multiple periods and styles.

En/Cw215
Writers' Lives and Work 4 credits
This course asks students to consider writers and writing from a variety of perspectives. Students will read stories about writers' accounts of their own work and examine how people are taught to write creatively. Course writing will include both creative and critical work.

En220
Modern Poets 4 credits
This course surveys representative works of major American and British poets and their influence on contemporary poetry. Poets such as Frost, Eliot, Hughes, Dylan Thomas and Yeats may be included.

En221
Fiction 4 credits
Students read masterpieces of the short story and novel, increasing their understanding and appreciation of the genres by examining their elements and forms.

En222
Drama 4 credits
This course introduces drama as both literature and performing art, examining its characteristic elements, forms and modes of presentation. The class will explore this art form through studying several plays within their cultural contexts.

En223
Poetry 4 credits
Students learn to understand and appreciate poetry by examining the elements and types of poetry from different eras and cultures. This examination provides students with a foundation for understanding language usage in all forms of written communication.

En/Hc/Py240
Writing for the Medical Humanist 4 credits
This course offers students a systematic program along the continuum from expressive to transactional writing. The course leads students to the development of sophisticated rhetorical capacity. Students will learn how to write expressively as well as persuasively so as to help those patients with whom they interact to use composition as a tool to confront their situations and then to write about their needs to their caregivers. The course will also introduce students to strategies for writing longer, more research-oriented texts. *Prerequisites: En102 or En150 or permission of the instructor.*

En/Ev250
Environmental Literature: Our Relationship with the Earth 4 credits
This seminar course examines how essayists, poets, naturalists, novelists and activists have

Course Listings En/Ev250 - En/Cm308

approached living in the natural world. Beginning with the wisdom of ancient peoples in their creation myths and stories, human awareness of a response to the nonhuman world will be traced both historically and thematically through contemporary times. Students will be challenged to delve deeply into their own views, prejudices, ideas and longings in regard to their place as inhabitants on this planet. Writers covered include native peoples, early explorers of North America, William Wordsworth, Henry David Thoreau, Annie Dillard, Gary Snyder, Barry Lopez, Mary Oliver and Leslie Marmon Silko as well as a survey of other writers placed in an historical context.

En260 **Crime Stories** **4 credits**

This course will examine the popular genre of crime writing and crime stories, both from its historical roots to the modern books of today. Exploring this intriguing genre, students will analyze real crime stories and fictional writings as they appear in short story and novel form. This English course offers Criminal Justice and Psychology majors an English elective that is pertinent and challenging from the perspective of their discipline.

En291 **English Internship** **2-4 credits**

This course allows students to extend their educational experience into such areas as journalism, publishing, editing and broadcasting. Work will be supplemented by appropriate academic assignments and jointly supervised by a representative of the employer and a faculty member of the department. Students must submit a job description and résumé to the Director of Career Development prior to their experience. Students are responsible for filling out the appropriate Southern Vermont College Internship forms from the Internship Coordinator and abiding by the College's policies on internships. A grade of pass or fail is assigned to internships.

En300 **Speaking for the Professions** **4 credits**

This course provides theory and practice in developing speaking, presentation and listening skills to meet the special demands of communicating in the professional or business setting. Formal presentations and one-on-one encounter

skills including negotiating, "defusing" situations, hearing the subtext and giving and receiving criticism are some of the topics explored. *Prerequisite: En100 or permission of Division Chair.*

En303 **Writing for the Professions** **4 credits**

The specific skills required for audiences in professional and business arenas are studied in this course. Business correspondence, resumes, short and long reports and proposals are required writing. Students explore current technological enhancements in word processing and other software in this field and are encouraged to incorporate them in their work. Word processing skills are highly recommended. *Prerequisite: En101-102 or permission of Division Chair.*

En304 **Shakespeare** **4 credits**

This course is designed to give students a sound background for reading and understanding Shakespeare. Representative plays are studied to teach the development of the playwright's art.

En305 **The Novel: An Exploration** **4 credits**

This course studies the novel genre, examining its characteristic elements and forms. Students will explore several novels written in English and encompassing the 18th through 20th centuries including critical approaches applied to the novel. Students will be encouraged to experiment with their own approaches.

En306 **History and Structure of the English Language** **4 credits**

This course provides an introduction to the basic concepts of linguistics. It includes the study of sounds, words and word formation, sentence structure and meaning. Students will also study language variation and change.

En/Cm308 **Grant Writing** **4 credits**

This course covers all aspects of grant writing. Students will research, write and submit proposals. Both public and private sources of funding will be investigated. Current public policy which affects grant funding will also be explored.

Course Listings En310 - En331

En310
Children's Literature 4 credits

This course will examine some of the major influences--social, political and commercial--at work in the world of children's literature, both past and present. Through readings and discussions, a wide range of children's literature will be critiqued for quality and appeal. Appropriate ways of sharing literature with children will be emphasized.

En311
World Literature 4 credits

Students read a selection of major representative writers from Western Europe, Asia, Africa, South America, Australia and the Caribbean cultures to become familiar with literary trends, themes, and structures in works both past and contemporary.

En315
Major Authors
(Early Period—Before 1700) 4 credits

Students have the opportunity to pursue a focused study of literature by authors in the political, cultural and literary context of the Early Period before 1700. Students may take the courses with different descriptors more than once, with the approval of the Division Chair. *Prerequisite: Successful completion of En101 and En102 or approval of Division Chair.*

En316
Major Authors
(Later Period—1700-1900) 4 credits

Students have the opportunity to pursue a focused study of literature by authors in the political, cultural and literary context of the Later Period between 1700-1900. Students may take the courses with different descriptors more than once, with the approval of the Division Chair. *Prerequisite: Successful completion of En101 and En102 or approval of Division Chair.*

En317
Major Authors
(Modern Period—1900-Present) 4 credits

Students have the opportunity to pursue a focused study of literature by authors in the political, cultural and literary context of the Modern Period between 1900-present. Students may take the courses with different descriptors more than once, with the approval of the Division Chair.

Prerequisite: Successful completion of En101 and En102 or approval of Division Chair.

En318
Literary Criticism 4 credits

The emphasis of this course is on both the study of theory and actual practice of literary criticism. The course surveys major critical theories and movements in Western literature from Aristotle through the present. Students will gain practice in using various critical methods on a variety of literary works. The goal is for each student to arrive at a recognition and articulation of his/her own preferred critical method and to put that method into practice in a major project.

En320
Literature & Society 4 credits

Students will have an opportunity to explore a variety of literary works from various time periods, concentrating on literature's use as both a reflection of its society and as a catalyst for social change. In looking into these works, students will consider their significance both to the time in which they were written, and to the world today. The ultimate goal of this course is to instill a greater understanding and appreciation of the intimate relationship between a society and its literature. Specific course content is chosen by the instructor. *Prerequisite: Successful completion of both En101 and En102 or approval of Division Chair.*

En330
Topics in Literature
(Early Period—Before 1700) 4 credits

Students will have an opportunity to study relevant themes, genres, major figures and historical or literary movements in literature within the context of the Early Period before 1700. Specific course content is chosen by the instructor and will be announced in advance. Students may take the course with different descriptors more than once, with approval of the Division Chair. *Prerequisite: Successful completion of En101 and En102 or approval of Division Chair.*

En331
Topics in Literature
(Later Period—1700-1900) 4 credits

Students will have an opportunity to study relevant themes, genres, major figures and historical or literary movements in literature within the context of the Later Period between 1700-

Course Listings En331 - En491

1900. Specific course content is chosen by the instructor and will be announced in advance. Students may take the course with different descriptors more than once, with approval of the Division Chair. *Prerequisite: Successful completion of En102 or En150 or approval of Division Chair.*

En332

Topics in Literature (Modern Period—1900-Present) 4 credits

Students will have an opportunity to study relevant themes, genres, major figures and historical or literary movements in literature within the context of the Modern periods between 1900-present. Specific course content is chosen by the instructor and will be announced in advance. Students may take the course with different descriptors more than once, with approval of the Division Chair. *Prerequisite: Successful completion of En102 or En150 or approval of Division Chair.*

En334

Topics in Literature (Shakespeare Studies) 4 credits

While En304 presents students with a broad introduction to the works of William Shakespeare, this course allows students to explore a particular cross-section of this crucial playwright's work. The course may focus on a selection of Shakespeare's work by genre (only tragedy, only comedy) or theme (gender, family roles, identity) or medium (comparing dramatic performance to film adaptations). Students are strongly encouraged to have taken En304 before this course, but they are not required to do so. Specific course content is selected by the instructor. *Prerequisite: Successful completion of En102 or En150 or approval of Division Chair.*

En335

Women's Literature 4 credits

This course presents students with the study of literature written by women from a variety of time periods, cultures, and traditions. Students may read a range of types of literature—fiction, poetry, essays and plays—and will study the social, cultural, political, and economic influences that have both impacted and been impacted by women throughout history. Specific course content is selected by the instructor. *Prerequisite: Successful completion of En102 or En150 or approval of Division Chair.*

En435

Topics in Literature of Diverse Cultures and Peoples 4 credits

We live in a world of many cultures and many peoples, something that we should all celebrate. The literature of a culture or a people reflects its values and its questions, its hopes and its fears, and ultimately its aspirations. Even as we speak of "a culture" or "a people," there is diversity within every group. Students will have an opportunity to study the literature of particular cultures and/or peoples. Specific course content will be chosen by the instructor and will be announced in advance. Students may take the course with different descriptors more than once, with approval of the Division Chair.

En490

Professional Internship 4 credits

This course provides students with professional experience at an advanced level. With faculty sponsorship, students may extend their educational experience into such areas as teaching, library work, publishing, editing and research. Work will be supplemented by appropriate academic assignments and jointly supervised by a representative of the employer and a faculty member. Significant writing assignments will parallel the work experience and culminate in a major piece for the Creative Writing Major Portfolio. Students must submit a job description and resumé to the Internship Coordinator prior to their experience and are responsible for completing the appropriate Southern Vermont College Internship forms from the Internship Coordinator and abiding by the College's policies on internships.

En491

English Practicum 4 credits

This course allows students majoring in English to integrate an advanced seminar with professional experience and is designed to give students academic guidance and support in a professional area. Students may choose to work in a professional office on campus, tutor in the Writing Center or work in an off-campus setting. Although students may be working in different environments, they will come together with a faculty member on a weekly basis to share common concerns, discuss common readings, and evaluate their experiences. Students will keep

Course Listings En491 - Ev303

journals and write a culminating project documenting their experience.

En492

Senior Seminar/Thesis 4 credits

This course encourages and provides a senior the opportunity to develop a particular facet of English study that he or she is interested in and has already explored to some extent. Students will engage advanced reading, thinking, and writing of a research nature. The semester topic stresses depth of study, and after a period of reading, writing and revising, the student will submit a culminating research paper of 25-30 pages in length. Students will work with a faculty advisor throughout the project. This capstone experience is strongly advised for students who plan on pursuing graduate studies.

ENVIRONMENTAL STUDIES

Ev102

Natural Resource Conservation 4 credits

This course serves as the introductory course for students in the Environmental Studies major and for other students interested in exploring environmental issues. The course focuses on identifying our nation's resource and environmental problems and considers the methods by which a natural resource manager may seek solutions to these problems.

Ev200

Environmental Issues 4 credits

This course is an overview of global environmental concerns, including population, world hunger, agriculture, land use, natural resource depletion, energy and endangered species.

Ev220

Topics in Environmental Studies 4 credits

Students will work collaboratively to understand material presented in articles and videos. Students will also research a topic, present that information to the class, and reflect on the material presented by others. The course will be group- and project-based: no tests, no quizzes and no books.

Ev/Ar230

Nature Journaling 4 credits

Nature Journaling is designed to teach students to focus on the study of nature through direct experience while developing a number of skill

disciplines. The course offers a direct laboratory-field study experience for students to connect to, observe, question, record, document, research and express the scientific, as well as the aesthetic aspects of nature. Each student produces a significant nature journal of writing, recording and visual art that demonstrates their study, learning and research of the natural world. Other projects in reading-responding, writing and presentation are added to enhance the experience of nature study. Students choose from one of two academic tracks: environmental science or art both having different standards with regard to empirical knowledge.

Ev/En250

Environmental Literature:

Our Relationship with the Earth 4 credits

Exploring the environment around us as well as reading about how others have described and experienced the natural world, students in this course will be immersed in environmental thought from a number of perspectives. Study will include history, literature, philosophy and activism. Group projects and presentations will be part of the coursework.

Ev302

Environmental History 4 credits

This course traces the history of the conservation movement in the United States beginning with the values and attitudes of the indigenous American peoples and the European settlers. The changes in these attitudes and values over time are examined through the study of the work of many people, such as Thoreau, Muir, Leopold and Brower. Students also explore the literature and fine arts of the various periods from early settlement to the present.

Ev303

Environmental Law 4 credits

This course offers an introduction to environmental law for non-lawyers. It begins with a history of government control and regulation, citing common law, constitutional law and case law. The course covers the major federal environmental laws such as NEPA, state land use laws such as Vermont's Act 250, and local land use controls such as zoning ordinances. *Prerequisite: Hp200 or Junior status.*

Course Listings Ev308 - Hc420

Ev308

Environmental Ethics 4 credits

This course is a search for environmental ethics. Both the economic-based and “biocentric” positions are investigated, as are the relationships among all living and nonliving components of the environment. Valuing is an integral part of the search. This course moves toward a sense of environmental ethics that can be applied to government policy, commerce, and industry and individual behavior. It ends with a study of ethical principles surrounding the concept of sustainable development.

Ev405

Environmental Policy and Politics 4 credits

This course begins with an overview of American public policy and moves quickly to American environmental policy, its history, actors, and institutions and outcomes.

HEALTHCARE

Hc101

Introduction to Healthcare I 4 credits

This course provides an introduction to the U.S. healthcare system. The course will provide an overview of the history of modern healthcare leading to the issues and trends affecting the current delivery system. The course will examine the roles and responsibilities of members of the healthcare team and the variety of settings for provision of services. The continuum of care and medical terminology will be explored.

Hc102

Introduction to Healthcare II 4 credits

This course develops a comprehensive understanding of the U.S. healthcare system with consideration of global issues and trends. The course will introduce concepts of cross-cultural healthcare and health literacy and expand concepts of ethical/legal accountability for vulnerable population groups. The responsibility of state and federal regulatory agencies will be explored with an introduction to the issue of healthcare reimbursement. *Prerequisite: Hc101 Introduction to Healthcare I.*

Hc290

Pre-Practicum 4 credits

This course provides students the opportunity to observe experienced staff in a variety of healthcare settings and to discuss with profes-

sionals the application of theoretical concepts to actual patient situations. The weekly field experience supports the theoretical content of the course through applied case studies. The course promotes the student’s ability to integrate theory with practice.

Hc310

Healthcare Law 4 credits

This course addresses the regulation and structure of the American Health Care system. The class will review the regulation of private and public insurance, including Medicare and Medicaid. It will also review forms and structure of various healthcare enterprises both for profit and not-for-profit enterprises. Finally, the course will explore laws that impact the structure and conduct of healthcare providers.

Hc315

Healthcare Insurance 4 credits

This course presents an overview of major issues related to the design, function, management, regulation, and evaluation of health insurance and managed care plans. The course provides a firm foundation in basic concepts pertaining to private and public sector health insurance/benefit plans, both as provided by employers and government agencies such as Medicaid and Medicare.

Hc400

Practicum 4 credits

This course offers students an opportunity to apply theoretical concepts from previous courses to actual client situations. Students participate in 10 hours a week of supervised field work with clients in selected healthcare settings. The course provides a weekly on-campus seminar designed to promote integration of theory and practice. A learning contract, log, case presentation and special assignments are required.

Hc420

Topics in Healthcare Management and Advocacy 4 credits

This course provides students with the opportunity for more intensive study of a current healthcare topic. The course will address current trends in healthcare in the fields of healthcare law, finance, ethics, special population groups and socio-cultural issues. Skill acquisition includes the enhancement of critical thinking and

Course Listings Hc420 - Hp208

oral and written communication. Issues are explored through readings, reflective exercises, writing, discussions and presentations.

Hc450

Senior Seminar 4 credits

This capstone course provides students with the opportunity to perform an in-depth exploration of a particular area of interest to them in the healthcare spectrum. Students will choose an area of interest, perform a review of the relevant literature, critically evaluate the effectiveness of the area and propose possible alternatives or revisions to improve the industry. Students will present their work through a 25-page research paper and a poster presentation.

HISTORY AND POLITICS

Hp200

Introduction to American Politics 4 credits

This course is an introduction to general concepts of political science as they pertain to American politics. In the first third of this course, students will investigate the historical and cultural antecedents that lead to the birth of the Constitution and the early American government. The second section will focus on the institutions that make up the federal government. In the final section, discussion will center on the major issues that face American politics today such as civil rights, foreign policy and the welfare state. *Service-learning may be a component of this course.*

Hp201

Comparative Politics 4 credits

The first section of this course addresses development of democracies in Western Europe and North America. Topics include historical antecedents that created these governments, their roles in world politics and history, and their present circumstances. The second section focuses on governments of Central, Southern and Eastern Europe. Analysis will center on how their governments have grown in the modern age and how they have attempted to adapt to historical conditions.

Hp204

Special Topics in History and Politics 4 credits

The courses considered under the rubric of "special topics" are limited only by one's imagination given the breadth of depth of the fields of history and political science. At the same time, courses

would reasonably reflect the interest and the expertise of the faculty teaching the courses. At the moment, some of the special topics for consideration would be the following: Third World Development Studies, African-American History, The History of US Foreign Policy, The Reagan and Bush Doctrines, The Conservative and Neo-Conservative Movements, The American Educational System, Leadership Studies and Outstanding American Presidents.

Hp206

Western Civilization I: The Ancient World Through the Middle Ages 4 credits

An introductory study of the origins of Western civilization, this course will focus on ancient civilizations like the Greeks and Romans and their role in developing a Western cultural identity. Topics for discussion may include the roles of religion, the influences of Judaism and Islam on the West and the development of feudalism/manorialism in Europe. Through this course, students will learn to distinguish historical interpretations from popular fallacies.

Hp207

Western Civilization II: The Renaissance Through the Present 4 credits

As a continuation of the introductory course, Hp206, Western Civilization II will further investigate Western culture. The primary focus of this study will be the growth of the modern state. Topics for discussion may include the rise of nations like Great Britain and France, the Age of "Discovery," the Reformation and Imperialism. The use of warfare as a facet of foreign policy may also be covered. Students will spend a great deal of time analyzing and separating historical data from historical mythology.

Hp208

U.S. History I: The Colonial Era Through Reconstruction 4 credits

An introductory study of the origins and development of the United States, this course will include discussions of numerous topics such as the European "discovery" and colonization of the New World, conditions that brought about the War for Independence, Early National Period and the coming of the Civil War. This course will stress the role of critical analysis in historical interpretation.

Course Listings Hp209 - Hp320

Hp209

U.S. History II: Reconstruction Through the Present 4 credits

An introductory study of American life since the Reconstruction Era, topics for discussion may include such areas as the Westward Expansion, Progressive Era, Imperialism, Great Depression, World at War and Cold War. Emphasis will be placed on the importance of critical analysis in interpreting historical data.

Hp210

U.S. History Since 1945 4 credits

Through this introductory survey, students investigate U.S. history since 1945. The first section of this class will encompass the immediate post-war period. Topics for discussion will include the ramifications of World War II, early Cold War and Korean Conflict. The second section will focus on the late Cold War years and American society since the fall of the Soviet Union. Topics addressed will include the Civil Rights movement, Vietnam and end of the Cold War.

Hp215

International Relations 4 credits

This course is designed to introduce the field of international politics and relations. With the end of the Cold War, the emergence of the European Union, the waging of the so-called "war on terrorism," the consolidation of the United States as a hegemonic power and all the regional and national challenges that characterize this historical period, there is much to consider. The course will focus on both continuity and change in international affairs.

Hp301

History in Film 4 credits

Through the use of film and historical texts, students investigate the importance of movies in the historical process. Since its early development, film has been influential in teaching Americans about the past, but as students will find, this has not always been a fortuitous relationship. Students discover what Hollywood has been teaching us and how this information measures up with the historical reality.

Hp305

Middle East Politics 4 credits

This course is designed to introduce students to some of the major developments in the Middle

East region since World War II. Special focus will be given to the Israeli-Palestinian conflict, the rise of militant Islam, the role of oil in the region and some of the broader social and cultural challenges that confront such a rich and diverse region. The course will also pay attention to the role that the Middle East plays in global politics.

Hp310

Modern Asia 4 credits

This course is designed to introduce students to some of the major developments in Asia in the post-World War II period. The course will focus on China and Japan as the dominant powers in the region. The culture, history and politics of these two countries will be explored. The course will also investigate broader regional issues as they relate to security, economics and social movements.

Hp315

Modern African History and Politics 4 credits

The course will focus on post-colonial history in the postwar period. We will review the ancient history of Africa to begin our studies, and then quickly move on to the form and impact of colonialism on the continent. The course will focus on Africa south of the Sahara and emphasize developments in the countries with some of the most acute problems. South Africa, Rwanda, Sudan and Nigeria will all receive special attention. The course will focus on the political, economic and social challenges that confront a vast area that includes over 50 countries. We will also explore Africa's relations with the rest of the world.

Hp320

Latin American History and Politics 4 credits

This course will focus primarily on historical, social and political developments in Latin America since 1945. Pre-colonial as well as colonial Latin American history will be reviewed with special attention to the social and cultural norms that helped shape Latin American political culture. The course will distinguish between the various regions in Latin America, including Central and South America, as well as the Caribbean. The course will conclude by providing a framework for understanding contemporary political, economic and social challenges that confront the region today.

Course Listings Hp401 - Hu/Ph240

Hp401

Research Seminar in History and Politics 4 credits

In this research-oriented course, students will investigate various topics from history and/or politics. As this is the culmination of a student's undergraduate study of history and politics, the work will be demanding but rewarding. Topics of discussion will include historiography, research methods, critical thinking, political ideology and scholastic presentation. A student may repeat the course and focus on a different area of specialization.

Hp402

Senior Thesis in History and Politics 4 credits

This course would involve the student writing the research paper itself. One would imagine the paper might typically be between 25 and 40 pages with a significant bibliography. The more developed papers might be of a quality that could lead to publication. *Prerequisite: Hp401.*

HUMANITIES

Hu/Fy100: Create It 4 credits

This seminar brings together personal history, creative expression and the benefits of community engagement by inviting students to use their abilities to write, create visual art, and practice drama and music. Students will work collaboratively to create a production/event after studying modernist trends in the arts. Students will combine their life experiences and skills to solve creative problems and produce a unique work of art and performance for the College and the Greater Bennington community.

Hu200

Introduction to the Arts 4 credits

An introduction to literature, drama, music and the visual arts, this course emphasizes the unique insights that the arts offer into the human experience. Opportunities to attend live performances and visit an art museum are provided. A student project explores modes of creative expression. This course fulfills the Humanities requirement for the General Core.

Hu202

Acting Workshop I 4 credits

An introduction to the discipline of acting, with emphasis on the study of text, voice and movement. The class works on exercises and on the

study and performance of scenes from plays of differing styles and periods. Workshop participants perform for the College community in programs of scenes.

Hu203

Acting Workshop II 4 credits

The course expands upon the work of Acting Workshop I, emphasizing characterization, and exploring roles in cultural and artistic context. Students study the nature of comedy and tragedy and gain experience in working with both. Acting Workshop II participants perform for the College community in collaboration with Workshop I students and may also perform on their own. *Prerequisite: Hu202 or consultation with Division Chair.*

Hu204

Topics in Humanities 4 credits

This course gives students the opportunity to pursue a more intensive study of a particular period or subject in the humanities. A broad variety of art forms will be represented. Topics may include: Women's Creative Expression, Diversity in American Art and Life, Art and Its Inspiration, Non-Western Arts, Romanticism and Realism, etc. This course fulfills the Humanities requirement for the General Core.

Hu/Ph240

The Search for God: Our Relationship with the Sacred 4 credits

Why am I here? What is the soul? Who or what is God? What is the meaning of life? How can I find my path in the world? These are enduring questions humans have asked themselves for millennia. By exploring such questions, the class will provide students a deeper understanding of the universe, the sacred and ourselves. Not a comparative religion class, this is instead a "thought" course, one which pushes students to delve deeply into their own personal beliefs concerning society, the sacred, their place in the scheme of the universe and how to live a just and honorable life. Discussions, guest speakers, videos, journaling and presentations challenge students to expand their awareness by considering diverse viewpoints on the sacred and humanity's role in the world.

Course Listings Hu300 - IT250

Hu300

Humanities Seminar 4 credits

This Advanced Bookend course is required for all students in all majors in the Humanities. Usually taken by students in their junior year of study, the Humanities Seminar is an intradisciplinary course that at once focuses on careers and the place of the Humanities and the Arts in contemporary society. Service-learning and career activities are key features of this course. While open to students from all majors, the Humanities Seminar is intended for students in the various majors that make up the Humanities.

Hu310

American Visions 4 credits

This humanities course focuses on a study of the history and development of American Art and Architecture that also includes experiences with literature, poetry, music and other creative media that express the unique American perspective. Opportunities for students to incorporate experiences in the cultural field through regional resources enhance the student learning experience.

Hu315

From Romanticism to Realism 4 credits

This humanities course, with an emphasis on visual art and architecture, explores the dynamic forces that changed the artistic perspectives from the late eighteenth century through the nineteenth century in Europe and America. The contrasting cultural movements of Romanticism followed by Realism are instructive in understanding the human perspective of the historical period. The course also utilizes selections of literature, poetry and music to show how the arts reflected and amplified the human voice of change and move toward the development of modernism.

Hu320

Non-Western Art 4 credits

The western academic tradition has long championed the art and culture associated with Western Civilization as a way for students to learn about the compelling great works, including visual art, architecture, literature, music, theater and dance that communicate the multitude of human values and traditions of human thought and action. Non-Western Art seeks to restore the balance of the entire human experi-

ence as expressed through the arts to the global view of the human experience rather than the traditional cultural study of only western culture. The course offers students the opportunity to learn about, appreciate the intrinsic value and critically begin to understand the art, architecture, literature and other cultural expressions produced by non-western cultures over a length of time equal to that in the west. The course covers a range of cultures: Islamic, African, Central Asian and Indian, Chinese, Japanese and Native American. Opportunities for students to encounter the aesthetics and purposes of key works serves as a framework for critical discussion, appreciate intrinsic value, apply analysis, and factual learning through learning and writing modes practiced in this course.

INFORMATION TECHNOLOGY

IT150

Fundamentals of Academic

Computing

4 credits

This course presents a hands-on introduction to using computers, integrated productivity suites, network connectivity and Internet resources in academic pursuits. Topics covered will include, but will not be limited to, document formatting; footnotes and end notes; electronic document tracking; use of tables, charts and lists; electronic filing; cross-platform compatibility; creation of PDF files; Internet research and evaluation of results; creation of Web documents for collaborative purposes and for publication; basics of presentation technology; creation of electronic spreadsheets and charts; use of formulas and integration of all productivity suite components to enhance the presentation of data. The instructional format will allow students to experience the paperless environment of the twenty-first century workplace. In addition, students will learn essential elements of computer-related privacy, security and the basics of computer care and maintenance.

IT250

Introduction to Information

Technology

4 credits

This is a survey course in computer and networking hardware, operating systems, applications and data management. Through diverse lab experiences, students will study computers and their capabilities in communica-

Course Listings IT250 - IT404

tion. Students will identify computer hardware components, disassemble and reassemble computers, diagnose hardware malfunctions, install and change operating systems and design and build a small peer-to-peer network. This course provides the foundation for study leading to A+ certification. *Prerequisites: IT150 or permission of instructor.*

IT252

HTML and WordPress 4 credits

This course provides a comprehensive overview of data communications and computer networks, with emphasis on network simulation and network protocols. The topics to be covered include network components and model, network services and applications, network transport architectures, routing and switching, local area networks, mobile networks and network security and management. Integrated laboratory experience.

IT253

Introduction to Computer Programming 4 credits

This course teaches students how to think algorithmically and solve problems efficiently using object oriented approaches for developing applications. Languages may include C, PHP, and Visual.Net. Problem sets inspired by real-world business uses.

IT255

Intermediate Web Authoring 4 credits

This course integrates visual Web-authoring applications and hand-coded Hypertext Markup Language (HTML) to create documents for use on the World Wide Web, intranets and extranets. Practical experience and instruction is included for students who intend to design Web sites and desire a deeper understanding of the Web site management. In addition, instruction will provide an overview of Web-based content and delivery, the variations among browsers, bandwidth considerations, image optimization and techniques to promote accessibility. Community-based learning (service learning) is a component of the course when opportunities become available. *Prerequisites: IT150 or permission of instructor.*

IT260

Database Design and Development 4 credits

This course provides comprehensive instruction in the design and development of databases. Focusing on relational database models, students will address both research and business approaches to database design and implementation features. *Prerequisite: IT156 or permission of instructor.*

IT352

Digital Communication and Technical Writing 4 credits

Students will examine the role of digital communications and content development as tools in contemporary business practice. Use of electronic and print communications formats and the practical application of expository writing for technical documentation, instructional manuals, online support and reference guides will be the focus of the course. The culmination of this course is the creation of a CD-ROM portfolio of documents created during the course. *Prerequisites: En101 and En102.*

IT360

Advanced Web Design 4 credits

Students continue to learn and add to the principles of Web site design and management, business applications and security and e-commerce. They learn how to create interactive web applications, enhance web pages with dynamic images, implement a Web server and integrate the Web site with a database management system.

IT404

Computer and Information Security 4 credits

The vulnerability of computers to criminal abuse will be examined. Topics include access control, data encryption and personnel controls. Major classes of intellectual property will be examined; e.g., trade secrets, patents, copyrights, trademarks, government secrets and other strategic data. Theft of high technology and electronic crimes will be studied in addition to detection approaches. Preparation of data center policies and procedures is an important part of the course, in addition to the formation of the team so necessary in the conduct of an investigation.

Course Listings IT410 - Mg/Fy100

IT410 Practicum and Seminar in Information Technology 4 credits

The Seminar and Practicum integrates instructor leadership, peer collaboration and field experience to provide the student with opportunities to formulate IT planning and management strategies within IT environments. The student, through practical application, will become familiar with many contemporary technologies and methodologies that are available in today's business environment. The biweekly seminar, scheduled at the mutual convenience of the participants, will provide opportunity for reflection, evaluation and planning. *Prerequisites: IT250 and Junior status.*

IT460 IT Projected Management 4 credits

This course examines the concepts and applied techniques for cost-effective management of projects. Project management principles and methodology are introduced. Key topics of focus include developing a project plan and scheduling resources, work breakdown structures and project networks.

IT465 Electronic Portfolio 4 credits

In this course, students will implement what they have previously learned in IT255, IT352 and IT360. The final product produced in this course will be the Hypermedia E-Portfolio. Emphasis is placed on End-User Application Access, Categorical Data Directories, User Interface Design, Navigational Tools and Menus, Hyperlinks Schema and Global Design.

MATH

Ma101 Contemporary Applied Mathematics 4 credits

This course offers an examination of a variety of mathematical concepts which focus on problem solving, interpreting data and applications. Topics include data analysis, basic algebra, basic probability, basic statistics, geometric measures and consumer mathematics. This course does not fill the SVC general core mathematics requirement for Nursing, Radiologic Technology and Psychology (track A) programs.

Ma105 Introductory Algebra 4 credits

This course presents the study of algebra, including the algebraic properties, polynomials, factoring, rational expressions, linear equations and inequalities, systems of linear equations, radical expressions and quadratic equations. This course provides a foundation for further study of mathematics.

Ma120 College Algebra 4 credits

This course extends the basic algebraic principles of solving and graphing linear equations, quadratic equations and inequalities. In addition, exponential and logarithmic functions and their graphs will be introduced as well as the study of systems of equations and matrices. Students must have a good working knowledge of basic algebra before taking this course. Calculators are permitted but not required. Upon successful completion of this course, students will be prepared to take any upper-level mathematics course at Southern Vermont College.

Ma130 College Trigonometry 4 credits

A consideration of those topics in trigonometry are necessary for the calculus. Topics include: circular functions, identities, special trigonometric formulas, solving triangles, polar coordinates, vectors and conic sections.

Ma202 Statistical Methods 4 credits

This course serves as an introduction to basic statistics. Students will gain a working knowledge of data collection, organization and analysis; correlation and linear regression; basic probability and probability distributions; normal curves; estimation; and hypothesis training.

MANAGEMENT

Mg/Fy100: Business Administration, Management and Entrepreneurship 4 credits

This first-year seminar introduces students to SVC's career-launching business courses. The McCormick Division of Business prepares students with the following competencies: oral and written communication skills, reading, writing, information literacy, critical thinking and creative thinking, ethical decision-making, technology integration and global citizenship. This

Course Listings Mg/Fy100 - Mg220

course will foster a dynamic learning environment where students will integrate business skills and technologies with an entrepreneurial spirit. The service-learning project (SLP) in this course will be student-defined. Student teams will work with Management, Sports Management and Entrepreneurship Professors from the Division to identify, interview and assess off-campus business partner organizations with respect to internal and external environments including (but not limited to) stakeholders, competition, organizational culture, management, leadership and marketing. This learning experience will stimulate the students' intellectual curiosity, build their critical-thinking skills, encourage ethical behavior and develop leadership ability.

Mg120

Introduction to Sports Management 4 credits

This course focuses on an in-depth analysis of the relationship of sports and management. The study of sports includes sporting goods manufacturers; fitness, health and wellness centers; recreation departments; broadcasting and high school, NCAA and professional leagues. The study of sports management in this course will be presented as follows: Part I: Foundations – history, management, marketing, finance, legal and ethical issues; Part II: The Industry – amateur sports, professional sports, lifestyle and recreation activities; Part III: Industry Support Segments – facilities, events, sales, sponsorship, communications, broadcasting, media, licensed products; and Part IV: Careers in the Industry. *Prerequisite: Mg/Be150.*

Mg/Be150

Organizational and Management Theory

4 credits

This course will introduce students to basic management concepts and techniques, and build their understanding of the new and emerging environmental forces in the context of a more global and higher technology-driven business world. Students will apply the fundamental management skills of planning, organizing, influencing and controlling to solve management problems through the use of real-life case studies.

Mg204

Supervision

4 credits

This course will combine theoretical and practical approaches to the field of supervision. An in-depth examination of the art and science of working with people will be the focus of the course work. A strong emphasis will be placed on interpersonal relationships in the workplace.

Mg207

Marketing

4 credits

This course is designed to provide business students with an in-depth understanding of marketing management in general and the principles of marketing planning via the application of these principles to a real-world organization. The course outlines how the careful planning and implementation of marketing mix strategies (product, place, promotion and price) in line with the selection of a target market and the identification of customers' needs and wants will result in superior business performance. This course emphasizes the importance of the marketing function in business organizations on all the activities ranging from new product development to advertising/promotions decisions. Marketing strategies must be in alignment with the overall business objectives of the firm. This applies to both for-profit and not-for-profit organizations. As a result, it is important for managers in all departments to understand and be able to apply marketing concepts and techniques. Marketing activities often raise a host of social issues and potential ethical dilemmas. Students will investigate a number of ethical challenges throughout the course that require critical thinking with regards to the organization's social and corporate responsibilities.

Mg220

Sports Finance

4 credits

This course examines current economic and financial issues that impact sports management. Topics include budget development, funding, capital projects, economic impact, and supply and demand in the sport industry. This course completes the Professional Core Accounting sequence. *Prerequisite: Ac104, Ec200.*

Course Listings Mg230 - Mg370

Mg230

Sports Law 4 credits
This course reviews the legal considerations, responsibilities and liabilities of organizations and their personnel as they related to the sport industry. Students will learn to apply legal principles to event management, personnel relations and governmental regulations. Topics covered will include, but are not limited to: tort law, contract law, labor law, constitutional law and antitrust law as they apply to the sport industry. *Prerequisite: Ba104.*

Mg240

Innovation, Creativity and Entrepreneurial Success 4 credits
This course is aimed at helping students across the curriculum become better problem-solvers and creative thinkers and idea generators through hands-on learning, research opportunities, case studies and interdisciplinary readings in psychology, art, neuroscience, education and business. This course is the entry-level requirement for Build the Enterprise, but is open to all students across the curriculum. Enrollment is limited to 20 students.

Mg302

Labor Relations/Collective Bargaining 4 credits
This course will introduce students to the field of industrial and labor relations. The collective bargaining process and the settlement of labor-management disputes will be emphasized with discussion of such topics as the history and legal environment of the labor movement. *Prerequisite: Mg150 or Mg204.*

Mg/Cm304

Advertising 4 credits
Students will learn how to manage the advertising development of products and services based on customer insights on customer needs and benefits sought, and the competitive framework. They will be able to prepare an advertising development plan incorporating a strategic brand positioning statement and advertising campaign strategies and creative ideas. *Prerequisite: Mg150 or Mg207.*

Mg317

Introduction to Investment 4 credits
This course is an analysis of the instruments, structure, and mechanics of the securities market and stock exchange. Relevant risk/return criteria in the buying and selling of securities will be examined. *Prerequisite: Ac102 or permission of instructor.*

Mg320

Management Ethics 4 credits
The course examines ethical and moral values against corporate conduct, policies and strategies. The emphasis will be placed on the concept of stakeholders and corporate social responsibility in the context of the functional areas of a business organization operating at the domestic and global levels.

Mg328

Sports Finance 4 credits
This course discusses the financial concepts and theories and their application in the professional, intercollegiate and commercial sport industries. Specific topics include: revenues and expenses of professional, intercollegiate and private sport industries, budgeting the economic impact of the sports industry and fund-raising.

Mg340

Event Development and Management 4 credits
This course provides students with an understanding of the skills necessary to develop, conduct and manage programs, contests and special events in the areas of sport, physical education, fitness, wellness and athletics.

Mg370

Management of Sport Organization 4 credits
This course will expand upon the understanding of the functions of general management: planning, organizing, leading and evaluating. Students will explore the management of sport organizations in greater depth with attention to organizational culture, personnel management, systems, strategic planning, decision making, program evaluation and effectiveness.

Course Listings Mg380 - Mu105

Mg380

Sport Facilities Management 4 credits

This course studies the guidelines and principles of managing sport and recreation facilities and equipment. Topics include logistics, critical planning techniques, situational analyses, negotiations, funding, facility design, equipment buying, operations and maintenance.

Mg406

Strategic Management 4 credits

The application of marketing, accounting, organizational, financial and managerial skills to particular case studies. Designed for the final year, this course allows the student to integrate the skills and knowledge attained in the program.

Prerequisite: Mg315.

Mg407

Human Resources Management 4 credits

The principles and procedures of personnel management, including techniques for increasing staff effectiveness and the influence of human factors on the achievement of organizational goals. *Prerequisite: Mg204.*

Mg409

Sales Management 4 credits

This course focuses on how to set up and run an outside sales force in today's socioeconomic setting. Planning, organizing, staffing, operating and evaluating a sales force will be examined. The course will also include the fundamentals of salesmanship, providing students with a broad perspective on sales. *Prerequisite: Mg207 or permission of instructor.*

Mg410

Sports Management Practicum I 4 credits

In order to complete the first Sports Management Practicum opportunity, students must participate in 12 hours a week of supervised work in the field either on campus or off campus. One practicum experience may be on campus, but one off campus practicum is required. Students are also required to attend a weekly practicum seminar that will focus on integrating theory and practice. For the practicum the student must complete/participate in a learning contract, time logs, topical discussions, case analyses and special assignments. Students will also be evaluated by their site super-

visors. Student site evaluations, projects completed and any reference letters obtained will be added to the portfolio.

Mg415

Sports Management Practicum II 4 credits

In order to complete the second Sports Management Practicum opportunity, students must participate in 12 hours a week of supervised work in the field either on campus or off campus. One practicum experience may be on campus, but one off campus practicum is required. Students are also required to attend a weekly practicum seminar that will focus on integrating theory and practice. For the practicum the student must complete/participate in a learning contract, time logs, topical discussions, case analyses and special assignments. Students will also be evaluated by their site supervisors. Student site evaluations, projects completed and any reference letters obtained will be added to the portfolio.

Mg420

Contemporary Topics in Business 4 credits

This course will focus on current issues, trends and changes in the field of business. Potential topics include: Leadership and Gender, Environmental Economics, Conflict Management Resolution, International Business, International Marketing and International Finance.

Mg425

Special Topics in Sports Management 4 credits

This course may be one of the following Mg400 titles. The goal is that Mg400 Special Topics courses are offered on a revolving basis and new courses are added as precipitated by trends and research in the industry and in education programming. Special Topics will include: Issues and Ethics in Sports; Research in Sports Management; Sport Sponsorship and Marketing Strategies; Fitness, Health and Wellness Management; and Strategy, Tactics and Policy in Sport Organizations.

MUSIC

Mu105

Music Through the Guitar 4 credits

This course offers beginning instruction on the acoustic guitar. Students will be introduced to

Course Listings Mu105 - Mu312

chord structures, musical notation and theory, and strumming as well as simple picking techniques for accompanying traditional and contemporary songs. Access to a guitar is required.

Mu107
Music Appreciation 4 credits
An in-depth survey course of Western music beginning with Gregorian chant and examining the development of this music through the Renaissance, Baroque, Classical and Romantic periods. This comprehensive view of music is designed to develop critical ability as a listener. This course fulfills the College's Humanities Core requirement.

Mu210
History of Rock and Roll 4 credits
This course is a general overview of popular music and its culture. Beginning with early popular music of the 20th century, the blues, and Elvis, the 1960s, '70s and '80s, to the current pop music of today, this course examines the music, musicians and music industry as well as historical world events that inspired the music we know as Rock and Roll. This course fulfills the College's Humanities Core requirement.

Mu212
Fundamentals of Music I 4 credits
General music theory course in which music notation as it applies to melody, harmony and rhythm is introduced. In addition, basic scale and chord constructions are addressed through examination of various musical genres. Development of aural skills will also be highlighted with ear training and sight singing.

Mu215
Introduction to World Music 4 credits
This course is a broad overview of various kinds of music from all over the world. American, Native American, Folk, Mexican, Indonesian, Japanese and Indian music will be introduced among other nations as well. Various music terms and a general look at the relevance of music in other cultures will be studied. There will also be a focus on the relationship of music, trance, and rituals. This course fulfills the College's Humanities Core requirement.

Mu216
Jazz History 4 credits
This course is a general overview of jazz music, its history and various styles. Students will learn what to listen for and essentially how to listen to this music. Academic issues in jazz will be introduced through additional articles. The various styles of jazz will be examined through readings, class discussions and listening. Topics include but are not limited to ragtime, blues, swing, bebop, cool jazz, third stream, bossa nova, fusion and avant-garde. No musical background is necessary for this course. This course fulfills the Humanities Core requirement.

Mu217
Women in Music 4 credits
This course will review the lives of the many women who were pioneers of music in what has been primarily a man's field. Learn about the trials and tribulations and give overdue respect and attention to those women who paved the way for so many in such a vast field. This class will examine the lives and impact of anonymous women musicians of ancient Greece, to the first known woman composer in 800 A.D., up to the pioneers of the 20th century. This course fulfills the Humanities Core requirement.

Mu230
SVC Concert Band 4 credits
This class is designed to help students make improvements in the areas of melodic and harmonic reading, develop sight-reading skills, improve knowledge of harmony and chords, learn to arrange songs, make improvements in melodic improvisation, improve students' technique and develop a wide range of repertoire. The SVC Concert Band will focus on the study of various jazz, classical and popular music styles and will present a final concert at the end of the semester. Meeting once a week for combo rehearsal and lectures, students must own or rent an instrument and come prepared with a pencil, staff notebook and wire music stand. All instruments, levels and abilities are encouraged. Students may take this course twice for credit (up to a total of 6 credits), and then may continue with the band as part of their extracurricular activities.

Mu312
Fundamentals of Music II 4 credits
A continuation of Fundamentals I where more advanced harmony and musical forms are ex-

Course Listings Mu312 - Ns200

plored. Continued aural development and analysis are an integral component of this course. This course may not be repeated. *Prerequisite: Mu212 or permission of instructor.*

Mu315
Choral Ensemble 4 credits
This course will act as a formal chorus. If you like to sing, why not receive credit? Students will learn various vocal techniques and warm-ups as well as appropriate singing repertoire. *Prerequisite: Audition with instructor.*

Mu320
Topics in Music 4 credits
This course will allow students to examine relevant themes, various genres, major figures and/or historical movements in music. Specific course content is selected by the instructor and will be announced in advance. Students may take the course with different descriptions more than once with permission of the Division Chair.

NATURAL SCIENCE

Ns/Fy100: Learning through Teaching 4 credits
This project-based course will combine an overview of the sciences with a service-learning component. Students will work together to design and teach scientific experiments for middle-school students in the Greater Bennington community. In a collaborative learning environment, students will plan, implement, and assess the projects, thereby gaining valuable knowledge in study skills, organization, teamwork, problem-solving and decision-making.

Ns101
Physical World 4 credits
Topics are selected from chemistry, the earth sciences and astronomy and integrated to describe the structure and dynamics of our physical environment.

Ns102
General Biology I 4 credits
This course introduces the principles and concepts of biology. Emphasis is placed on basic biological chemistry, cell structure and function, metabolism and energy transformation, genetics, evolution, classification and other related topics. Upon completion, students should be able to demonstrate understanding of life at the molecular and cellular levels.

Ns103
General Biology II 4 credits
This course examines the basics of organismal biology. Concepts covered include ecology and form and function of representative organisms (plant and animal) using the theme of evolution. *Prerequisite: General Biology I.*

Ns104
General Chemistry I 4 credits
This course surveys the general principles of inorganic chemistry. Basic concepts about atomic structure and the periodic table, equations and reactions, solutions, acidity and the naming of compounds.

Ns105
General Chemistry II 4 credits
This course expands upon the concepts acquired in General Chemistry I and applies the theory of chemical equilibrium and kinetics. *Prerequisite: General Chemistry I.*

Ns120
Human Biology 4 credits
This course will serve as an introduction to human anatomy and physiology. There will be a particular emphasis on the structure and function of cells, tissues, organs and organ systems. This course will provide an integrated view on how the human body works and will also provide information about health issues that are common in today's society.

Ns150
General Physics I 4 credits
Concepts covered in this course include: Kinematics, statics, dynamics, energy, oscillations, gravitation, fluids and thermodynamics.

Ns160
General Physics II 4 credits
Concepts covered in this course include: Electricity, magnetism, radiation and optics. *Prerequisite: General Physics I.*

Ns200
Ecology 4 credits
Using the ecosystem approach, this course provides an introduction to the science of ecology. Topics such as energy flow, population structure and community development are used to develop concepts that are illustrated at various

Course Listings Ns200 - Ns280

field sites in and around the Southern Vermont College campus.

Ns215

Animal Behavior

4 credits

Animal behavior is a course that investigates major themes in the interactions of different organisms. Topics include social communication predator-prey interactions, territoriality, sexual selection, game theory and group dynamics. This course is interdisciplinary in that the information covered has origins in other subjects such as physics, genetics, psychology, evolution, biology and taxonomy. Students will be asked to apply the information from class in order to analyze different behaviors and social situations.

Ns221

Human Nutrition

4 credits

This course is designed so that students can first obtain information about nutrition and then use that knowledge to make logical decisions about the foods they eat, fad diets and information presented in the media about supplements. We will discuss the dietary factors required for human growth and health, underlying basis of these requirements and specific components available to meet these needs.

Ns235

Anatomy and Physiology I

4 credits

This course is the first part of a two-semester sequence in which human anatomy and physiology are studied using a body systems' framework, while emphasizing the interrelationships between organ systems and between form and function at the gross and microscopic levels. This segment of the course covers basic anatomical and directional anatomy, the organizational levels and chemical basis of life, fundamental concepts of the cell and cellular metabolism, histology, acid/base and fluid electrolyte-balance, the integument, skeletal and muscular systems, nervous systems, and the special senses. Clinical correlation and interaction between body systems on the microscopic and gross levels is emphasized.

Ns236

Anatomy and Physiology II

4 credits

This course is a continuation of Anatomy and Physiology I. The topics include the cardiovascular system, lymphatic system and immunity,

endocrine system, respiratory and digestive systems, urinary system and reproductive system. It is essential in the study of the human body that the parts be integrated into the whole. Unifying themes and topics, such as homeostasis, will be emphasized throughout both semesters. *Prerequisite: Ns235.*

Ns240

Medical Microbiology

4 credits

A study of medically-relevant microorganisms and their role in health and disease. Topics examined include signs and symptoms of disease, virulence factors, pathogenesis, immunology, epidemiology, diagnosis, treatment, prevention, and control. *Prerequisite: General Biology I.*

Ns250

Organic Chemistry I

4 credits

The characteristics and classification of carbon compounds. The course will cover the major functional groups and describe important natural and synthetic organic and biochemical compounds. *Prerequisite: General Chemistry I and II.*

Ns260

Organic Chemistry II

4 credits

This course expands upon the concepts acquired in Organic Chemistry I and expands upon the structure, mechanism, synthesis and instrumentation of carbon compounds. *Prerequisite: Organic Chemistry I.*

Ns270

Evolution

4 credits

An integrated lecture-lab experience that introduces the basic principles of heredity, evolution and systematics. Students will investigate variation within and among species, evolutionary patterns, processes, and innovations, evidences of evolutionary change, and social controversies surrounding this concept. Lab and field projects include experience with scientific method and communication.

Ns280

Genetics

4 credits

An integrated lecture-lab treatment of transmission, chromosomal, and population genetics; gene mapping, genetic interactions and mutations; and historical and social aspects of genetics. Assignments emphasize quantitative analysis and the use of experimental and statis-

Course Listings Nu280 - Ns410

tical hypotheses. Lab activities promote familiarity with model organisms and the execution and presentation of genetic experiments. *Prerequisites: Ma120 and General Biology I.*

Ns290
Cell Biology **4 credits**
Advanced survey of cell organelles, their composition, origin and the relationship between their structure and function. Emphasis on recent literature and current controversies. *Prerequisite: General Biology I.*

Ns310
Immunology **4 credits**
Integrated lecture-lab experience covering the cellular and molecular basis of vertebrate adaptive immune response. Topics include structures and cells of the immune system, antibody formation and diversity; role of immune system in health and disease, and evolution of adaptive immunity. Applied immunology and disorders of immunity will also be covered. *Prerequisite: General Biology I & II.*

Ns315
Wildlife Biology **4 credits**
This course serves as an introduction to the biology, ecology, conservation and ethology of wildlife species. Students will learn the taxonomy of different local flora and fauna and their role in the ecosystem. They will also develop an understanding of the influence the human population has had on different ecosystems and the world as a whole. Students will be asked to write a research paper on a particular type of organism or ecosystem and present their findings to the class. This course will also require students to read, understand, and analyze scientific journal articles and discuss the material with the class. *Prerequisite: General Biology I & II.*

Ns320
Biochemistry **4 credits**
An integrated lecture-lab experience exploring the relationship between structure and function of macromolecules and other biologically active compounds to metabolism and energy utilization of the cell. Practical experiences will introduce students to methodologies, analytical techniques, and data analyses associated with biochemical research. *Prerequisite: General Biology I & II and General Chemistry I & II.*

Ns330
Neurobiology **4 credits**
Focus on molecular and cellular aspects of the nervous system. Electrical signaling, synaptic transmission, signal transduction, neural development, plasticity and disease. *Prerequisite: General Biology I & II.*

Ns340
Molecular Biology **4 credits**
An integrated lecture-lab experience covering the structure and organization of DNA; DNA replication, repair, and modification; transcription and RNA processing; protein biosynthesis; transcriptional and posttranscriptional control mechanisms, using examples from prokaryotes, eukaryotes and viruses; and genomics and bioinformatics. Experimentation in modern recombinant DNA techniques. *Prerequisite: General Biology I & II.*

Ns350
Comparative Zoology **4 credits**
An investigation into the diversity of organisms. Lecture includes the ecology, behavior and evolutionary relationships of the respective organisms and laboratory examines the histological and anatomical relationships. *Prerequisite: General Biology I & II.*

Ns360
Developmental Biology **4 credits**
This course examines the concepts of the growth and development of plants and animals as well as the development of their organ systems. *Prerequisite: General Biology I & II.*

Ns370
Endocrinology **4 credits**
This course will examine the anatomy, physiology, and interrelationships of the endocrine systems within organisms. *Prerequisite: General Biology I & II.*

Ns380
Undergraduate Research (Capstone Course) **4 credits**
Research with faculty mentor. Enroll following departmental guidelines.

Ns410
Parasitology **4 credits**
This course will include the examination of the taxonomy, identification, life cycle, parasite-

Course Listings Ns410 - Nu150

host interactions, transmission and the signs and symptoms of infection. *Prerequisite: General Biology I & II.*

Ns420
Mycology **4 credits**

An investigations in the taxonomy and life cycle of yeasts, molds, mushrooms and lichens. An emphasis will be placed on those that cause disease as well as those with ecological benefits. *Prerequisite: General Biology I & II.*

Ns430
Advanced Undergraduate Research **4 credits**

Research with faculty mentor. Enroll following departmental guidelines. *Pre/co-requisites: Senior Standing. Prerequisite: Capstone course – Undergraduate Research.*

Ns440
Topics in Biology **4 credits**

An integrative view of the scientific method in relation to published research. Emphasis on the review and discussion of current research and the further development of critical thinking skills. Course topics will be announced prior to registration for the semester when the topic is to be offered. *Prerequisite: General Biology I & II.*

NURSING

**Associate's Degree
and Bachelor's Degree Programs**
The clock to clinical ratio is 1:3.

Nu/Fy100: Just Be Healthy/Well **4 credits**

This seminar will focus on the concepts of personal choice and healthy living specifically for those going through changes in their lives, such as a move to college. Students will engage in self-reflection, narrative writing, journal writing and collaborative learning. Methods of instruction may include case scenarios, debates, role-playing, videos, guest speakers, literature readings and debates. With the goal of maintaining balance, each student will explore his or her personal beliefs about topics such as goal setting, time management, stress, lifestyles, healthy choices and accessing local resources. Students will work collaboratively in groups to design a project to showcase their individual and group discoveries within the campus community-at-large or at a specific community site. The final project could be in the form of an SVC Health Fair or other presentation to a chosen local

population, determined by faculty and group members in coordination with SVC's Office of Health Services. Students will be expected to be active participants and contributors to their own and other students' learning.

Nu101 (4 x 4)
Introduction to Nursing Care **2 credits**

This course will provide the opportunity to introduce Nursing students to the standards, ethics and legal standards of the role in a course that focuses on the role. The nursing process, observation skills and medical terminology will be included. The experiential laboratory learning will introduce students to key skills required for the beginning nurse including standard precautions, vital signs and professional portfolio development. Topics to be explored are the history and foundation of nursing, the healthcare delivery system, professional behavior and ethical behavior. The methods that will be used to achieve these learning goals are multitude. Students will be expected to demonstrate the psychomotor skill of the assessment of vital signs with hands on demonstration. The principles of standard precautions will be introduced and students will demonstrate the application of personal protective equipment (PPE) and perform hand hygiene the aid of Glo-Germ technology. Teaching methodology will include discussion, lecture, demonstration, return demonstration, the one minute summary paper, pop-quizzes and art exploration//observation skills. *Prerequisite: Anatomy & Physiology I with C+ or higher, and a cumulative GPA of 2.8 or higher.*

Nu150 (4 x 4)
Nursing Fundamentals **8 credits**

Students in Nursing 150 will acquire fundamental psychomotor, critical thinking and communication skills through student participation in classroom, skills lab and clinical activities. Students learn basic assessment skills and nursing procedures utilizing values and ethics necessary for practice focusing on gerontological nursing care. This course expands on the topics introduced in Nu101 and introduces nursing assessment and interventions for illnesses of the cardiovascular, respiratory, gastrointestinal and genitourinary systems, discusses issues regarding skin and sensory organ care, and highlights cultural and developmental best practice. Students meet experiential learning goals through lab and clinical practice of assessment, com-

Course Listings Nu150 - Nu210

munication and psychomotor skills. It is during this course that students are expected to apply science to situations which require critical thinking. Methods used to achieve these goals are demonstration and return demonstration, having students work in teams to perform skills and assessments, and interaction with patients and clinical staff. *6 credit hours of classroom and 2 credit hours of clinical (90 hours of clinical per semester). Prerequisites: A&P I and II with a minimum grade of C+; English Composition Core and Math Core with a minimum grade of C; Nu101 & Nu240 Microbiology co-requisite or with a minimum grade of C+; successful completion of the Nursing Admission Test; and a cumulative GPA of 2.8 or higher.*

Nu200 (4 x 4)

Psychiatric Nursing

4 credits

This course introduces concepts of nursing care for patients throughout the lifespan with maladaptive psychosocial and physiological responses related to mental disorders. Development of communication skills, self awareness and the therapeutic use of self in selected clinical settings are integrated throughout. Teaching strategies include a combination of in-class lecture, in-class case studies, small group presentations and collaboration with faculty member to reach course objectives. *3 credit hours of classroom and 1 credit hours of clinical (90 hours of clinical per semester). Prerequisites: Nu150 with a minimum grade of C+, Microbiology with a minimum grade of C+*

Nu201 (4 x 4)

Medical Surgical Nursing

4 credits

Students in Nursing 201 will learn nursing care of individuals with common disease processes. The clinical experience allows students to further develop psychomotor skills such as health assessment and use critical-thinking and communication skills to develop a nursing diagnosis on a stable medical or surgical patient. Students will learn pathophysiology, pharmacology and nursing interventions for patients with commonly experienced disease processes of the cardiovascular, respiratory, gastrointestinal, genitourinary and hematological systems as well as cancer and diabetes mellitus. Basic genetic and microbiological principles as they apply to those disease processes will be discussed. This course meets the experiential learning goals of the course through student experiences in the hospital and the simulation laboratory. Students are given additional instruction and practice in team building skills, including closed-loop communica-

tion and task designation, as well as coordination and documentation of nursing care. Teaching methods include group exercises, case studies, projects, and lecture. *3 credit hours of classroom and 1 credit hours of clinical (90 hours of clinical per semester). Prerequisites: Nu101 & Nu150 with a minimum grade of C+; Microbiology with a minimum grade of C+*

Nu210 Old Curriculum

Nursing III

9 credits

This course begins the synthesis of the concepts of caring, knowledge, skills, values, experience and praxis focusing on the application of the nursing process. Application and analysis of the therapeutic management of complex health issues are applied to clients across the lifespan, including childbearing families pre- and post-delivery and adults. A focus is on family education, cultural competency and sensitivity to values and ethical concerns. *5 credit hours of classroom and 4 credit hours of clinical (180 hours of clinical per semester). Prerequisite: Nu200 with a minimum grade of C+.*

Nu210 (4 x 4)

Maternal Child Health Nursing

4 credits

This course continues the synthesis and refinement of the nursing process in the provision of contemporary maternity nursing care. Application and analysis of the therapeutic management of complex health issues are applied to clients across the lifespan, specifically childbearing families. A focus is on family education, cultural competency, and sensitivity to values and ethical concerns of the childbearing family. The problem-solving process, the nursing process, and the ability to think critically continue to be developed in each Nursing course. The evaluation of the therapeutic management of the child-bearing family, including the cultural competency considerations and sensitivity to ethics and values, are explored. Teaching methods include lecture/discussion/group work, audiovisual materials, case-study assignments, reading assignments, clinical experiences with project presentation due the last week of clinical, weekly nursing care plans and clinical write-ups, weekly journal writings, simulation learning (contained within clinical experience), and portfolio development. *3 credit hours of classroom and 1 credit hours of clinical (90 hours of clinical per semester). Prerequisite: Nu200 and Nu201 with a minimum grade of C+.*

Course Listings Nu230 - Nu251

Nu230 (4 x 4)

Pediatric Nursing

4 credits

This is a portion of the capstone course of the entry-level Nursing program. Students are introduced to the healthcare of the pediatric population. Students demonstrate the ability to apply the nursing process to care for pediatric individuals and families. Skill development reflects those psychomotor skills necessary for technical nursing care and skills necessary for critical thinking, therapeutic communication and teaching/learning, with an introduction to leadership skills. In this course, students are introduced to the practice of nursing in the home and community based settings. At the completion of this course, students are poised to become caring and reflective members of the profession of nursing. The problem-solving process, the nursing process and the ability to think critically continue to be developed in each Nursing course. The evaluation of the healthcare of the pediatric population with an increased focus on family-centered care across the lifespan. Teaching methods include lecture/discussion/group work, audiovisual materials, case-study assignments, reading assignments, clinical experiences, nursing care plans, summaries, and semester projects/cumulative portfolio. *2 credit hours of classroom and 2 credit hours of clinical (90 hours of clinical per semester). Prerequisite: Nu200 and Nu201 with a minimum grade of C+.*

Nu235 (4 x 4)

Pharmacology

4 credits

This course provides the foundation for understanding the role of drug action, drug absorption, bioavailability, distribution, metabolism and excretion in nursing interventions. Application of pharmacological principles in relation to nursing practice is integrated throughout this course. This course will provide the pharmacological principles which incorporate evidenced-based practice and nursing processes for the major drug categories. The focus will be a mix of lecture and student-centered, problem-based clinical case discussions facilitated by faculty. The goal is to provide the student with a framework in which to study the vast field of medications as well as problem identification and clinical reasoning skills. The final project will then be presented in the classroom. This final project will be a coordinated effort among students with the goal of teaching fellow students about their project content and learning from other students' presentations. *Prerequisite: A&P I and II with a minimum grade of C+.*

Nu250 Old Curriculum

Nursing IV

9 credits

This capstone course provides synthesis of the concepts of caring, knowledge, skills, values, experience and praxis and requires the student to demonstrate and evaluate the complex health issues that encompass multiple systems. Students are introduced to the healthcare of pediatric patients, with increased focus on family-centered care across the lifespan. Students gain increased exposure to high acuity settings with introduction to nursing practice in the home and community settings. *5 credit hours of classroom and 4 credit hours of clinical (180 hours of clinical per semester). Prerequisite: Nu210 with a minimum grade of C+.*

Nu250

Adult Health Nursing

4 credits

This course focuses on the etiologic, symptomologic and pathologic aspects of selected human diseases across the lifespan. Concepts of health promotion, disease prevention, disease progression and treatment are approached from a cellular and multisystem perspective. Application and analysis of the therapeutic management of complex health issues are applied to clients across the lifespan. A focus is on family education, cultural competency and sensitivity to values and ethical concerns. Nu250 builds upon concepts and practice introduced in Nu101, Nu150 and Nu200, while incorporating advanced level of practice and complex patient populations. The problem-solving process, the nursing process, and the ability to think critically continue to be developed in each Nursing course. The more complex patient is studied, and the concepts of health promotion, disease prevention, and multisystem issues are the focus of care planning. Teaching methods include lecture/discussion/group work, audiovisual materials, case-study assignments, reading assignments, clinical experiences, nursing care plans, simulation learning, and clinical write-ups. *3 credit hours of classroom and 1 credit hours of clinical (90 hours of clinical per semester). Prerequisite: Nu 201 with a minimum grade of C+.*

Nu251

Adult Nursing Practicum

4 credits

This is the capstone course of the ADN program. Students in this course examine health issues that are complex and encompass multiple systems. In the clinical setting, students will demon-

Course Listing Nu251 - Nu400

strate the ability to apply the nursing process to the care of individuals with complex needs. Current evidenced-based research and implications will be incorporated throughout. This course will provide the opportunity for students to focus and deepen their knowledge base. Students will be expected to synthesize and apply principles and concepts to complex patients. The instructional methodologies utilized in all Nursing courses attempt to address the auditory, visual, and kinesthetic learning needs of Nursing students. The methodologies used in the classroom include lecture and discussion, electronic imaging and video and audio clips, critical-thinking exercises such as case study interpretation, group exercises and student presentation, student debates, written assignments, and computer-assisted exercises. *3 credit hours of classroom and 1 credit hours of clinical (90 hours of clinical per semester). Prerequisite: Nu250 with a minimum grade of C+.*

Nu300 (4 x 4) **Topics in Professional Practice 4 credits**

This course examines current issues affecting professional nursing. Reflective writing, focused discussions and critical thinking are used to explore topics such as nursing image, licensure, certification, competency, evidence-based practice, ethical comportment, cultural diversity, nursing education and lifelong learning. This course is offered in an online format. *Prerequisite: Nu200 with a minimum grade of C+ and co-requisite of Nu210.*

Nu310 (4 x 4) **Nursing Research 4 credits**

This course focuses on research methodologies as well as the theoretical and philosophical paradigms that underpin these methodologies. Attention will be given to the components of a published study. Skill development includes the ability to retrieve, critically evaluate, and communicate research findings with consideration of ethical and legal issues related to development of a research study. The implications of nursing research for professional practice are a focus of the course. *Prerequisite: Ma202 with a minimum grade of C, Nu200 with a minimum grade of C+ or permission of instructor.*

Nu350 (4 x 4) **Health Assessment 4 credits**

Students will learn to conduct well-organized patient assessments on individuals across the lifespan, building on skills developed in prior course work. Classroom practice focuses on the healthy individual; clinical experiences focus on

individuals with health impairments. After a brief review of the need for individualized patient assessment based on developmental and cultural considerations, students are taught assessment techniques of each body system including what would be considered normal and abnormal findings. Students are also taught standard methods of documenting health history and physical assessment findings. Experiential learning goals are met when students perform physical examinations on lab partners to gather information about healthy individuals and then perform physical exams on nursing home or home care patients with abnormal physical findings. Methodologies to meet learning goals are demonstration/return demonstration. Non-clinical course. *Prerequisite: Nu250 or permission of instructor.*

Nu360 (4 x 4) **Nursing Care of Communities 4 credits**

Students use the nursing process, critical thinking, and evidence-based practices to develop strategies for the care of vulnerable populations. Assessment of individual and community health risks, health screenings, health education, homelessness, communicable diseases, and emergency management planning are included. The course is offered in an online format; it includes online participation postings, a community clinical project paper, clinical journal, and 45 hours of precepted community clinical. *Prerequisites: ADN, RN license and Nu300 with a minimum grade of C+.*

Nu400 (4 x 4) **Leadership and Management for Quality Healthcare Systems 8 credits**

This capstone course includes nursing leadership roles and management functions related to planning, organizing, staffing, directing, delegating, communicating, controlling, evaluating and improving. Creation of an environment for excellence in practice, sound organizational ethics, a culture of safety and workplace diversity are stressed. The course examines the role of the professional registered nurse in the delivery of nursing care across a variety of settings with attention to access, cost and quality of care. Patient advocacy, resource management, excellence in practice, interdisciplinary communication, evaluation of outcomes and performance improvement are stressed. 45 hours of clinical are required. Offered in an online format. *Prerequisites: ADN, RN license; Nu300, Nu310 & Nu350 with a minimum grade of C+; and co-requisite of Nu360.*

Course Listing Ph200 - Py206

PHILOSOPHY

Ph200

Philosophy

4 credits

An introduction to philosophy designed for students in all degree programs, this course addresses fundamental problems such as knowledge and belief, mind and body, freedom and determinism, the existence of God, moral and aesthetic values and the individual and society. This course fulfills the College's General Core requirement.

Ph/Hu240

The Search for God: Our Relationship with the Sacred

4 credits

Why am I here? What is the soul? Who or what is God? What is the meaning of life? How can I find my path in the world? These enduring questions are those humans have asked themselves for millennia. By exploring such questions, we can gain a deeper understanding of the universe, the sacred and ourselves. This is a "thought" course, one which pushes students to delve deeply into their own personal beliefs concerning society, the sacred, their place in the scheme of the universe and how to live a just and honorable life. This semi-historical approach looks into the realms of the mystical through the study of literature, artifacts and sacred texts. Discussions, guest speakers, videos, journaling and presentations challenge the students to expand their awareness by considering diverse viewpoints on the sacred and humanity's role in the world. This course fulfills the Ethics/Philosophy requirement for the General Core.

Ph250

Comparative Religions

4 credits

An introduction to the plurality of world religions designed for advanced students in all degree programs, this course compares the systems of belief of the major religions of the world today (Hinduism, Buddhism, Islam, Judaism and Christianity) as well as other religions. Some field work is included. This course fulfills the College's General Core requirement.

PSYCHOLOGY

Py103

Interviewing and Counseling

4 credits

Students will study current theories of counseling and learn basic interviewing and counseling

techniques through participation in class exercises and role plays. Students are required to demonstrate acquisition of these skills. *Service-learning may be a component of this course.*

Py150

Psychology

4 credits

This course provides an overview of the field of psychology. Topics will include biological bases of behavior, learning, memory, developmental psychology, personality and abnormal behavior. *Service-learning may be a component of this course.*

Py204

Families and Society

4 credits

This course examines current trends in marriage and the family and clarifies personal values as a basis for making sound choices and achieving more successful intimate relationships.

Py205

Child Growth and Development

4 credits

This course will survey the major topics and psychological theories in developmental psychology from conception through preadolescence. The focus will be on individual maturation, both physical and mental, and how this affects the emotional, moral, cognitive and social development of the child. Consideration will be given to current controversies in the field: nature/nurture; continuity/discontinuity; and individual vs. group differences. Social issues will be discussed in the framework of the impact on the individual. *Prerequisite: Py150 or approval of Division Chair.*

Py206

Psychology of Adulthood and Aging

4 credits

This course aims to expose students to information about physiological, psychological and social factors which influence one's experience of early adulthood, families, middle adulthood and later adulthood. Theories of life-span development will be explored. Variables such as marital status, educational level, gender, childbearing status, ethnicity and culture will be examined for their influences on the experience of adult development and aging. Different approaches to research in the area of adult development will be presented, and students will have the opportunity to engage in original research. *Prerequisite: Py150 or approval of Division Chair.*

Course Listing Py207 - Py/Cj315

Py207

Exceptional Child 4 credits

A survey course designed to give students a comprehensive view of exceptional children. Topics such as early intervention will be covered, as well as the education of exceptional children with intellectual, communicative, sensory, behavioral or physical differences. Exceptional children will be viewed as unique learners in the contexts of family, school, peers and community. *Prerequisite: Py150 or approval of Division Chair.*

Py208

Chemical Dependency 4 credits

This course examines the progressive nature of chemical dependency and its effects on people's lives. The focus is on developing programs of prevention, intervention, referral and treatment, as well as the role of therapy.

Py230

Cognition, Learning and Memory 4 credits

This course examines how individuals perceive their world, reason, learn and remember. Particular emphasis will be placed on how understanding one's own cognitive processes can be beneficial to the individual. *Prerequisite: Py150*

Py/Hc/En240

Writing for the Medical Humanist 4 credits

This course offers students a systematic program along the continuum from expressive to transactional writing. The course leads students to the development of sophisticated rhetorical capacity. Students will learn how to write expressively as well as persuasively so as to help those patients with whom they interact to use composition as a tool to confront their situations and then to write about their needs to their caregivers. The course will also introduce students to strategies for writing longer, more research-oriented texts. *Prerequisites: En102 or En150 or permission of the instructor.*

Py250

Interviewing Skills and Case Management 4 credits

Generalist social work practice is studied by learning the change process of assessment, planning, intervention, evaluation and termination. The fundamental theoretical perspective presented in the course is systems/ecological, which emphasizes the interface of the human system with its multifaceted environment. *Service-learning may be a component of this course.*

Py260

Family Violence 4 credits

Students will study the social and psychological dynamics of violence in America. This course focuses on partner abuse, physical and sexual child abuse, neglect and emotional responses to family violence.

Py303

Human Sexuality 4 credits

This course surveys the physiological, sociological and psychological aspects of human sexuality.

Py307

Issues in Adolescence 4 credits

This course will examine the major biological, social and psychological changes that occur as children develop into adolescents, through the teenage years, and into young adulthood. Issues explored will include the development of self-identity, moral reasoning, adolescent egocentrism, the importance of peer relationships and the emergence of sexuality. Special focus will be placed on relevant issues such as alcohol/substance abuse, adolescent depression and suicide, eating disorders; as well as legal and judicial issues in cases involving adolescents. *Prerequisite: Py150 or approval of Division Chair.*

Py310

Social Psychology 4 credits

This course will examine the relationship between The Society and The Individual. The class will look at current phenomena in society and how scientists uncover and explain such phenomena. Topics include social thinking, social influence, and social relations. *Prerequisite: Py150 or approval of Division Chair.*

Py315

Ethics in the Helping Professions 4 credits

This is a mid-level course in professional ethics. It is designed in particular for psychology, nursing and criminal justice majors and focuses on the ethics of professional conduct within the helping professions. Basic course themes will focus on ethical decision-making, behavior, managing dilemmas and conflict and problem-solving, the maintenance of ethical conduct and leadership. The course seeks to illuminate and balance theory and best practices through the use of case studies, films, literature, simulations and special guest speakers. It will integrate historical and contemporary issues that ranges from the individual to

Course Listing Py315 - Py430

the institutional and systemic. Multicultural issues will also be considered and addressed.

Py/Cj321
Social Research 4 credits

This course is designed to survey the basic processes of research methodology as practiced in the social sciences. Included are such topics as research literature, research design, data collection and research ethics. The course prepares students to understand and evaluate published research.

Py330
Biologic Basis of Behavior 4 credits

This is an introductory course that examines the interrelationship between biology and human behavior. Students will examine how brain structure and function produce observable behavior. The plasticity of the brain and how rehabilitation works will be focused upon throughout the course. *Prerequisite: Py150.*

Py351
Health and Stress 4 credits

An examination of various models of the healthy personality, this course considers successful coping strategies in light of the current research on the relationship between stress, health and mind body connection. Students will research primary prevention and intervention strategies to promote mental health and well-being at the personal, family, workplace and community levels.

Py400
Practicum and Seminar I 4 credits

Students will participate in 10 hours a week of supervised field work in a human service or other organization and attend a weekly seminar to integrate theory and practice. A learning contract, logs, case presentation and special assignments are required. *Prerequisite: Junior or Senior status.*

Py402
Abnormal Psychology 4 credits

This course begins with the difficult task of defining and exploring the various explanations of abnormal behavior. Using the DSM-IV classification system, specific disorders will be studied. To assist in the understanding of these disorders, case studies will be utilized. *Prerequisite: Py150 or approval of Division Chair.*

Py403
Group Counseling 4 credits

Social work practice with both treatment and task groups is studied by examination of the worker's activities at each phase of group development. This highly experiential course requires students to participate in class group learning activities and plan and lead their own group.

Py415
Conflict Resolution 4 credits

Conflict arises in all settings, from small interpersonal groups to large organizations and social institutions. This course will examine conflict from a multidisciplinary approach that includes both psychological and sociologic theory. Students will examine the personal and social forces leading to conflict and the strategies used to address conflict. Strategies covered will include communication skills, problem solving, negotiation, mediation and arbitration.

Py420
Theories of Personality 4 credits

This course will examine several theoretical perspectives and research in personality psychology. *Prerequisite: Py150 or approval of Division Chair.*

Py425
Special Topics in Psychology 4 credits

The knowledge base in psychology is constantly changing. Topic areas may include a focus on ethical issues in psychology, theories of behavior, recent developments in diagnosing and treating mental illness, application of psychology theory or recent developments in psychology research. Topics will be chosen for their currency and relation to issues and challenges facing society. A student may repeat the course but not the topic. *Prerequisites: Any 200-level writing-intensive Psychology course and Junior status.*

Py430
Death and Dying 4 credits

This course examines the social and psychological impact that occurs at the end of the life cycle. Particular attention will be placed on examining how different cultures view death and how those views impact both the individual and community and guide their associated rituals. *Prerequisite: Py150.*

Course Listing Py440 - Rs261

Py440

Schools of Psychotherapy 4 credits
This course examines how psychotherapy has evolved over the last 100 years. Students will examine the theory underlying different types of psychotherapy and examine the evidence regarding its efficacy. To gain a better understanding of each therapy type, students will be expected to engage in role plays of the different therapeutic models. *Prerequisite: minimum of 16 credits in psychology*

Py480

Senior Seminar in Social Science 4 credits
The Senior Seminar provides students with the opportunity to do advanced work in the social sciences. This course is designed to expose students to the research literature in a specific field. A research paper and/or presentation is a requirement of the seminar. *Prerequisite: Senior status and 27 credits in Psychology or permission of Division Chair.*

RADIOLOGIC SCIENCES

Rs210

Introduction to Radiology and Patient Care 4 credits
This course focuses on program and clinical orientation. Students will receive an introduction to the field of radiology, basic radiation safety, patient care principles, legal aspects of radiography and basic nursing procedures. The student will learn foundational skills needed for patient assessment and start their initial clinical experiences, including monitoring breathing, heart rate and blood pressures. Students will be introduced to basic imaging procedures through clinical practice and learn to recognize changes in a patient's well being. Safe transport of patients, effective communication with various types of patients, and current information on infectious disease control will also be covered. *4 credits (2.1 credits class/1.9 credits clinical); includes 16 hours of clinical per week for 9 weeks (144 hours); class 2 hours per week for 15 weeks. Clinical fee. Prerequisite: Program acceptance, Hc101 and Hc102.*

Rs220

Radiographic Positioning I 4 credits
This course provides the student with the foundational knowledge and skill as well as the anatomy and the anatomical relationships necessary to perform basic radiographic procedures of the chest, abdomen, upper extremities,

lower extremities, the shoulder girdle, hip and pelvis. The concepts and criteria needed to produce and evaluate quality radiographs will be emphasized. Laboratory demonstrations will complement the lectures in this course. *3 class hours/1.5 laboratory hours/week - 4 credits. Prerequisite: Program acceptance, Ns235 and Ns236.*

Rs230

Radiographic Equipment 4 credits
This course includes a study of the fundamental units of measure, the structure of matter, and the concepts of work, force and energy. Also included are studies of elementary electricity and an examination of the relationship between magnetism and electricity—fundamental to the basic operation of many x-ray circuit components. The student will also learn the construction, function, principle of operation and location of many of the x-ray equipment components. The student will demonstrate knowledge and understanding of the x-ray tube and circuit as well as electron interactions with matter that are used to create x-radiation. The student will also learn about basic radiation units of measurement and other concepts related to radiation protection. *4 hours/week - 4 credits. Prerequisite: Ma120.*

Rs260

Clinical Radiography I 4 credits
This course is the second in a series of five, which will provide the student an opportunity to interact with patients and healthcare team members in the radiology department. The clinical experience assists the student in gaining mastery of radiologic procedures and patient interactions. The student will gain the knowledge and skills required to produce a diagnostic radiograph and practice radiation protection through comprehensive competency examinations of specific body areas. Students practice patient care skills and radiation safety procedures under direct supervision of a registered radiologic technologist. *16 hours/15 weeks + 80 hours of clinical done in January before the semester begins (approximately 316 hours) - 4 credits. Prerequisite: Rs220.*

Rs261

Clinical Radiography II (summer) 6 credits
This course is the third in a series of five which will provide the student an opportunity to interact with patients and healthcare team mem-

Course Listing Rs261 - Rs361

bers in the radiology department. The clinical experience assists the student in gaining mastery of radiologic procedures and patient interactions. The student will gain the knowledge and skills required to produce a diagnostic radiograph and practice radiation protection through comprehensive competency examinations of specific body areas. Students practice patient care skills and radiation safety procedures under direct supervision of a registered technologist. *40 hours/12 weeks (472 hours) - 6 credits. Prerequisite: Rs320.*

Rs300 **Digital Imaging, Processing and Quality Assurance** 2 credits

This course introduces the student to the fundamental principles of computer theory, terminology and their applications in medical imaging. Components, principles and operation of digital imaging systems used in diagnostic radiology are introduced to blend digital concepts with film-based systems applications. In addition, the student will be introduced to the important concept of quality assurance, which is necessary for the continued production of quality diagnostic radiographic images. The student will also learn the process of radiographic film to include proper storage and handling of exposed and unexposed radiographic films, recognition of common artifacts and their causes, and a study of an automatic film processor. *2 hours/week - 2 credits. Prerequisite: Rs330.*

Rs320 **Radiographic Positioning II** 4 credits

This course provides the student with the foundational knowledge and skill as well as the anatomy and the anatomical relationships necessary to perform basic radiographic procedures of the vertebral column, the bony thorax, the skull and facial bones. General operating room procedures as well as fluoroscopic and upper and lower gastrointestinal series are covered. The concepts and criteria needed to produce and evaluate quality radiographs will be emphasized. *3 class hours/1.5 laboratory hours/week - 4 credits. Prerequisite: Rs220.*

Rs330 **Radiographic Exposures** 4 credits

This course builds upon the concepts learned in Rs230 and is designed to introduce the student to the physical principles governing x-rays, x-

ray production and x-ray beam characteristics as they relate to quality, improved patient care and protection. It will include an in-depth examination of radiographic prime factors and x-ray interactions with matter. This course introduces the student to the area of radiographic technique, including influencing factors like filtration, beam restriction and grid use. The student is introduced to the fluoroscopic tube, image intensification and the principles associated with dynamic imaging. *4 hours/week - 4 credits. Prerequisite: Rs230.*

Rs350 **Radiation Protection and Biology** 2 credits

This course provides the student with an advanced understanding and overview of the principles of radiation protection so that the student and others are protected from exposure to radioactivity. The student will examine the characteristics of radiation and how radiation affects cell biology. The student will also apply standards and guidelines for radiation exposure. *2 hours/week - 2 credits. Prerequisite: Rs330.*

Rs360 **Clinical Radiography III** 4.5 credits

This course is the fourth in a series of five which will provide the student an opportunity to interact with patients and healthcare team members in the radiology department. The clinical experience assists the student in gaining mastery of radiologic procedures and patient interactions. The student will gain the knowledge and skills required to produce a diagnostic radiograph and practice radiation protection through comprehensive competency examinations of specific body areas. Students practice patient care skills and radiation safety procedures under direct supervision of a registered radiologic technologist. *24 hours/15 weeks - 4.5 credits. Prerequisite: Rs261.*

Rs361 **Clinical Radiography IV** 4.5 credits

This course is the fifth in a series of five which will provide the student an opportunity to interact with patients and healthcare team members in the radiology department. The clinical experience assists the student in gaining mastery of radiologic procedures and patient interactions. The student will gain the knowledge and skills required to produce a diagnostic radiograph and practice radiation protection

Course Listing Rs361 - Sc105

through comprehensive competency examinations of specific body areas. Students practice patient care skills and radiation safety procedures under direct supervision of a registered radiologic technologist. *24 hours/15 weeks - 4.5 credits. Prerequisite: Rs360.*

Rs370
Radiographic Pathology 2 credits
This course provides the student with an understanding of the basic description and clinical manifestation of some of the most common pathological conditions. The student will be able to identify certain radiographic features. The student will also learn the characteristics of the disease or disorder and how technical values need to be changed to compensate for density differences produced by various pathological condition. *2 hours/week - 2 credits. Prerequisite: Ns236.*

Rs420
Advanced Imaging and Pharmacology 4 credits
This course provides instruction in design and equipment, special procedure modalities, interventional radiography and pharmacology and drug administration. This course is designed to provide the student with the knowledge and skill necessary to perform advanced radiographic procedures including angiography, arthrogram, myelogram, sialogram, venogram, hysterosalpinogram and interventional radiography. This course will also introduce the student to other area specialties found in the radiology field. *4 hours/week - 4 credits. Prerequisite: RT121.*

Rs440
Radiographic Critique and Analysis 4 credits
This course is a problem-based seminar and focuses on film critique stressing common procedures as well as pediatric radiography. This course enhances the student's understanding of factors that influence the production of the radiographic image and focuses on the analysis of image quality. *4 hours/week - 4 credits. Prerequisite: Rs300, Rs330 and Rs360.*

Rs480
Senior Seminar: Program Capstone 2 credits
This is an interactive seminar that focuses on factors impacting decision-making related to delivery of health care and radiological practice. Topics addressed include recent scientific

findings in related fields of medicine, imaging modalities, and the future of radiographic study. This course is designed to review all aspects of radiology and prepare the student for the healthcare workforce and the American Registry of Radiologic Technologist (ARRT) examination. *2 hours/week - 2 credits. Prerequisite: Rs360.*

CENTER FOR TEACHING AND LEARNING

Sc101
Introduction to Tutoring 4 credits
This course serves as the primary training for students wishing to become peer tutors in the Center for Student Success and Teaching Excellence. The course guidelines are those agreed upon by the College Reading and Learning Association (CRLA), an organization that certifies our program, and the Tutor Coordinator. Topics include learning styles, individual and group tutoring, the structure of a session and study strategies. Students will learn by observing tutoring sessions, role playing, reading, writing, and listening to faculty and staff guest speakers from across the disciplines. Students need to earn at least a B in the course to be hired as peer tutors. *Prerequisites: completed application with faculty recommendation(s) by time of registration, sophomore standing and at least 15 credits completed at SVC.*

Sc105
Introduction to Educational Tutoring and Leadership 4 credits
This course is designed to support and guide students in many facets of higher education tutoring by providing appropriate theoretical and conceptual content as a necessary content area that will enhance their work as Course Apprentices. The content will focus on areas such as applied group dynamics, learning styles, teaching styles, personality development, tutoring, strategic learning, curriculum design and development, early adult life-span development, leadership styles and strategies, conflict response, cultural issues in the classroom and more. It is designed as a two-credit elective and is reserved only for students accepted as Course Apprentices in a given semester. The course will be taught as a proseminar and will involve case studies, role plays, guest speakers, videos and a great deal of topical discussion.

Course Listing Sc290 - So202

Sc290 Educational Mentoring and Instructional Leadership 2 credits

This course is designed specifically for upper-level students who have been accepted into the College's "Course Apprenticeship Program" (CAP). The course provides a mini-internship with an SVC faculty member in a course designated primarily for first-year students. CAP students will serve as apprentices in their assigned first-year course, sponsored and supervised by the faculty member of record in that course. Additionally, CAP students will participate in a once-per-week professional development seminar (Sc290) and gain skills, knowledge and understanding regarding mentoring and small group instructional activities that support first-year students to succeed at SVC. Topics may include group dynamics, time and stress management, personal organization, young adult lifespan development, learning styles, teaching styles, instructional methodologies, leadership, classroom ethics and more.

SOCIAL SCIENCE

Ss/Fy100: Vermont Veterans' Home 4 credits
This service-learning work will take place at the Vermont Veterans' Home in Bennington, a local landmark that has been in operation since 1884. The Home currently houses veterans from wars since World War II and serves as a nursing home for those veterans who are sick, injured, or failing. Since many of them have few family members left, visits by our students are rays of sunshine for the residents. Students will be paired with veterans at the beginning of the course and then meet with them once a week during the semester in friendly conversation. Some of the veterans will be happy to tell their life stories while others might prefer to talk about the Red Sox or the weather. What students walk away with from this interpersonal experience is a profound admiration for all that these elderly people have done in their lives, a deep appreciation for the struggles of being old, and also a sense of gratitude for the service these men and women have given to our country. Most students are deeply touched by this experience.

So100 Sociology 4 credits

This course presents the study of the interrelationship of society, personality and culture and an analysis of our relationship to such fundamental social institutions as the church, state,

family and school, as well as the economic order. *Service-learning may be a component of this course.*

So150 Anthropology 4 credits

By examining the evolution of humankind both physically and culturally, the student will become more familiar with some of the key concepts in culture, e.g., race, ethnicity, religion and family. A broad range of topics will be covered such as bands and tribes, food production, and kinship in an effort to gain insight into some of the changes that our culture and the rest of the world are experiencing.

So201 Social Problems 4 credits

This course is intended to introduce students to a wide range of social issues in the United States (US) today. Issues will be approached from both the theoretical and practical perspectives. The course will begin with an overview of the social landscape in the US with special attention to the difficulties facing particular groups and the entire population. Once this overview is presented, students will study the major ideologies in the US, especially liberalism and conservatism, to provide a theoretical framework with which to understand public policy debate. The major social issues that confront society will then be studied. These include persistent poverty, environmental degradation, immigration, gun control, abortion, prayer in school, affirmative action, gay rights, criminal justice, capital punishment, corporate accountability and others. *Service-learning may be a component of this course.*

So202 Global Issues 4 credits

This course is designed to introduce students to some of the major issues confronting the global community. Students will begin their investigation by studying some of the major political ideologies, such as Liberalism, Marxist-Leninism and Islamic Fundamentalism, that influence contemporary politics. Students will then tackle a variety of issues that challenge the world community--persistent poverty, further globalization of the world economy, the role of corporations, the collapse of the USSR and the spread of democracy and capitalism, the struggles of women and children, the role of religion in society and environmental challenges, among others. Students will be asked to stay informed of

Course Listing So202 - Special Studies/Internships

current events around the world and research one particular global issue.

So206
Social Ethics 4 credits
Students will explore some of the major philosophical and moral challenges of the ages. These include the notion of freedom, social justice, morality of war, issue of equality, etc. The course will introduce students to some of the leading ethical systems and frameworks and then apply them to timeless and contemporary issues.

So250
Race, Ethnicity, Gender, and Class 4 credits
Students will analyze the role of race, nationality, gender and class in the society and cultures of the United States and individual and institutional prejudice and discrimination. The relationship between race, ethnicity and gender to inequality structures and social change will also be explored.

So300
Special Topics in Sociology 4 credits
Sociology is a dynamic discipline, and topics of contemporary significance arise frequently. This course will study selected issues of current interest and importance in sociology. These topics will vary in accordance with the interests of students and faculty. Students may repeat the course as the topic changes.

So/Py321
Social Research 4 credits
This course is designed to survey the basic processes of research methodology as practiced in the social sciences. Included are such topics as research literature, research design, data collection and research ethics. The course prepares students to understand and evaluate published research. *Prerequisite: So280 or permission of instructor.*

SPANISH

Sp101
Conversational Spanish 4 credits
This basic introductory course provides development of nonliterary, informal, spoken vocabulary and expressions used in everyday situations. Extensive practice in conversational idioms will take place in class. This introductory course provides the basic skills necessary for the many careers where this language is essential.

Sp102
Introduction to Spanish Language and Culture 4 credits
This course is designed to enable the student to communicate in basic Spanish and provide a foundation for the study of Spanish culture. It will focus on active use of the language, short readings and varied cultural activities. The purpose of this course is to expand the student's knowledge of Romance languages and the appreciation of the artistic achievements of Spanish civilization. Native Spanish speakers and students who have had more than one year of high school or college Spanish are appropriate for this course.

SPECIAL STUDIES/INTERNSHIPS

299 and 499 Experimental Courses
Courses with a 299 designation are offered occasionally. They cover topics of special interest and are not required in any major or minor concentration. The course number 299 designates a lower-level course, and 499 designates an upper-level course.

Independent Study
Independent studies of courses in the *College Catalogue* may be arranged to accommodate student needs or special interests. Independent Study Application forms are available at the Registrar's Office, and approval from the Provost is necessary. See page 109 for more information.

Individualized Study 298 and 498
These research-oriented courses are jointly designed by the student and instructor for the serious student who wishes to pursue a specific aspect of a subject area in far more depth than would ordinarily be possible. Students will defend their theses and papers at the end of the project during an interview with the instructor. Permission of the sponsoring instructor, approval by the Division Chair, Curriculum Committee and Provost are required. The course number 298 designates a lower-level course, and number 498 designates an upper-level course.

Internships 290 and 490
Internships are required for some programs of study and are available for most others. Academic credit is earned through an internship which applies theories learned in class to a practical job experience in an organization or agency. All internships are developed in conjunction with the Internship Coordinator.

Statements of Policy

Student Records

In compliance with the Family Educational Rights and Privacy Act of 1974 (Public Law 93-380), students may inspect their own educational records upon request. It should be noted that any parent who claims a student as a dependent for income tax purposes has the same rights of access to academic records. Parents' financial records and related material will not be released to students.

All students' permanent academic records are maintained in the Registrar's Office. A report of grades is available on the SVC Scholar Portal (online registration) at the end of each semester or session unless the College is requested to send it elsewhere.

A transcript is a copy of a student's permanent academic record and is a chronological list of course work taken and grades received. Official transcripts bear the raised seal of the College and the signature of authorized personnel. There is a \$10 fee for each official transcript. There is no charge for unofficial transcripts. To request a transcript, contact the Registrar's Office at 802-447-6324 or e-mail registrar@svc.edu. The Transcript Request Form is also available online at http://www.svc.edu/forms/transcript_request.pdf.

It is Southern Vermont College policy to withhold grades, reports, transcripts, degrees and references for stu-

dents whose financial obligations to the College have not been met.

Non-Discrimination Policy

It is the policy of Southern Vermont College not to discriminate in its admission program, student services, or employment practices on the basis of race, color, creed, religion, national origin, sexual orientation, sex, age, veteran's status or disability.

Accreditation Statement

Southern Vermont College is accredited by the New England Association of Schools and Colleges, Inc., a nongovernmental, nationally recognized organization whose affiliated institutions include elementary schools through collegiate institutions offering post-graduate instruction.

Accreditation of an institution by the New England Association indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer group review process. An accredited school or college is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs and is substantially doing so. Inquiries regarding the status of Southern Vermont College's accreditation by the New England Association should be directed to the administrative staff of the College or the New England Association of Schools and Colleges, 209 Burlington Road, Bedford, MA 01730-1433, 617-271-0022.

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Directions to Campus

From Pennsylvania/New Jersey/New New York City/Albany

Take Route 78 east to Route 287 in New Jersey. Take 287 north into New York. Take the NY State Thruway 87 to Exit 23 (I-787) for Albany/Troy. Continue on 787 north to the NY Route 7 East exit for Troy/Bennington. Continue on Route 7 east for approximately 40 minutes. (Note: do not enter the western segment Bypass (Route 279) - turn right and continue toward Bennington.) Once in Vermont, New York Route 7 becomes Vermont Route 9. After entering Bennington (about one-half mile past the Bennington Center for the Arts on your left) turn right at the Old First Church onto Monument Avenue. At the three-way stop sign with Elm Street, go straight for another 1/4 mile. Take the second right onto Regwood Drive. Take immediate left at the fork in the road (onto Mansion Drive) and continue up the hill to the main parking lot. After leaving your car in the visitor parking area, please proceed through the entrance on your right. The Admissions Office is located on the first floor at the far end of Birchwood, the stone carriage barn on your left.

From Burlington/Northern Vermont

Take VT 125/30 and continue on VT 30. Merge onto US 4-E for about 13 miles. Take the US 7 ramp towards VT 103/Manchester. Continue to follow US 7S to Bennington. Once in Bennington, take Route 7 south to the intersection of Routes 7 and 9. Continue straight one block to Elm Street and turn right. Take Elm to the three-way stop and turn left onto Monument Avenue. Take second right onto Regwood Drive and take immediate left at the fork in the road (onto Mansion) and continue up the hill to the main parking lot.

From Montreal/Plattsburgh/New York Points North

Take Canada Route 15 south to US I-87 south. Take exit 7 (Troy/Cohoes) for NY Route 7 East. Continue on Route 7 east for approximately 40 minutes. Follow directions from the Old First Church above.

From Connecticut/Central Massachusetts

Take either Route 15 or I-95 north to I-91 north. Follow I-91 to exit 2 (Route 9) for Brattleboro. Take Route 9 west to Bennington. Turn left on Dewey Street. Turn right onto Elm Street. Turn left onto Monument Avenue Ext. and go straight for another 1/4 mile. Take the second right onto Regwood Drive. Take immediate left at the fork in the road (onto Mansion Drive) and continue up the hill to the main parking lot.

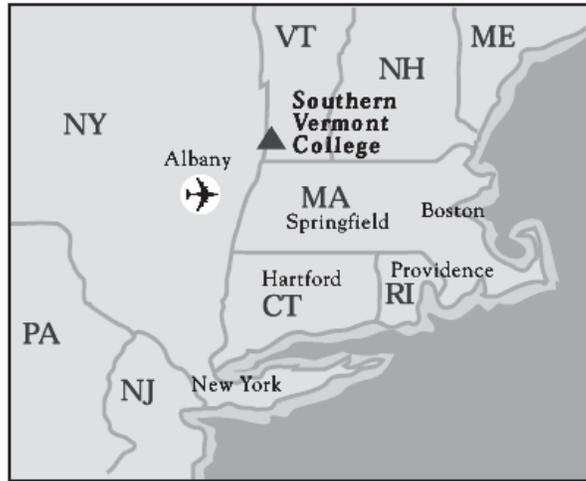
From Boston/East Massachusetts/Northern New England

Take Mass Pike Route 90 west to exit 2 (Route 7) for Lee. Take Route 7 north to Bennington. Once in town, look for Friendly's on the right to make a left turn onto Elm Street. Follow directions from Elm Street above. —**OR**— Take I-91 north to exit 2 (Route 9) for Brattleboro. Take Route 9 west to Bennington. Follow directions from Elm Street above.

From Brattleboro/New Hampshire

Follow Route 9 west to Bennington. At the fourth traffic light in the center of town, turn left onto Route 7 south. Take the first right onto Elm Street. Follow directions from Elm Street above.

Contacting Southern Vermont College



We know that anyone considering attending college will have many questions. We welcome your inquiries regarding our admissions process, financial aid availability, residential life, degree programs or any other topic of interest to you.

Admissions Office	802-447-6300
Admissions E-mail	admissions@svc.edu
Admissions Fax	802-681-2868
All Other Departments	802-447-4000
Business Office Fax	802-447-6329
Campus Safety Fax	802-681-2869
Financial Aid Fax	802-447-6313
Human Resources Fax	802-447-4634
Residence Life Fax	802-447-6330
Fax (other departments)	802-447-4695
Web Site	www.svc.edu

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