

S O U T H E R N   V E R M O N T  
C O L L E G E

**VISION   STATEMENT**

Southern Vermont College strives to be a just and caring community recognized for excellence as a vibrant, student-centered, career-oriented, liberal arts college.

**MISSION   STATEMENT**

At Southern Vermont College, our philosophy begins with a deep belief in the potential of every individual. The College is committed to offering a career-oriented, liberal arts education to a student body from diverse academic backgrounds. Regardless of academic history, all students are expected to advance to significantly higher levels of academic performance. The College places an emphasis on serving students who have yet to fulfill their potential, ensuring accessibility to those with extra needs, financial and academic, who are serious about bettering their lives through higher education. Within its financial resources, the College provides institutional aid to support the unmet financial need of students who are motivated to achieve their academic goals and who accept responsibility for their continued, satisfactory academic progress. The small size of our College and the personalized nature of our learning environment allow students to develop critical thinking and communication skills and a sense of community and responsibility. We expect students to have a commitment to their own development. The College uses active learning to foster student growth with strong academic preparation and experiential learning. Graduates of Southern Vermont College are prepared to be lifelong learners and citizen leaders able to face the challenges presented by a complex, global society.

Southern Vermont College policies and course listings as stated in this *Catalogue* are subject to change. The College will, however, make every effort to notify schools, students, and prospective students of significant changes.

This *Catalogue* is intended to provide general information about the College. The information in the *Catalogue* is current as of the time of publication, but may change over time. Questions about the details of specific programs should be directed to appropriate representatives of the College, who will be happy to respond to your inquiries.

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# C O L L E G E    C A L E N D A R

## Fall 1998

### September

1	Registration (Check-in and Class Schedules)
2	First Day of Classes
2-8	Add Period
2-30	Drop Period - Refund Pro-rated Weekly
25	Last Day for Removal of Incompletes from Spring and Summer Semesters

### October

3	Open House
10-12	Fall Break
13	Classes Resume

### November

6	Last Day for Students to Withdraw from Classes With Withdraw (W) or Withdraw Failing (WF)
25-29	Thanksgiving Break
30	Classes Resume

### December

11	Last Day of Classes
14-17	Final Exams
19	Residence Halls Close at Noon

Saturday Classes - 9/12, 9/26, 10/3, 10/17, 10/31, 11/14, 11/21, 12/5

*Note: If a Saturday class session is cancelled due to inclement weather, Saturday, December 12, will be the "make-up" day.*

*Classes that meet only on Monday will be 15 minutes longer than the standard class session.*

# C O L L E G E    C A L E N D A R

## Spring 1999

### January

17                    Registration (Check-in and Class Schedules)  
18                    First Day of Classes  
18-22                Add Period  
18 - Feb. 12        Drop Period - Refund Pro-rated Weekly

### February

12                    Last Day for Removal of Incompletes from Fall Semester

### March

13-21                Spring Break  
22                    Classes Resume

### April

2                    Last Day for Students to Withdraw From Classes With  
                          Withdraw (W) or Withdraw Failing (WF)  
30                    Last Day of Classes

### May

3-6                   Final Exams  
16                    Commencement

Saturday Classes - 1/23, 2/6, 2/13, 2/27, 3/13, 3/27, 4/3, 4/17

*Note: If a Saturday class session is cancelled due to inclement weather, Saturday, April 24, will be the "make-up" day.*

# T H E C O L L E G E



Photo by Judy Corbett

*Southern Vermont College is located in Bennington, Vermont.*

Southern Vermont College began as Saint Joseph College, a business school established by the Sisters of Saint Joseph in 1926. In 1974, the College, which no longer has a religious affiliation, was renamed and moved to its present location on the 371-acre Everett Estate.

The College is a small, private institution that offers 15 baccalaureate and 11 associate degree programs which emphasize a liberal arts core with specific career applications. SVC students have all the comforts and benefits of a small college coupled with expanding cur-

riculum choices, increasing technological access, an aggressive approach to career planning and placement, and a diverse and growing schedule of campus and athletic events.

Students at Southern Vermont College know their advisors and professors. SVC's unique faculty structure permits the coordinator of each degree program to teach in his or her area of specialization and serve as advisor for those degree program students. Office hours for each faculty member are posted, but drop-ins are welcome at any time. All faculty and staff, including the Presi-

## The College

dent, believe in an "open door" policy. The exchange of thoughts and information continues where classes end, taking place everywhere that students, faculty, and staff come together.

Nestled in the southwest corner of Vermont, just minutes from the Massachusetts and New York borders, Southern Vermont College's campus is located on the side of Mount Anthony in historic Bennington, Vermont. The campus offers scenic views of ponds, forests, and mountains. Also of note are the architectural features of the 13-tier stone water cascade and the 27-room limestone Everett Mansion. The Everett Mansion serves as the main administrative building for the College and hosts the library, theatre, art gallery, snack bar, bookstore, and eight classrooms. Other campus buildings include five residence halls, dining hall, Student Association building, Health Services Office, laundry facility, and health and recreation center.

SVC intercollegiate sports teams compete at the NCAA Division III level. Intercollegiate programs include men's and women's basketball, cross country, and soccer, as well as men's baseball and women's softball.

Students are encouraged to participate in community activities and programs. The relationship between the town of

Bennington and the College is a friendly and cooperative one, with students volunteering at many area organizations including the rescue squad, Big Brother/Big Sister program and American Red Cross. At the same time, Bennington welcomes students and offers them opportunities for employment and internships.

Driving to the campus, visitors will find tree-lined streets and gracious colonial homes of historic Old Bennington as well as the shopping and restaurant district within walking distance of campus. Within easy reach of Bennington are top Vermont ski areas, rivers and streams for fishing, canoeing, and tubing, and trails, including the Appalachian, for hiking. On campus and at neighboring Bennington College, students have an opportunity to attend many visual and performing arts events, as well as social functions. Just twenty minutes away is Williams College and Williamstown, offering a fine arts museum, concerts, plays, films, shops, and restaurants. Students can also visit performing arts centers in Saratoga, New York, and Tanglewood in Massachusetts. Boston, New York City, and Montreal are just three hours from campus.

## A D M I S S I O N S

Southern Vermont College accepts applications on a rolling admission basis. Those interested in applying may do so at any time throughout the year. Southern Vermont College accepts applications for fall, spring, and summer semesters. Admission to SVC is based on prior academic performance, personal character, potential for achievement, and a strong desire and commitment to actively participate in an academic setting.

### **Standard Application Procedure**

Applications for admission are available by calling 802-442-5427 or 800-378-2782 or writing the Southern Vermont College Office of Admissions or by accessing the College's web page at [www.svc.edu](http://www.svc.edu). To formally apply to the College a student must submit the following:

1. a completed application form with a \$25 application fee;
2. an official high school transcript with graduation date;
3. an essay of not fewer than 300 words;
4. two letters of recommendation;
5. SAT, ACT scores, or Southern Vermont College placement tests;

6. official transcripts from all colleges attended.

It is recommended that prospective students visit the campus and schedule an interview and tour. Once all documentation is received, the student will be notified that the application is complete and a decision regarding admission will be made.

### **Nursing Students**

#### **Regular Program Application**

Applicants with no previous health care experience who wish to apply to the associate degree of Nursing program follow the standard admissions application process.

#### **Accelerated Program**

Applicants to the Accelerated Associate Degree of Nursing program (LPN licensure required) or the Accelerated Bachelor Degree of Nursing (RN licensure required) program must complete specific nursing requirements in addition to the regular admissions procedures. Contact the College's Nursing Department for more information at 802-447-4661 or [wlafage@svc.edu](mailto:wlafage@svc.edu).

#### **Acceptance Policy**

The decision regarding admission to Southern Vermont College is a subjective one based on the review of previous academic experience, the

## Admissions

applicant's written statement of purpose, the admissions interview, and any relevant information obtained by admissions personnel. Some students may be required to participate in an academic support program in their first semester. The College reserves the right to deny admission to an applicant who, for any reason, does not demonstrate the capabilities, qualities, skills, and/or commitment that are believed to be essential for a student at SVC.

### **Early Enrollment Program**

The Early Enrollment Program provides academically outstanding high school students the opportunity to take college-level courses for academic credit. Admission is based on an agreement with the high school and the College. Parental consent is necessary for students under 18 years of age. Additionally, the student must submit a letter of recommendation from a guidance counselor stating the student has the ability to successfully complete college-level work. **Upon approval, students may enroll in up to five courses per semester while completing their high-school diploma. SVC courses may fulfill both high school and College requirements. For more information contact Admissions.**

### **Junior Scholarship Program**

The Junior Scholarship Program offers high school juniors the opportunity to

lock in their tuition rate for three years and, at the same time, eliminate the anxiety of college choice decisions in their senior year. This program is open to high school juniors who meet the requirements for regular admission.

A high school junior who applies to Southern Vermont College, is accepted, and sends the tuition and housing deposit before June 30 of his/her junior year of high school, will pay the current year's rate of tuition for both freshman and sophomore years at SVC. All students accepted into the program must maintain their current grade point average during their senior year of high school.

### **Summer ACTION Program**

Southern Vermont College offers a unique three-week intensive program each summer for high school seniors who want to get a head start on their college years. Summer ACTION is open to all students regardless of whether or not they are applying to SVC for fall admission to a degree program. The program offers students the opportunity to earn up to six academic credits. In addition to academic pursuits, students will enjoy the rewards of a Vermont summer. **Financial aid scholarships may be available for the program, and each student will participate in an on-campus work-study job.**

## **Admissions**

Interested students and counselors should contact the Office of Admissions for more information.

### **Learning Disabilities Program**

The Learning Disabilities Program at Southern Vermont College offers a highly supportive environment for students with special educational needs. Documentation of the specific learning disability, ADD (attention deficit disorder), or other disabilities which may require accommodations is required. Students participating in the program are offered a wide range of support services tailored to their individual needs.

In addition to the general requirements for admission to Southern Vermont College, students who wish to participate in the Learning Disabilities Program must also submit the following documentation:

1. a recent WAIS-R (within two years) including subscores;
2. psycho-educational evaluation specifying the nature of the learning disability which will help determine the best programming;
3. individually administered achievement test in reading skills/comprehension, math, and spelling, with grade equivalents. (The WRAT is not consid-

ered a comprehensive measure of achievement.);

4. IEP (Individual Educational Plan) if available.

Eligibility for Learning Disabilities Program support and accommodations are evaluated once all information is received at the College. An interview with the Learning Disabilities Program Coordinator is strongly recommended.

### **International Students**

Requirements for admission for international students are as follows:

1. completed application;
2. all transcripts from secondary schools, colleges, and universities attended, officially interpreted to English;
3. the Certification of Finances form or letter from a bank or financial institution declaring financial ability to pay for the first year's tuition, room, and board with authorization from a bank official;
4. two letters of recommendation from teachers or school officials; and
5. evidence of a score of 500 or better on the Test of English as a Foreign Language (TOEFL).

## Admissions

### Transfer Students

SVC welcomes applications from students who wish to transfer from accredited colleges or universities. Requirements for admission for transfer students are as follows:

1. completed application form with a \$25 application fee;
2. an official high school transcript with graduation date;
3. official transcripts from all colleges attended;
4. two letters of recommendation;
5. a completed Dean's Report form (available from Admissions or at [www.svc.edu](http://www.svc.edu));
6. an essay of not fewer than 300 words;
7. students with a grade point average below 2.0 are asked to come for an interview.

Written transfer assessments are provided to students applying to the College as soon as their applications and transcripts are received. Credits earned at other accredited institutions of higher education are granted when a grade of C or better has been earned, and the course content parallels one offered at SVC. Credits may be earned through

Advanced Placement (AP), College Level Examination Program (CLEP), Defense Activity for Non-Traditional Educational Support (DANTES), International Baccalaureate, Regents College Examinations, or other accredited programs. SVC also accepts transfer credits earned through the Course Challenge programs of the Vermont State Colleges. Contact the SVC Registrar for further information at 802-447-6324. In special cases, appropriate faculty members will determine the number of transferable credits based on course grade, content, and other selective criteria. Additionally, credit may be earned through the Life Experience Credit program and through the College's proficiency exams. English Composition (En101-102) transfer credits may be awarded based on results of placement tests. Decisions on En101 and En102 transfer credits are made by the Composition Academic Program Coordinator and Registrar. SVC accepts a maximum of 45 transfer credits for the associate's degree and 90 for the baccalaureate degree. A minimum of 30 credits toward the bachelor's degree or 15 credits toward the associate's degree must be earned at SVC. In addition, a minimum number of 15 credits must be earned in regular graded course work at SVC toward the bachelor's degree, and a minimum of 9 credits in regular graded course work

## **Admissions**

at SVC must be earned toward the associate's degree.

To facilitate the transfer of students from two-year colleges, SVC has articulation agreements with a growing number of associate's degree-granting institutions.

Transfer students from two- or four-year programs are eligible for all financial aid programs, including SVC institutional aid on a first-come, first-served basis. The priority deadline for financial aid is May 1. Students transferring in the spring semester may be able to transfer financial aid data and awards to SVC from their college or university. Note that SVC also awards SVC Transfer Grants of up to \$1,000 per year toward unmet financial need of eligible students from out-of-state two-year colleges. Contact the SVC Financial Aid Office at 802-447-6332/6330 or 800-3278-2782 or [finaid@svc.edu](mailto:finaid@svc.edu) for more information.

### **Readmission**

Students who have applied to the College and have been accepted may defer admission for up to three years without reapplication to the College. Students who have earned transfer credits after their original acceptance would be reevaluated by the Admissions Committee.

Students who have been away from the College for a semester or more must notify the Registrar's Office that they wish to return. Students who seek re-admission following previous dismissal from the College should refer to the policies and procedures outlined in the Academic Policies section of the *Catalogue*.

### **Community Residents**

Community residents are encouraged to take classes at SVC. It is not necessary to be enrolled in a degree program to participate in classes at the College.

### **Veterans**

Southern Vermont College is a member of the Servicemembers Opportunity Colleges (SOC). We are committed to helping military personnel—including those in the National Guard and reserves, new recruits, and veterans—obtain a college education. SVC grants credit for CLEP, DANTES Subject Standardized Tests, DANTES, military training/experience, and other life experiences which are equivalent to college-level learning (see Life Experience Credit).

### **Alumni**

Graduates of SVC and Saint Joseph College may be entitled to course discounts (see Tuition & Fees for more information).

## Admissions

### Senior Citizens

Individuals 60 years of age and older may enroll for credit in any course at the College and receive a discount. They may audit most courses on a space-available basis at no cost. See the current tuition rates for more information.

### Placement Tests

All new students are required to take placement tests in Math and English. The results of these tests are used to place students at appropriate course levels in these areas. In addition, transfer credits in English are contingent upon satisfactory performance on the placement tests.

### Proficiency Tests

All proficiency tests require a non-refundable fee which must be paid to the Bursar before taking the test. Forms are available in the Registrar's Office. The test may only be taken once.

### Math

Students may request a proficiency test in math if their placement test results place them into a math course above Ma100. The test covers material taught in the Ma100 course. (For example, if a student places into Ma200 Linear Algebra, he/she would take the proficiency test for Ma100 College Math.) Students who score 70 percent or higher

pass the test and receive three credits. Students who do not pass the test must take the math course into which they placed.

### Math For Medications

Proficiency in Math for Medications (Ma105/Ma106) is determined by a score of 80 percent or higher on the proficiency test. Students who demonstrate proficiency receive one credit per course.

### Introduction To Computers

Students may take a proficiency test for Introduction to Computers (Cs151, Cs152, Cs153).

### English Composition

Students who score 3.5 or higher on the writing portion of the placement test and 70 or higher on the SVC Writing Test are permitted to take the En101 proficiency test. Students who receive a grade of C or better on the proficiency test are given credit for En101 and may enroll in En102. There is no proficiency test for English Composition 102.

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**T U I T I O N     A N D     F E E S**

<b>Per Semester</b>		
<b>Deposits</b>	Enrollment (9 credits or more)	\$100
	Housing	200 *
<b>Tuition</b>	Per credit hour (1-6 credits)	380
	Per credit hour (7-11 credits)	410
	Flat rate (12 or more credits)	5,495
	Audit per credit hour	190
	60 years and older per credit hour	190
	60 years and older audit	FREE
	Alumni - per credit	190 **
	Alumni - audit per course (SVC Bachelor Degree Grads./St. Joseph Grads.)	190**
<b>Room</b>	Per semester	1,230
<b>Board</b>	Per semester	1,345
<b>Fees</b>	Application	25
	Advanced Placement	200
	Course Exemption	50
	Life Experience Credit	
	Portfolio Assessment	90
	Per credit awarded	100
	Official Transcript (unofficial transcript - free)	5
	I.D. Replacement	10
	Health Insurance (optional per semester)	155 ***

\* \$50 nonrefundable living improvement fee.

\*\* Graduates of Southern Vermont College and St. Joseph College (SJC) who received the highest degree offered at the time are eligible for the alumni discount. This rate applies to: graduates holding an SJC certificate from 1962 or earlier; graduates with an associate's degree from SJC from 1963 - 1974; and graduates with a bachelor's degree from SVC from 1974 to present.

\*\*\* Health insurance may be waived by signing and returning the waiver form before the beginning of each semester. If you do not return the signed waiver, you will be responsible for the fee charged.

# F I N A N C I A L I N F O R M A T I O N

## **Enrollment Deposit Policy**

### **Full-Time Students**

Any student who has been accepted to the College and is taking more than nine credits in a semester is considered to be matriculated and is required to make a deposit of \$100 to hold a place in his/her classes. These deposits confer matriculated status. Beginning fall 1998, all resident students are required to have a \$200 housing deposit on account; \$50 of which is a nonrefundable living improvement fee.

Each student's residence hall damage expenses will be deducted throughout the year from his/her account. At the beginning of each year (or semester if one enters housing in January) of living in the residence halls, the damage balance must be re-established to the full \$200 deposit level. When a student leaves campus housing, \$150 will be refunded to the extent that all financial obligations to the College have been met. This deposit confers matriculated status. **If a student is dismissed or suspended from the College for disciplinary reasons, the entire \$200 deposit becomes nonrefundable.**

All first-year students are required to reside in College housing. Exceptions to the residence requirement would include any individual 21 years of age or

older, commuting students, and others as deemed appropriate by the Director of Admissions and Dean of Students.

All deposits need to be made within the time frame outlined in the acceptance letter. All full-time students must pay their deposit fees before registering for classes. Tuition and room deposits are fully refundable prior to May 1 of the preceding semester. Once a student is enrolled in classes, deposit fees are held until such time as a student formally withdraws or graduates and are refundable thereafter to the extent that all financial obligations are met.

### **Part-Time Students**

Once a part-time student (defined for admission purposes as taking less than 9 academic credits in any given semester) completes 15 credits at SVC, the student must complete the application process, be accepted to the College, and be in compliance with placement test requirements. The student is then obligated to make a one-time enrollment deposit of \$100 before taking additional classes. At this time the student becomes officially matriculated and is eligible for full College services. When a student formally withdraws or graduates, the deposit is refundable to the extent that all financial obligations to the College are met.

## **Financial Information**

Full- or part-time students who are in programs with a waiting list may be requested to make a deposit to hold a place in the program prior to completion of 15 credits. An early deposit made by the student will not necessarily guarantee a place in that program.

### **Matriculated Students**

A matriculated student is one who has formally applied and been accepted by the Admissions Office as a degree-seeking student at Southern Vermont College. This status means that the student has taken academic placement tests, has undergone formal review through the admissions process, and paid all necessary fees related to formal admission including a \$100 enrollment deposit. Upon formal admission to SVC, the student is matriculated and has full rights as a student member of the College, including application to all academic programs, provision of full student services, and application for institutional financial assistance.

### **Non-Matriculated Student**

A non-matriculated student is one who may or may not intend to apply for admission to the College. A non-matriculated student may take a maximum of 15 credits (fewer than 9 in a given semester) without formal application to the College. The student must be in compliance with placement test requirements.

The non-matriculated student is not officially enrolled in a specific program and is ineligible for full student services (although some may be granted on an individual basis), and does not qualify for state, federal, or SVC financial aid.

Upon completion of 15 credits, the non-matriculated student who wishes to continue taking courses is required to apply and be accepted to SVC (become matriculated), and pay a \$100 enrollment deposit.

### **Payment of Bills**

Tuition and fees plus room and board can be paid in full on or before the registration date for each semester. SVC has several payment plans available and allows students to choose plans best suited to their individual needs. The College accepts MasterCard and Visa credit cards.

Payments not made by the date due are considered in default, and the student will be subject to dismissal.

Each semester's bill lists charges and credits. A student's bill will not reflect estimated grants or loans. Grants will not be credited to a student's account until after the add/drop period, and the student's financial aid file is complete. Estimated grants and loans may be used when executing a promissory/de-

## Financial Information

ferment note at the discretion of the Financial Aid Director.

### Payment Plans

#### Advanced Payment Discount

After registration and upon receipt of a bill, a discount of two percent may be deducted from the "Total Amount Due" if the bill is paid by cash or check in full on or before July 1 for the fall semester or by December 1 for the spring semester. There is no advanced payment discount for bills paid by credit card.

#### Deferred Payment Plans

All students on payment plans must sign a Deferment and Promissory Note at registration. Students will not be billed each month, so it is important to keep the deferment note as a record of payment schedule. At the student's request, a copy of the deferment note will be mailed to the person responsible for paying the bill.

Students eligible for employer reimbursement, paid directly to SVC, will be required to sign a promissory note and bring in a letter from their employer. Students whose employers reimburse them directly must sign a deferment note and choose a payment plan. In the event the student does not qualify for reimbursement, the student will be responsible for payment of the bill.

#### The Ten-Month Plan

The ten-month payment plan is based on a full year's tuition and charges. The payments are estimated by the person paying the bill based on fall semester billing. Payments begin June 1 and continue through March 1 of the following year. If the amount to be billed for the spring semester is different from the amount billed for the fall semester, or if the estimated payments are not adequate to cover the bill, the student or person responsible will be notified by mail and given a new monthly payment amount. (There is no deferment charge with this plan.)

#### The Four-Month Plan (Four payments per semester)

The "Total Amount Due" shown on the bill can be divided into four payments per semester. A deferment charge of four percent will be added to the outstanding balance after the first payment is made. The first payment is due no later than August 1 for the fall and December 1 for the spring. The remaining payments are due on the first day of the month for the next three months. Students who do not make the first payment on the day it is due will not be able to attend any classes. Students with outstanding balances after the final payment date (November 1 for the fall and March 1 for the spring) who fail to make payment arrangements will be administratively dismissed. There

## Financial Information

will be a \$50 fee assessed any student not signing a Deferment and Promissory Note by Registration Day (September 1, 1998 for the fall and January 17, 1999 for the spring).

### Refund Policy

Tuition refunds are granted only when requested in writing and are calculated as of the date the written notification is received by the Registrar. Written notification in the form of a completed add/drop form must be received by the Registrar to be calculated at the refund percentage rate.

### First-Time Students

Pro rata refunds must be given to all first-time students who are Federal Title IV financial aid recipients and have not completed 60 percent of an enrollment period for which they have been charged. The College will refund unearned tuition, fees, and room and board charges to all students who receive Title IV assistance or whose parents borrow a Federal PLUS Loan. For a typical 15-week semester, the amounts refunded would be according to the following schedule:

1st week 90%	6th week 60%
2nd week 80%	7th week 50%
3rd week 80%	8th week 50%
4th week 70%	9th week 40%
5th week 60%	

### Financial Aid Recipients

**Please note: Dropping courses will affect financial aid grants.**

When a student receiving financial aid from Federal Student Aid Programs (e.g., Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, or Federal Family Loan Programs) withdraws from the College and is due a refund, a portion of the refund must be returned to the Federal Student Aid Programs in accordance with federal regulations and SVC policy. Accordingly, funds are returned first to the Federal Loan Programs, then to the Federal Pell Grant Program and Federal SEOG Program. Funds from a state grant will be repaid next, then SVC funds. Any amount remaining will be returned to the student. The following is an example: the total amount due represents tuition, room, board, and fees charged to a typical student. This example assumes that the student is withdrawing during the sixth week of classes and is due a 60% refund of the total charges (see Tuition & Fees section):

1. Total amount charged to student:	\$6,460
Amount retained by school:	<u>-2,584</u>
Total refund:	3,876
2. Aid awarded from federal funds:	
Pell Grant:	1,200
Student loan (net amt.):	<u>+1,234</u>
Total:	2,434

## Financial Information

3. Total aid for semester:	
Federal aid (see above):	2,434
Other aid - SVC grant:	<u>+1,500</u>
Total:	3,934

Refund Calculation:

Total refund	3,876
Total federal aid	<u>x 2,434</u>
	9,434,184
Total aid	<u>+3,934</u>
Amount to be repaid to fed. programs (loan repaid first; remainder to Pell)	
	2,398
Refund	3,876
Repaid to fed. programs	2,398
Repaid SVC grant @ 60%	<u>-900</u>
Refund to student	578

### All Other Students

Refunds of tuition will be made according to the schedule below:

15-week classes:	1st week	80%
	2nd week	60%
	3rd week	40%
	4th week	20%
	after 4th	no refund
8-week classes:	1st week	70%
	2nd week	30%
	after 2nd	no refund

### Room and Board Refunds

The room and board contract is for the academic year (fall and spring semesters). There will be no refunds on room and board for new students after the first week of classes. Returning students who have participated in the lottery and reserved a room must notify

the Resident Director in writing by July 1 that they will not be living on campus. Otherwise, room and board charges will be assessed in full.

### Enrollment/Housing Deposit Refunds

Beginning Fall 1998, all resident students are required to have a \$200 housing deposit on account; \$50 of this is a nonrefundable living improvement fee. Each student's residence hall damage expenses will be deducted throughout the year from his/her account. At the beginning of each year (or semester if one enters housing in January) of living in the residence halls, the damage balance must be re-established to the full \$200 deposit level. When a student leaves College housing, \$150 will be refunded to the extent that all financial obligations to the College have been met. If a student is dismissed or suspended from the College for disciplinary reasons, the entire \$200 deposit becomes nonrefundable.

Deposits for enrolled students are refundable when a student either formally withdraws or graduates, to the extent that all financial obligations to SVC are met.

Students who leave the College during the semester for academic or disciplinary reasons are not eligible for room and board refunds or deposit refunds.

## **Financial Information**

### **Health Insurance**

Every student enrolled in at least one class for credit will be billed for health insurance. If a student is presently covered under an insurance policy, he/she may waive the insurance offered by the College. An insurance waiver is enclosed with each tuition bill. This waiver must be filled out and returned no later than Registration Day for any student not wanting insurance coverage through the College. Otherwise, the student will be responsible for the amount billed. It is the student's responsibility to acquire a waiver form. Not receiving a waiver form is no excuse for not returning the form.

### **Financial Aid**

Because of our award-winning financial aid strategy, SVC is able to offer generous institutional aid packages to eligible students. Last year, we awarded close to \$2 million of our own funds to students. This program makes college-level learning available for many who otherwise could not afford to attend.

The College offers free financial aid counseling for prospective students. The Financial Aid Office helps students identify resources and complete the necessary forms. Approximately 75 percent of students enrolled receive some type of financial assistance.

Southern Vermont College participates in a variety of federal, state, and local financial aid programs and scholarship funds. To apply for federal aid, the student must file the Free Application for Federal Student Aid form. Students who wish to be considered for a grant from the College must also complete the SVC Financial Aid Form. Additional information, including parent and student tax returns, will be requested from the Financial Aid Office. Students' financial aid information is kept confidential in accordance with federal and state regulations.

All financial aid is awarded based on financial need (as determined by the financial aid applications) and availability of funds. The priority deadline for applying for aid from SVC is May 1; applications received after that date will be considered on a funds-available basis.

Financial aid is awarded based on the enrollment status for which a student is enrolled. Changes in enrollment status result in adjustments of the financial aid award.

Students are required to notify the Financial Aid Office in writing regarding changes in their financial or academic status while attending SVC. Students are responsible for reporting the receipt

## Financial Information

of any outside resources not originally included in their financial aid application.

Students are responsible for returning requested documentation promptly. Failure to do so will result in cancellation of all or part of the award. Students must reapply for aid each academic year.

### Academic Progress for Financial Aid Recipients

Continued eligibility for financial aid is contingent upon recipients maintaining satisfactory academic progress while enrolled at SVC (see Academic Dismissal). Students who have extenuating circumstances which may have caused their GPA to fall below the minimum requirement may appeal to the Academic Standing Committee to have their aid reinstated on a provisional basis. Students who have lost their financial aid may reestablish eligibility as soon as they have achieved the required GPA.

Credits Attempted	Minimum GPA Required
24-35	1.25
36-47	1.50
48-89	1.75
90+	2.00

### Matriculation Requirements

Any student who wishes to receive financial aid must fulfill the general ad-

missions requirements, be accepted by the College, and be enrolled in a degree program by the first day of classes. Students unable to meet these requirements before the start of classes must submit certification of their high school graduation or GED and must attain satisfactory scores on their placement tests. Failure to meet these requirements will result in a deferral of the student's application until the admissions file is complete.

### Disbursement of Awards

Amounts that have been awarded through the Financial Aid Office (i.e., Federal Pell Grants, Federal SEOG funds, SVC Scholarships) will be credited directly to the student's account after the add/drop period each semester. Outside resources (e.g., state grants, private scholarships, etc.) will be credited in accordance with the regulations governing the program. Proceeds from the federal loan programs are received in the Financial Aid Office and, when they have been signed for by the student, are credited to the student's account in accordance with federal regulations. Federal Stafford Loans and PLUS loans are made co-payable to the borrower and the College; and are disbursed in two installments, one near the beginning of the loan period, and one after half of the loan period has passed.

## **Financial Information**

Students who have credit remaining on their account after all sources of aid have been posted may request a refund from the Bursar.

### **Grants and Scholarships**

#### **SVC Opportunity Scholarships**

This program is administered and funded by Southern Vermont College.

**SVC Opportunity Scholarships are awarded to cover need that cannot be met through other sources.** Students who receive an SVC Opportunity Scholarship and are eligible for a Federal Stafford Loan and/or Federal College Work-Study Program are expected to take advantage of that eligibility to the extent possible. Failure to do so might indicate that the student has other resources available to cover need. Students who receive an SVC Opportunity Scholarship are required to maintain a 2.0 grade-point average. Students who earn less than the required minimum will have their case reviewed by the Academic Standing Committee to determine whether or not they will continue to receive the scholarship.

#### **SVC Transfer Grants**

Transfer students from two- or four-year out-of-state colleges are eligible for up to \$1,000 per year toward unmet financial need.

#### **Olin Scott Fund**

This fund provides grant assistance to

male residents of Vermont with fewer than 60 academic credits. To be eligible, a student must have graduated from a Vermont high school.

#### **Federal Pell Grant**

The federal government provides awards of up to \$3,000 per year (1998-99) based on financial need.

#### **Federal Supplemental Educational Opportunity Grant**

The SEOG is a federal grant that is awarded through Southern Vermont College to supplement aid received from other sources. The federal government provides the College with a limited allocation annually, which is then awarded to students with "extraordinary need" on a first-come, first-served basis.

#### **State Incentive Grant**

Students who are residents of VT, MA, RI, NH, ME, or PA may be eligible to receive grants from their home states that are transferable to SVC.

#### **Vermont Incentive Grant**

Vermont residents are eligible to apply for a grant from the Vermont Student Assistance Corporation (VSAC). The grant is awarded based on need. Applications can be obtained from high school guidance offices, from the SVC Financial Aid Office, or by contacting

## Financial Information

VSAC, P.O. Box 2000, Champlain Mill, Winooski, VT 05404, 800-642-3177.

### Presidential Scholarships

Southern Vermont College Presidential Scholars are granted limited scholarships for study at Bennington College. For their work, students receive written evaluations rather than grades.

### Organizational Scholarships

Organizations such as Kiwanis, Knights of Columbus, Elks, Dollars for Scholars, and Rotary Clubs provide scholarships. Students are urged to inquire in their area about the availability of this type of financial aid.

### Federal Work-Study Program

Federal College Work-Study is awarded based on need. Eligible students are awarded a yearly work-study allowance. Students work in on-campus jobs an average of 10 hours per week and are paid weekly at the state or federal minimum wage, whichever is higher. Students are responsible for finding a position through the Career Planning and Placement Office. Students' ability to earn their total allowance depends on the number of hours worked and the availability of jobs. Before commencing employment, students must complete a W-4 and an I-9 to prove U.S. citizenship.

### Veterans Educational Benefits

Eligible veterans may receive Veterans Administration Educational Benefits while attending SVC. The Registrar serves as the College representative for the Veterans Administration (VA) and completes Enrollment Certifications for all veterans enrolled at SVC. All VA forms for Independent Study must be endorsed by the Registrar.

### Loans

#### Federal Family Education Loans

Loans are available to students and parents to help defray college expenses. To be eligible, a student must be matriculated and enrolled for at least six credits per semester. Applicants must file a Free Application for Federal Student Aid form to determine eligibility. Following is a brief description of the types of loans available through the Financial Aid Office. For more information on any of these loan programs, please contact the SVC Financial Aid Office or your state's guarantee agency. Vermont residents may contact VSAC Education Loan Finance Program, P.O. Box 999, Champlain Mill, Winooski, VT 05404-0999, 800-675-6922.

#### Federal Stafford Loan

A low-interest loan program for students. **Subsidized:** federal interest subsidy during in-school (enrolled at least half-time) and deferment periods; **Unsubsidized:** student is responsible

## Financial Information

for interest from disbursement date. **Eligibility requirements:** U.S. citizen or eligible non-citizen; enrolled at least half-time in an eligible program; not in default on any education loan; **Subsidized:** demonstrated financial need as determined by school. **Loan Limits** (effective July 1, 1993): Annual: \$2,625 for first-year undergraduate; \$3,500 for second-year undergraduate; \$5,500 for remaining undergraduate. Annual limits apply to combined total of subsidized and unsubsidized Federal Stafford Loans; pro-rated limits for enrollment in programs of less than 30 weeks (effective Oct. 1, 1992). Cumulative: \$23,000 for dependent, and \$46,000 for independent undergraduate. New borrowers: variable rate adjusted annually (8.25% maximum). **Fees:** 4% guarantee and origination fee. **Disbursement:** two or more installments; checks co-payable to borrower and **Repayment Begins:** 6 months after student no longer enrolled at least half-time. **Monthly Payment:** see estimated monthly payments; \$50 minimum. **Repayment Period:** 10-year maximum, excluding deferment and forbearance periods.

### Federal PLUS Loan

The Federal PLUS Loan is a loan program for parents or legal guardians of dependent students. **Eligibility Requirements:** U.S. citizen or eligible non-citizen; enrolled at least half-time in an

Loan Repayment			
Total Loan	8%	Stafford	PLUS
		Max.	Max.
		8.25%	9%
\$1,000*	\$50	\$50	\$50
\$3,000*	50	50	50
\$4,000*	50	50	51
\$5,000	61	62	63
\$7,000	85	86	89
\$9,000	109	110	114
\$10,000	121	123	127
\$15,000	182	184	190
\$20,000	243	245	253
\$25,000	303	307	317
\$30,000	364	368	380
\$35,000	425	429	443
\$40,000	485	491	507
\$45,000	546	552	570
\$50,000	607	613	633

\*Minimum monthly payment = \$50  
Repayment term may be less than 10 years.

eligible program; not in default on any education loan; no adverse credit history (effective July 1, 1993). **Loan Limits:** (effective July 1, 1993): Annual: cost of attendance minus estimated financial aid. Cumulative: none. **Interest Rate:** variable rate adjusted annually (9% maximum). **Fees:** 4% guarantee and origination fee. **Disbursement:** two or more installments; checks co-payable to borrower and school--sent to school; 30-day delayed delivery for first-year undergraduates. **Repayment Begins:** within 60 days after disbursement. **Monthly Payment:** see estimated monthly payments below; \$50 minimum. **Repayment Period:** 10-year maximum, excluding deferment and forbearance periods.

## S T U D E N T   S E R V I C E S

A significant part of attending college is the opportunity to get involved in activities of interest and make new friends. At Southern Vermont College, students are encouraged to develop a strong sense of community by joining one or more of the many campus activities, clubs, and organizations.

The SVC calendar is filled each semester with a variety of cultural, recreational, and social events to appeal to the entire College community.

### **Student Services**

The Student Services staff is committed to the concept of holistic education for the total development of each individual. The offices included within Student Services are Athletics, Counseling, International Student Advising, Financial Aid, Health Services, Food Services, Campus Life, Residential Life, and Security.

### **Orientation**

All new students, entering in the fall or spring semester, are required to participate in a College Orientation program. Orientations are usually scheduled in June, July, and January. The program is structured to give new students an opportunity to get acquainted with College faculty, facilities, and student services. Placement tests are administered during Orientation, and new students

meet with their faculty advisors to register for classes.

### **Housing & Residential Life**

Five residence halls provide on-campus housing for 235 students. All first-year students are required to reside in College housing. Exceptions to the residency requirement would include any individual 21 years of age or older, commuting students, and all others as deemed appropriate by the Director of Admissions and Dean of Students. In order to guarantee housing, students must deposit by June 1. After that date, students will be housed on a space-available basis. The residential complex includes a dining hall, Student Association (SA) Building, Health Services Office, laundry facility, and classrooms. The SA is equipped with a pool table, ping-pong table, vending machines, cable television, and a VCR.

Each building has three Resident Advisors (RAs) who work closely with the Resident Director to ensure a comfortable living environment for all. Students may choose among various housing options, such as quiet housing, wellness housing, and first-year student housing. In addition, within wellness housing there are two substance-free lounges.

### **Dining Services**

The dining hall staff provides cafeteria-

## **Student Services**

style meals, and the 10- or 19-meal plan is mandatory for resident students. Breakfast, lunch, and dinner are served Monday-Friday, continental breakfast, brunch, and dinner on weekends. Meals are not provided during the spring break or the break between the fall and spring semesters.

The snack bar, located in the lower level of the Everett Mansion, serves as a meeting place for students and faculty to gather for food and conversation.

### **Security**

College security staff are trained individuals who help maintain a comfortable atmosphere for the College community 24 hours per day, every day.

### **International Student Advising**

Recognizing that International Students have special needs, the Dean of Students serves as International Student Advisor to help these students adjust to their new environment. The Dean answers questions about immigration policies and procedures, and assists with academic planning and social interactions.

### **Personal Counseling**

Individual psychological counseling is provided to students by the College's professional counselors. Students encountering personal difficulties of any

kind may benefit from individual counseling. Such counseling can help a student cope with stress, deal with interpersonal or family concerns, and develop new ways of meeting goals and resolving problems. Confidentiality is strictly maintained within the legal professional guidelines of the State of Vermont. Contact with a student's family, faculty, or administration occurs only in a life-threatening situation or with the student's written consent. In addition to individual counseling, the Counseling Service offers workshops and presentations on a variety of mental health issues and has a self-help library of books, brochures, and video tapes. The Counseling offices, located in rooms 309 and 313, are open Monday, Tuesday, Thursday, and Friday from 9:00 a.m. to 5:00 p.m. and Wednesday from 9:00 a.m. to 7:00 p.m. A Counselor is available to handle emergencies 24 hours a day and can be reached after hours and weekends by contacting the switchboard (442-5427) or Campus Security (447-4001) and asking for the on-call Counselor to be notified.

### **Student Association**

Strong emphasis is placed on student involvement in all facets of life at the College. The SVC Student Association (SA) works closely with faculty and staff to ensure that students' needs and concerns are addressed, students are represented on all standing committees,

## Student Services

and student input is considered in the formulation of College policy. The President of the Association acts as the Student Representative to the SVC Board of Trustees. The Student Association selects two representatives for the Judicial Review Board and appoints students to serve on various other committees at the College.

Most of the social activities at the College are sponsored by the Student Association. The Association works with the Director of Campus Life to develop programs to enhance the co-curriculum. The Student Association sponsors concerts, lectures, movies, ski trips, theater trips, and intramural and club athletics. The Association also supports several student publications including the *Mountain Press*, *Summit Yearbook*, and the *SVC Literary Magazine*. A number of student-sponsored social functions are held throughout the year, including different theme parties in the Student Association building and traditional events such as Family Weekend, and the Lecture-Artist Series. In addition, the SA assists with the planning of the College's Annual Academic Awards Ceremony.

Activities are open to all students. The Student Association currently operates meetings in a format similar to the Vermont Town Meeting: all students at-

tending meetings may vote on each proposal.

### Clubs and Organizations

Art  
Ambassadors Program  
Business  
Christian Fellowship  
Criminal Justice  
Everyone's Earth  
Intramurals  
Literary Arts  
Mad Hatters Drama  
Mountain Press  
Outing  
Ski  
Student Association  
Student Nurses Association  
Yearbook

### Athletics

SVC fields eight intercollegiate varsity teams:

- men's soccer
- women's soccer
- men's cross country
- women's cross country
- men's basketball
- women's basketball
- softball
- baseball

Club level teams, intramurals, and fitness/recreation programs are also offered. These programs provide oppor-

## Student Services

tunities for students of all skill levels and interests to participate and compete.

Outdoor athletic teams play home contests at the College's multipurpose Bill Epstein Athletic Field, which includes softball and baseball diamonds, and a soccer field. The basketball teams play home games at the Health and Recreation Center which includes a fitness and weight training room, batting cage, locker rooms, and the gymnasium.

Southern Vermont College is a member of the Eastern College Athletic Conference and the National Collegiate Athletic Association (NCAA) Division III. These affiliations have enabled SVC to compete against many of the best teams in New England and New York State. During the first two years of NCAA competition, the SVC men's and women's basketball teams, women's soccer team, and softball team all set new records for most wins in a season. Based on these early successes, Southern Vermont College teams have a promising future in the NCAA.

Southern Vermont College intercollegiate teams have had many successes as members of the National Association Intercollegiate Athletics (NAIA) and the Colonial States Conference. The baseball and soccer teams competed in the

NAIA playoffs and the soccer team produced an NAIA All-American. The men's and women's soccer teams and men's basketball team have also captured Colonial States Conference championships.

The College also sponsors club sports, intramural programs, and fitness/recreation programs. Club teams can be organized with financial and staff support from the Athletic Office. Intramural programs are administered by the Athletic Office and sponsored by the Student Association based on student interest. Competitions have been held in flag football, indoor soccer, basketball, tennis, billiards, ice hockey, softball, bowling, volleyball, golf, kickball, and whiffle ball. Strength training machines, free weights, and cardiovascular equipment are available in the Health and Recreation Center for student use.

Coaches at Southern Vermont College are very interested in hearing from prospective student athletes. Interested students are invited to contact the coaches by e-mail at [skilgall@svc.edu](mailto:skilgall@svc.edu) or [mckenzie@svc.edu](mailto:mckenzie@svc.edu), fax at 802-447-4652, letter, or call the Athletic Department at 802-447-4660/4671 for more information.

## A C A D E M I C   I N F O R M A T I O N

### **Degree Requirements**

#### **The requirements for successful completion of a baccalaureate degree include:**

- 120 credits in a program of study, including 48 in the general core; a minimum GPA of 2.0 (C);
- a minimum of 30 credits earned at Southern Vermont College with 15 credits earned in the student's major and 15 credits earned in graded course work (Residency Requirement); and
- 12 forum credits. (Students who transfer in with the equivalent of a two-year degree will be required to accumulate only 6 forum credits.)

#### **The requirements for successful completion of an associate degree include:**

- 60 credits in a program of study, including 24 credits in the general core;
- a minimum grade-point average of 2.0 (C);
- a minimum of 15 credits earned at SVC, with 9 credits earned in graded course work (Residency Requirement); and
- 6 forum credits.

To meet requirements for an associate degree, students must either be enrolled in an associate's degree program or inform the Registrar of their intentions two full semesters prior to the projected date of completing course work for the associate degree.

### **Forum Credit**

Forum credits are granted for academic and cultural events that enhance the student's educational experience. Their purpose is to encourage the exploration of learning beyond the classroom. Forum credits are a graduation requirement, and students must familiarize themselves with the rules and regulations as stipulated in the *Student Handbook*. Attendance at a sanctioned event, which must be recorded and submitted to the Registrar, earns one forum credit. Forum events may be educational, political, social, or cultural in nature.

### **Electives**

All programs require electives; the number required varies from program to program. Students confer with academic advisors to determine the exact number of electives required in their program.

### **General Core**

The general core courses provide the breadth of learning necessary to meet

## Academic Information

the challenges of a lifetime of independent and creative thinking. All students at SVC are required to take the following core courses in addition to the courses required by their chosen degree programs:

\*The Humanities requirement may be fulfilled by any course with an Hu prefix, or any one of the following courses not already required by the student's major, minor, or general core. Another course may be substituted upon approval of the Liberal Arts/Humanities Coordinator.

<b>Bachelor Degree</b>	<b>Credits</b>
Cs151-152-153 Introduction to Computers	3
Ec300 Macro-Economics	3
En100 Effective Speaking	3
En101-102 English Composition	6
Ev200 Environmental Issues	3
Gv200 Government	3
Hi206, 207, 208, or 209 Western Civilization or U.S. History	3
Hu200 Introduction to the Arts	3
Ma100 College Math	3
Ns101 Physical World	3
Ns102 Biological World	3
Ph300 Philosophy	3
Py150 Psychology	3
So100 Sociology	3
----- Humanities*	<u>3</u>
<b>Total General Core Credits</b>	<b>48</b>
<b>Associate Degree</b>	<b>Credits</b>
En100 Effective Speaking	3
En101-102 English Composition	6
Hi206, 207, 208, or 209 Western Civilization or U.S. History	3
Hu200 Introduction to the Arts	3
Ma100 College Math	3
Ns101 Physical World	3
<i>or</i>	
Ns102 Biological World	
So100 Sociology	<u>3</u>
<b>Total General Core Credits</b>	<b>24</b>

Ar101 Art History: Prehistoric-Gothic	3
Ar102 Art History: Renaissance-Present	3
Ar103 Basic Painting	3
Ar104 Basic Drawing	3
Ar105 Pottery Making	3
Ar203 Graphics/Printmaking	3
Ar204 Watercolor Painting	3
En120 Poetry	3
En121 Fiction	3
En122 Drama	3
En124 Greek Literature: Fdtns. of West. Lit.	3
En203 British Literature I	3
En204 British Literature II	3
En205 American Literature I	3
En206 American Literature II	3
En212 Fiction Writing Workshop	3
En213 Play Writing Workshop	3
En304 Shakespeare	3
En305 The Novel: An Exploration	3
En307 Chaucer	3
En309 Milton	3
En404 Literary Criticism	3
Mu102 Music Through the Piano	3
Mu107 Music Appreciation	3

## Academic Information

### Minor Concentrations

Students may also choose to pursue a minor concentration to enhance future career possibilities or to delve more deeply into a particular field of interest. Students complete 18 credits of course work in a single area of study to fulfill a minor concentration. Southern Vermont College offers a wide range of minor concentrations, from liberal arts to career-oriented areas. Courses may be substituted with the approval of the studio arts instructor and Liberal Arts/Humanities Coordinator.

### Accounting Credits

Ac101	Financial Accounting	3
Ac102	Managerial Accounting	3
Ac201	Intermediate Accounting I	3
Ac202	Intermediate Accounting II	3
Ac203	Taxation I	3
Ac204	Cost Accounting	3
Mg303	Financial Management	3

### Business Credits

Ac101	Financial Accounting	3
Ac102	Managerial Accounting	3
<i>or</i>		
Ba201	Business Law	
Ba101	Introduction to Business	3
Ba227	Small Business Mgmt.	3
Mg201	Management	3
Mg315	Organizational Behavior	3

### Child Development Credits

Ea101	Educational Foundations of Early Childhood	3
Ea102	Curriculum Planning and Assessment	3
Ea201	Creative Arts for the Young Child	3
Py205	Child Growth and Development	3
Py207	Exceptional Child	3
So204	Family Dynamics	3

### Communications Credits

Cm101	Mass Communications	3
Cm203	Print Journalism	3
Cm204	Broadcast Writing	3
Cm301	Public Relations	3

*or*

Cm304	Advertising	
Cm302	Editing & Publishing	3
Cm403	Communications in Society	3

### Corporate Security Credits

Cj102	Intro. to Corporate Security	3
Cj209	Business Criminalistics	3
Cj301	Criminal Investigation I	3
Cj307	Physical Security Planning	3
Cj403	Corporate & Industrial Espionage	3
Cj404	Computer & Information Security	3

### Criminal Justice Credits

Cj101	Intro. to Criminal Justice	3
Cj203	Criminal Law	3
Cj207	Criminology	3
Cj208	Evidence & Court Procedures	3
<i>Plus two other Criminal Justice courses approved by the CJ Program Coordinator:</i>		6

## Academic Information

<b>English</b>	<b>Credits</b>	<b>History</b>	<b>Credits</b>
En120 Poetry	3	<i>Choose 3 of the following courses:</i>	9
En121 Fiction	3	Hi206 Western Civilization I	
En122 Drama	3	Hi207 Western Civilization II	
<i>Plus three courses chosen from the literature offerings and approved by the English Program Coordinator.</i>	9	Hi208 U.S. History I	
		Hi209 U.S. History II	
		<i>Two of the following 300-level courses:</i>	6
<b>Environmental Studies</b>	<b>Credits</b>	Ev302 Environmental History	
Ev102 Natural Resource Conservation	3	Hi301 History in Film	
Ev302 Environmental History	3	Hi302 The Civil War Era	
Ns302 Ecology w/Lab	4	Hi303 Topics in Irish History	
Ns205 Wildlife Biology w/Lab	4	Hi401 Research Seminar in History	3
<i>or</i>			
Ns306 Wildlife Management	3	<b>Human Services</b>	<b>Credits</b>
<i>Students may select the remaining credits from the Environmental Studies Program and/or the Natural Sciences with the ap- proval of the Environmental Studies Coor- dinator. Field study courses and/or intern- ships may be used as a minor course or as a minor course substitution.</i>		Py208 Chemical Dependency	3
		Sw101 Intro. to Social Work and Social Welfare	3
		Sw103 Interviewing & Counseling	3
		Sw205 Human Behavior & the Social Environment I	3
		Sw206 Human Behavior & the Social Environment II	3
		Sw303 Theory & Practice I	3
<b>Gerontology</b>	<b>Credits</b>	<b>Management</b>	<b>Credits</b>
Ge101 Our Aging Society	3	Mg201 Management	3
Ge102 Death & Dying	3	<i>or</i>	
Ge205 Health Status of Elders	3	Mg204 Supervision	
Ge206 Elders in the Social World	3	Mg207 Marketing	3
Ge207 Social Ecology of Aging	3	Mg315 Organizational Behavior	3
Ge307 Program Development and Practicum	3	Mg407 Human Resource Management	3
		<i>Two of the following courses:</i>	6
		Ac101 Financial Accounting	
		En303 Writing for the Professions	
		Mg402 Management Ethics	
		Mg406 Strategic Management	

## Academic Information

<b>Marketing</b>	<b>Credits</b>	One of the following:	3
Ba402 Consumer Behavior	3	Py303 Human Sexuality	
Cm304 Advertising	3	Py310 Social Psychology	
Mg207 Marketing	3	Py351 Health and Stress	
Mg309 Marketing Management	3		
Mg404 Marketing Research	3		
<i>Plus one other Business/Marketing course approved by the Business Administration Program Coordinator:</i>	3		
		<b>Visual Arts</b>	<b>Credits</b>
		Ar103 Basic Painting	3
		Ar104 Basic Drawing	3
		Ar105 Pottery Making	3
		Ar203 Graphics/Printmaking	3
		Ar204 Watercolor	3
		Cm204 Photography	3
<b>Natural Resources</b>	<b>Credits</b>		
Ns208 Ornithology	3		
Ns205 Wildlife Biology w/Lab	4		
<i>or</i>			
Ns306 Wildlife Management	3		
Ns206 Aquatic Biology w/Lab	4		
<i>or</i>			
Ns302 Ecology w/Lab	4		
Ns401 Water Resources w/Lab	4		
<i>Students may select the remaining credits from the Environmental Studies Program and/or the Natural Sciences with the approval of the Environmental Studies Coordinator.</i>			
<b>Psychology</b>	<b>Credits</b>		
Py205 Child Growth and Development	3		
Py210 Research in Psychology	3		
<i>One of the following:</i>	3		
Py207 Exceptional Child			
Py208 Chemical Dependency			
Py209 Counseling the Drug or Alcohol Dependent Person			
Py402 Abnormal Psychology	3		
Py420 Theories of Personality	3		

A C A D E M I C   D E G R E E  
P R O G R A M S

**Baccalaureate Degrees**

Accounting  
Business Administration  
Child Development  
Communications  
Criminal Justice  
English  
English/Communications  
Environmental Studies  
Gerontology  
Hospitality/Resort Management  
Liberal Arts  
Liberal Arts/Management  
Nursing  
Psychology  
Social Work

**Associate Degrees**

Accounting  
Business  
Child Development  
Criminal Justice  
Environmental Studies  
Gerontology  
Hospitality/Resort Management  
Human Services  
Liberal Arts  
Liberal Arts Leading to Secondary Education Licensure  
Nursing

# A C C O U N T I N G

**Bachelor of Science  
Associate in Science**

**Program Coordinator  
Robert Consalvo**

## Objectives

Instructors in Accounting are committed to providing students a thorough technical background and the necessary life skills to work within our dynamic and diverse society. The field of Accounting is growing rapidly as businesses and industries depend heavily on "knowing the numbers." The graduate with knowledge in computer spreadsheets and other financial software programs is an attractive candidate for entry- and mid-level accounting positions in the private and public sectors.

The Bachelor of Science program provides the background necessary for students who wish to become certified public accountants or qualify for direct employment in the Accounting field. Examples of these positions include business manager, assistant comptroller, tax accountant, bank examiner, auditor, and positions in accounts receivable and accounts payable. The associate's degree graduate is trained for positions in which basic accounting skills are necessary.

Students are encouraged to participate in internships and other "hands-on" learning experiences such as Ac205, a 3-credit course which places students in the Volunteer Income Tax Assistance (VITA) program.

<b>Bachelor Degree Requirements</b>	<b>Credits</b>	<b>Associate Degree Requirements</b>	<b>Credits</b>
Ac101 Financial Accounting	3	Ac101 Financial Accounting	3
Ac102 Managerial Accounting	3	Ac102 Managerial Accounting	3
Ac201 Intermediate Accounting I	3	Ac201 Intermediate Accounting I	3
Ac202 Intermediate Accounting II	3	Ac202 Intermediate Accounting II	3
Ac203 Taxation I	3	Ac203 Taxation I	3
Ac204 Cost Accounting	3	Ac204 Cost Accounting	3
Ac307 Advanced Accounting	3	Ba201 Business Law I	3
Ac401 Taxation II	3	Ba202 Business Law II	<u>3</u>
Ac407 Auditing	3	<b>Program Requirements</b>	24
Ac409 Intro. Govt./Non-Profit Acctg.	3	<b>General Core</b> (see p. 29)	24
Ba201 Business Law I	3	<b>Electives</b>	<u>12</u>
Ba202 Business Law II	3	<b>Total Credits</b>	60
Ec301 Micro-Economics	3		
Ma202 Statistical Methods	3		
Mg303 Financial Management	<u>3</u>		
<b>Program Requirements</b>	45		
<b>General Core</b> (see p. 29)	48		
<b>Electives</b>	<u>27</u>		
<b>Total Credits</b>	120		

# B U S I N E S S

**Associate in Science**

**Program Coordinator**

*Tony Nuvallie*

## **Objectives**

Technical and interpersonal skills are the order of today's business environment. Students in the Business degree program will gain the necessary technical education needed, along with an awareness of the human side of business. In an age of specialization, many employers believe that company-provided training is mandatory. The associate's degree graduate is well prepared for positions in which business education can be coupled with company-provided training to enhance career-track positions.

Associate in Science graduates in Business often decide to continue past their associate's degree and work towards a bachelor's degree in Business Administration. However, those who enter the job market directly are prepared to secure positions in sales, merchandising, marketing, lower-level administration, and a variety of other areas. Students may opt to further build their experience and resumes by participating in internships while at the College.

<b>Associate Degree Requirements</b>	<b>Credits</b>
Ac101 Financial Accounting	3
Ac102 Managerial Accounting	3
Ba101 Introduction to Business	3
Ba201 Business Law	3
Ba227 Small Business Management	3
Mg201 Management	3
Mg204 Supervision	3
Mg207 Marketing	<u>3</u>
<b>Program Requirements</b>	24
<b>General Core</b> (see p. 29)	24
<b>Electives</b>	<u>12</u>
<b>Total Credits</b>	60

**B U S I N E S S  
A D M I N I S T R A T I O N**

**Bachelor of Science**

**Program Coordinator**

*Tony Nuvallie*

**Objectives**

Today's businesses seek bright, aggressive assistants and managers in personnel, plant manufacturing, planning, operations, inventory control, and many other areas. Managers and supervisors must have the ability to communicate and motivate employees in addition to having technical expertise and financial and organizational skills. The Bachelor of Science in the Business Administration program provides these skills and prepares graduates for entry- and mid-level management positions in small and large businesses.

SVC's unique "track" approach provides students the opportunity to specialize within the field of business administration in areas that best meet each student's interests, talents, and career goals. Students are not required to choose between the Management Track and the Marketing Track until their third year of study, allowing time to explore interests and benefit from the Program Coordinator's experience and guidance.

<b>Bachelor Degree</b>	<b>Credits</b>	<i>To fulfill the "Track" requirement, choose one of the following:</i>
Ac101 Financial Accounting	3	
Ac102 Managerial Accounting	3	
Ec301 Micro-Economics	3	
Ba201 Business Law I	3	
Ba202 Business Law II	3	
Cs201 Micro Computer Applications	3	
<i>or</i>		
Ma202 Statistical Methods		
Mg201 Management	3	
Mg207 Marketing	3	
Mg303 Financial Management	3	
Mg315 Organizational Behavior	3	
Mg402 Management Ethics	3	
Mg499 Internship or Practicum	3	
<i>Choose one of the following:</i>	<u>3</u>	
En200 Speaking for the Professions		
En303 Writing for the Professions		
En308 Grant Writing		
<b>Subtotal</b>	39	
<b>Choose either the Management or Marketing Track (in the next column)</b>	15	
<b>General Core</b> (see p. 29)	48	
<b>Electives</b>	<u>18</u>	
<b>Total Credits</b>	120	

  

<b>Management Track</b>		<b>Credits</b>
Ba227 Small Business Management	3	
Mg406 Strategic Management	3	
Mg407 Human Resources Management	3	
Mg302 Labor Rel./Collect. Bargaining	3	
Mg409 Sales Management	<u>3</u>	
<b>Subtotal</b>		15
<i>or</i>		
<b>Marketing Track</b>		<b>Credits</b>
Ba402 Consumer Behavior	3	
Cm304 Advertising	3	
Mg309 Marketing Management	3	
Mg404 Marketing Research	3	
Mg409 Sales Management	<u>3</u>	
<b>Subtotal</b>		15

# C H I L D   D E V E L O P M E N T

**Bachelor of Science**

**Program Coordinator**

***Suzanne Fine***

## Objectives

The goal of the Bachelor of Science degree in Child Development is to provide a strong background in child development and the liberal arts to develop the knowledge and skills necessary to work effectively in an early childhood setting. Emphasis is placed on supervised field experiences in day care settings, preschools, and elementary schools which prepare students for jobs as head or assistant teachers in preschools or day care centers, child care providers, and as paraprofessionals in a public or private school setting. Students completing the bachelor's degree program will have the appropriate background to continue towards either certification or graduate studies at another institution of higher education.

<b>Bachelor Degree Requirements</b>	<b>Credits</b>	<b>Management Track</b>	<b>Credits</b>
Ea101 Educational Foundations of Early Childhood	3	Ac101 Financial Accounting	3
Ea102 Curriculum Planning and Assessment	3	Ba227 Small Business Management	3
Ea201 Creative Arts for the Young Child	3	En308 Grant Writing	3
Ea202 Health, Safety, and Nutrition for the Young Child	3	Mg207 Marketing	3
Ea301 Practicum I in Early Childhood	3	Mg290 Management Internship	3
Ea302 Practicum II in Early Childhood	3	Mg407 Human Resources Management	<u>3</u>
Ea303 Children's Literature	3	<b>Subtotal</b>	<b>18</b>
Ea401 Techniques for the Special Child	3	<i>or choose six of the following courses:</i>	
Py205 Child Growth and Development	3	<b>Liberal Arts Track</b>	<b>Credits</b>
Py207 Exceptional Child	3	Ar101 Art History	3
So204 Family Dynamics	3	Ar102 Art History	3
So250 Sociology of Race and Ethnicity	<u>3</u>	Ar103 Basic Painting	3
<b>Program Requirements</b>	<b>36</b>	Ar104 Basic Drawing	3
<b>Choose either the Management or Liberal Arts Track (in the next column)</b>	<b>18</b>	En208 Oral Interpretation and Storytelling	3
<b>General Core (see p. 29)</b>	<b>48</b>	Hu202 Acting Workshop	3
<b>Electives</b>	<u><b>18</b></u>	Ma202 Statistical Methods	3
<b>Total Credits</b>	<b>120</b>	Mu101 Music Through the Piano	3
		Mu105 Music Through the Guitar	3
		Mu106 Voice	3
		Mu107 Music Appreciation	3
		Py310 Social Psychology	3
		Py402 Abnormal Psychology	3
		Py/Sw421 Social Research	<u>3</u>
		<b>Total Credits</b>	<b>18</b>

# C H I L D   D E V E L O P M E N T

**Associate in Science**

**Program Coordinator**

***Suzanne Fine***

## **Objectives**

Students earning an Associate in Science degree in Child Development are trained for positions such as nursery school teachers and child care providers in a variety of settings. Students will acquire a broad understanding of the developmental needs and behaviors of young children including those with special needs and will learn how to plan and implement developmentally appropriate activities. During their second year of study, students will enroll in a full-year practicum course which may take place at the Southern Vermont College/United Counseling Service Child Development Center. The Center is the only infant/toddler facility in the region which has earned accreditation from the National Academy of Early Childhood Programs. The year-long practicum may also take place at a local Head Start program, nursery school, or elementary school.

<b>Associate Degree Requirements</b>		<b>Credits</b>
Ea101	Educational Foundations of Early Childhood	3
Ea102	Curriculum Planning and Assessment	3
Ea201	Creative Arts for the Young Child	3
Ea301	Practicum I in Early Childhood	3
Ea302	Practicum II in Early Childhood	3
Py205	Child Growth and Development	3
Py207	Exceptional Child	3
So204	Family Dynamics	<u>3</u>
<b>Program Requirements</b>		24
<b>General Core</b> (see p. 29)		24
<b>Electives</b>		<u>12</u>
<b>Total Credits</b>		60

# C O M M U N I C A T I O N S

## **Bachelor of Science**

## **Program Coordinator**

***James Niedbalski***

### **Objectives**

The Bachelor of Science degree in Communications prepares graduates for jobs in corporate, public, and private media production and dissemination. Because an understanding of mass media is crucial for all types of corporate and non-profit enterprises, communications professionals are sought for a variety of positions in marketing, public relations, sales development, and administrative departments.

In the communications field, experience is mandatory for success. Therefore, in addition to the practicum requirement, bachelor's degree candidates are required to have non-credit work experience on school publications over the course of three semesters. Candidates for the bachelor's degree may combine the program requirements with the Management minor to prepare for entry- and mid-level management positions in the profession, or they may elect a different minor concentration with the Program Coordinator's guidance and approval.

<b>Bachelor Degree Requirements</b>	<b>Credits</b>
Cm101 Mass Communications	3
Cm102 Photography	3
<b>or</b>	
Cm206 Photojournalism	
Cm203 Print Journalism	3
Cm204 Broadcast Writing	3
Cm207 Introduction to Film	3
Cm301 Public Relations	3
Cm302 Editing & Publishing	3
<b>or</b>	
Cm305 Print Production	
Cm304 Advertising	3
Cm402 Practicum & Seminar	3
Cm403 Communications in Society	3
En200 Speaking for the Professions	<u>3</u>
<b>Program Requirements</b>	33
<b>General Core</b> (see p. 29)	48
<b>Minor</b> (see p. 31)	18
<b>Electives</b>	<u>21</u>
<b>Total Credits</b>	120

# C R I M I N A L     J U S T I C E

**Bachelor of Science**  
**Associate in Science**

**Program Coordinator**  
***Dan Tange***

**Objectives**

Instructors in Criminal Justice blend practical experience with the scholarship of the criminologist to prepare students for positions in the criminal justice field at local, state, and federal levels. Career opportunities at the federal level include positions with the Federal Bureau of Investigation; Secret Service; Department of Immigration and Naturalization; Department of Alcohol, Tobacco, and Firearms; Drug Enforcement Administration; National Security Agency; U.S. Marshals Service, Border Patrol, and Customs. Positions also exist in probation; parole; juvenile counseling; prosecution and public defenders' offices; sheriffs' departments; and in state, municipal, and county police departments.

<b>Bachelor Degree Requirements</b>	<b>Credits</b>	<b>Associate Degree Requirements</b>	<b>Credits</b>
Cj101 Introduction to Criminal Justice	3	Cj101 Introduction to Criminal Justice	3
Cj102 Introduction to Private Security	3	Cj102 Introduction to Private Security	3
Cj106 Introduction to Corrections	3	Cj106 Introduction to Corrections	3
Cj201 Police Organization & Management	3	Cj201 Police Organization & Mgmt.	3
Cj203 Criminal Law	3	Cj203 Criminal Law	3
Cj207 Criminology	3	Cj207 Criminology	3
Cj208 Evidence & Court Procedures	3	Cj208 Evidence & Court Procedures	3
Cj301 Criminal Investigation I	3	Cj301 Criminal Investigation I	<u>3</u>
Cj401 Constitutional Issues I	3		
Cj402 Constitutional Issues II	<u>3</u>		
<b>Program Requirements</b>	<b>30</b>	<b>Program Requirements</b>	<b>24</b>
<b>General Core</b> (see p. 29)	<b>48</b>	<b>General Core</b> (see p. 29)	<b>24</b>
<b>Minor</b> (see p. 31)	<b>18</b>	<b>Electives</b>	<u><b>12</b></u>
<b>Electives</b>	<u><b>24</b></u>	<b>Total Credits</b>	<b>60</b>
<b>Total Credits</b>	<b>120</b>		

# E N G L I S H

## Bachelor of Arts

## Program Coordinator

*Gail McDonald*

### Objectives

Students in the English degree program will acquire a foundation of analytical and creative skills that can be readily applied in any field. English majors are well-read and articulate; they write and speak effectively; they approach problems thoroughly and imaginatively; and they are well prepared to meet the challenge of graduate school.

In addition to the general core requirements for a bachelor's degree, students develop strong writing skills and a broad knowledge of the humanities through the completion of course work in literature, drama, and fine arts. Through the study of literature, English majors explore expressions of the human spirit spanning centuries, developing their skills in critical analysis, creative problem-solving, research, writing, and speaking in the process. Majoring in English is an ideal preparation for understanding the complex challenges of the contemporary world.

<b>Bachelor Degree Requirements</b>	<b>Credits</b>
En120 Poetry	3
En121 Fiction	3
En122 Drama	3
En203 British Literature I	3
En204 British Literature II	3
En205 American Literature I	3
En206 American Literature II	3
En304 Shakespeare	3
En404 Literary Criticism	
<b>Subtotal</b>	<b>27</b>
<b>English Electives</b>	<b>18</b>
<b>Humanities Electives</b>	<b><u>9</u></b>
<b>Program Requirements</b>	<b>54</b>
<b>General Core</b> (see p. 29)	<b>48</b>
<b>General Electives</b>	<b><u>18</u></b>
<b>Total Credits</b>	<b>120</b>

E N G L I S H /  
C O M M U N I C A T I O N S

**Bachelor of Arts**

**Program Coordinators**

***Gail McDonald***

***James Niedbalski***

**Objectives**

The Bachelor of Arts degree in English/Communications provides students with a foundation of analytical, creative, and technical communication skills (reading, writing, and presentation) that can be readily applied to many fields. The broad selection of English and Communications courses provides students with a diverse and versatile foundation that will effectively prepare them for the many complex challenges in the contemporary work force: corporate, public, and private.

For the graduating English/Communications major, experience is extremely important for success. In addition to completing the core and program requirements, students will opt to complete either an internship, senior study course, or practicum in either English or Communications to gain additional experience in this field. Majors will also be encouraged to obtain non-credit work experience on school publications.

<b>Bachelor Degree Requirements</b>	<b>Credits</b>	<b>Communications</b>	<b>Credits</b>
<b>English</b>		Cm101 Mass Communications	3
En103 Introduction to Literature	3	Cm102 Photography	3
En120 Drama	3	<b>or</b>	
<b>or</b>		Cm206 Photojournalism	
En121 Poetry		Cm203 Print Journalism	3
<b>or</b>		Cm204 Broadcast Writing	3
En122 Fiction		Cm207 Introduction to Film	3
En203 British Literature I	3	Cm301 Public Relations	3
En204 British Literature II	3	Cm302 Editing & Publishing	3
En205 American Literature I	3	<b>or</b>	
En206 American Literature II	3	Cm305 Print Production	
En310 World Literature	3	Cm304 Advertising	3
En304 Shakespeare	3	Cm403 Communications in Society	3
En404 Literary Criticism	3	En200 Speaking for the Professions	<u>3</u>
English Elective	<u>3</u>	<b>Subtotal</b>	30
<b>Subtotal</b>	30		
		<b>Program Requirements</b>	60
		<b>General Core</b> (see p. 29)	48
		<b>Senior Study/Practicum (Internship)</b>	3
		<b>Electives</b>	<u>9</u>
		<b>Total Credits</b>	120

# ENVIRONMENTAL STUDIES

**Bachelor of Science  
Associate in Science**

**Program Coordinator  
*Jerry Mueller***

## **Objectives**

Environmental issues can be characterized as a circle of interlinked challenges that include population growth and sustainability. Students acquire the skills and knowledge necessary to foster the integration of growth with the integrity of the environment. The field of environmental studies has grown rapidly with graduates needed for entry- and mid-level positions in federal, state, and local government agencies; land use planning and engineering firms; water quality control organizations; conservation groups; and environmental health and occupational safety. To prepare for higher level positions, some students elect to continue their education with advanced degrees in engineering, law, education, land use planning, natural resources planning, or economics.

Students seeking a Bachelor of Science degree in Environmental Studies must take four required Environmental Studies courses, as well as those courses associated with the environmental concentration or track selected by the student: Track 1 - Policy/Politics; Track 2 - Field Studies. Students are also required to elect a minor concentration, such as Natural Resources, Psychology, or Criminal Justice, that will reinforce their specific career interest. In addition to cooperative learning experiences on campus, students in both degree programs have the opportunity to enhance their educational experience and build their resumes by participating in internships and other programs with Green Mountain National Forest, Vermont Department of Fish & Wildlife, the Wildlife Rehabilitation Center, and Vermont State Parks and Recreation.

For students interested in oceanography and water ecosystems, the Environmental Studies program is affiliated with the Sea Education Association (SEA) which offers a semester of study with six-week shore and six-week sea components.

## Environmental Studies

Bachelor Degree Requirements	Credits	Associate Degree Requirements	Credits
Ev102 Natural Resource Conservation	3	Ev200 Environmental Issues	3
Ev302 Environmental History	3	Ev302 Environmental History	3
Ev403 Environmental Senior Thesis Project	3	Ns101 Physical World	3
Ns302 Ecology w/Lab	<u>4</u>	Ns206 Cartography	3
<b>Subtotal</b>	<b>13</b>	Ns302 Ecology w/Lab	4
 		<i>Three additional Environmental Studies courses approved by the Program Coordinator</i>	
<b>plus: Track 1 - Policy/Politics</b>			<u>9</u>
Ev303 Environmental Law	3		
Ev404 Environmental Planning	3		
Ev405 Environmental Policy & Politics	3		
Ns301 Wildlife Management	<u>3</u>		
<b>Subtotal</b>	<b>12</b>		
<b>or: Track 2 - Field Studies</b>			
Ns204 Wildlife Biology w/Lab	4		
Ns205 Aquatic Biology w/Lab	4		
Ns208 Ornithology	3		
Ns402 Forest Ecology w/Lab	<u>4</u>		
<b>Subtotal</b>	<b>15</b>		
<i>Remaining 8-12 credits in the Environmental Studies program to be selected with the advisement of the Program Coordinator from any Ev or Ns courses to total not less than 36 nor more than 37 credits for the major.</i>			
<b>Program Requirements</b>	36 or 37	<b>Program Requirements</b>	25
<b>General Core</b> (see p. 29)	48	<b>General Core</b> (see p. 29)	24
<b>Minor</b> (see p. 31)	18	<b>Electives</b>	<u>11</u>
<b>Electives</b>	<u>17 or 18</u>	<b>Total Credits</b>	<b>60</b>
<b>Total Credits</b>	<b>120</b>	 	
		<b>SEA Semester Option</b>	
		<b>Shore Component</b>	
		Oceanography	3
		Maritime Studies	3
		Nautical Science	3
		<b>Sea Component</b>	
		Oceanography I	4
		Oceanography II	4

# G E R O N T O L O G Y

**Bachelor of Science  
Associate in Science  
Objectives**

**Program Coordinator  
Virginia Jonas Dersch**

The longer life span of the average American and the general aging of the American population have changed our society and created a wide variety of career opportunities in the field of gerontology. Gerontology, the study of old age and aging, combines the knowledge and insights from biology, sociology, psychology, and social work. Students are introduced to basic theoretical frameworks and methods and are taught how to apply this information to their study of aging on both the societal and individual levels. In addition to classroom learning, students have the opportunity to participate in programs, practicums, and internships in area elder-care settings.

The associate degree in Gerontology prepares students for direct-care positions working with various elderly populations in community or organizational settings (e.g., nursing homes, senior day cares, senior centers), where they can assume positions as activity aides or directors of activities. Those interested in continuing their education can work towards a Bachelor of Science degree in Gerontology or Social Work which prepares students for the job market and graduate-level study. Depending on their choice of minor, graduates are prepared for corporate positions in a variety of fields, including marketing, business, communications, housing, and health care. Or, they may apply their knowledge to hands-on or administrative positions in agencies on aging or in direct-care facilities.

<b>Bachelor Degree Requirements</b>	<b>Credits</b>	<b>Associate Degree Requirements</b>	<b>Credits</b>
Ge101 Our Aging Society	3	Ge101 Our Aging Society	3
Ge102 Death and Dying	3	Ge102 Death and Dying	3
Ge205 Health Status of Elders	3	Ge205 Health Status of Elders	3
Ge206 Elders in the Social World	3	Ge206 Elders in the Social World	3
Ge207 Social Ecology of Aging	3	Ge207 Social Ecology of Aging	3
Ge306 Arts-Based Group Work With Elders	3	Ge306 Arts-Based Group Work With Elders	3
Ge307 Program Dev. and Practicum	3	Ge307 Program Dev. and Practicum	3
Sw103 Interviewing and Counseling	3	Sw401 Practicum and Seminar I	<u>3</u>
Sw402 Practicum and Seminar II	6		
Sw421 Social Research	3		
Ns235 Anatomy and Physiology	<u>3</u>		
		<b>Program Requirements</b>	24
<b>Program Requirements</b>	36	<b>General Core</b> (see p. 29)	24
<b>General Core</b> (see p. 29)	48	<i>Students may substitute NS102 Biological World for Ns101 Physical World</i>	
<b>Minor</b> (see p. 31)	18		
<b>Electives</b>	<u>18</u>	<b>Electives</b>	<u>12</u>
<b>Total Credits</b>	120	<b>Total Credits</b>	60

# H O S P I T A L I T Y / R E S O R T M A N A G E M E N T

**Bachelor of Science**  
**Associate in Science**

**Program Coordinator**  
***William Suttie Gray***

## Objectives

The instructors in Hospitality/Resort Management combine many years of experience in the hotel and restaurant field with a hands-on approach to provide students professional preparation for this growing field. With the nation moving toward shorter working hours and more leisure time, the hospitality industry will continue to expand, not only in the conventional areas, but in new and exciting related ones. These include cruise ships, theme resorts, and total entertainment complexes with in-house hotel accommodations, multiple dining alternatives, top-notch entertainment, and casino gaming. Scotty Gray, the Program Coordinator, is the author of *Hospitality Accounting* and the co-author of *Hotel and Motel Management and Operations*.

<b>Bachelor Degree Requirements</b>	<b>Credits</b>	<b>Associate Degree Requirements</b>	<b>Credits</b>
Re101 Introduction to Hospitality/ Resort Management	3	Re101 Introduction to Hospitality/ Resort Management	3
Re102 Front Office & Guest Services Management	3	Re102 Front Office and Guest Services Management	3
Re201 Housekeeping, Laundry & Engineering	3	Re201 Housekeeping, Laundry, and Engineering	3
Re202 Food Service Management	3	<b>or</b>	
Re203 Resort Activities & Recreation Management	3	Re203 Resort Activities and Recreation Management	3
Re302 Hotel/Resort Sales & Marketing	3	Re202 Food Service Management	3
Re304 Kitchen Management & Food Production	3	Re302 Hotel/Resort Sales and Marketing	3
Re401 Beverage Management & Wine Appreciation	3	Re304 Kitchen Management and Food Production	3
Re402 Hotel Security & Innkeeping Law	3	Re490 Hospitality/Resort Management Internship	3
Re403 Hospitality/Resort Finance	3	Ac101 Financial Accounting	<u>3</u>
Re490 Hospitality/Resort Management Internship	6		
Ac101 Financial Accounting	3	<b>Program Requirements</b>	24
Cm301 Public Relations	3	<b>General Core</b> (see p. 29)	24
En303 Writing for the Professions	3	<b>Electives</b>	<u>12</u>
Mg201 Management	3	<b>Total Credits</b>	60
Mg207 Marketing	3		
Mg407 Human Resources Management	<u>3</u>		
<b>Program Requirements</b>	54		
<b>General Core</b> (see p. 29)	48		
<b>Electives</b>	<u>18</u>		
<b>Total Credits</b>	120		

# HUMAN SERVICES

**Associate in Science**

**Program Coordinator**

***David Rosenthal***

## **Objectives**

The field of human services is a personally rewarding and challenging profession. The human service worker provides uniquely designed interventions for people experiencing emotional, cognitive, and/or social problems. It stresses care for people in need by considering the whole individual and his/her relationship to his/her social environment.

The program is designed for individuals who seek knowledge and skills to enter the field of human services at a beginning level or to upgrade a current position. The curriculum is designed to provide individuals with the core knowledge areas of family relationships, substance abuse, communication, human development, and intervention. Students are expected to volunteer in local social agencies their first year. Internships are available in the second year of study.

Graduates of the Human Services program will be able to obtain jobs in community mental health centers, child care centers, residential treatment programs for adolescents, group homes for the mentally ill and the developmentally disabled, public assistance and social rehabilitation services, nursing homes, and other social agencies. Typical job titles are: respite worker, child care staff, eligibility specialist, caseworker, activities aid, rehabilitation specialist, and family advocate. Human Service program graduates can also continue their professional education in the SVC Social Work degree program.

<b>Associate Degree Requirements</b>	<b>Credits</b>
Py150 Psychology	3
Py208 Chemical Dependency	3
So204 Family Dynamics	3
Sw101 Introduction to Social Work and Social Welfare	3
Sw103 Interviewing and Counseling	3
Sw205 Human Behavior and the Social Environment	3
Sw206 Human Behavior and the Social Environment II	3
Sw303 Theory and Practice I	<u>3</u>
<b>Program Requirement</b>	24
<b>General Core</b> (see p. 29)	24
<b>Electives</b>	<u>12</u>
<b>Total Credits</b>	60

# L I B E R A L    A R T S

**Bachelor of Arts or Science**  
**Associate in Arts or Science**

**Program Coordinators**  
***Bobbi Gabrenya***  
***Gail McDonald\****  
***\*Academic Advisor***

## **Objectives**

The hallmark of a Liberal Arts degree is its adaptability to many careers. Because Liberal Arts graduates have "learned how to learn" and to be flexible, they adapt to many different career environments. These graduates often achieve remarkable success in unexpected career areas, and are well prepared for more traditional paths such as graduate school.

The Liberal Arts program encourages students to explore the world—reading, listening, thinking, and communicating effectively through writing, speech, and the arts. Students will choose from the traditional liberal arts disciplines, where emphasis is placed on careful analysis, articulate expression, and critical thinking—a strong foundation for continued study or professional endeavors.

<b>Bachelor Degree Requirements</b>	<b>Credits</b>	<b>Associate Degree Requirements</b>	<b>Credits</b>
Students seeking a bachelor's degree in Liberal Arts complete 48 credits from the following three disciplines: Humanities, Natural Science, or Social Science* (but no more than 24 credits in any one discipline); the general core requirement (48 credits), and 24 elective credits.		Students seeking an associate's degree in Liberal Arts complete 24 credits from the following three disciplines: Humanities, Natural Science, or Social Science* (but no more than 12 credits in any one discipline), the general core requirement (24 credits), and 12 elective credits.	
<b>Program Requirements</b>	48	<b>Program Requirements</b>	24
<b>General Core</b> (see p. 29)	48	<b>General Core</b> (see p. 29)	24
<b>Electives</b>	<u>24</u>	<b>Electives</b>	<u>12</u>
<b>Total Credits</b>	120	<b>Total Credits</b>	60

\*Courses with the following designations fulfill program requirements for these degrees as stated:

**Humanities: Ar, Cm, En, Hi, Hu, Mu, Ph, Sp**

**Natural Science: Cs, Ev, Ma, Ns**

**Social Science: Cj, Ea, Ec, Ge, Gv, Py, So, Sw**

(See the course listings beginning on page 79 for more information.)

L I B E R A L   A R T S   L E A D I N G  
T O   S E C O N D A R Y   E D U C A T I O N  
L I C E N S U R E

**Associate in Arts**

**Program Coordinator**

***Bobbi Gabrenya***

**Objectives**

The hallmark of a Liberal Arts degree is its adaptability to many careers. This is especially true for this degree program. In conjunction with the College of St. Joseph in Rutland, Vermont, this program offers students a professional curriculum for licensure of teachers in Secondary Education in English or History.

Students spend the first five semesters at Southern Vermont College completing the requirements for the Associate in Arts degree in Liberal Arts, including *Introduction to Secondary Education*, a course taught at Southern Vermont College by an instructor from the College of St. Joseph. Students will also take additional courses during their semesters at Southern Vermont College in preparation for transfer to the College of St. Joseph. All of the courses listed below may be transferred (with a grade of C or higher) to the College of St. Joseph by special articulation agreement. It is strongly recommended that students take at least two summer courses either between their first and second years and/or second and third years. Students should be entering the College of St. Joseph with a minimum of 81 credits.

For the final three semesters, students will transfer to the College of St. Joseph for completion of the program requirements (English or History), secondary education licensure courses, and additional general electives for a total of 127 credits for the Bachelor of Arts degree in Secondary Education in either English or History from the College of St. Joseph.

Eligibility for licensure by the State of Vermont requires the following competencies:

- Minimum grade of B for the student teaching practicum;
- Positive recommendation from the College of St. Joseph that includes written input from the cooperating field teacher;
- Minimum 3.0 cumulative grade point average; and,
- Satisfactory completion of a Demonstration Portfolio.

## Liberal Arts Leading to Secondary Education Licensure

<b>Associate Degree Requirements - English</b>	<b>Credits</b>		<b>Associate Degree Requirements - History</b>	<b>Credits</b>
<b>Humanities</b>			<b>Humanities</b>	
En103 Introduction to Literature	3		Hi200 U.S. History Since 1945	3
En203 British Literature I	3		Hi207 Western Civilization II	3
En204 British Literature II	3		Hi208 U.S. History I	3
<b>or</b>			Hi209 U.S. History II	3
En205 American Literature I			<b>Natural and Social Sciences</b>	
En304 Shakespeare	3		Cs151, 152, 153 Introduction to Computers	3
<b>Natural and Social Sciences</b>			Ev200 Environmental Issues	3
Cs151, 152, 153 Introduction to Computers	3		<b>or</b>	
Ev200 Environmental Issues	3		Ns101 Physical World	
<b>or</b>			Py150 Psychology	3
Ns101 Physical World			Py307 Issues in Adolescence	<u>3</u>
Py150 Psychology	3			24
Py307 Issues in Adolescence	<u>3</u>		<b>General Core Requirements - History</b>	
	24		En100 Effective Speaking	3
<b>General Core Requirements - English</b>			En101-102 English Composition	6
En100 Effective Speaking	3		Hi206 Western Civilization I	3
En101-102 English Composition	6		Hu200 Introduction to the Arts	3
Hi206, 207, 208, or 209 Western Civ. I or II, or U.S. History I or II	3		Ma100 College Math	3
Hu200 Introduction to the Arts	3		Ns102 Biological World	3
Ma100 College Math	3		So100 Sociology	<u>3</u>
Ns102 Biological World	3			24
So100 Sociology	<u>3</u>		<b>Program Requirements</b>	
	24		<b>General Core</b> (see p. 29)	
<b>Program Requirements</b>			<b>SEED 201 Introduction to Secondary Education</b>	
<b>General Core</b> (see p. 29)			<b>Electives</b>	
<b>SEED 201 Introduction to Secondary Education</b>			<u>9</u>	
<b>Electives</b>			<b>Total Credits</b>	
<b>Total Credits</b>			60	

## Liberal Arts Leading to Secondary Education Licensure

In addition to the Associate in Arts degree requirements, students should also enroll in the following courses while at Southern Vermont College, depending on whether they plan to earn Secondary Education Licensure in English or History at the College of St. Joseph.

Additional Courses - English	Credits	Additional Courses - History	Credits
En204 British Literature II	3	Hi302 The Civil War Era	3
<i>or</i>		<i>or</i>	
En206 American Literature II		Hi301 History in Film	
En___ 3 Upper Level English Electives	9	<i>or</i>	
Gv200 Government	3	Hi303 Topics in Irish History	
Ma202 Statistical Methods	3	Hi401 Research Seminar in History	3
Ph300 Philosophy	<u>3</u>	En103 Introduction to Literature	3
<b>Total Credits</b>	21	En___ English Elective	3
		Gv200 Government	3
		Ma202 Statistical Methods	3
		Ph300 Philosophy	<u>3</u>
		<b>Total Credits</b>	21

# L I B E R A L    A R T S   / M A N A G E M E N T

**Bachelor of Science**

**Program Coordinator**

***Bobbi Gabrenya***

## **Objectives**

The Liberal Arts/Management degree was designed to meet the growing need for management personnel who are equipped with the communication and critical thinking skills of the Liberal Arts major. At Southern Vermont College, these two traditionally separate programs are combined to provide a strong starting point for many careers. The management courses provide students with adaptable technical and interpersonal skills. These courses provide experience with management concepts that are crucial to success in many areas of business, education, industry, and the arts. In addition to the foundation in management, each student's choice among the traditional disciplines in the Liberal Arts helps define specific interests and talents. In this way, the Liberal Arts/Management degree program introduces students to important ideas and values that reach beyond technical skills.

<b>Bachelor Degree Requirements</b>	<b>Credits</b>
Ac101 Financial Accounting	3
En303 Writing for the Professions	3
Mg201 Management	3
Mg204 Supervision	3
Mg307 Marketing	3
Mg315 Organizational Behavior	3
Mg402 Management Ethics	3
Mg407 Human Resources Management	3

30 credits from the following three disciplines:  
Humanities, Natural Science, or Social Science\*  
(but no more than 15 credits in any one discipline).

<b>Program Requirements</b>	54
<b>General Core</b> (see p. 29)	48
<b>Electives</b>	<u>18</u>
<b>Total Credits</b>	120

\* Courses with the following designations fulfill program requirements for this degree:

**Humanities: Ar, Cm, En, Hi, Hu, Mu, Ph, Sp**

**Natural Science: Cs, Ev, Ma, Ns**

**Social Science: Cj, Ea, Ec, Ge, Gv, Py, So, Sw**

(See the course listings beginning on page 79 for more information.)

# N U R S I N G

## Director of Nursing Programs

**Wendy LaFage**

### The Programs

Southern Vermont College offers four nursing options which have special admission, grading, and retention policies differing from those of other SVC programs. The Nursing department will provide this information upon application or request.

Nursing Programs	Associate (ADN)	Associate LPN to RN	2+2 ADN and BSN	Bachelor (BSN)
Entry Status	No medical background	LPN Licensure	RN Licensure	RN Licensure
Degree Conferred	ADN	ADN	BSN	BSN
Exit Status	Ready for RN State Boards & BSN Program	Ready for RN State Boards & BSN Program	Ready for graduate study	Ready for graduate study
Semesters of Study	4 semesters full-time	3 semesters full-time	8 semesters full-time	4 semesters full-time

## NURSING OPTIONS

### Associate in Science (ADN)

#### Objectives

Southern Vermont College offers individuals with no prior experience in health care fields the opportunity to earn a position in the nursing profession. Students learn to care for individuals and groups of all ages in a wide variety of health care settings.

Graduates receive an Associate in Science degree in Nursing, which makes them eligible to apply for licensure by examination through any State Board of Nursing. Successful completion of the National Council Licensing Examination earns licensure as a Registered Nurse within the legal limits of that state. This degree program is fully approved by the Vermont State Board of Nursing and accredited by the National League for Nursing.

## Nursing

### Program of Study

The four-semester curriculum requires 63 credit hours and includes general education and lower-division nursing courses.

En101	English Composition	3
En102	English Composition	3
Py150	Psychology	3
Ns235	Anatomy & Physiology w/Lab	4
Nu210	Pathophysiology	3
Ns240	Microbiology w/Lab	4
So100	Sociology	3
Hi206, 207, 208, or 209	Western Civilization or U.S. History	3
Hu200	Introduction to the Arts	3
Ma105-106	Math for Medications	2
	Nursing 204, 205, 206, & 207 (8 credits each)	<u>32</u>
<b>Total Credits</b>		<b>63</b>

### Special Features

During the second semester of this program, students are joined in the classroom by Licensed Practical Nurses enrolled in the Associate in Science for the LPN program. This stimulates discussion and the sharing of experiences in which both groups benefit. Only a limited number of students is accepted each year to retain small classes, foster close faculty-student relationships, and allow for individualized assistance for each student.

### Course Sequence

<b>SUMMER I</b>			<b>SEMESTER I</b>		
En101	English Comp. I	3	Nu235	Anatomy & Physiology	4
Py150	Psychology	<u>3</u>	Ma105-106	Math for Medications	2
	<b>Subtotal</b>	<b>6</b>	Nu204	Intro. to Holistic Health Nursing	<u>8</u>
				<b>Subtotal</b>	<b>14</b>
<b>SEMESTER II</b>			<b>SUMMER II</b>		
Nu210	Pathophysiology	3	Ns240	Microbiology w/Lab	<u>4</u>
Nu205	Phys. & Mental Health Promotion	<u>8</u>		<b>Subtotal</b>	<b>4</b>
	<b>Subtotal</b>	<b>11</b>			
<b>SEMESTER III</b>			<b>SEMESTER IV</b>		
En102	English Comp. II	3	Hu200	Intro. to the Arts	3
So100	Sociology	3	Hi208	U.S. History I	3
Nu206	Care of the Child-Bearing Child-Rearing Family	<u>8</u>	Nu207	Adult Health Nursing	<u>8</u>
	<b>Subtotal</b>	<b>14</b>		<b>Subtotal</b>	<b>14</b>
	General Course Credits	31			
	Nursing Course Credits	<u>32</u>			
	<b>Total Credits</b>	<b>63</b>			

## Nursing

### Associate in Science for the LPN

#### Objectives

Southern Vermont College offers a unique career mobility program for the Licensed Practical Nurse. The curriculum expands the broad knowledge base in the theory and practice of technical nursing, preparing graduates to provide care to a diverse population of clients in a variety of settings.

Graduates receive an Associate in Science degree in Nursing, making them eligible to apply for licensure by examination through any State Board of Nursing. Successful completion of the National Council Licensing Examination earns licensure as a Registered Nurse within the legal limits of that state. This degree program is fully approved by the Vermont State Board of Nursing and accredited by the National League for Nursing.

#### Program of Study

The three-semester curriculum requires 61 credit hours and includes courses in general education and in nursing. The nursing curriculum includes:

En101	English Composition	3
En102	English Composition	3
Nu210	Pathophysiology	3
Ns 240	Microbiology w/Lab	4
Ma105-106	Math for Medications	2
Hi206, 207, 208, or 209	Western Civilization/U.S. History	3
Hu 200	Introduction to the Arts	3
So100	Sociology	3
Nu 205, 206, & 207	Clinical Courses	24
Elective		<u>3</u>
	<b>Total Credits</b>	51

An additional 10 credit hours for prior learning in a Practical Nurse program are awarded to admitted students who have successfully completed the National League for Nursing Mobility Profile I examination.

#### Special Features

Only a limited number of students are accepted each year to retain small classes, foster close faculty-student relationships, and allow individualized assistance.

#### Course Sequence

##### SEMESTER I

En101	English Comp. I	3
Nu210	Pathophysiology	3
Ma105-106	Math for Med.	2
Nu205	Phys. & Mental Health	<u>8</u>
	<b>Total Credits</b>	16

##### SEMESTER II

En102	English Comp.II	3
Nu206	Care-Child-bearing/ Child-rearing Family	8
Elective		<u>3</u>
	<b>Total Credits</b>	14

## Nursing

### SUMMER

Ns240	Microbiology w/Lab	<u>4</u>	
	<b>Total Credits</b>	<b>4</b>	

### SEMESTER III

	Hi206, 207, 208, or 209	3	
	History/Western Civ.		
Hu200	Intro. to the Arts	3	
So100	Sociology	3	
Nu207	Adult Health Nursing	<u>8</u>	
	<b>Total Credits</b>	<b>17</b>	

## Bachelor of Science "2+2"

### Objectives

Southern Vermont College prepares individuals who have no prior experience in health care, with basic general education and nursing theory and science. Students develop the technical and conceptual skills needed to function as novices in professional nursing in a wide variety of health care settings.

### Program of Study

At the end of the second year of lower division Nursing courses, all students are eligible to apply for licensure by examination through the State Board of Nursing. Successful completion of the National Council Licensing Examination earns licensure as an RN. The student then completes the final two years of upper division nursing as a registered nurse, gaining clinical experience as a practicing member of the profession.

### Special Features

Students in the final two years of study are able to work as RNs, earning competitive salaries and gaining valuable experience in their growth as professional nurses. Small classes permit close faculty-student relationships, individualized programs of study, and allow personal attention to each student. Students in the upper division are empowered to develop their own clinical experiences, with faculty guidance, based on their professional interests, personal goals, and individual needs for flexibility.

### General Courses and Electives

English Comp.	3	US History/Western Civ.	3
Ecology/Environment	3	Government	3
English Comp.	3	Philosophy/Ethics	3
Psychology	3	Introduction to Computers	3
Math for Medications	2	Social Research	3
College Math	3	Elective	<u>3</u>
Statistical Methods	3	<b>Total Credits</b>	<b>55</b>
Anatomy & Physiology	4		
Pathophysiology	3		
Microbiology	4		
Introduction to the Arts	3		
Introduction to Sociology	3		

## Nursing

### Lower Division Nursing Courses

Nu204	Introduction to Holistic Health Nursing	8
Nu205	Physiological and Mental Health Promotion	8
Nu206	Care of the Child-Bearing/Child-Rearing Family	8
Nu207	Adult Health Nursing	<u>8</u>
	<b>Total Credits</b>	32

### Upper Division Nursing Courses

Nu320	Transitions	3
Nu321	Holistic Health Assessment	3
Nu322	Community Assessment & Care	5
Nu323	Aging: Implications for Nursing	4
Nu406	Leadership & Research in Nursing	3
Nu420	Applied Nursing Management	4
Nu421	Care Management	4
Nu423	Advanced Concepts in Professional Practice	3
Nu424	Practicum in Professional Nursing	<u>4</u>
	<b>Total Credits</b>	120

## Bachelor of Science for the RN

### Objectives

Southern Vermont College offers career mobility for licensed Registered Nurses (RNs) from either diploma or associate degree programs. The program provides RNs the opportunity to build on their existing knowledge, develop critical thinking skills, and move to a professional level of nursing practice.

Graduates are eligible to expand their practice into education, supervision, and as managers of care. The program is designed for professional nurses with an interest in graduate-level study. This degree program is fully approved by the Vermont State Board of Nursing.

### Program of Study

Students can enroll full- or part-time in a curriculum that combines general education and upper-division nursing courses. Diploma program graduates take the National League for Nursing Mobility Profile II examinations, and on successful completion, are awarded 34 credit hours for prior learning. Associate degree graduates from approved, accredited programs are awarded up to 34 credit hours for transfer of clinical nursing courses.

### Special Features

Students are empowered to develop their own clinical experiences, with faculty guidance, based on their professional goals, needs for personal flexibility, and future educational plans.

## Nursing

### REQUIRED COURSES

#### Upper-Division Nursing Courses

Nu320	Nursing Transitions	3
Nu321	Holistic Health Assessment	3
Nu322	Community Health: Assessment & Care	5
Nu323	Aging: Implications/Nursing Practice	4
Nu406	Leadership & Research in Nursing	3
Nu420	Applied Nursing Management	4
Nu421	Care Management	4
Nu423	Advanced Concepts in Professional Practice	3
Nu424	Practicum in Professional Nursing	<u>4</u>

**Total Upper Division Credits** 33

#### General Courses and Electives

Cs151, 152, 153	Introduction to Computers (1 credit each module)	3
En101	English Composition	3
En102	English Composition	3
Gv200	Government	3
Hi206, 207, 208, or 209	Western Civilization or U.S. History	3
Hu200	Introduction to the Arts	3
Ma100	College Math	3
Ma202	Statistical Methods	3
Ns235	Anatomy & Physiology	4
Ns240	Microbiology w/Lab	4
Py150	Psychology	3
So100	Sociology	3
Sw421	Social Research	3
	Ecology/Environment Elective	3
	Philosophy/Ethics Elective	3
	Electives	<u>6</u>

**Total General Courses and Electives** 53

**Credits for Prior Learning** up to 34

**Total Credits** 120

# P S Y C H O L O G Y

## Bachelor of Science

## Program Coordinator

**Bobbi Gabrenya**

### Objectives

The objectives of the Psychology program are two-fold. The first is an enhancement of psychological knowledge. To accomplish this, both historical studies and new research are utilized to explain and provoke discussion on topics as diverse as eating disorders, the psychoanalytic model, and bystander intervention. As psychological knowledge is increased, the second objective, the integration of psychology with life, emerges. Internships, practicums, and relevant course work are used to apply psychological knowledge to "real life."

Southern Vermont College's unique "track" approach provides students the opportunity to specialize within the field of psychology in areas that best meet each student's interests, talents, and career goals. Students are not required to elect their track until their third year of study, allowing them the time to explore their interests, and to benefit from the Program Coordinator's experience and guidance.

<b>Bachelor Degree Requirements</b>	<b>Credits</b>
Ma202 Statistical Methods	3
Py303 Human Sexuality	3
Py351 Health and Stress	3
Py310 Social Psychology	3
Py402 Abnormal Psychology	3
Py420 Theories of Personality	3
Py421 Social Research	3
Sw205 Human Behavior and the Social Environment I	3
Sw206 Human Behavior and the Social Environment II	<u>3</u>
<b>Subtotal</b>	<b>27</b>

<b>Track #1 Program in Child Development</b>	<b>or</b>	<b>Track #2 Program in Drug/Alcohol Counseling</b>
Ea401 Techniques for the Special Child (practicum) 3		Py208 Chemical Dependency 3
Py205 Child Growth and Development 3		Py209 Counseling the Drug or Alcohol Dependent Person 3
Py207 Exceptional Child <u>3</u>		Py410 Addictions and Human Behavior <u>3</u>
<b>Subtotal</b> 9		<b>Subtotal</b> 9

<b>Program Requirements</b>	36
<b>General Core</b> (see p. 29)	48
<b>Minor</b> (see p. 31)	18
<b>Electives</b>	<u>18</u>
<b>Total Credits</b>	<b>120</b>

# S O C I A L   W O R K

**Bachelor of Science**

**Program Coordinator**

***David Rosenthal***

## Objectives

Social work is an exciting and challenging profession with many career options and opportunities for personal satisfaction. Social workers help people solve personal, family, and community problems by helping them cope with, or change, their social environment. The Social Work program provides professional education with a strong liberal arts background. Students are prepared for entry- and middle-level professional positions in a wide range of human service organizations including schools, family service agencies, mental health centers, social welfare agencies, and health care settings.

The curriculum focuses on the social worker as a generalist. A generalist social worker is one who has the ability to work with diverse populations in a variety of practice settings using a broad set of social skills, demonstrates a commitment to the values and ethics of the profession, and seeks an understanding of people in the context of their social environment. The program combines a strong theoretical knowledge base with the specific hands-on skills needed to evoke change in the client system. Social Work students have the flexibility to either choose a minor concentration or select from a list of suggested Social Science electives which strengthen the generalist education. Southern Vermont College is accredited by the New England Association of Schools and Colleges. SVC has chosen not to apply for a secondary accreditation by the Council of Social Work Education (CSWE).

<b>Bachelor Degree Requirements</b>	<b>Credits</b>	<b>Social Science Electives</b>	<b>Credits</b>
Sw101 Introduction to Social Work and Social Welfare	3	Py402 Abnormal Psychology	3
Sw103 Interviewing and Counseling	3	Py208 Chemical Dependency	3
Sw205 Human Behavior & the Social Environment I	3	<i>Choose any four of the following:</i>	
Sw206 Human Behavior & the Social Environment II	3	Cj202 Sexual Issues in Criminal Justice	3
Sw250 Sociology of Race & Ethnicity	3	Cj305 Probation & Parole	3
Sw302 Social Welfare Policy	3	Ge205 Health Status of Elders	3
Sw303 Theory & Practice I	3	Ge206 Elders in the Social World	3
Sw401 Practicum & Seminar I	3	Py207 Exceptional Child	3
Sw402 Practicum & Seminar II	6	Py209 Counseling the Drug/Alcohol Dependent Person	3
Sw403 Theory & Practice II	3	Py401 Techniques for the Special Child	3
Sw421 Social Research	<u>3</u>	Py410 Addictions and Human Behavior	3
<b>Program Requirements</b>	36	So204 Family Dynamics	3
<b>General Core</b> (see p. 29)	48		
<b>Minor</b> (see p. 31) <b>or Social Science Electives</b>	18		
<b>Electives</b>	<u>18</u>		
<b>Total Credits</b>	120		

## C O N T I N U I N G      E D U C A T I O N

Adult learners attending Southern Vermont College balance the demands of family, career, and education. SVC offers great flexibility for these students by scheduling day, evening, and weekend classes, developing individualized degree programs, and offering academic credit for life experience.

### **Services Provided**

The Office of Continuing Education provides information, academic advisement, and advocacy to students returning to college and provides a vital link between evening/weekend students and the rest of the College. The Office also holds workshops and encourages non-traditional students to bring any concerns/questions to the Office for assistance. For the convenience of non-traditional students, the Office of Continuing Education is staffed during the evening and on Saturdays.

### **Life Experience Credit**

The thought of going back to school can be overwhelming for some people, especially if they have been out of school for a while and are juggling other responsibilities—jobs, children, home. However, for these students the Life Experience Credit course (Ph101) can significantly lessen the time and cost involved in obtaining a college degree. Eligible students are granted academic credit for prior learning. This learning includes work history, military experience, and community or volunteer service. Students interested in earning Life Experience Credit meet with a faculty member to explore their prior learning

experiences and determine the appropriateness of the course for them. Once students enroll in the 3-credit class, the faculty member guides them in developing a portfolio which documents the prior learning. Students typically earn 20 to 30 credits through this process; the tuition per credit is at a reduced rate. Students interested in Life Experience Credit should contact the Office at 802-447-6335 or 802-447-6334 or E-mail [continuing\\_ed@svc.edu](mailto:continuing_ed@svc.edu).

### **Day, Evening, & Weekend Classes**

Adults can attend SVC part- or full-time through day, evening, and/or weekend classes scheduled during the fall, spring, and summer sessions. Students may elect to register for courses in pursuit of a baccalaureate or associate's degree, or on a non-degree basis. They may also choose to audit a course on a space-available basis.

### **Center for the Advancement of Lifelong Learning**

The SVC Center for the Advancement of Lifelong Learning (CALL) offers short-term programming for individuals interested in professional development and personal enrichment. Administered by the Office of Continuing Education, CALL course schedules include distance learning classes; the Institute for Creative Writing, a two-weekend, low-residency program; and a variety of seminars, workshops and certificate programs for community members of all ages seeking career and personal development.

# SPECIAL ACADEMIC OFFERINGS

## **Individualized Degree Program**

Students with special academic interests and career goals are encouraged to formulate their own degree programs from courses within the scope of the College's academic offerings. The flexibility of the individualized degree program is particularly attractive for students who have completed some college-level work elsewhere. For example, a student may wish to combine advanced work in SVC's Environmental Studies program with marine biology courses transferred from another institution.

The program of study for the individualized degree is developed by the student and the student's faculty advisor. Internships, independent studies, and Life Experience Credit can be used to meet part of the general core and/or program requirements. When the alternative degree plan is proposed, a committee of at least three faculty members, including the faculty advisor, evaluates and approves the program. Final approval is given by the Academic Dean.

Students pursuing an individualized degree program must meet degree and residency requirements common to all degree candidates. Life Experience credits awarded by the College may be counted towards the residency requirement.

The individualized degree program is one of the benefits of attending a small College that promotes close working re-

lationships with faculty members and addresses the individual needs of the student. Contact the Registrar for a request form for an individualized degree.

## **Honors Scholar Program**

Southern Vermont College Honors Scholars are challenged to do outstanding academic work through additional indepth research or a field study project for each course taken for Honors Credit. Faculty members work individually with students to help them design special topics and projects for exploration. Receiving an Honors Scholar Degree is a mark of distinction and excellence.

### *Requirements for Honors Course Work:*

- a cumulative GPA of 3.25 or higher;
- completion of one semester of study;
- course selection numbered 200 or higher;
- completion of a project proposal which has been approved by the course instructor and the Honors Committee.

### *Requirements for an Honors Scholars B.S. or B.A. Degree:*

- maintaining a cumulative GPA of 3.25 or higher and a 3.0 or higher in honors courses and the Honors Project;
- successful completion of at least 18 credits in honors work;

## Special Academic Offerings

- successful completion of a B.S. or B.A. degree program.

Contact the Chair of the Honors Committee at 802-447-6333.

### SVC Semester in England

Up to twelve students spend a spring semester in England taking courses for their SVC degrees with tutors from the University of Bristol, Oxford University, Oxford Polytechnic, and other qualified area scholars. The program is not formally associated with any Oxford or Bristol college. Following the traditional university calendar, students have a four-week break between sessions for travel in the British Isles or Europe. The SVC site supervisor meets regularly with students.

To qualify, students must be in good academic standing with a GPA of 2.5 or better, and must have successfully completed En101 and En102. Expenses include tuition for SVC courses, travel, and living arrangements. Financial aid is available. Contact the SVC Semester in England Coordinator for more information.

### Travel Abroad Courses

SVC faculty sponsor travel abroad courses. Students may participate either for credit or non-credit. Travel abroad courses are contingent upon student enrollment, academic approval, and staff availability.

## Tentative Listing of Tours

### Two-Year Plan

Spring '99 **Italian Renaissance**  
Italy  
*Greg Winterhalter*

Summer '99 **Celtic History**  
Scotland/Ireland  
*Todd Bryda*

Spring '00 **Greek & Roman Mythology**  
Greece & Rome  
*Gail McDonald*

### Artist-in-Residence Program

The Southern Vermont College Artist-in-Residence program honors professionals in the arts. The honor is typically accorded to the artist for a period of one year, during which time he/she instructs one or two classes, and presents workshops and seminars. The honor is rotational, and the College provides a diverse selection of candidates for this program. The artist is chosen by the Liberal Arts Program Coordinator in consultation with the Academic Dean, LiberalArts/Management Coordinator, and other Humanities faculty.

The 1998-99 Artist-in-Residence is acclaimed folk artist Will Moses. The fall semester will include a display of his works in the College's Everett Mansion Art Gallery, public lectures by the artist, and a book and print signing. During the Spring semester, Will Moses will teach the course, Basic Painting: Folk Art in the Moses Tradition.

## Special Academic Offerings

### Independent Study

Eligible students may pursue independent studies of courses in the *College Catalogue*, under the supervision of faculty members. Students must have a 2.70 GPA and have completed the requirements for En101 and 102. Independent studies must be approved by the faculty advisor and Academic Dean. Contact the Registrar for a request form.

### Individualized Study

Individualized Study is a unique course, jointly designed by the student and instructor for the serious student who wishes to pursue a specific aspect of a subject area in far more depth than would ordinarily be possible. The course is research-oriented in nature and requires frequent communication between student and instructor. Individualized courses may be requested at two levels, the 200 and 400. Individualized course proposals must be approved both by the instructor and Curriculum Committee.

### Internships

Internships provide students with the opportunity to apply theories learned in the classroom to practical field work experiences in organizations and agencies. Internships may lead to regular employment after graduation. To qualify for the internship program, students must obtain approval from their faculty advisor and the Internship Coordinator and have earned 30 credit hours and a 2.0 GPA. In some cases, ex-

ceptions can be made with the approval of the Academic Dean.

Internships may be undertaken during a College semester or during the summer. They are part of the academic course work and are measured in credit hours. To earn 3 credit hours, a student must complete 150 hours of internship work. Based on performance in the work component and academic component that is assigned by their faculty advisors, interns receive grades of satisfactory or unsatisfactory. Students may develop their own internship sites or choose from an increasing number offered through the program. All internships are supervised by members of the SVC faculty.

Students eligible to receive veterans benefits need to be aware that internship courses are not necessarily viewed the same as other courses for Veterans Administration benefits. Internships require advance approval from the Veterans State Approval Agency of the Vermont Department of Education. As a result, there may be some delay in the receipt of the first payment of veterans benefits for the semester.

### The Undecided Student

Being unsure of an academic major need not prevent nor delay a student from making a commitment to higher education. In fact, because it is a career-oriented liberal arts college, SVC can be the ideal place for the undecided student to begin college-level work. Students can fulfill general core require-

## **Special Academic Offerings**

ments while they explore areas of interest in the liberal arts. At SVC, the Professional Studies Coordinator works closely with students as they explore their interests and career options within our 26 degree programs and our 16 minor concentrations.

Also, students who are undecided about which degree to pursue can find assistance through the Office of Career Planning and Placement, where the staff may administer an interest inventory to help students identify strengths, and long-range goals. Professional staff provide on-going career counseling sessions and can coordinate career exploration activities such as job shadowing. Volunteer work and internships arranged through this Office provide students opportunities for hands-on career exploration.

Most students choose a degree program by their sophomore year. SVC's Career Planning and Placement staff, however, will assist students at any time, and can be a helpful resource in changing major or minor programs of study.

# ACADEMIC POLICIES

## **Academic Advising**

Each student working toward a degree is assigned a faculty advisor. The advisor assists the student in course selection, planning a course of study, and provides general curricular information. Students must review course requirements and their progress toward a degree with their faculty advisor each semester. Student registration forms require the faculty advisor's signature. It is the responsibility of the student, however, to ensure completion of all requirements for a degree. Faculty advisors and the Registrar are available for assistance.

## **Registration**

Early registration for currently enrolled students takes place in November for the spring semester and March for the fall and summer semesters.

The Registrar provides information about registering for all programs and sessions offered by the College. Prompt registration ensures the best possible course selection. Early registration is completed and selection finalized only after fees are paid.

## **Class Standing**

Class standing is determined by the number of credits completed towards graduation, not by the number of semesters in attendance. The credits re-

quired for each class standing are as follows:

Freshman: 0-29  
Sophomore: 30-59  
Junior: 60-89  
Senior: 90+

## **Additional Course Load**

To be eligible to take six courses (18 credits) in one semester, full-time students must have completed 12 or more credits in one semester at SVC and have a cumulative GPA of 3.0 or better.

Part-time students making a transition to full-time study must have a cumulative GPA of 3.0 or better to petition the Academic Standing Committee to take six courses (18 credits). Students may not take more than six courses (18 credits) in any semester.

## **Adding or Changing Courses**

Courses may be changed or added without penalty during the first five days of the semester. To make such changes, students are required to consult with the Registrar and submit a completed add/drop form.

During the second five days of the semester, students may still add or change courses, but only with the permission of the instructor(s). After the tenth class day, courses may not be added.

## **Academic Policies**

### **Add/Drop Policy**

Courses are dropped only when the add/drop form is presented to the Registrar's Office for recording. Informing the instructor of intent to discontinue attendance does not constitute dropping a course. A final grade of W (Withdraw) or WF (Withdraw Failing) is assigned by the instructor for each course which has not been officially dropped by the student before the appropriate deadline. When a course is dropped, tuition will be refunded using the pro-rated schedule on page 18. Dropping or being withdrawn from courses will affect financial aid grants.

### **Repeating Courses**

When a course is repeated, the higher grade is recorded on the transcript and used to calculate the grade-point average (GPA). The previous grade remains on the transcript but is not included in the GPA.

Students who have failed a course at SVC can have the failure excluded from their overall GPA if they receive credit for an equivalent course. Students must receive approval from the Registrar before the proposed equivalent courses are taken.

### **Incomplete Grades**

An incomplete grade, which is indicated on the record by an "I," becomes

a failure if the student fails to complete the course work by the date indicated on the annual academic calendar. Incomplete grades are granted by faculty for serious extenuating circumstances only.

### **Withdrawal or Leave of Absence**

A student who plans to withdraw or take a leave of absence from SVC must submit a completed withdrawal/leave of absence form available in the Office of Student Services and have an exit interview with the Dean of Students. Refunds are determined by the date of withdrawal.

### **Students with Limited**

#### **Proficiency in English**

The College recognizes that students for whom English is a second language, both international students and U.S. citizens, have special needs. The College accepts two responsibilities for these students: to provide opportunities for them to improve their English skills and to allow them additional time, when necessary, to complete written assignments and tests. The College does not offer English as a second language courses but may be able to arrange special tutorials.

The College regularly schedules courses to help students improve their English. The current offerings of En-

## Academic Policies

English Composition, including in-progress and tutorial options, provide students with a great deal of support and individual attention as they develop their writing skills. The College also offers Literature which serves as a reading improvement course and provides an introduction to the basic concepts of literature.

The College and especially the ACTion (Academics, Counseling, and Tutoring) Program provides much academic support in the English language areas including: the Learning Cooperative, Writing Center, and faculty consultations.

Any student who is not a U.S. citizen and who is a resident of a country where English is not the primary language may be eligible for extra time on assignments. However, the College expects these students to arrive at SVC with some degree of English proficiency, as evidenced by a score of at least 500 on the Test of English as a Foreign Language (TOEFL). U.S. citizens who believe they may need extra time because of a lack of proficiency in English should speak to the Director of the ACTion Program, who will bring the matter to the Committee on Academic Standing to determine whether the accommodation is justified.

Faculty will make reasonable arrangements to see that students who meet the criteria will have adequate time to complete their work. The student is responsible for requesting this accommodation. Students eligible for extra time should speak to their instructors early in the semester. If a student wishes, the Director of the ACTion Program may speak to instructors to explain that student's needs.

### English Composition Sequence

All matriculated students must enroll in En101 during their first semester at SVC unless they have transferred En101 credits. In the semester immediately following completion of En101, or upon receiving En101 transfer credits, students must enroll in En102.

### En101 Portfolio Assessment

Southern Vermont College is proud of its commitment to excellence in writing. To ensure that all students master basic writing skills, En101 students are required to keep a portfolio of their writing to demonstrate they have met the requirements of the course. Portfolios are read by at least two composition instructors during the semester.

### Double Major

Students may graduate with two separate majors by fulfilling all the require-

## Academic Policies

ments of each major. Advisors in both majors should be consulted to determine all program requirements. Applications for filing for a double major are available in the Registrar's Office and require the approval of both program coordinators and the Registrar. The student must designate which of the two majors will be the primary one. That major will determine the type of degree awarded (B.A. or B.S.).

### Degrees Awarded

A student may be awarded only one degree at any Commencement.

### Second Degrees

Individuals wishing to pursue new career options or prepare for graduate school may earn a second degree at Southern Vermont College. The requirements are:

- the original bachelor's or associate's degree is from an accredited college or agency;
- the second bachelor's or associate's degree must be in a major different from the first one;
- at least 30 additional credits must be completed at Southern Vermont College toward the new degree, of which at least 15 must be in the new major;

- SVC core and major requirements must be fulfilled either by transfer of previous credits or with SVC courses.

Credits from an accredited college may be transferred according to the Southern Vermont College transfer policy. Students entering a second degree program do not have to take placement tests. En101 and 102 requirements are considered fulfilled. Financial aid is not available for second degree students with the exception of student loans.

### Grading System and GPA

Grades are indicated by letters with a designated "quality point" value assigned to each as follows:

<u>Grade</u>		<u>Value Base</u>		<u>Quality Points</u>
A	=	100-93	=	4.0
A-	=	92-90	=	3.7
B+	=	89-87	=	3.3
B	=	86-83	=	3.0
B-	=	82-80	=	2.7
C+	=	79-77	=	2.3
C	=	76-73	=	2.0
C-	=	72-70	=	1.7
D	=	69-60	=	1.0
F	=	below 60	=	0
WF	(Withdraw Failing)		=	0

## Academic Policies

The following symbols are also used on grade reports but carry no point value and are not considered in calculating the GPA:

H	=	Honors
I	=	Incomplete
IP	=	In-Progress
LE	=	Life Experience
NC	=	Non-Credit
P	=	Pass
W	=	Withdrawal
WX	=	Administrative Withdrawal

The grade point average (GPA) is obtained by dividing the total number of grade points earned by the total number of credits attempted. Students wishing to raise their GPA may repeat any course, including any course failed, to achieve a higher grade. The higher grade and total credits are used to compute the cumulative GPA.

### Academic Status Reports

Academic status reports are warnings used by faculty to formally notify a student of excessive absences or poor academic achievement. Copies are distributed to the Academic Dean, Dean of Students, Faculty Advisor, and Registrar. If a student is a financial dependent according to federal financial aid regulations, these reports may be sent to his/her parents or financial guardian.

Warnings should be taken seriously. If a student receives a status report, he/she should contact the instructor immediately. Failure to improve performance and/or attendance in the class after the first notice (Academic Warning) will result in a second notice (Final Academic Warning). These notices should not be ignored and may lead to the third and last "Student Withdrawn from Course" notice (with the grade of W or WF). These reports become a permanent part of a student's formal academic record.

### Academic Probation

Academic probation is determined by the number of credits attempted and the cumulative GPA. A student is placed on academic probation if his/her performance falls into the following categories:

- 9-35 credits---Less than 1.75 GPA
- 36+ credits---Less than 2.0 GPA

A two-step process occurs when a student is placed on academic probation:

1. The Academic Dean formally notifies the student, the parents (if the student is a dependent), and the student's faculty advisor that the student is on probation.
2. The student is notified of the implications and possible results of being

## Academic Policies

placed on academic probation and may be required to meet with a probation advisor. A student on probation is required to complete a Study Skills class. The Dean may also inform the student of the alternatives that should be considered to improve academic performance, such as:

- reducing the course load;
- seeking tutorial help through the ACTion Program;
- repeating a failed course to replace the failing grade with a passing one;
- reconsidering goals and considering the possibility of changing to a more suitable program; seeking help for personal problems through the Student Services and Counseling offices;
- considering a leave of absence.

Mid-semester progress reports are completed by each student's instructors; these, along with the final grades and the student's cumulative GPA, determine whether a student continues on probation for the following semester or is subject to possible academic dismissal.

### Academic Dismissal

A student may be subject to academic dismissal in cases of blatant neglect

and/or a demonstrated inability to do college-level work, and/or poor academic achievement.

The Academic Standing Committee may determine that a student should be dismissed for one or more of the following reasons:

1. for blatant neglect, regardless of the number of credits attempted, for one or more of the following reasons:
  - an unwarranted number of class absences;
  - failure to hand in required work in several classes;
  - consistently poor preparation for class assignments.
2. for an inability to do college-level work when the student has been unable to achieve passing grades in several classes despite seeking extra help in using College support services.
3. for consistently doing low-level academic work, as demonstrated by having a cumulative grade point average as follows:

24-35 credits---	less than 1.25 GPA
36-47 credits---	less than 1.50 GPA
48-89 credits---	less than 1.75 GPA
90+ credits---	less than 1.90 GPA

## Academic Policies

An appeal of academic dismissal can be made to the Academic Dean if a student can produce new evidence or has substantive reasons for believing he/she was treated unfairly by the Academic Standing Committee. The student must make the appeal in writing within one week after the Committee's decision.

### **Readmission Following Academic Dismissal**

Students seeking readmission subsequent to dismissal for academic reasons must petition the Academic Standing Committee after at least one year away from SVC. The petition must include a description of what the student has been doing during the time away from the College and an explanation of why the student feels ready to return and complete his/her education.

### **Administrative Withdrawal**

When a student must withdraw from classes due to serious medical or other extreme, extenuating circumstances, it is the student's responsibility to request, in writing, administrative withdrawal from the Dean of Students and to provide supporting documentation for the request. Based on the merits of the request and the documentation provided, the Dean of Students shall make

a judgment to accept or deny the petition. The administrative withdrawal grade (WX) shall be awarded for all affected classes for the semester in question.

### **Student Academic Grievance Policy**

This policy is designed to give the student maximum opportunity to follow a grievance procedure whenever the appropriate conditions for a grievance prevail. Such conditions are limited to academic matters. (Grievance procedures for other matters are included in the *Student Handbook*.) In considering final course grades, however, only the procedures by which a grade is determined shall be subject to review. Substantial justification of the final grade itself is the responsibility of the faculty member. A final course grade can be changed only by the faculty member who assigned the grade. The academic grievance procedure is as follows:

1. The student must first discuss the matter of concern with the appropriate faculty member;
2. If the student is not satisfied with the results of the above discussion, he/she may then appeal in writing to the Academic Dean;

## **Academic Policies**

3. Acting as a mediator, the Academic Dean will meet with the student and the faculty member to discuss the issue in an attempt to resolve the grievance;

4. If the grievance is not resolved in step three, the Academic Dean may refer the grievance to an ad hoc committee consisting of the Chair of the Faculty Association, the Student Association Academics Officer, and one faculty member to be appointed by the Chair;

5. Should the grievance involve the Chair of the Faculty Association, the ad hoc committee will be appointed by the Academic Dean;

6. The deadline for a student to follow the above grievance procedure is six months from the last day of the class in question.

## ACADEMIC SUPPORT SERVICES

Southern Vermont College has a diverse student body with a wide range of skills and abilities. To assist students who need extra support to succeed in college, we offer a number of special services and programs that have proven to be effective year after year, student after student. All support services are free of charge. This does not include College courses.

### **The Learning Resources Center**

The Learning Resources Center includes the library, archives, and audio-visual center. The library provides a quiet place for research and study as well as space for group study. Library resources include a growing book collection of 25,000 volumes and over 250 subscriptions to magazines, newspapers, and serials. An additional 1,000+ magazine titles are available in full-text form via an on-line subscription service.

The library's collection of books and periodicals is designed to complement specific programs of study and provide personal enrichment and information about the past and current world outside the classroom. Audio-visual equipment is available for faculty, staff, and student use in the classroom and for course-related activities. Books and magazine articles not available in the

library's collection can be borrowed through interlibrary loan. The library has on-line access to academic and public library catalogs throughout the state of Vermont. Students also have direct borrowing privileges at three area libraries: Bennington College, Williamstown College, and Bennington Free Public Library.

The library staff will help students find information and teach them how to use the library as an essential tool for satisfying academic and information needs throughout life.

### **ACTion Course Offerings**

ACTion (Academics, Counseling, and Tutoring) Program faculty offer courses in basic math, algebra, composition, and reading. Basic Math is a one-semester, non-credit course. The reading course—En103 Literature—is a 3-credit course which can be completed in one semester. The ACTion algebra and composition courses allow students to fulfill College requirements in these areas at a slower pace at no additional charge. Most students take two semesters to complete each of these courses. ACTion faculty use Southern Vermont College placement tests to determine which students need these skill-building courses.

## Academic Support Services

### Learning Disabilities Program

The Learning Disabilities Program at Southern Vermont College offers a highly supportive environment for students with special educational needs. Students who participate in the program are offered a wide range of support services tailored to their individual needs. These services may include:

- extended time for placement tests
- regularly scheduled tutorial sessions
- content area academic support
- exploring individual learning styles and compensatory strategies
- study techniques, note taking, and time management
- extended time for exams
- access to textbooks on tape (RFB&D)
- academic pre-advising
- reduced course load freshman year.

There is no additional fee for support services provided to students with documented learning disabilities.

### Tutorial Services

The ACTion Learning Cooperative provides free tutoring for all students who request assistance. The tutors are students who have been recommended by SVC faculty and trained by the Tutor Coordinator and faculty. The Learning Cooperative in Room 309 provides the following services:

- **Walk-In Tutorials**—The Office is staffed by tutors who are proficient in a wide variety of subjects. The hours and tutors' areas of expertise are posted throughout the College. No appointments are necessary. Walk-in tutorials are available five days a week and three nights a week.
- **Tutorials**—If the walk-in tutorial schedule does not offer enough flexibility, students may sign up for individualized tutoring with the Tutor Coordinator.
- **Study Groups**—The Tutor Coordinator assists in the organization of study groups for several core courses. A student leader meets regularly with students in the group, helping them review class work and prepare for tests.
- **Workshops**—Workshops are held in the Learning Cooperative as requested for special skills review: proofreading, note-taking, textbook reading, spelling,

## Academic Support Services

and study skills. The dates and times are announced in advance.

### Accommodations for Students With Physical Disabilities

Southern Vermont College is committed to serving all academically qualified students, regardless of disability. The College provides varying levels of support and accommodations for students with physical disabilities, depending on their individual needs. The student must provide specific documentation specifying the nature of the disability. This documentation will assist the Disabilities Program staff in planning appropriate support and accommodation for each student.

Some accommodations may include the following:

- accessible parking;
- early registration for the purpose of scheduling classes in accessible locations;
- shared notes or note-takers can be arranged for students in need of this accommodation;
- extended time for exams;
- access to textbooks on tape available through the College's institutional

membership to Recording for the Blind and Dyslexic.

- wireless FM auditory amplification system (Phonic Ear) for students with hearing impairments.

### The Writing Center

The Writing Center is staffed by members of the Composition faculty and serves all members of the College community—students, staff, and faculty. Students may receive help at any stage in the writing process, from topic selection to outline to final draft.

### Career Planning and Placement

The Career Planning and Placement Office is staffed by career specialists who provide assistance to students and alumni in career development. Students are encouraged to use the services of the Career Planning and Placement Office in their first year at the College to begin developing a credentials packet which should include a resume and references. A career resource library and Internet workshops assist students with their career planning and job search.

The staff is actively involved with the local community to develop internships, mentoring and job shadowing relationships, community service opportunities, and job placements.

## **Academic Support Services**

Services provided by Career Planning and Placement include:

- individual career counseling
- interest inventories
- workshops on resume writing, cover letters, interviewing techniques, and job searches
- employment assistance for full-time, part-time, and summer jobs
- work-study placements
- graduate school counseling
- transfer information
- presentations of panels of employers and alumni representing various career fields
- on-campus job recruitment fairs.

open from 8:15 a.m. to 5:15 p.m. Monday through Friday. Enrollment is on a first-come, first-served basis, with priority given to requests for full-time care. For more information, call 802-442-5491.

## **Day Care**

The Southern Vermont College/United Counseling Service Child Development Center is an employer-sponsored infant and toddler day care center for the use of faculty, staff, and students of the College and the staff of United Counseling Service as well as community members. Accredited by the National Academy of Early Childhood Programs, the Center is

# C O U R S E   L I S T I N G S

All courses earn three credits unless otherwise noted.

<b>Course Listing Designations</b>	
Accounting	A c
Art, Music, and Language	A r
Business Administration	B a, M g
Communications	C m
Computer Science	C s
Criminal Justice	C j
Early Childhood	E a
Economics	E c
English	E n
Environmental Studies	E v
Freshman Experience	S d
Gerontology	G e
Government	G v
History	H i
Hospitality/Resort Management	R e
Humanities	H u
Management	M g
Math	M a
Natural Science	N s
Nursing	N u
Philosophy	P h
Psychology	P y
Freshman Experience	S d
Social Work	S w
Sociology	S o

**Ac101**

**Financial Accounting**

This course is an introduction to the fundamentals and practices of accounting. Topics covered include the accounting cycle, the matching concept, different theories dealing with depreciation, and periodic and perpetual inventory systems. Students will also be given a variety of computer assignments.

**Ac102**

**Managerial Accounting**

This course is a continuation of Ac101. Topics include a review of partnership formation, corporate organization, cash flow statements, and equity rights. Students will study cost behavior, and planning and control systems. Prerequisite: Ac101 or permission of Program Coordinator

**Ac201**

**Intermediate Accounting I**

This problem-oriented course covers accounting theory and practical solutions of accounting problems. Students use generally accepted accounting principles in preparing financial state-

ments. Such topics as disclosure problems associated with cash and an in-depth study of temporary investments, receivables and inventory are presented. Prerequisite: Ac102

**Ac202**

**Intermediate Accounting II**

This course is a continuation of Ac201. Additional topics include financial statement reporting, operational assets, intangible assets, and current and long-term liabilities. This course is designed as a problem oriented course, in which reporting situations unique to corporations are reviewed. Students should have a basic understanding of computer operations. Prerequisite: Ac201

**Ac203**

**Taxation I**

This course is an overview of federal taxation laws, with primary emphasis on personal and certain business situations as they relate to the laws. Students should have a strong foundation in accounting.

## Course Listings Ac204 - Ar203

### Ac204

#### Cost Accounting

The importance of cost accounting as a management tool is emphasized throughout the course. Students will study standard cost analysis, job order cost system, process order cost system, financial statement presentation, and budgeting. Students will need to have a working knowledge of Lotus 1-2-3 since computer problems are used in the course.

### Ac205

#### VITA Program

VITA (Volunteer Income Tax Assistance) provides free tax assistance to community members. As volunteers, students assist with preparing individual tax returns. Students receive a week of training before the program begins. The course is graded on a pass/fail basis. Prerequisite: Ac101-102

### Ac307

#### Advanced Accounting

This is an in-depth study of extensions of accounting concepts and principles and their application to a number of specialized situations. Topics include partnerships, venture accounts, consignment accounting, installment sales and statements of realization and liquidation. This course is designed as a problem oriented course at the advanced level for accounting majors. Prerequisites: Ac202 or permission of Program Coordinator

### Ac401

#### Taxation II

This course is designed as the sequel to Ac203 and is the study of the federal tax laws and regulations as they pertain to corporations, S corporations, and other forms of business ownership. Topics of discussion include taxation of partnerships and partners, employee compensation and retirement plans, and special tax accounting problems. Prerequisite: Ac203

### Ac407

#### Auditing

This introductory auditing course emphasizes a basic analytical approach, the nature of professional practice and the audit function, the tools and methodology the auditor needs for gathering evidence in performing his/her function, and the nature of the auditor's report. Prerequisite: Ac307

### Ac 409

#### Introduction to Governmental and Nonprofit Accounting

This course is designed to meet the needs of students interested in the accounting practices of the growing non-profit segment of our economy. Students are introduced to fund accounting as used in local, state, federal government and nonprofit organizations.

### Ar101

#### Art History: Prehistoric - Gothic

A historical perspective of the achievements of painters, sculptors, and architects from prehistoric times to the Gothic period, focusing on, though not limited to, Western art.

### Ar102

#### Art History: Renaissance - Present

A historical perspective of the achievements of painters, sculptors, and architects from the Renaissance to the present, focusing on, though not limited, to Western art.

### Ar103

#### Basic Painting

This course is an introduction to the methods, materials, and basic concepts of painting as applied to subject matter and composition.

### Ar104

#### Basic Drawing

This course is an exploration that trains the eye with regard to accurate representation of the visual environment in pencil, charcoal, conte, wash, and pen and ink.

### Ar105

#### Pottery Making

Students will learn the art of pottery making on the potter's wheel and related skills required to finish and glaze pottery. A parallel and equally important objective of the course is to increase students' understanding of the science and history of the art of pottery making as it has evolved in the last 2000 years.

### Ar203

#### Graphics/Printmaking

This course focuses on an exploration of the "graphic idea" as it applies to visual art and image development. Students will work in the areas of monotype and relief printing to create a personal visual language.

## Course Listings Ar204 - Cj203

### **Ar204**

#### **Watercolor Painting**

In this introductory course students learn to use watercolors as a media for personalized visual expression. Students will explore and experiment with traditional materials and techniques and learn how these can be applied to innovative approaches to painting concepts.

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*Ba: Also see Mg listings.*

### **Ba101**

#### **Introduction to Business**

This course studies the major forms of business ownership, the application of business principles to small and large businesses, and the relationship between business administration and social, economic, and environmental issues.

### **Ba201-202**

#### **Business Law**

**6 credits**

This is a study of law based upon just and equitable principles as applied to ordinary business situations, rules which the law and the courts have set for business use. It covers contracts, negotiable instruments, employment, and legal relations created under various forms of business organization. Selected cases illustrate sales, bailments, wills, trusts, estates, and bankruptcy.

### **Ba227**

#### **Small Business Management**

This course covers the marketing, finance, production, inventory control, and labor needs of small businesses. Case problems compare corporate to small business practices. Prerequisite: Ac101 or permission of Program Coordinator

### **Ba402**

#### **Consumer Behavior**

This course provides an overview of the internal and external influences affecting the buying decision. Sociological, psychological, and economic factors are stressed along with analysis of consumer decision-making and purchasing patterns.

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### **Cj101**

#### **Introduction to Criminal Justice**

This course presents the study of crime and the administration of justice. The focus will be on the components of the criminal justice system, law enforcement agencies, prosecution, courts, probation, juvenile, and correctional, and the

criminal justice process which deals with the disposition of people charged with the commission of crimes.

### **Cj102**

#### **Introduction to Corporate Security**

This course details the history and development of corporate security with emphasis on the role of security in the criminal justice system. Constitutional safeguards, legal aspects, and training will be explored. Included will be the role of the security manager, security science, technology, and investigative techniques.

### **Cj106**

#### **Introduction to Corrections**

A comprehensive view of the complexity of corrections and the great number of programs, services, facilities, and organizations responsible for the management of people who have been accused or convicted of criminal offenses. Emphasis will be on community treatment, probation, parole, jails, and penitentiaries.

### **Cj201**

#### **Police Organization & Management**

The principles of management in a modern police agency will be examined. Emphasis will be on planning, organizing, staffing, directing, and controlling police organizations. The focus will be on the distribution of the force and organization by purpose, process, clientele, area, and time. Case studies and problem-solving techniques will be explored.

### **Cj202**

#### **Sexual Issues in Criminal Justice**

The role of women in the criminal justice system will be discussed along with affirmative action. Emphasis will be on job harassment, myths and realities of rape and incest, the courts and rape cases, sexual abuse of children, the roles of police and social workers, domestic violence and its growth in our society, and the effects these issues are having on the criminal justice system.

### **Cj203**

#### **Criminal Law**

The nature, origins, aims, and purposes of criminal law are discussed, stressing both substantive and procedural law. The general principles of criminal liability and defenses will be explored. Cases are presented to illustrate these general principles in real-life situations, highlighting sex

## Course Listings Cj203 - Cj305

offenses and crimes against the person, property, habitation, and public order.

### **Cj204**

#### **Police Community Relations**

A survey of human relations in policing and police management, this course emphasizes the need for mutual cooperation and understanding between community and police. The Community Policing Concept will be explored as a new way to address neighborhood concerns beyond a narrow focus on individual crime incidents.

### **Cj207**

#### **Criminology**

This scientific study of the causes of crime, the characteristics of criminals, and the relationship between law and human behavior, with emphasis on social psychology and criminological methods and theories. Case studies will attempt to determine the root cause of crime and the development of methods to control it.

### **Cj208**

#### **Evidence & Court Procedures**

This course examines the development and application of rules of evidence in criminal prosecutions. Laws of search and seizure, privilege against self-incrimination, and admissibility of scientific evidence will be discussed. Topics include direct, circumstantial, tangible, and testimonial evidence, along with relevance, materiality, and burdens of proof. Trial procedures including cross-examination and impeachment techniques are demonstrated during moot court situations.

### **Cj209**

#### **Business Criminalistics**

People are the weakest link in a security system, particularly if they are trusted employees in key positions. Students will examine the role security management plays in establishing and maintaining a workplace climate that can affect the security of company assets.

### **Cj300**

#### **Policing in a Free Society**

This course focuses on the responsibilities of the federal, state, and local law enforcement agencies in a free society and the fundamental issues that must be faced in the day-to-day problems that confront these agencies. It is a critical examination of the authority of police power and discretion.

### **Cj301**

#### **Criminal Investigation I**

This is an introduction to field investigation. Emphasis will be on preliminary, follow-up, and concluding investigations. Conduct at the crime scene, collection of physical evidence, and the application of forensic science will be examined. Use of informants, surveillance, and interview and interrogation techniques will be explored. The course will also stress management of the investigation and the application of solvability factors.

### **Cj302**

#### **Criminal Investigation II**

A study of investigative techniques and how they are applied to specific types of investigations. Students will learn the basic sequence of investigating crimes against the person (homicide, assault, robbery, rape, and other sex offenses), against property (burglary, larceny, computer theft, and arson), and of investigating organized crime and the illegal use and sale of narcotics.

### **Cj303**

#### **Investigation of Serial Killers**

Students will examine the phenomenon of the serial killer. Emphasis will be on the growing fascination of the American public and the media with serial killers. Attention will be drawn to case studies that will raise questions about potential perpetrators and victims, and the nature of violence in our society today. Current law enforcement investigation techniques will be analyzed, including psychological profiles and common patterns.

### **Cj304**

#### **Juvenile Justice**

In this introductory study of the essential influences which have generated the need for a juvenile justice system, students will examine the operation of the court's legal process from apprehension to disposition and the causes and prevention of juvenile delinquency.

### **Cj305**

#### **Probation & Parole**

In this study of the history and development of probation and parole, procedures in conducting investigations along with methods and styles of supervision will be discussed. Interaction with other agencies and community-based corrections will be examined.

## Course Listings Cj306 - Cm102

### **Cj306**

#### **Counseling Adolescents**

An introduction to the theories and practices of counseling within the criminal justice system, this course is designed to explore the varied therapeutic disciplines used to treat adolescents exhibiting problematic behavior. Students will be able to demonstrate familiarity with the practices of counseling and the application of these theories.

### **Cj307**

#### **Physical Security Planning**

This course analyzes physical security problems in corporate and industrial facilities and includes the study of physical security methods and practices which emphasize the equipment, technology, and area control required to deter deviant acts. It further examines state-of-the-art intrusion detection, access control, and identification systems.

### **Cj308**

#### **The Role of the Public Defender**

This course examines the defendant's right to an attorney and the Public Defender System. It covers pre-trial proceedings, including motions, briefs, and plea bargaining, and the Public Defender's relationships with clients and criminal justice practitioners.

### **Cj309**

#### **Narcotics Investigation**

Students will study the illegal drug trafficking trade in America, with emphasis on causes, enforcement, education, and treatment. The history of drug use and abuse will be explored, showing the effect on crime. The source of illegal drugs will be identified, as will federal and state laws used to combat the problem. Students will study the supply and demand side of drug trafficking, analyze law enforcement control techniques, and examine current education and treatment programs.

### **Cj401**

#### **Constitutional Issues I**

An examination of the Constitution, Bill of Rights, and constitutionalization of criminal procedure, it is designed to help students understand how cases are accepted by the Supreme Court, how they are decided, and how they affect the criminal justice system. Students will brief appellate court decisions, examining selective incorporation and development of the exclusionary rule.

Emphasis will be on Fourth Amendment requirements for arrest, search and seizure, and warrant procedures as interpreted by the Supreme Court.

### **Cj402**

#### **Constitutional Issues II**

Students will brief cases on wiretapping, interrogation, confessions, line-ups, other pre-trial identification, right to counsel, bail, jury trials, death penalty, and juvenile procedures. Emphasis will be on Fifth, Sixth, and Eighth Amendment guarantees as interpreted by the Supreme Court. Prerequisite: Cj401

### **Cj403**

#### **Corporate and Industrial Espionage**

In this study of the motivational factors behind corporate, industrial, and government-related espionage cases, students will consider the various countermeasures required to protect sensitive information. Students will become acquainted with the policies and procedures which must be established to preclude the unauthorized disclosure of new product information.

### **Cj404**

#### **Computer and Information Security**

The vulnerability of computers to criminal abuse will be examined. Topics include access control, data encryption, and personnel controls. Major classes of intellectual property will be examined, i.e., trade secrets, patents, copyrights, trademarks, government secrets, and other strategic data. Theft of high technology and electronic crimes will be studied in addition to detection approaches. Preparation of data center policies and procedures is an important part of the course, in addition to the formation of the team so necessary in the conduct of an investigation.

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### **Cm101**

#### **Introduction to Mass Communications**

This course will introduce students to the history, structure, and function of the various mass media industries. In addition, current controversies within the mass communication field will be examined.

### **Cm102**

#### **Photography**

This course provides training in the fundamentals of exposure, lighting, camera operation, com-

## Course Listings Cm102 - Cm305

position, black and white film developing, and printing. Students are to supply their own fully adjustable, non-automatic 35mm camera and materials.

### **Cm103**

#### **Computer Applications in Media**

This course is an introduction to word processing and design for desktop publishing and also covers current topics explaining the use of computers in mass media professions. Students become familiar with software packages such as WordPerfect, PageMaker, Harvard Graphics, Harvard Draw, and Publisher's Paintbrush. A powerful DOS-based computer, laser printer, and scanner are used to create flyers, brochures, and newsletters.

### **Cm203**

#### **Print Journalism**

Reporting and writing skills for newspaper and magazine journalism are developed through story and editing assignments. Students will learn the essentials of story research, principles of structure and organization, interviewing, writing, re-writing, and the demands of the major beats.

### **Cm204**

#### **Broadcast Writing**

Script formatting and writing skills essential for radio and television writing are developed through weekly assignments. Students will write copy for advertisements, public service announcements, and news and feature stories suitable for broadcast. Some emphasis is given to development of broadcast campaigns and the history of broadcasting.

### **Cm206**

#### **Photojournalism**

Students train in the techniques used by newspaper and magazine photographers. Completion of news and event story assignments is stressed, with strong emphasis on meeting deadlines. Includes a review of basic black and white photographic processes. Students supply film and paper and must have a manually adjustable 35mm camera. Prerequisite: Cm102 Photography or permission of instructor

### **Cm207**

#### **Introduction to Film**

This course is a survey of the history and development of film as a mass communication me-

dium. Students view and write about various films representing all the major film genres. Emphasis is given to the writing of criticism. Terminology associated with film production is also stressed.

### **Cm208**

#### **Advanced Film**

This course is designed to take the student beyond the topics of study offered in Cm207. In this course, students will study specific genres of film and other special areas of interest. Course content will vary. Topics may include women in film, great directors, Westerns, science fiction, animation, and documentary films. Prerequisite: Cm207 or permission of the instructor

### **Cm301**

#### **Public Relations**

This course offers a study of the tools and techniques used to communicate the policies and actions of organizations to the public. Fundamentals of public opinion analysis, promotion, publicity, marketing, and merchandising are taught, with emphasis on the communication skills required.

### **Cm302**

#### **Editing & Publishing**

This course explores the development of a publication's editorial mission, the editing of text and art which fulfill that mission, and the management techniques necessary to produce a periodical whose mission must change with its audience. The modern magazine and newspaper are examined as vehicles for news, entertainment, and ideas, as environments for advertising, and as commodities.

### **Cm304**

#### **Advertising**

An introduction to advertising techniques, such as the formulation of sales propositions directed at target audiences, product positioning strategies, brand image development, media buying, and the role of creativity in written and visual solutions to sales.

### **Cm305**

#### **Print Production**

Students gain direct experience in bringing raw copy and artwork to a print-ready state, including copyediting, layout, and paste-up. Through

## Course Listings Cm305-Ea101

lectures and readings, the course covers typesetting, process camerawork, and the printing process.

### **Cm306**

#### **Community Television**

The study of community television including training with video production equipment and assisting local community television productions.

### **Cm402**

#### **Practicum & Seminar 3 or 6 credits**

Students will undertake a major communications project either on campus or with a communications-related business off campus. Students will meet weekly with an advisor or other interns. Weekly logs and a learning contract are required. Students spend 9 hours a week in the internship to earn 3 credits and 18 hours to earn 6 credits. All students are required to participate in the weekly seminar.

### **Cm403**

#### **Communications in Society**

The characteristics and sociological effects of mass communication media are explored through readings and discussions. Ethical and critical issues concerning advertising, news, and program content are examined.

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### **Cs151, Cs152, Cs153 (One credit each module)**

#### **Introduction to Computers**

This course presents a hands-on introduction to personal computer use in three separate one-credit modules. Students will learn the basic skills necessary to use applications including Windows, word processing, spreadsheets, databases, E-mail, and the Internet in modules as follows:

- Cs151 Windows and Word Processing
- Cs152 Using Email and the Internet
- Cs153 Spreadsheets and Databases

All modules must be completed in order to fulfill the Introduction to Computers requirements. Students may test out of any or all modules.

### **Cs201**

#### **Microcomputer Applications**

This course presents an in-depth understanding of personal computers and how application software is used as a problem-solving tool. Applica-

tions include word processing, spreadsheet, and database software. Word processing topics include using mail merge, tables, and desktop publishing. Spreadsheet topics include what-if analysis, using multiple worksheets, charts, and maps. Database topics include creating advanced queries and reports. Prerequisite: Cs151, 152, 153

### **Cs221**

#### **Visual BASIC Programming**

This course presents introductory topics in Visual BASIC programming. It includes objects, controls, variables, loops, arrays, string manipulation, sorting, and file processing. Prerequisite: Cs151, Cs152, Cs153

### **Cs250**

#### **The Internet and Telecommunications**

Focuses on advanced use of the Internet, including the world wide web, file transfer protocol, gopher, and telnet. It includes search engine skills, the correct use of email and mailing lists, and a study of telecommunications hardware and software. Prerequisite: Cs151, Cs152, Cs153

### **Cs301**

#### **Lotus 1-2-3**

Presents an in-depth study of spreadsheet software, Lotus 1-2-3. All commands will be covered including graphics, databases, macros, and functions. Students will create templates and will be required to complete a large spreadsheet project. Prerequisite: Cs151, Cs152, Cs153

### **Cs350**

#### **Designing for the World Wide Web**

This course teaches students to design and create sites for the World Wide Web. They will learn basic and advanced HTML coding, how to create and manipulate graphics for the WWW, and how to promote Web pages. Each student will be required to create a complete Web site. Prerequisite: Cs151, Cs152, Cs153

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### **Ea101**

#### **Educational Foundations of Early Childhood**

Students examine the historical and philosophical underpinnings of early childhood education as well as current issues and trends that affect the early childhood profession. Through lectures, guest speakers, and observations of day

## Course Listings Ea101 - En101

care centers, nursery schools, and Head Start programs, students discover the various roles of the professional in early childhood education.

### **Ea102**

#### **Curriculum Planning and Assessment**

The goal of this course is for students to be able to use their knowledge of child development and to develop the skill of observing young children during play in order to plan developmentally appropriate activities. Topics to be covered are thematic planning, emergent curriculum, techniques of observing and documenting children's play, and evaluating methods and materials in early childhood. Thirty hours of field experience in an early childhood setting are required in addition to scheduled class time.

### **Ea201**

#### **Creative Arts for the Young Child**

Art, music, and movement for young children are the focus of this course. Students will design and implement art, music, and movement activities for young children and explore the nature of creativity. Emphasis will be on the value of the arts to an early childhood curriculum and its impact on child growth and development.

### **Ea202**

#### **Health, Safety, and Nutrition for the Young Child**

Topics to be explored in depth are: health and safety standards of programs for young children, immunization requirements, HIV/AIDS, child abuse and neglect, and nutritional planning. Students have the opportunity to become CPR certified for infants and young children.

### **Ea301-302**

#### **Practicum I and II in**

**6 credits**

#### **Early Childhood**

This is a year-long course: Ea301 is offered in the fall and Ea302 in the spring. The course focuses on the practical aspects of applying psychology to early childhood settings. Techniques of objective observation, behavior management, assessment, and discipline issues will be considered in depth. Ethical issues in early childhood will also be addressed. Assignments will involve directly observing, recording, and assessing young children's behavior. Students will participate in a preschool or day care setting 10 hours a week

each semester in addition to class. An in-depth self-evaluation will be done by each student.

### **Ea303**

#### **Children's Literature**

This course will examine some of the major influences--social, political, and commercial--at work in the world of children's literature, both past and present. Through readings and discussions, a wide range of children's literature will be critiqued for quality and appeal. Appropriate ways of sharing literature with children will be emphasized.

### **Ea401**

#### **Techniques for the Special Child**

Students will work in a preschool, day care, or other educational setting with children who have special needs, such as developmental delays. A seminar will meet weekly to discuss issues relevant to the experience. Prerequisites: Py205 and Py207

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### **Ec300**

#### **Macro-Economics**

This course is an introduction to the United States economy. It explores unemployment, inflation, economic growth, and fiscal and monetary policy applications.

### **Ec301**

#### **Micro-Economics**

A study of demand, cost, and production theories of the firm. This course analyzes market structure, individual demand, and the economic effects of qualitative factors such as pollution.

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### **En100**

#### **Effective Speaking**

This course explores the elements of the speech communication process, and develops competency in informational and persuasive speaking skills through classroom presentations and analysis of other speakers.

### **En101**

#### **English Composition**

Students develop competency in basic composition skills and grammar and the elements of writing descriptive, narrative, expository, and persuasive essays. Internal documentation and

## Course Listings En101 - En204

summarizing are introduced. Word processing skills are suggested.

### **En101**

#### **English Composition (In-Progress)**

A two-semester version of En101, this course covers the same material but moves at a slower pace. Class sizes are smaller, and instructors provide a great deal of personal attention. Students will be assigned to this course if the English placement tests indicate they may have trouble meeting the English requirement in one semester. There is no additional charge for the second semester of this course.

### **En102**

#### **English Composition**

Students read widely in controversial issues and develop an extensive critical research paper. Competency in summarizing, paraphrasing, synthesizing, shaping an argument, and supporting an argument through logic and persuasive techniques will be developed. Each phase of the research process (note-taking, documentation, and revision of drafts) is required. Word processing skills are recommended. Prerequisite: En101

### **En102**

#### **English Composition (In-Progress)**

A two-semester version of En102, this course covers the same material but moves at a slower pace. Class sizes are smaller, and instructors provide a great deal of personal attention.

### **En103**

#### **Introduction to Literature**

This course provides students with a sound foundation for reading and understanding literature while exploring short fiction, poetry, the novel, and drama. Students will discuss, analyze, and interpret the various elements of literature to better understand and appreciate the different genres.

### **En120**

#### **Poetry**

Students learn to understand and appreciate poetry by examining the elements and types of poetry from different eras and cultures. This examination provides students with a foundation for understanding language usage in all forms of written communication.

### **En121**

#### **Fiction**

Students read masterpieces of the short story and novel, increasing their understanding and appreciation of the genres by examining their elements and forms.

### **En122**

#### **Drama**

Introduces drama as both literature and performing art, examining its characteristic elements, forms, and modes of presentation. The class will explore this art form through studying several plays within their cultural contexts.

### **En124**

#### **Greek Literature: Foundation of Western Literature**

This course is an introduction to texts which continue to have an enormous influence on Western literature because of their style and philosophical impact. Homer, as well as a selected number of other Greek writers (Aristotle, Aeschylus, Sophocles, Euripides, and Aristophanes), will be studied.

### **En200**

#### **Speaking for the Professions**

Provides theory and practice in developing speaking, presentation, and listening skills to meet the special demands of communicating in the professional or business setting. Formal presentations and one-on-one encounter skills including negotiating, "defusing" situations, hearing the subtext, giving and receiving criticism, are some of the topics explored. Prerequisite: En100 or permission of instructor

### **En203**

#### **British Literature I**

Presents a representative selection of British writers studied in their historical context with additional attention to major literary movements. The survey ranges from the early Middle Ages through the mid-eighteenth century.

### **En204**

#### **British Literature II**

This course presents a representative selection of British writers studied in their historical context with additional attention to major literary movements. The survey covers the period from late-eighteenth century to the present.

## Course Listings En205 - En304

### En205

#### **American Literature I**

Students study representative selections of American writers from the Colonial to Romantic Period. Major literary movements and influences will be discussed. Early culturally diverse works will be presented.

### En206

#### **American Literature II**

Students will study representative selections of American writers from the Age of Realism to contemporary times. Major literary movements will be reviewed and culturally diverse works will be analyzed.

### En207

#### **Poetry Writing Workshop**

The goal of this course is to develop the student's individual style through the process of writing, revising, and sharing poetry. Students are expected to analyze and provide formal criticism of each other's work.

### En212

#### **Fiction Writing Workshop**

The goal of this course is to develop the student's individual style through the process of writing, revising, and sharing works of short fiction. Students are expected to analyze and provide formal criticism of each other's work.

### En213

#### **Play Writing Workshop**

Students write scenes that are read, critiqued, and acted in class. The scenes are developed into plays that are presented during a staged public reading at the end of the semester.

### En214

#### **Writing Nonfiction Prose**

This course introduces students to the basic skills needed for commercial and literary publication. Emphasis is placed on the development, application, and evaluation of a wide variety of concepts and techniques used in writing and publishing. Focus will be on forms such as the memoir, diary, journal, and personal narrative.

### En215

#### **Literature: A Writer's View**

Students explore short literary forms to see connections between personal experiences and the

development of the writer's voice. Students learn to view literature from the writer's perspective as an art employing literary devices and genres in creative and unique ways shaped by the writer to delve into not only a personal response, but also the very essence of "the human experience." Readings complement creative writings in short stories, poetry, or nonfiction.

### En208

#### **Oral Interpretation and Storytelling**

Students develop speaking and oratorical skills in the interpretation and performance of literature, anecdotes, humorous stories, and dramatic and inspirational pieces. Participants learn how to incorporate concerns of critical analysis, personal response, and audience involvement through their presentations. Prerequisite: En100 or permission of instructor

### En220

#### **Modern Poets**

This course surveys representative works of major American and British poets and their influence on contemporary poetry. Poets such as Frost, Eliot, Hughes, Dylan Thomas, and Yeats may be included.

### En290

#### **Literary Arts Internship**

The student intern is responsible for organizing the College's literary/arts contests and acts as managing editor of the annual *SVC Literary Arts Review* under the guidance of the faculty advisor.

### En303

#### **Writing for the Professions**

Study of the specific skills required for audiences in professional and business arenas. Business correspondence, resumes, short and long reports, and proposals are required writing. Students explore current technological enhancements in word processing and other software in this field and are encouraged to incorporate them in their work. Word processing skills are highly recommended. Prerequisite: En101-102 or permission of instructor

### En304

#### **Shakespeare**

This course is designed to give students a sound background for reading and understanding

## Course Listings En304 - Ev302

Shakespeare. Representative plays are studied to teach the development of the playwright's art.

### En305

#### The Novel: An Exploration

This course studies the genre, examining its characteristic elements and forms. Students will explore several novels written in English and encompassing the 18th through 20th centuries including critical approaches applied to the novel. Students will be encouraged to experiment with their own approaches.

### En307

#### Chaucer

The course combines close reading of some of Geoffrey Chaucer's major works with study of the cultural environment of his time. Starting with an introduction to Middle English, the course progresses from Chaucer's shorter poems to *Troilus and Criseyde* and *The Canterbury Tales*. Students will become familiar with some of the major trends in Chaucer criticism and will be encouraged to experiment with their own approaches.

### En308

#### Grant Writing

This course covers all aspects of grant writing. Students will research, write, and submit proposals. Both public and private sources of funding will be investigated. Current public policy which affects grant funding will also be explored.

### En309

#### Milton

The poetry and prose of John Milton will be studied, with special emphasis on *Paradise Lost*.

### En310

#### Major Authors

This course gives students the opportunity to pursue a more intensive study of literature by a particular author, period, style, or cultural influence. Students will explore a number of connections: biographical, cultural, and stylistic. Topics are wide ranging and may include: the American Romanticist, the Literature of Charles Dickens, Contemporary Women Writers, or African-American Literature of the 1900's. Prerequisite: Successful completion of En101 and En102

### En404

#### Literary Criticism

The emphasis of this course is on both the study of theory and actual practice of literary criticism. The course surveys major critical theories and movements in Western literature from Aristotle through the present. Students will gain practice in using various critical methods on a variety of literary works. The goal is for each student to arrive at a recognition and articulation of his/her own preferred critical method and to put that method into practice in a major project.

### En406

#### History & Structure of the English Language

This course provides an introduction to the basic concepts of linguistics. It includes the study of sounds, words and word formation, sentence structure, and meaning. Students will also study language variation and change.

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### Ev102

#### Natural Resource Conservation

This serves as the introductory course for students interested in exploring environmental issues in greater depth. This course focuses on identifying our nation's resource and environmental problems and considers the methods by which those problems might be solved.

### Ev200

#### Environmental Issues

This course is an overview of global environmental concerns, including population, world hunger, agriculture, land use, natural resource depletion, energy, and endangered species.

### Ev302

#### Environmental History

This course traces the history of the conservation movement in the United States beginning with the values and attitudes of the indigenous American peoples and the European settlers. The changes in these attitudes and values over time are examined through the study of the work of many people, such as Thoreau, Muir, Leopold, and Brower. Students also explore the literature and fine arts of the various periods from early settlement to the present.

## Course Listings Ev303-Ge206

### Ev303

#### Environmental Law

This course is an introduction to environmental law for non-lawyers. It begins with a history of government control and regulation, citing common law, constitutional law, and case law. The course covers the major federal environmental laws such as NEPA, state land use laws such as Vermont's Act 250, and local land use controls such as zoning ordinances.

### Ev308

#### Environmental Ethics

This course is a search for environmental ethics. Both the economic-based and "biocentric" positions are investigated, as are the relationships among all living and nonliving components of the environment. Valuing is an integral part of the search. The course moves toward a sense of environmental ethics that can be applied to government policy, commerce and industry, and individual behavior. It ends with a study of ethical principles surrounding the concept of sustainable development.

### Ev350

#### Environmental Risk Management

Surveys the general principles of environmental risk management relative to the issues of environmental health and safety which confront today's managers. Air, land, and water as receptors, and the controls appropriate to protect these resources will be discussed. Federal environmental laws and regulations, and agencies such as the EPA and OSHA, which require these controls, will also be reviewed. Environmental site assessments and auditing as sound management practices will be addressed.

### Ev403

#### Environmental Senior Thesis Project

Provides the capstone experience for students in the Environmental Studies program. All the skills and knowledge acquired from previous course work are integrated into the individual projects undertaken. Students are encouraged to work with professionals in the field as they carry out their projects. These individual projects concern environmental issues. Some class time is spent sharing and evaluating the learning taking place.

### Ev404

#### Environmental Planning

Students are introduced to planning techniques and methodologies. The planning process is explored, and an exercise in an actual planning process is undertaken.

### Ev405

#### Environmental Policy and Politics

This course begins with an overview of American public policy and moves quickly to American environmental policy, its history, its actors and institutions, and its outcomes.

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### Ge101

#### Our Aging Society

A basic introduction to the field of gerontology with emphasis on how an aging population impacts every part of society including the political, legal, educational, family and medical care systems. Attention will be given to public policy and advocacy issues such as ageism, elder poverty, social security, and health care.

### Ge102

#### Death and Dying

Examines societal attitudes toward death and the impact of the dying process on both patient and family. Bereavement, grief, and mourning will be examined as well as a variety of coping strategies and mechanisms. Attention will be given to ethical issues surrounding death and dying such as euthanasia, living wills, suicide, and the rationing of medical care.

### Ge205

#### Health Status of Elders

A close examination of the impact of the normal aging process on the mind and body. This course focuses on health risks such as accidental injuries and chronic and acute diseases. Prevention and coping mechanisms, the interaction of elders, and the health care delivery system will be discussed.

### Ge206

#### Elders in the Social World

This course is a close examination of the family, work, leisure, social and community roles and relationships of elders. Various theoretical perspectives will be utilized as we seek to understand the experience and meaning of old age for

## Course Listings Ge206-Hi208

the individual. Students will develop an oral history with an elder.

### **Ge207**

#### **Social Ecology of Aging**

This course focuses on the influence that the living environment has on the physical, psychological, and social functioning of older persons. Examination of elders' residential needs and requirements, and of the various options currently available with emphasis on the cultural and personal meanings of independent vs. institutional residence.

### **Ge306**

#### **Arts-Based Group Work with Elders**

This is an investigation of the therapeutic application of the arts (art, music, movement, poetry) to group work with older populations. Theories and techniques of group formation, operation and ending are presented and practiced in class. No experience in the arts is necessary.

### **Ge307**

#### **Program Development and Practicum**

Techniques of needs assessment, program development, implementation, and evaluation will be studied. Creation and administration of a program for older adults will be part of the practicum component.

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### **Gv200**

#### **Introduction to American Government**

This course is an introduction to general concepts of political science as they pertain to American politics. In the first third of this course, students will investigate the historical and cultural antecedents that lead to the birth of the Constitution and the early American government. The second section will focus on the institutions that make up the federal government. In the final section, we will discuss the major issues that face American politics today such as civil rights, foreign policy, and the welfare state. Class participation and an understanding of current events are important keys to success in this course.

### **Gv201**

#### **Comparative Politics**

The first section of this course addresses development of democracies in Western Europe and

North America. Topics include historical antecedents that created these governments, their roles in world politics and history, and their present circumstances. The second section focuses on governments of Central, Southern, and Eastern Europe. Analysis will center on how their governments have grown in the modern age and how they have attempted to adapt to historical conditions.

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### **Hi206**

#### **Western Civilization I: The Ancient World Through the Middle Ages**

An introductory study of the origins of Western civilization, this course will focus on ancient civilizations like the Greeks and Romans and their role in developing a Western cultural identity. Topics for discussion may include the roles of religion, the influences of Judaism and Islam on the west, and the development of feudalism/manorialism in Europe. Through this course, students will learn to distinguish historical interpretations from popular fallacies.

### **Hi207**

#### **Western Civilization II: The Renaissance Through the Present**

As a continuation of the introductory course, Hi206, Western Civilization II will further investigate Western culture. The primary focus of this study will be the growth of the modern state. Topics for discussion may include the rise of nations like Great Britain and France, the Age of "Discovery," the Reformation, and Imperialism. The use of warfare as a facet of foreign policy may also be covered. Students will spend a great deal of time on analyzing and separating historical data from historical mythology.

### **Hi208**

#### **U.S. History I: The Colonial Era Through Reconstruction**

An introductory study of the origins and development of the United States, this course will include discussions of numerous topics such as the European "discovery" and colonization of the New World, the conditions that brought about the War for Independence, the Early National Period, and the coming of the Civil War. This course will stress the role of critical analysis in historical interpretation.

## Course Listings Hi209-Hi401

### Hi209

#### **U.S. History II: Reconstruction Through the Present**

An introductory study of American life since the Reconstruction Era, topics for discussion may include such areas as the Westward Expansion, the Progressive Era, imperialism, the Great Depression, the World at War, and the Cold War. Emphasis will be placed on the importance of critical analysis in interpreting historical data.

### Hi210

#### **U.S. History Since 1945**

Through this introductory survey, students investigate U.S. History since 1945. The first section of this class will encompass the immediate post-war period. Topics for discussion will include the ramifications of the Second World War, the early Cold War, and the Korean Conflict. The second section will focus on the late Cold War years and American society since the fall of the Soviet Union. Topics addressed will include the Civil Rights movement, Vietnam, and the end of the Cold War.

### Hi301

#### **History in Film**

Through the use of film and historical texts, students investigate the importance of movies in the historical process. Since its early development, film has been influential in teaching Americans about the past, but as students will find, this has not always been a fortuitous relationship. Students discover what Hollywood has been teaching us and how this information measures up with the historical reality.

### Hi302

#### **The Civil War Era**

In this upper-level history course, students will investigate the historical antecedents that brought about this pivotal and defining event in American history. Areas addressed will include slavery, the roles of women in society, the growth of sectionalism, and the development of military strategies and tactics. Special emphasis will also be placed on the roles of such important individuals as the Grimke Sisters, Abraham Lincoln, Frederick Douglass, Jefferson Davis, Ulysses S Grant, and Robert E. Lee.

### Hi303

#### **Topics in Irish History**

Through this upper-level history course, students will discuss and learn about a truly unique culture that has had a lasting effect on both European and American history. Topics for discussion will include the World of the Celts, the impact of the Norman/Anglo invasions, and the "Troubles" of the modern Six Counties of Northern Ireland.

### Hi304

#### **Field Study in the American Civil War**

The purpose of this course is to enhance an independent academic analysis of the American Civil War by traveling to the actual battlefields. Throughout the semester, students will individually explore the history of the Civil War through historical texts and meet regularly as a class to discuss these texts and the papers created from them. The culmination of this research will occur when the class travels to the battlefields and seeks to experience the history of the Civil War by leaving our strict reliance on the written word and looking to the land itself for some clues to the past.

### Hi305

#### **Field Study in Irish History**

The purpose of this course is to enhance an independent academic analysis of Irish history by traveling to Ireland itself. Throughout the semester, students will individually investigate Irish history through historical texts and meet regularly as a class to discuss these texts and the papers created from them. The culmination of this research will occur when the class travels to Ireland to seek to experience the culture and the history of the Irish people and thus gain valuable insight into a beautiful yet troubled land.

### Hi401

#### **Research Seminar in History**

In this research-oriented course, students will investigate various topics from the past. As this is the culmination of a student's undergraduate study of history, the work will be demanding but rewarding. Topics for discussion will include: historiography, research methods, critical thinking, critical writing, and the scholastic presentation.

## Course Listing Hu150-Ma106

### **Hu150**

#### **Introduction to Dance: West African**

This course gives students the opportunity to pursue the field of dance in a comfortable atmosphere. They will explore the rhythm and movement of a particular form of dance within its cultural contexts. Dance topics may include: African, Modern, Ballet, etc.

### **Hu200**

#### **Introduction to the Arts**

An introduction to literature, drama, music, and the visual arts, this course emphasizes the unique insights that the arts offer into the human experience. Opportunities to attend live performances and to visit an art museum are provided. A student project explores modes of creative expression.

### **Hu202**

#### **Acting Workshop I**

An introduction to the discipline of acting, with emphasis on the study of text, voice, and movement. The class works on exercises and on the study and performance of scenes from plays of differing styles and periods. Workshop participants perform for the College community in programs of scenes.

### **Hu203**

#### **Acting Workshop II**

The course expands upon the work of Acting Workshop I, emphasizing characterization, and exploring roles in cultural and artistic context. Students study the nature of comedy and tragedy and gain experience in working with both. Acting Workshop II participants perform for the College community in collaboration with Workshop I students and may also perform on their own. Prerequisite: Hu202 or consultation with instructor

### **Hu300**

#### **Cultural Arts**

Students examine the arts as they function in societies distant from each other and from us, in order to expand understanding of what art is and does. There is an emphasis on cross-cultural concerns and their unique expressions.

### **Hu303**

#### **Topics in Humanities**

This course gives students the opportunity to pursue a more intensive study of a particular

period or subject in the humanities. A broad variety of art forms will be represented. Topics may include: Women's Creative Expression, Diversity in American Art and Life, Art and Its Inspiration, Non-Western Arts, Romanticism and Realism, etc. Prerequisite: Hu200 or instructor's permission

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### **Ma099**

#### **Basic Math**

**No credit**

This is a non-credit course in a self-paced format which reviews the fundamental skills necessary for college algebra. Students who need a review of arithmetic skills (as indicated by the mathematics placement test) will be required to complete this course before enrolling in Ma100.

### **Ma100**

#### **College Math**

This course presents the study of algebra, including polynomial and rational expressions, linear equations and inequalities, linear systems, radical expressions, and quadratic equations.

### **Ma100**

#### **College Math (In-Progress)**

This course covers the same content as a regular section of Ma100 but extends for two semesters. Students will be assigned to this course if the mathematics placement test indicates that they may have difficulty with college algebra. Class sizes are smaller, and the instructor provides as much individual attention and tutorial help as possible. There is no additional charge for the second semester of this course.

### **Ma105**

#### **Math for Medications I**

**1 credit**

This course provides a review of fractions, decimals, equations, and the metric system. Its focus is to assist the student in mastering medication dosage calculation. It is expected that the student can demonstrate basic math skills prior to entering this course.

### **Ma106**

#### **Math for Medications II**

**1 credit**

This course is a continuation of Ma105. Its focus is on intravenous flow-rate calculation, calculation of infusion times, pediatric medication administration, and heparin and critical care calculations.

## Course Listing Mg200-Mg404

### **Ma200**

#### **Linear Algebra**

This course is an introduction to linear algebra. Students will study matrix algebra, systems of linear equations, determinants, vector spaces, linear transformations, and eigenvalues and eigenvectors.

### **Ma202**

#### **Statistical Methods**

Methods of statistical analysis are applied to business and natural and social sciences. The course includes data sampling, presentation, analysis, and probability.

### **Ma203**

#### **Applied Calculus**

This course presents practical aspects of calculus with an emphasis on business applications. Included are functions, limits, the slope of a curve, and differentiation and its applications.

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### **Mg201**

#### **Management**

The basic functions of management, planning, organizing, leading, controlling, and staffing are explored. Theoretical aspects of management are applied to case studies as problem-solving techniques.

### **Mg204**

#### **Supervision**

This course will combine both theoretical and practical approaches to the field of supervision. An in-depth examination of the art and science of working with people will be the focus of the course work. A strong emphasis will be placed on interpersonal relationships in the workplace.

### **Mg207**

#### **Marketing**

This course presents the role of marketing within the total business enterprise, focusing on concepts and situations a firm must consider to anticipate and satisfy consumer needs.

### **Mg302**

#### **Labor Relations/Collective Bargaining**

This course will introduce students to the field of industrial and labor relations. The collective bargaining process and the settlement of labor-management disputes will be emphasized, with

discussion of such topics as the history and legal environment of the labor movement.

### **Mg303**

#### **Financial Management**

Corporate finance is the core of this course, which includes financial analysis of balance sheets and income statements, capital financing (debt and equity), and financial forecasting. In addition, students will also explore the functions of various financial intermediaries, including banks operating under the Federal Reserve System. Prerequisite: Ac101

### **Mg309**

#### **Marketing Management**

Students will study marketing functions in organizations with an emphasis on marketing strategy, product policy, sales force management, marketing ethics, and organizing for the marketing function.

### **Mg315**

#### **Organizational Behavior**

This course presents a management focus on the study of human behavior in organizations. Content includes communication, power, organizational theory and development, conflict, and the social/psychological content of work.

### **Mg402**

#### **Management Ethics**

Students examine the conflict of self-interest, the good of the organization, and the public interest; the morality of organizations; truth telling and deceptive practices; and client, employee, and consumer rights.

### **Mg403**

#### **Child Care Management**

This course is specifically designed to teach the skills required to open and operate a child care facility. Family provider, nonprofit, and profit-based center models will be considered. Laws and regulations governing child care, as well as children's needs, will be explored. Issues of translating curriculum and policy into practice will be discussed.

### **Mg404**

#### **Marketing Research**

This course examines the various aspects involved in marketing research. Topics such as

## Course Listing Mg404-Ns102

market data, qualitative and quantitative techniques, needs determination, sales and market share, product testing, and sales potential will be explored.

### **Mg406**

#### **Strategic Management**

The application of marketing, accounting, organizational, financial, and management skills to particular case studies. Designed for the final year, it allows the student to integrate the skills and knowledge attained in the program.

### **Mg407**

#### **Human Resources Management**

The principles and procedures of personnel management, including techniques for increasing staff effectiveness and the influence of human factors on the achievement of organizational goals.

### **Mg409**

#### **Sales Management**

This course focuses on how to set up and run an outside sales force in today's socioeconomic setting. Planning, organizing, staffing, operating, and evaluating a sales force will be examined. The course will also include the fundamentals of salesmanship, providing students with a broad perspective on sales.

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### **Mu101**

#### **Music Through the Piano**

A broad course using the keyboard and composition as vehicles of a complete and active musical experience. Musicianship will be highly stressed. The course is taught in groups and will advance at the rate of those enrolled and their individual abilities. The course covers keyboard and performance techniques, composition, theory, harmony, improvisation, following scores, how to practice, organ and harpsichord techniques, memory work, sight-reading, ear training, triads, and eras of music. Students learn to play the piano. Open to all students regardless of musical background.

### **Mu102**

#### **Music Through the Piano**

This course is a continuation of Mu101 emphasizing scales, theory, accompanying melodies, and chords. Students will work on pieces for

each style period: Baroque, Classical, Romantic, Contemporary, and Blues. Weekly tapings and music theory papers are required, as well as 45 minutes per day of practice. Prerequisite: Mu101 or permission of the instructor

### **Mu105**

#### **Music Through the Guitar**

This course offers beginning instruction on the acoustic guitar. Students will be introduced to chord structures, musical notation and theory, and strumming as well as simple picking techniques for accompanying traditional and contemporary songs. Access to a guitar is required.

### **Mu106**

#### **Voice**

Students learn to develop their singing and speaking voices with an understanding of the physical and mental aspects of the voice-producing mechanisms. Students learn the basics of musical notation and theory as they apply to vocal literature. Many styles and periods will be explored from early polyphony to jazz and opera.

### **Mu107**

#### **Music Appreciation**

An introduction to musical styles represented in different historical periods with an aim to deepen the musical listening experience. The course consists of exposure to masterpieces by the great composers, as well as folk and popular music. The course also examines the relationship of music to the humanities. (This course is offered as either an elective or as a choice for the second humanities core requirement.)

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### **Ns101**

#### **Physical World**

Topics are selected from chemistry, the earth sciences, and astronomy and integrated to describe the structure and dynamics of our physical environment.

### **Ns102**

#### **Biological World**

This is an introduction to the major concepts of biology. Life processes at the cellular and organismal level are studied with evolution as a unifying theme.

## Course Listing Ns108-Ns240

### Ns108

#### Soils

This is an introduction to the study of soil science. Soil formation and classification will be introduced along with chemical and structural properties, soil ecology, fertility, and management. The central role of soil in food and fiber production and maintenance of environmental quality will be considered throughout the course.

### Ns201

#### Chemistry w/Lab 4 credits

This course surveys the general principles of inorganic chemistry. Basic concepts about atomic structure and the periodic table, equations and reactions, solutions, acidity, the naming of compounds, and molar calculations are studied. Note: Ma100 and Ns101 recommended as prerequisites.

### Ns202

#### Organic Chemistry w/Lab 4 credits

The characteristics and classification of carbon compounds. The course will cover the major functional groups and describe important natural and synthetic organic and biochemical compounds. Prerequisites: a previous chemistry course or permission of instructor

### Ns204

#### Wildlife Biology w/Lab 4 credits

Serves as an introduction to the biology, ecology, and ethology of wildlife species. Class concepts will be applied to field and laboratory observations and experiments.

### Ns205

#### Aquatic Biology w/Lab 4 credits

A study of the physical, chemical, and biological components of fresh water ecosystems. In lab, a survey of several types of wetland ecosystems are investigated to assess their structure and function through plant identification and mapping.

### Ns206

#### Cartography

Designed to provide students with an understanding of maps; their uses, their development, and the techniques and methods of producing them. Students are introduced to aerial photogrammetry and computer mapping.

### Ns208

#### Ornithology

This formal study of bird biology includes topics such as anatomy, evolution, feathers and flight, migration, behavior and ecology. The identification and natural history of our resident and migratory species will be the focus of our field work around the campus. A weekend trip to a national wildlife refuge on the coast of Massachusetts introduces students to "group birding" for waterfowl, shorebirds, raptors, and others.

### Ns210

#### Entomology & Field Study

A scientific survey of the Class Insecta. Resident insect species will be studied, with special attention given to their identification in the field, as well as their natural history.

### Ns221

#### Nutrition

An overview of the science of nutrition as it relates to the sources and functions of nutrients, changes in nutritional needs during the life span, the impact of food fads, and how consumers' decisions on nutritional intake affects their overall state of health.

### Ns227

#### New England Plant Biology w/Lab 4 credits

Introduces the fundamentals of plant biology in the context of higher plants native to New England fields, forests, and roadsides, and those therein cultivated. Understanding of plant classification, anatomy, physiology, mineral nutrition, and water relations will be pursued. Basic biochemical concepts of photosynthesis and metabolism will be introduced, and the physical and ecological mechanisms of reproduction and dissemination will be discussed. Plant examples will be ecologically contextualized.

### Ns235

#### Anatomy and Physiology w/Lab 4 credits

This course provides an overview of the structure and function of the human body. (Non-nursing students may take the course without lab for 3 credits.)

### Ns240

#### Microbiology w/Lab 4 credits

Descriptions of pathogenic microbes (bacteria, fungi, and viruses) and disease states are stud-

## Course Listing Ns240-Ns379

ied. Included in the study is an examination of the spread and control of infectious disease and the human response, non-specific and immune, to infection. (Non-nursing students may take the course without lab for 3 credits.)

### **Ns301 Wildlife Management**

This course provides an overview of the various techniques used to regulate the population of species, including game animals, that are of particular interest to humans. Other aspects covered will include non-game species and the conflicts between wildlife and economics.

### **Ns302 Ecology w/Lab** **4 credits**

Using the ecosystem approach, this course provides an introduction to the science of ecology. Topics such as energy flow, population structure and community development are used to develop concepts that are illustrated at various field sites near the SVC campus.

### **Ns303 Sustainable Agriculture**

Provides an introduction to the science of agriculture with an emphasis on agriculture in relation to its environment, human and natural. Agricultural production systems in Bennington County and its environs will be used as models of sustainability and unsustainability. Agronomy, plant pathology, horticulture, livestock production, rural sociology, and agricultural economics will be included in a cross-discipline approach to securing food for society into the future. Prerequisite: Ns108 Soils or Instructor's permission

### **Ns304 Coastal Marine Ecology**

This course introduces the ecological study of coastal marine systems. Ecological processes that support coastal communities and in turn the marine community will be explored. Learning will be concentrated in the coastal area of Cape Cod National Sea Shore where these systems interact. Tidal communities will be studied extensively, with adjunct investigations of deep-sea fish populations.

### **Ns312 Forest Dendrology**

This is a field study course that includes identification and major characteristics of the domi-

nant New England tree species. Lectures and field work are designed to develop a foundation of understanding forest communities and the environments in which they live.

### **Ns350 Rainforest Ecology**

This course introduces the structure and function of tropical rainforests including the floral and faunal components. Ecological processes that maintain biodiversity and the evolutionary processes that generate it will be presented. Dynamic relationships between plants and animals including pollination and seed dispersal will be examined. Tropical vegetation patterns along climatic gradients and geographic boundaries will also be examined. The course will conclude with a nine-day trip to the Costa Rica rainforest.

### **Ns351 Desert Ecology**

An integrated field course in which students investigate, through interpretation and research, the biotic and abiotic environs of desert ecosystems. Emphasis is on the basic ecological concepts and evolutionary strategies of the flora and fauna. Current management issues, including development, pit mining, water usage, and Native-American cultures, will also be explored. Field study will be in the Sonoran Desert and surrounding area.

### **Ns378 Solid and Hazardous Waste Issues**

This course offers a comprehensive, in-depth assessment of the solid waste management system, including the components of generation, collection, processing, transfer, and disposal. Topics include: various management techniques, hazardous waste laws and regulations, investigation and remediation of hazardous waste sites, and requirements for underground storage tanks.

### **Ns379 Air Resources**

A comprehensive review of air and the environment and the human impacts upon this resource is provided. Topics discussed include the atmosphere, meteorology, contamination sources and indicators of contamination, air-related disease, air sampling, laboratory and field instrumentation, construction, air emission sources, contaminant controls and treatment, and an overview of the air regulations.

## Course Listings Ns380-Nu321

### Ns380

#### **Water: Environmental Aspects and Human Impacts**

A comprehensive review of water and the environment, mankind's water demands, and human impacts upon this resource. Topics discussed include the hydrologic cycle, water chemistry and microbiology, water consumption, contamination sources, water-borne diseases, water sampling, laboratory and field instrumentation, construction and protection of water supplies, hydraulics, drinking water treatment, waste water treatment, and an overview of water and drinking water regulations.

### Ns401

#### **Water Resources w/Lab 4 credits**

The hydrology and the physical property of water are studied. The lab deals with the analysis and evaluation of the physical properties of aquatic ecosystems and their application to water treatment and waste water treatment.

### Ns402

#### **Forest Ecology w/Lab 4 credits**

Students will study forest communities and the environments in which they live. Topics include: population abundance and distribution, autecology, competition, alleopathy, species and successional development, and evolutionary factors for New England forests. Field study will include identification and major characteristics of important forest trees of New England.

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### Nu204

#### **Introduction to Holistic Health Nursing 8 credits**

Integrates knowledge from the humanities, the behavioral sciences, and natural sciences with the fundamental concepts of professional nursing practice throughout the lifespan and within a multicultural context.

### Nu205

#### **Physiological and Mental Health Promotion 8 credits**

This course focuses on the concepts of health, illness, and wellness as they relate to individuals and families, and explores the nursing care of individuals with mental health disturbances. Fundamental skills in physical and health assessment as well as mental health assessment are introduced.

### Nu206

#### **Care of the Child-Bearing/Child-Rearing Family 8 credits**

This course focuses on nursing care of the child and the child-bearing family, recognizing the multidimensional nature of health and illness. The concepts of nursing as a science and an art of caring are interwoven throughout the theoretical and clinical experiences.

### Nu207

#### **Adult Health Nursing 8 credits**

This course focuses on the nursing care of an adult experiencing a health system disorder. The physiological, social, and psychological needs of these clients are addressed in relation to both acute and chronic illnesses. The developmental and physiological changes that occur during the adult years are explored with a specific emphasis on the aged population.

### Nu210

#### **Pathophysiology**

Drawing on knowledge from the biological and social sciences, this course is designed to define and explore some basic elements of the physiology of disease processes. Alterations in normal body function leading to disease and discomfort to individuals of all age groups will be presented within an organized framework.

### Nu320

#### **Nursing Transitions**

Designed to facilitate the RN's transition to a higher level of practice. Students will integrate current issues in nursing, including theory, research, and clinical practice, into their existing knowledge base. Emphasis will be on development of a deeper understanding of the issues, and use of this knowledge for strengthening and empowering nursing practice.

### Nu321

#### **Holistic Health Assessment**

Course content builds on basic assessment skills and an understanding of anatomy and physiology. The focus is on psychosocial and physical assessment from infancy to old age. Theory content will include discussion of the client in both the well and ill states, and the practice component will primarily focus on the well person. Emphasis throughout the course includes the need to assess the interrelationship of systems

## Course Listings Nu321 -Ph300

within the individual and within his/her environment.

### **Nu322**

#### **Community Health:**

#### **Assessment & Care**

**5 credits**

Community Health introduces the student to health care both of and within the community. This course examines both the theoretical and practical applications of health care for the individual, family, and community. Resources, health promotion and teaching, family systems, and family assessment will be the focus through readings, discussion, and field observations. Prerequisite: Nu320 & Nu321

### **Nu323**

#### **Aging: Implications for**

#### **Nursing Practice**

**4 credits**

This course examines nursing care as it relates to the aged population. Physiologic, psychosocial, spiritual, legal, and ethical issues will be addressed. Current issues that will be examined in this course include social and medical resources for the elderly population. Opportunities for health promotion for this population will be explored.

### **Nu406**

#### **Nursing Leadership and Research**

This course uses current issues in nursing and nursing research to examine leadership roles and responsibilities in professional nursing practice. It examines the relationship among nursing research, theory, and practice within the context of the proactive role of nurse leader. Prerequisite: all 300-level courses

### **Nu420**

#### **Applied Nursing Management**

**4 credits**

This course is designed to build on the management knowledge base of the practitioner, focusing on the application of the principles of management to the health care setting. Content will focus on the problem solving and decision making processes within health care organizations, coordination of care, and the management and leadership role of the nurse manager. Experiential learning is an integral part of this course.

### **Nu421**

#### **Care Management**

**4 credits**

A clinical application course which relates rapidly emerging theoretical knowledge of health

care delivery systems to the learner's own experiences. The course explores the concepts of care (case) management and managed care as they relate to the role of the professional nurse in a wide variety of practice settings. The emphasis of the course is on analyzing the potential expanded roles for nurses in creating new systems to deliver cost-effective care. Prerequisite: all 300-level courses

### **Nu423**

#### **Advanced Concepts in Professional Practice**

Examines issues of professionalism in nursing, and focuses on analyzing, evaluating, and applying conceptual models. Theories are analyzed on the basis of their applicability and relevance to current trends within the health care environment. Prerequisite or concurrent enrollment in Sw421

### **Nu424**

#### **Practicum in Professional Nursing**

**4 credits**

This clinical course provides the learner with the opportunity to synthesize theoretical concepts with professional nursing practice. Students work with the instructor to select a clinical site and formulate performance objectives based on individual learning and career goals. Prerequisite: Nu423

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### **Ph101**

#### **Life Experience**

Students examine their life and work experiences and explore educational and career goals. Those students who wish to receive academic credits for knowledge gained outside the classroom, for example, through work, volunteer activities, and military service, will prepare a portfolio describing and documenting this prior learning. Permission of instructor is required.

### **Ph300**

#### **Philosophy**

An introduction to philosophy designed for advanced students in all degree programs, this course addresses fundamental problems such as knowledge and belief, mind and body, freedom and determinism, the existence of God, moral and aesthetic values, and the individual and society.

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## Course Listings Py150-Py351

### **Py150**

#### **Psychology**

Provides an overview of the field of psychology. Topics will include biological bases of behavior, learning, memory, developmental psychology, personality, and abnormal behavior.

### **Py205**

#### **Child Growth and Development**

This course will survey the major topics and psychological theories in developmental psychology from conception through preadolescence. The focus will be on individual maturation, both physical and mental, and how this affects the emotional, moral, cognitive, and social development of the child. Consideration will be given to current controversies in the field: nature/nurture; continuity/discontinuity; and individual vs. group differences. Social issues will be discussed in the framework of the impact on the individual.

### **Py206**

#### **Psychology of Adulthood & Aging**

This course aims to expose students to information about physiological, psychological, and social factors which influence one's experience of early adulthood, families, middle adulthood, and later adulthood. Theories of life-span development will be explored. Variables such as marital status, educational level, gender, child-bearing status, ethnicity, and culture will be examined for their influences on the experience of adult development and aging. Different approaches to research in the area of adult development will be presented, and students will have the opportunity to engage in original research.

### **Py207**

#### **Exceptional Child**

A survey course designed to give students a comprehensive view of exceptional children. Topics such as early intervention will be covered, as well as the education of exceptional children with intellectual, communicative, sensory, behavioral, or physical differences. Exceptional children will be viewed as unique learners in the contexts of family, school, peers, and community.

### **Py208**

#### **Chemical Dependency**

This course examines the progressive nature of chemical dependency and its effects on people's

lives. It focuses on developing programs of prevention, intervention, referral, treatment, and the role of therapy.

### **Py209**

#### **Counseling the Drug or Alcohol Dependent Person**

This course will provide insight and knowledge about the treatment of individuals with addiction problems. Diagnostic assessment, treatment planning, and counseling methods will be covered. Treatment of family members who have been affected by the addiction will also be discussed. In addition, students will focus on addictions in special populations.

### **Py303**

#### **Human Sexuality**

This course surveys the physiological, sociological, and psychological aspects of human sexuality.

### **Py307**

#### **Issues in Adolescence**

This course will examine the major biological, social, and psychological changes that occur as children develop into adolescents, through the teenage years, and into young adulthood. Issues explored will include the development of self-identity, moral reasoning, adolescent egocentrism, the importance of peer relationships, and the emergence of sexuality. Special focus will be placed on relevant issues such as alcohol/substance abuse, adolescent depression and suicide, eating disorders; as well as legal and judicial issues in cases involving adolescents.

### **Py310**

#### **Social Psychology**

This course will examine the relationship between The Society and The Individual. The class will look at current phenomena in society and how scientists uncover and explain such phenomena. Topics which will be investigated are: social thinking, social influence, and social relations.

### **Py351**

#### **Health and Stress**

An examination of various models of the healthy personality, this course considers successful coping strategies in light of the current research on the relationship between stress, health, and mind body connection. Students will research primary

## Course Listings Py351-Re302

prevention and intervention strategies to promote mental health and well-being at the personal, family, workplace, and community levels.

### **Py402**

#### **Abnormal Psychology**

This course begins with the difficult task of defining and exploring the various explanations of abnormal behavior. Using the DSM-IV classification system, specific disorders will be studied. To assist in the understanding of these disorders, case studies will be utilized.

### **Py410**

#### **Addictions and Human Behavior**

A three-part study in addictions: multicultural sensitivity in addictions counseling, ethics in addictions counseling, and HIV/AIDS studies.

### **Py420**

#### **Theories of Personality**

This course will examine several theoretical perspectives and the research in personality psychology.

### **Py/Sw421**

#### **Social Research**

This course is designed to survey the basic processes of research methodology as practiced in the social sciences. Includes such topics as research design, data collection, interpretation, and research ethics. Prepares students to understand published research as well as be producers of research.

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### **Re101**

#### **Introduction to Hospitality/ Resort Management**

The course provides an overview of resort management and introduces the student to the departmental structure and functions within a resort operation. Emphasis is placed on acquainting the student with the commitment needed and the satisfaction achieved from a career in the field.

### **Re102**

#### **Front Office and Guest Services Management**

Students obtain understanding and knowledge of the procedures used in reservations and at the front desk of a hotel. The course uses a simulation program similar to those in actual use in the industry.

### **Re201**

#### **Housekeeping, Laundry, and Engineering**

This course provides the management skills required for proper operation of the housekeeping and laundry functions and an understanding of the wide scope of maintenance and engineering service which is required for the proper operation of a hotel, including management of utility consumption, preventive maintenance, and swimming pool operations.

### **Re202**

#### **Food Service Management**

This course directs the students through the feasibility, designing, marketing, cost control, and management steps of food service operation. Industry experts guest lecture on varied service and operational techniques.

### **Re203**

#### **Resort Activities and Recreation Management**

This course examines the wide scope of recreational activities provided in a resort. Particular emphasis is placed on the management of golf operations and winter sports activities. Other activities covered include retail operations, tennis, water sports, and casinos. This course features field trips to experience and evaluate the various activities.

### **Re290**

#### **Hospitality Management**

##### **Internship**

**6 credits**

The student experiences the hotel environment through working a requisite 400 hours in a hotel or resort. The 400 hours will preferably be achieved over a period of two summers, of 200 hours each. The student must complete a documented program which follows a learning path previously approved in conjunction with the Internship Coordinator.

### **Re302**

#### **Hotel/Resort Sales and Marketing**

This advanced marketing course focuses on the development of transient and group sales for a resort. Methods of determining specific markets to be targeted are analyzed. Strategic market planning is defined and the various steps in developing a specific resort marketing plan are traced.

## Course Listings Re304-Sp101

### Re304

#### **Kitchen Management and Food Production**

This course introduces the student to the hands-on experience of food preparation in an actual restaurant kitchen. Other areas covered are menu specifications and design, creation of recipes, food purchasing, kitchen organization and management, safety and sanitation, and kitchen staffing.

### Re401

#### **Beverage Management and Wine Appreciation**

This is a specialized course designed for the student interested in food and beverage management. Beverage service, purchasing and cost control are discussed in detail. The various types of beverage outlets and related proper management policies are examined. The student is given an opportunity to understand and appreciate the wide range of wines available, how and when they should be served and which types of food they complement.

### Re402

#### **Hotel Security and Innkeeping Law**

The primary section of the course addresses laws and regulations pertaining to hotels and restaurants. Areas reviewed include the rights of guests and innkeepers, food and beverage liability, liability for theft or injury, laws pertaining to travel agents, negligence, employment, and discrimination. The other section of the course deals with the overall subject of hotel security including systems in use and the responsibility of the hotel for the guest's well-being.

### Re403

#### **Hospitality/Resort Finance**

The course includes a review of accounting procedures as they specifically relate to the hotel and restaurant industry. The course assumes that the student will have already completed a course in basic accounting. Methods of analyzing results are discussed and used in the primary focus of the course which deals with the development of an operating budget. Various elements include revenue projections, staffing, and operating expenses. Long range projections are also examined. Lotus 1-2-3 is used.

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### Sd101

#### **Freshman Experience**

Presented as a seminar with an experimental

format, this course helps first-year students examine why they are in college, what habits, skills, and attitudes lead to college success, and prepare a long-range plan for career and life.

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### So100

#### **Sociology**

This course presents the study of the interrelationship of society, personality, and culture, and an analysis of our relationship to such fundamental social institutions as the church, state, family, and school, as well as the economic order.

### So150

#### **Anthropology**

By examining the evolution of humankind both physically and culturally, the student will become more familiar with some of the key concepts in culture, i.e., race, ethnicity, religion, and family. A broad range of topics will be covered such as bands and tribes, food production, and kinship in an effort to gain insight into some of the changes that our culture and the rest of the world are experiencing.

### So204

#### **Family Dynamics**

This course examines current trends in marriage and the family and clarifies personal values as a basis for making sound choices and achieving more successful intimate relationships.

### So250

#### **Sociology of Race & Ethnicity**

Students will examine the processes leading to social stratification and analyze ethnic and minority/majority relations in the U.S.

### So260

#### **Sociology of Sex Roles**

This course will examine the changing sex roles in modern society. Students will examine the influences of the socialization process, the economic value of work, the social value of the household and housework, and the relationship of "values" to these changes.

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### Sp101

#### **Conversational Spanish**

This basic introductory course provides development of non-literary, informal, spoken vocabulary and expressions used in everyday situa-

## Course Listings Sp101-Sw402

tions. Extensive practice in conversational idioms will take place in class. This introductory course provides the basic skills necessary for the many careers where this language is essential.

### Sp102

#### **Introduction to Spanish Language and Culture**

This course is designed to enable the student to communicate in basic Spanish and provide a foundation for the study of Spanish culture. It will focus on active use of the language, short readings, and varied cultural activities. The purpose of this course is to expand the student's knowledge of Romance languages and the appreciation of the artistic achievements of Spanish civilization. Native Spanish speakers and students who have had more than one year of high school or college Spanish are appropriate for this course.

---

### Sw101

#### **Introduction to Social Work and Social Welfare**

This course provides the student with general knowledge of the social welfare system and its related programs and services. Primary emphasis is on Social Work's unique roles and responsibilities in the various populations they serve. This course requires a 20-hour volunteer placement with a local human service agency.

### Sw103

#### **Interviewing and Counseling**

Students will study current theories of counseling and learn basic interviewing and counseling techniques through participation in class exercises and role plays. Students are required to demonstrate acquisition of these skills. This course requires a 20-hour volunteer placement with a local human service agency.

### Sw205

#### **Human Behavior & the Social Environment I**

This course will use the person-in-environment ecological model of human behavior to provide students with knowledge of individuals as they develop from conception through adolescence and gain membership in families, groups, organizations, and communities. It will also examine the relationships among human biological, social, psychological, and cultural systems and will consider the influence of these systems on behavior.

### Sw206

#### **Human Behavior & the Social Environment II**

This course will use the person-in-environment ecological model of human behavior to provide students with knowledge of individuals as they develop from young adulthood through older adulthood and gain membership in family groups, organizations, and communities. It will examine the relationships among human biological, social, psychological, and cultural systems and will consider the influence of these systems on behavior. It will also explore gender roles, sexism, racism, and sexual orientation.

### Sw260

#### **Family Violence**

A study of the social and psychological dynamics of violence in America. Focuses on partner abuse, physical and sexual child abuse, neglect, and emotional responses to family violence.

### Sw302

#### **Social Welfare Policy**

This course examines current social welfare programs and services with particular attention to adequacy of coverage, policy analysis, newly emerging social needs, and changing policy to meet these needs.

### Sw303

#### **Theory & Practice I**

Generalist social work practice is studied by learning the change process of assessment, planning, intervention, evaluation, and termination. An ecological/systems and strengths perspective is used to understand and guide practice decisions with individuals and families.

### Sw401

#### **Practicum & Seminar I**

Students will participate in 10 hours a week of supervised field work in a human service organization and attend a weekly seminar to integrate theory and practice. A learning contract, logs, case presentation, and special assignments are required. Prerequisite: Sw303 and permission of instructor

### Sw402

#### **Practicum & Seminar II**

**6 credits**

This course is a continuation of Sw401. Students will participate in 20 hours a week of supervised

## Course Listings Sw402 - Special Courses

field work in a human service organization and attend a weekly seminar to integrate theory and practice. A learning contract, logs, case presentation, and special assignments are required.

### Sw403

#### Theory & Practice II

Social Work practice with both treatment and task groups is studied by examination of the worker's activities at each phase of group development. This highly experiential course requires students to participate in class group learning activities and to plan and lead their own group. Prerequisite: Sw303 or permission of instructor

### Sw/Py421

#### Social Research

This course is designed to survey the basic processes of research methodology as practiced in the social sciences. Includes such topics as research design, data collection, interpretation, and research ethics. Prepares students to understand published research and be producers of research.

Send their theses and papers at the end of the project during an interview with the instructor. Permission of the sponsoring instructor and approval by the Curriculum Committee is required.

### Internships

Internships are required for some programs of study and are available for most others. Academic credit is earned through an internship which applies theories learned in class to a practical job experience in an organization or agency. All internships are developed in conjunction with the Internship Coordinator.

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## Special Courses

### 299

Courses with a 299 designation are offered occasionally. They cover topics of special interest and are not required in any major or minor concentration. The 299 course designation does not necessarily reflect sophomore-level status.

### Independent Study

Independent studies of courses in the *College Catalogue* may be arranged to accommodate student needs or special interests. Independent study forms are available in the Registrar's Office, and approval from the Academic Dean is necessary. See page 65 for more information.

### Individualized Courses

These research-oriented courses are jointly designed by the student and the instructor for the serious student who wishes to pursue a specific aspect of a subject area in far more depth than would ordinarily be possible. Students will de-

# S T A T E M E N T S     O F     P O L I C Y

## **Student Records**

In compliance with the Family Educational Rights and Privacy Act of 1974 (Public Law 93-380), students may inspect their own educational records upon request. It should be noted that any parent who claims a student as a dependent for income tax purposes has the same rights of access to academic records. Parents' financial records and related material will not be released to students.

All students' permanent academic records are maintained in the Registrar's Office. A report of grades is sent to each student at the end of each semester or session unless the College is requested to send it elsewhere.

A transcript is a copy of a student's permanent academic record and is a chronological list of course work taken and grades received. Official transcripts bear the raised seal of the College and the signature of authorized personnel. At the student's written request, official transcripts can be sent to other colleges and prospective employers. There is a \$5 fee for each official transcript. Unofficial transcripts do not bear the raised seal of the College and can be given to students upon presenting proper identification to the Registrar. There is no charge for unofficial transcripts.

It is SVC policy to withhold reports, transcripts, degrees, and references for students whose financial obligations to the College have not been met.

## **Non-Discrimination Policy**

It is the policy of Southern Vermont College not to discriminate in its admission program, student services, or employment practices on the basis of race, color, creed, religion, national origin, sexual orientation, sex, age, veteran's status, or handicap.

## **Accreditation Statement**

Southern Vermont College is accredited by the New England Association of Schools and Colleges, Inc., a non-governmental, nationally recognized organization whose affiliated institutions include elementary schools through collegiate institutions offering post-graduate instruction.

Accreditation of an institution by the New England Association indicates that it meets or exceeds criteria for the assessment of institutional quality periodically applied through a peer group review process. An accredited school or college is one which has available the necessary resources to achieve its stated purposes through appropriate educational programs and is substantially doing so. Inquiries regarding the status of Southern Vermont College's accreditation by the New England Association should be directed to the administrative staff of the College or the New England Association of Schools and Colleges, 209 Burlington Road, Bedford, MA 01730-1433, 617-271-0022.

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## D I R E C T I O N S   T O   C A M P U S

### **From New Jersey & Southern New York:**

Take NY Thruway 87 to Albany/Troy Exit 23, I-787 north. Take I-787 north to exit for Route 7 (Bennington). Go east on NY Route 7 to Bennington. Once in Vermont, Route 7 becomes Route 9. As you enter Old Bennington, turn right at the Old First Church onto Monument Avenue. At the three-way stop sign, go straight for another 1/4 mile. Take a right onto Foot Hills Road. Take first left and continue up the hill until the road ends in the main parking area.

### **From Canada and Points North:**

Take Canada Route 15 south to US I-87 south. Exit 14E (Route 29) off I-87. Follow Route 29 east to Greenwich, NY. Take Route 372 south/east to Cambridge, NY. In Cambridge, take Route 22 to North Hoosick and then Route 67 to Bennington. Once in Bennington take Route 7 south to the intersection of Routes 7 and 9. Continue one block to Elm Street and turn right. Take Elm to the end, stop, and turn left onto Monument Avenue. Take first right onto Foot Hills Road, take first left, and continue up the hill until the road ends in the main parking area.

### **From Connecticut:**

Take either Route 15 or I-95 north to I-91 north. Take Exit 2 for Brattleboro and follow Route 9 west to Bennington. Follow directions from Elm Street above.

- **OR** -

Take Mass Pike Route 90 west to Exit 2, Lee Exit. Use Route 7 north to Bennington. Once in town, look for Friendly's on the right, you will be making a left turn onto Elm Street, opposite Friendly's. Follow directions from Elm Street above.

### **From Massachusetts:**

Take Mass Pike Route 90 west to Exit 2, Lee Exit. Use Route 7 north to Bennington. Once in town, look for Friendly's on the right. You will be making a left turn onto Elm Street, opposite Friendly's. Follow directions from Elm Street above.

- **OR** -

I-91 to Brattleboro exit and follow first set of directions from Connecticut.

### **From Maine and New Hampshire:**

Take Route 95 south to Route 101 west in New Hampshire. Follow Route 101 west to Route 9 in Vermont. Follow Route 9 west into Bennington. At the fourth traffic light in the center of town, turn left, Route 7 south. Take the first right onto Elm Street. Follow directions from Elm Street above.

### **From Pennsylvania:**

Take Route 78 east to Route 287 in New Jersey. Take 287 north into New York. Follow directions above from southern New York.

C O N T A C T I N G    S O U T H E R N  
V E R M O N T    C O L L E G E

We know that anyone considering attending college will have many questions. We welcome your inquiries regarding our admissions process, financial aid availability, residence life, degree programs, or any other topic of interest to you.

<b>Southern Vermont College Admissions</b>	<b>802-447-6304</b>
<i>Toll-free in the United States</i>	<b>800-378-2782</b>
<b>All other departments</b>	<b>802-442-5427</b>
<b>FAX</b>	<b>802-447-4695</b>
<b>Web Site</b>	<b><a href="http://www.svc.edu">www.svc.edu</a></b>
<b>E-mail</b>	<b><a href="mailto:admis@svc.edu">admis@svc.edu</a></b>

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## Will Moses

### 1998-99 Artist-in-Residence

Acclaimed folk artist Will Moses will serve as the Southern Vermont College Artist-in-Residence for the 1998-99 academic year. The Artist-in-Residence program honors professionals in the arts for a period of one year during which time the artist teaches classes, presents workshops and seminars, and shares his or her art and knowledge with the College community and general public.

Moses, who has carried on the family tradition of folk painting, learned the art from his grandfather Forrest Moses who learned from his mother, Anna Mary Robertson Moses, better known as Grandma Moses. Although Moses is often compared to his great-grandmother, he has developed his own unique style of Americana artistry. With careful attention to the most minute detail, Moses' style is considered by many to be more complex and sophisticated than that of his ancestors.

In addition to his painting, Moses is a successful illustrator of children's books. His first book, *The Legend of Sleepy Hollow*, was released in 1995 and his second, *Silent Night*, was released last fall. Moses' work can be found on display at the White House, The Smithsonian Institute, and The New York State Museum as well as at Mt. Nebo Gallery, located on the Moses homestead in Eagle Bridge, New York, where Moses lives with his wife, Sharon, and children, Jerry, Lloyd, and Georgianna.

During the fall semester, campus events will include a showing of Moses' work in the Southern Vermont College Everett Mansion Art Gallery and a public lecture by the artist followed by a book and print signing. During the spring semester, Moses will offer the course, *Basic Painting: Folk Art in the Moses Tradition*. Additional events will be announced.

The *Catalogue* cover features one of his works, *Mary's Little Lamb*.





