

**Southern Vermont College**  
***1999-2000 Catalogue***  
***Addendum***

*"Mary's Little Lamb,"* by Will Moses

*The Southern Vermont College community is committed to minimizing paper usage. Because of this, it is now College policy to produce a Catalogue every other year and supplement the larger piece with an Addendum of updated information.*

# **Southern Vermont College**

## ***1999-2000 Catalogue***

### ***Addendum***

**T**his publication is the official *Addendum* to the *Southern Vermont College 1998-1999 Catalogue*. This *Addendum* contains current changes in tuition, fees, curriculum, and academic and student life policy as well as related information introduced since the publication of the *1998-1999 Catalogue*.

Southern Vermont College policies and course listings as stated in this *Addendum* are subject to change. The College will, however, make every effort to notify schools, students, and prospective students of significant changes.

This *Addendum* is intended to provide general information about the College. The information in the *Addendum* is current as of the time of publication, but may change over time. Questions about the details of specific programs should be directed to appropriate representatives of the College, who will be happy to respond to your inquiries.

**Statement of Non-Discrimination:** Southern Vermont College, in accordance with Federal and State laws and regulations, does not discriminate on the basis of race, color, creed, religion, national origin, sexual orientation, sex, age, veteran's status or handicap, in regards to treatment, access to, or employment in its program or activities. In compliance with the Americans with Disabilities Act (ADA), individuals with disabilities requesting accommodations should contact the Office for Students with Disabilities. Telephone: 802-447-6360. EOE

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**COLLEGE CALENDAR**

**Fall 1999**

**August 30 - December 22, 1999**

August 29	Late Registration, Check-in and Payment Arrangements
August 30	First Day of Classes
August 30 - September 3	Add Period
August 30 - September 27	Drop Period-Refund Prorated Weekly
September 6	Labor Day-College Holiday-No Classes
September 24	Last Day for Removal of Incompletes from Spring & Summer Semesters
October 9-12	Fall Break
October 13	Classes Resume
October 29	Last Day for Students to Withdraw from Classes with Withdraw (W) or Withdraw Failing (WF)
November 24-28	Thanksgiving Break
November 29	Classes Resume
December 10	Last Day of Classes
December 13-16	Final Exams
December 17	Grades are Due
Saturday Classes	9/11, 9/25, 10/2, 10/16, 10/30, 11/6, 11/20, 12/4, 12/11

*Note:* If a Saturday class session is canceled due to inclement weather, Sunday, December 12, will be the "make-up" day.

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### Spring 2000

January 19 - May 4, 2000

January 18	Late Registration, Check-in and Payment Arrangements
January 19	First Day of Classes
January 19-26	Add Period
January 19 - February 16	Drop Period-Refund Prorated Weekly
February 14	Last Day for Removal of Incompletes from Fall Semester
March 11-19	Spring Break
March 20	Classes Resume
March 31	Last Day for a Student to Withdraw with a Withdraw (W) or Withdraw Failing (WF)
April 28	Last Day of Classes
May 1-4	Final Exams
Saturday Classes:	1/22, 2/5, 2/19, 3/4, 3/11, 3/25, 4/1, 4/15, 4/22

*Note:* If a Saturday class session is canceled due to inclement weather, Saturday, April 29, will be the "make-up" day.

## ADMISSIONS

**Page 9** - under **Early Enrollment Program**. In the first sentence, **change:** "students" to "seniors." **Delete:** Summer ACTION Program.

**Page 11** - under **Transfer Students**. **Add:** No more than 66 credits of 100- and 200-level courses can be transferred into Southern Vermont College toward a bachelor's degree. There may be certain instances when a waiver to this policy is necessary. In such cases, lower division courses beyond the ultimate limit are to be approved in writing first by the academic Program Coordinator for the course area in question and then by the Curriculum Committee.

**Add:** Transcripts with American Council on Education (ACE) credits will be evaluated on an individual basis. The Registrar will decide approval of elective credits and credits in the general core. When the general core requirement is unclear, the Registrar will seek the opinion of the faculty

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member in a specific area. However, ACE transfer credits in a program area will need approval by a Program Coordinator. The total number of ACE transfer credits will not be more than 33.

*In the last paragraph, last sentence, **change** the toll-free number to read:  
800-378-2782.*

### 1999-2000 TUITION AND FEES

#### Per Semester

**Tuition** (per credit unless otherwise stated)

Full Time (12+ credits)	\$5,495
Part Time	265
Nursing Lab (ONLY)	365
Saturday & Non-matriculated (-15 credits)	165
Audit - 1/2 price	83-133
60+ Years - 1/2 price	83-133
60+ Years - Audit	Free
SVC Bachelor's Alumni/St. Joseph Grads.	83-133

#### Other Fees

Room	1,280
Board (full)	1,395
Health Insurance (est. for 99/00)	162
Course Exemption Fee (no credits)	50
Advance Placement (per test 3 credits)	200
Life Experience Assessment	90
Life Experience (per credit)	100
Course Challenge (per credit)	100
I.D. Replacement	10
Transcript Fee	5
Application	25
Enrollment Deposit	100
Housing Deposit (\$50 nonrefundable)	200

#### STUDENT SERVICES

**Page 26** - under **Personal Counseling**. **Change** the fifth sentence to read: Contact with a student's family, faculty, or administration occurs only, as required by

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law, in a life-threatening situation, hospitalization, or with the student's written consent.

*After the sixth sentence, **add:*** Referrals to off-campus resources can also be made (payment for any services received from off-campus resources due to a referral is the responsibility of the student).

*In the seventh sentence, **change** the rooms to read: 313 and 317, and insert:* (summer hours are Monday through Friday from 9 a.m. to 4 p.m.). *The next sentence should read: "A Counselor is available . . . during the academic year . . . ."*

**Page 28 - under Athletics.** *In the second paragraph, **add:*** Also located in the Health and Recreation Center is the Athletic Training Office which is staffed by a full-time Certified Athletic Trainer.

**Change** the third paragraph to read: Southern Vermont College is a member of the National Collegiate Athletic Association (NCAA) Division III, the Eastern College Athletic Conference (ECAC), and the Great Northeast Athletic Conference (GNAC). These affiliations have enabled Southern Vermont College to compete against many of the best teams in New England and New York State. With many of our teams enjoying significant success in recent years, the future looks promising for Southern Vermont College Athletics.

## ACADEMIC INFORMATION

**Page 32. Change** the **English** minor to read:

En103 Introduction to Literature	3
1 survey course (American, British, or World)	3
4 courses chosen from the English offerings	<u>12</u>
(except En101-102 English Composition,	18 credits
En100 Effective Speaking, and	
En200 Speaking for the Professions).	

**Delete:** Gerontology minor.

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**Page 33.** *Change the Visual Arts minor to read:*

Students complete **6** courses from the following:

Ar103	Basic Painting	3
Ar104	Basic Drawing	3
Ar105	Pottery Making	3
Ar203	Graphics/Printmaking	3
Ar204	Watercolor	3
Cm204	Photography	3
Ar101	Art History: Prehistoric to Gothic	3
Ar102	Art History: Renaissance to Present	<u>3</u>
<i>(Or other Ar courses that may be offered on the schedule or through independent study.)</i>		18 credits

### ACADEMIC DEGREE PROGRAMS

**Page 34** - under **Baccalaureate Degrees.** **Add:** Creative Writing and Literature.

**Delete:** Gerontology.

Under **Associate Degrees.** **Delete:** Gerontology.

### COMMUNICATIONS

**Page 40.** *Change Bachelor Degree Requirements Cm402 to read:*

Cm402	Practicum & Seminar	3 credits
or		
Cm404	Newspaper Production	
or		
Cm405	Newspaper Production II	

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### *New degree offering:*

### **CREATIVE WRITING AND LITERATURE**

**Bachelor of Arts**

**Program Coordinator**

***Joe Cardillo***

#### **Objectives**

The low-residency Bachelor of Arts degree in Creative Writing and Literature is an upper-level program designed to prepare students for careers and/or graduate studies in genre writing and literature. The Creative Writing and Literature student will develop a wide variety of skills that offer excellent preparation into many other careers and disciplines.

This program is intended for two types of students: transfer students who have already earned an associate's degree or an equivalent 60 credits, and new students who must earn 60 credits in order to enroll in the low-residency component. The program's upper-level (students transferring in), two-year, low-residency design delivers a full-time course of study, although, some students may elect to proceed part time.

The basic pattern for this program requires two (three-day) weekend residencies per semester. Here, students attend myriad workshops, lectures, seminars, and readings presented by educators and professional writers. Each residency is followed by a faculty supervised, independent study to be conducted at home.

During the semester, students correspond with faculty and each other via distance learning modes of study. This format makes the degree ideal for nontraditional students or anyone whose life commitments preclude them from full-time, traditional format study.

<b>Bachelor Degree Requirements</b>	<b>Credits</b>
Creative Writing Workshops (200 Level)	6
Advanced Creative Writing Workshops (300 Level)	6
En215 A Writer's View	3
En404 Literary Criticism	3
En407 Writing Theories of Selected Authors	3
En408 Specialized Genre Writing	3
Literature Electives (300 or 400 Level)	6
English Electives (200-400 Level)	<u>6</u>
<b>Program Requirements</b>	36
<b>Minor</b>	18
<b>General Core</b>	48
<b>Electives</b>	<u>18</u>
<b>Total Credits</b>	<b>120</b>



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### ENVIRONMENTAL STUDIES

**Page 44-45.** *Change* the entire contents to read:

#### ENVIRONMENTAL STUDIES

**Bachelor of Science  
Associate in Science**

**Program Coordinator  
John B. Davis**

#### Objectives

Environmental issues can be characterized as a circle of interlinked challenges that include population growth and resource sustainability. Students acquire the skills and knowledge necessary to foster the integration of growth with the integrity of the environment. The field of environmental studies has grown rapidly with graduates needed for entry- and mid-level positions in federal, state, and local government agencies; land use planning and engineering firms; water quality control organizations; conservation groups; and environmental health and occupational safety. To prepare for higher level positions, some students elect to continue their education with advanced degrees in environmental studies, environmental law, education, land use planning, natural resources planning, environmental health, or economics.

Students seeking a Bachelor of Science degree in Environmental Studies must take four required Environmental Studies courses and those courses associated with the environmental concentration or track selected by the student: Track 1 - Environmental Policy/Politics, Track 2 - Environmental Field Studies, or Track 3 - Environmental Safety (our *ecotec* program). Students are also required to elect a minor concentration, such as Natural Resources, Psychology, Management, or Criminal Justice, that will reinforce their specific career interest and enhance future career possibilities.

In addition to cooperative learning experiences on campus, students have the opportunity to augment their educational experience and build their resumes by participating in internships and other programs with organizations such as Green Mountain National Forest, Vermont Department of Fish & Wildlife, the Wildlife Rehabilitation Center, Vermont State Parks and Recreation, and state Environmental Protection Agencies. For students interested in oceanography and water ecosystems, the Environmental Studies program is affiliated with the Sea Education Association (SEA) which offers a semester of study with six-week shore and six-week sea components.

The Environmental Safety *ecotec* track will prepare students for positions in the environmental health and occupational safety field by

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combining specific general core and environmental studies courses with environmental safety courses that represent the elective component of their degree program. Some of the courses offered through the *ecotec* program carry nationally recognized certifications that will credential the student for employment involving the management of asbestos, lead abatement, or cleanup of other environmental hazards or Superfund sites.

Work in this occupational area may be physically demanding and may require the use of respirators and protective clothing on a regular basis. Federal OSHA standards often require that employees pass an occupational medical examination to work in the environmental health and occupational safety field. Many states may also require that individuals be licensed and/or certified to work on asbestos and/or deleading projects. The *ecotec* program will assist students in their preparation for various licensing or certification exams.

<b>Bachelor Degree Requirements</b>	<b>Credits</b>
Ev102 Natural Resource Conservation	3
Ev302 Environmental History	3
Ns302 Ecology w/Lab	4
Ev403 Env. Studies Senior Thesis Project	<u>3</u>
<b>Subtotal</b>	<b>13</b>
<b>plus: Track 1 - Environmental Policy/Politics</b>	
Ev303 Environmental Law	3
Ev404 Environmental Planning	3
Ev405 Environmental Policy/Politics	3
Ns301 Wildlife Management	<u>3</u>
<b>Subtotal</b>	<b>12</b>
<b>or: Track 2 - Environmental Field Studies</b>	
Ns204 Wildlife Biology w/Lab	4
Ns402 Forest Ecology w/Lab	4
Ns205 Aquatic Biology w/Lab	4
Ns208 Ornithology	<u>3</u>
<b>Subtotal</b>	<b>15</b>
<b>or: Track 3 - Environmental Safety</b>	
Ns201 Chemistry w/Lab	4
Ns401 Water Resources	3
Ev299 Environmental Risk Management	3
Ev303 Environmental Law	<u>3</u>
<b>Subtotal</b>	<b>13</b>

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*Remaining 8-12 credits in the Environmental Studies program to be selected with the advisement of the Program Coordinator from an Ev or Ns course to total not less than 36 nor more than 37 credits for the major.*

Program Requirements	36 or 37
General Core	48
Minor	18
Electives	<u>17 or 18</u>
<b>Total Credits</b>	<b>120</b>

<b>Associate Degree Requirements</b>	<b>Credits</b>
Ev200 Environmental Issues	3
Ev302 Environmental History	3
Ns101 Physical World	3
Ns206 Cartography	3
Ns302 Ecology w/Lab	4
<i>Three additional Environmental Studies courses approved by the Program Coordinator</i>	9

Program Requirements	25
General Core	24
Electives	<u>11</u>
<b>Total Credits</b>	<b>60</b>

**SEA Semester Shore Component** (optional)

Oceanography	3
Maritime Studies	3
Nautical Science	3

**SEA Semester Sea Component** (optional)

Oceanography I	4
Oceanography II	4

**Environmental Safety (ecotec)** (optional)

Program Requirements	21
General Core	24
Environmental Safety Electives	<u>15</u>
<b>Total Credits</b>	<b>60</b>

*Students enrolled in the ecotec program at the associate degree level must take Cs151-153 Introduction to Computers, En303 Writing for the Professions, and Ns101 Physical World, instead of So100 Sociology, En100 Effective Speaking, and Ns102 Biological World, as General Core requirements.*

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### GERONTOLOGY

**Page 46.** *Delete* entire contents (Gerontology major is no longer offered).

### NURSING

**Page 54** - under **The Programs.** *Delete* the column: 2+2 ADN and BSN in the chart. Under **Associate in Science (ADN) Objectives**, in the last paragraph **change** the last sentence to read: This degree program is fully approved . . . by the National League for Nursing Accrediting Commission.

**Page 55, 56 , 57, and 98.** *Delete:* Nu210 Pathophysiology.

**Page 55, 56, 57, 58, and 96.** Nu205, Nu206, and Nu207 are now 9-credit courses.

**Page 55** - under **Course Sequence.** It should now read as follows:

#### Course Sequence

##### SUMMER I

En101 English Comp. I	3
Nu235 Anatomy & Physiology	<u>4</u>
<b>Subtotal</b>	<b>7</b>

##### SEMESTER II

En102 English Comp. II	3
Nu205 Phys. & Mental Health Promotion	<u>9</u>
<b>Subtotal</b>	<b>12</b>

##### SEMESTER III

Hu200 Intro. to the Arts	3
So100 Sociology	3
Nu206 Care of the Child-Bearing/ Child-Rearing Family	<u>9</u>
<b>Subtotal</b>	<b>15</b>

##### SEMESTER I

Py150 Psychology	3
Ma105-106 Math for Medications	2
Nu204 Intro. to Holistic Health Nursing	<u>8</u>
<b>Subtotal</b>	<b>13</b>

##### SUMMER II

Ns240 Microbiology w/Lab	<u>4</u>
<b>Subtotal</b>	<b>4</b>

##### SEMESTER IV

Hi208 U.S. History I	3
Nu207 Adult Health Nursing	<u>9</u>
<b>Subtotal</b>	<b>12</b>

General Course Credits	28
Nursing Course Credits	35
<b>Total Credits</b>	<b>63</b>

**Page 56** - under **Associate in Science for the LPN Objectives.** In the second paragraph, last sentence, **change** it to read: This degree program is fully approved by the . . . National League for Nursing Accrediting Commission.

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**Change Course Sequence** to read:

### Course Sequence

#### SEMESTER I

En101 English Comp. I	3
Ma105-106 Math for Med.	2
Nu205 Phys. & Mental Health	<u>9</u>
<b>Total Credits</b>	<b>14</b>

#### SUMMER

Ns240 Microbiology w/Lab	4
Hu200 Intro. to the Arts	<u>3</u>
<b>Total Credits</b>	<b>7</b>

#### SEMESTER II

En102 English Comp. II	3
Nu206 Care of the Child-Bearing/ Child-Rearing Family	9
Elective	<u>3</u>
<b>Total Credits</b>	<b>15</b>

#### SEMESTER III

Hi206, 207, 208, or 209 History/Western Civ.	3
So100 Sociology	3
Nu207 Adult Health Nursing	<u>9</u>
<b>Total Credits</b>	<b>15</b>

**Page 57. Change Bachelor of Science "2+2" to read: Bachelor of Science for the RN.** In the first paragraph of **Objectives, add:** This program is approved by the Vermont State Board of Nursing and accredited by the National League for Nursing Accrediting Commission.

**Page 57 and 59. Delete:** Social Research.

**Page 58, 59, and 99.** Course number Nu421 is now Nu319. Nu321 Holistic Health Assessment is now Nu204 Health Assessment.

## CONTINUING EDUCATION

**Page 62 - under Life Experience Credit. Add:** Life Experience credits cannot be awarded for courses not offered as part of Southern Vermont College's curriculum.

## SPECIAL ACADEMIC OFFERINGS

**Page 63 - after Individualized Degree Program. Add: Honors and Awards. Alpha Chi** - Alpha Chi is a national scholarship recognition society with over 300 chapters nationally. The Vermont Delta Chapter number 351 was installed at Southern Vermont College in 1999. Membership is open to juniors and seniors (transfer students must check with the committee) of high scholarship (a GPA of 3.5 or higher) who exhibit good character and reputation. Membership is for life, but alumni may maintain active status by paying an annual fee.

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**Add: Dean's List** - Each semester, full-time students who have achieved a 3.25 GPA are placed on the Dean's List. Those students included on the Dean's List have completed at least 12 credits with no incompletes or grades below C- at the close of the semester.

**Add: Commendation List** - Part-time students who have achieved a 3.25 GPA and completed between 6 and 11 credits with no incomplete or grades below C- at the close of the semester are named to the Commendation List.

**Page 64** - under **Travel Abroad Courses**. **Delete:** Tentative Listing of Tours. - under **Artist-in-Residence Program**, paragraph 2. **Change to read:** The 1999-2000 Artist-in-Residence is acclaimed dance instructor Barbara Roan. This fall Roan will teach Introduction to Dance: Ballroom to Modern. In addition to dance exercises in the classroom, students will have an opportunity to perform at events in the community. Roan will also teach a dance class during the spring semester.

**Page 65** - under **Internships**. In paragraph 2, after second sentence, include: For two credits, the student must work 100 hours, and for 1 credit the student must work 50 hours.

**Add:** Students can participate in internships which are fewer than 150 hours and credit will be granted accordingly.

**Page 66. Add: Adult Accelerated Program, Bachelor of Science in Business Administration.** The purpose of the Adult Accelerated Program (AAP) is to offer adult students who are working full time a flexible and convenient method or format for gaining sufficient credits to earn a Bachelor of Science degree in Business Administration in a relatively short period of time. We expect that adult learners will gain a significant number of credits through transfer credits from courses taken earlier in life at other colleges and/or documenting previous knowledge for credit through the College's Life Experience Credit (LEC) Program. The AAP format will allow prospective students with little or no college experience to complete the program in three years, while those with significant transfer credit or life experience may be able to complete the program in as little as two years. It is expected that students will earn significant credits due to prior knowledge and take the remaining credits needed for a degree by one of the convenient course formats offered at the College including low-residency/on-line courses, guided independent study courses, traditional format courses, and independent study courses. AAP students could continue to work full time and still take 9-12 credits per semester during the fall, spring, and summer sessions.

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**Add: Course Challenge Program (CCP)** - The CCP will allow, through specific skill/knowledge testing or other skill/knowledge assessment or evaluation techniques, the awarding of credit for specific courses which have been proposed and approved in the CCP for those matriculated students who believe they have prior experiential knowledge in particular areas. The CCP would include previously approved testing mechanisms for Ma100, Cs151, Cs152, Cs153, and En101, and provide an umbrella policy and uniform pricing structure for these courses and any future possibilities as well.

### ACADEMIC POLICIES

**Page 69 - under En101 Portfolio Assessment.** **Add:** Students whose portfolios do not earn a passing score of 2.00 by the end of En101 receive the notation of "Z" on their transcripts. The "Z" is not averaged into the student's GPA. These students must retake En101 the following semester at their own expense, preferably in a B Semester of an IP course.

If the student remains at the College, he/she must take the course the following semester or it will become an "F." If the student leaves the College and returns at a later time, he/she must take the course during the first semester back or the "Z" grade will become an "F." The "Z" designation can be used only once; students with unsatisfactory portfolios at the end of their "Z" semester will receive "F's" for the course.

**Page 71 - under Grading System and GPA.** After WX, **add:** Z = En101 Continuing Grade.

**Under Academic Status Reports.** In the first paragraph, **change** the third sentence to read: If a student is a financial dependent . . . these reports, at the point of and during academic probation, **will** be sent to his/her parents or financial guardian.

**Under Academic Probation.** In paragraph 1, **change:** A student is placed on academic probation if his/her performance falls into the following categories:  
9-23 credits-Less than 1.75 GPA  
24+ credits-Less than 2.0 GPA

**Page 72 - under Academic Dismissal.** In paragraph 1, **change:** A student will be academically dismissed from the College in cases of blatant neglect and/or a demonstrated inability to do college-level work, and/or poor academic achievement. In paragraph 2, **change** to read: A student will be dismissed for one or more . . . . **Add:** Students whose cumulative GPA falls within the

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dismissal range established by College policy will be sent a letter of academic dismissal by the Academic Dean.

**Page 73.** *In the first paragraph, change first sentence to read:* An appeal of academic dismissal can be made to the Academic Standing Committee through the Academic Dean if a student . . . . **Change last sentence to read:** The student must make the appeal in writing within one week after the dismissal notification.

*Under Administrative Withdrawal. Change to read:* In those rare circumstances where a student must withdraw from classes due to serious medical or other extreme, extenuating circumstances, it is the student's responsibility to request, in writing, administrative withdrawal from the Dean of Students and to provide supporting documentation for the request. All requests must be made prior to the end of classes, and pertinent documentation must be submitted no later than 30 days following the end of the semester. Based on the merits of the request and the documentation provided, the Dean of Students shall make a judgement to accept or deny the petition. If the petition is accepted, the administrative withdrawal grade (WX) shall be awarded for all classes for the semester in question. All grades recorded prior to the (WX) request are official and cannot be overturned. If a student disagrees with an instructor's decision concerning a grade, he/she will seek redress with the individual faculty member through the Academic Grievance Policy.

**Page 73 - under Student Academic Grievance Policy. Delete:** A final course grade can be changed only by the faculty member who assigned the grade.

**Page 74. Change number 6 to read:** If the Dean and/or ad hoc committee finds that the instructor has made a procedural mistake, the Academic Dean may overturn the instructor's recorded grade and submit a new grade which is based on the instructor's syllabus. **Add:**

7. The Committee/Dean's decision is final.
8. The deadline for a student to initiate the above grievance procedure for a class is within 30 days after the beginning of the next semester.

## **COURSE DESCRIPTIONS**

(All courses earn 3 credits unless otherwise noted.)

### **Cm 404**

#### **Newspaper Production**

Students become members of the *The Mountain Press* editorial or business staff. The class serves as an introduction to the publishing of a weekly or biweekly newspaper. Students utilize PageMaker for page design, and



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Photoshop for sizing and laying out photographs. Business staff work to sell ad space in the newspaper, both to clients in the community and on-campus organizations. They design and lay out ads, and maintain contact with the customer. The business manager bills all accounts and monitors the operating budget of the newspaper. Students will gain experience in writing (especially writing on deadline), editing, layout, and photography; learn software programs that are widely used in the desktop publishing field; learn how a newspaper functions; and understand the close relationship between the editorial and business departments.

### **Cm 405**

#### **Newspaper Production II**

This course is designed as an extension of Cm404. Students will become senior members of the *Mountain Press* staff and assume editor roles for various portions of the newspaper. Students will serve as mentors to members of the Cm404 class.

**Delete:** En307 Chaucer and En309 Milton.

### **En311**

#### **World Literature**

Students read a selection of major representative writers from Western Europe, Asia, Africa, South America, Australia, and the Caribbean cultures to become familiar with literary trends, themes, and structures in works both past and contemporary.

### **En313**

#### **Advanced Nonfiction Prose Writing for Publication**

This course explores advanced writing techniques utilized in commercial and literary publication. Emphasis is on the development, application, and evaluation of these skills within the students' work. Focus is on using research and documentation as a fulcrum for entertainment, intrigue, and even mystery within the composition, blending research with personal experience as a means of creating livelier--more enriching stories, deepening the meaning and impact of text, and advancing the use of literary tools within the genre.

### **En312**

#### **Advanced Poetry Writing Workshop**

This course focuses on advanced skills utilized in the writing of poetry. Students will explore the interrelationships of symbol, metaphor, and memory in regard to dramatic impact on the reader, pacing and tone, issues of artistic vision, and the poem as an event. Emphasis is on the development, application, and evaluation of new techniques within the students' work.

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### **En314**

#### **Advanced Fiction Writing Workshop**

This course focuses on advanced skills utilized in the writing of fiction. Students will explore the following topics: Plot as a Verb, Suspense, Cross-Pollination with Other Arts, Methods of Enhancing Theme, and Breaking Through the Psychological Elements of Fiction. Emphasis is on the development, application, and evaluation of new techniques within the students' work.

### **En408**

#### **Specialized Genre Writing**

This is an intensive writing forum exploring the specific angles of approach in a specialized area. Students will choose one area of development, such as nature writing, confessional, biography/autobiography, espionage, sports writing, etc., and create a specialized portfolio of original work within their genre (poetry, fiction, nonfiction prose, script writing). Emphasis is on the development, application, and evaluation of new techniques within the students' work. This course may be used, under advisement, as a capstone course for the final writing portfolio. A student may repeat the course and focus on a different area of specialization. Prerequisite: 3 credits in a Writing Workshop course or permission of the program coordinator

**Change:** Hi210 to Hi310.

**Delete:** Hu300.

**Delete:** Mu102.

### **Ns170**

#### **Industrial First Aid Level II and CPR for Adults** **0.5 credit**

The importance of knowledge of first aid procedures cannot be over emphasized for all personnel in the construction industry. Participants in this program will receive training in CPR and first aid procedures. Students successfully completing this course will receive a certificate from the National Safety Council.

### **Ns171**

#### **Environmental Career Planning and Job Placement--IEE 299** **1 credit**

Participants attend a 14-hour seminar covering career planning, evaluation and job placement assistance. Components of the seminar include resume writing, filling out job applications, interviewing techniques, job skills, and job fair. Current terminology used and future opportunities in the environmental field are discussed.

### **Ns172**

#### **OSHA Construction Safety and Health** **2 credits**

This 32-hour course is designed to address in detail the major safety and

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health standards of 29 CFR Parts 1926 (Construction Industry). This training format has been developed by OSHA (21 hours of mandated topics) in conjunction with IEE (9 hours of supplemental safety and health topics), to fulfill the 30-hour training requirement. This course will assist employers in training supervisors for competent person status. OSHA authorized trainers provide lectures, and certificates are issued by the Department of Labor (OSHA).

### **Ns173**

#### **Basics of Industrial Hygiene**

**1.5 credits**

This course is designed to provide participants with an introduction to the basic concepts of industrial hygiene. It will provide an overview of the many disciplines that comprise and interact with the industrial hygiene function. Students will gain a familiarity with the basic terms and essential concepts of the field and an understanding of the key principles of the professional practice of industrial hygiene. These include: recognition, evaluation, and control of occupational hazards.

### **Ns270**

#### **Asbestos Building Inspector**

The EPA requires this 24-hour course for those who inspect for asbestos in schools or public/commercial buildings. Although the information provided in this course meets the training requirements to perform an asbestos survey, some states require licensure as an asbestos inspector. The inspection process includes a review of building records, a visual inspection, and surveillance of asbestos in facilities, in order to identify, document, and inventory material suspected of containing asbestos, and to collect pre-abatement air or bulk samples for asbestos analysis.

### **Ns272**

#### **Massachusetts Deleading Contractor/Supervisor: Level I**

**2 credits**

This 32-hour course is designed for individuals involved with deleading residential dwellings, including houses and large buildings with numerous units. The Massachusetts Department of Labor and Industries states that "no deleading operation (other than low risk) may take place unless the contractor who has entered into the deleading contract is licensed as a deleader-contractor, and that a licensed deleader-contractor or deleader-supervisor is on the site of deleading operation at all times" (454 CMR 22.03 (1)). The Level I deleader training does not allow the supervisor or contractor to receive a license to apply encapsulant as a deleading method in Massachusetts. Those who attend the contractor/supervisor course can get licensed as a worker, supervisor, or contractor.

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### **Ns273**

#### **Environmental Site Assessments: Phase I** **1.5 credits**

This 24-hour course is designed to provide comprehensive, "how to" instruction to environmental consultants, property and facility managers, and others who are responsible for conducting and using environmental assessments. The course is presented with a practical approach to training and includes real life scenarios.

### **Ns275**

#### **Environmental Sampling of Soil and Water** **1 credit**

This course has been designed for those individuals who will be working for environmental engineers or consultants at the field technician level. Students will receive instruction in groundwater and soil sampling, and become familiar with different types of soil and water contamination. Other topics will include sampling methodologies, sampling equipment, data collection, chain of custody, sample shipment, and various methods for laboratory analysis. Students should have a basic understanding of chemistry.

### **Ns276**

#### **Confined Space Entry** **1 credit**

OSHA's Final Rule relative to Confined Space (29 CFR 1910.146), which took effect on April 15, 1993, states that employees who enter confined spaces must receive safety training. The College offers a 16-hour course which covers the OSHA requirements. This course is designed for individuals who are covered by the OSHA rule. Contractors, managers, supervisors, safety personnel, consultants inspecting, designing, or overseeing projects involving confined spaces, maintenance workers, construction workers, and others with the potential for entering confined spaces should attend this course.

### **Ns278**

#### **EPA Model Lead Risk Assessor** **1 credit**

This course is required by EPA and HUD for all workers and supervisors. The course provides techniques to evaluate health hazards and assess reconstruction procedures.

### **Ns279**

#### **EPA Model Lead Inspector** **1.5 credits**

This 24-hour course follows the EPA model curriculum for Lead Inspectors. Topics include background, health effects, HUD Testing Protocols, EPA Regulations, Inspection Reports, and testing soil, water, dust, paint, and air. There is a 100-question examination at the conclusion of this course.

### **Ns280**

#### **Bloodborne Pathogen Exposure Control** **0.5 credit**

This 8-hour course covers mandatory subject matter outlined in 29 CFR

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1910.1030; it is mandatory for all healthcare providers. Each student receives a certificate upon course completion. There is also an annual refresher training requirement for this topic.

### **Ns282**

#### **Asbestos Project Air Sampling Technician**

**1 credit**

This 16-hour course is designed for industrial hygienists, air sampling technicians or air sampling technologists who have previously been trained in selected methodology of sampling and analysis of asbestos, and who perform air sampling inside enclosures. Topics covered in this course include identification of asbestos, federal and state laws, regulations and guidelines, health effects, personal protective equipment, personal hygiene, and air sampling.

### **Ns283**

#### **Hazardous Materials**

**1 credit**

The first 8 hours of this course covers a general awareness of familiarization with the Department of Transportation (DOT) regulations to shippers, transporters, and manufacturers. The purpose is to enable employees to recognize and identify hazardous materials consistent with the hazard communication standards of the DOT regulations.

### **Ns284**

#### **Massachusetts Lead Inspector**

The Massachusetts Department of Public Health (DPH) requires licensing for anyone who inspects residential property for lead. The first step in being licensed is to attend this approved 40-hour training course. Then upon completion of a state administered examination and a lead physical and blood test, students will complete an apprenticeship program with a licensed Master Lead Inspector. The examination is given by the Massachusetts DPH.

### **Ns285**

#### **Massachusetts Lead Inspector Apprenticeship**

**6 credits**

In order to be a licensed inspector, an apprenticeship program must be completed with a licensed Master Lead Inspector. The apprentice accompanies the Master Inspector on 15 lead inspections; 5 using XRF, 5 using sodium sulfide, 3 inspections, and 2 miscellaneous. This segment typically takes 3 weeks to complete.

### **Ns370**

#### **Asbestos Contractor/Supervisor**

This 40-hour course provides participants with the information necessary to become an asbestos contractor or supervisor in the abatement industry. Abatement activities include removal, enclosure, or encapsulation of asbestos-

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containing materials. States typically require that contractors be licensed when conducting asbestos abatement work which involves or disturbs more than three square or three linear feet of asbestos. A licensed supervisor must also oversee operations during an asbestos abatement project.

### **Ns371**

#### **Asbestos Management Planning 1 credit**

This 16-hour course is designed for individuals who develop management plans and/or asbestos operations and maintenance programs. Accreditation as a Management Planner provides information on how to utilize information developed from facility inspections to assess potential hazards of asbestos-containing materials, to develop abatement response actions and operations and maintenance plans, and to select and recommend abatement actions.

### **Ns372**

#### **Asbestos Project Designer 1.5 credits**

This 24-hour course is specifically for those who design asbestos abatement project specifications. Accreditation as a project designer allows one to apply knowledge of building construction in the design and development of abatement projects, abatement specifications, bidding documents, architectural drawings, and schematic representations of material locations. Designers may also determine how asbestos abatement should be conducted.

**Change:** Nu321 course title to **Health Assessment**.

**Change:** Nu421 to Nu319.

### **Ph250**

#### **Comparative Religions**

An introduction to world religions designed for advanced students in all degree programs, this course compares the systems of belief of the major religions of the world today: Hinduism, Buddhism, Islam, Judaism, and Christianity. (This course may be substituted for Ph300 Philosophy.)

**Change:** Sd101 is now: **Sd101 The First-Year Experience**.

**Page 104 - under Special Courses.** The title should read: **Experimental Courses 299 and 499**.

**Change last sentence to read:** The course number **299** designates a lower-level course and **499** designates an upper-level course.

**Page 104 - under Individualized Courses: Change title to read: Individualized Courses 298 and 498.** The course number **298** designates a lower-level course and number **498** designates an upper-level course.

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### BOARD OF TRUSTEES

**Page 106** - under **Board of Trustees**.

**Add:**

*Kim Corey*, Alumni Association Chair, Southern Vermont College;  
*Perez Ehrich*, Vice President, Hemmings Motor News;  
*Bobbi Gabrenya*, Faculty Association Chair, Southern Vermont College;  
*TBA*, Administrative Forum Chair, Southern Vermont College; and  
*Thomas R. Swanston*, Vice President and General Manager, Ethan Allen, Inc.

**Delete:** *Michael P. Donoghue* and *Robert D. Stout*.

### FACULTY

**Page 107** - under **Faculty**.

**Add:**

*Joe Cardillo*, Creative Writing and Literature Coordinator, *M.A. State University of New York, Albany*; *B.S., Siena College*

*John B. Davis*, Environmental Studies Coordinator, *Ph.D., State University of New York, Albany*; *M.S., Georgetown University*; *B.A., Siena College*

**Delete:** *Jerry Mueller*

**Change:** *Virginia Dersch* is now an adjunct faculty member

### ADMINISTRATION & STAFF

**Page 110** - under **Administration & Staff**.

Under **Learning Resources**, **delete:** *Sharon Vogel*.

**Add:** *Cynthia Davis*, Director of Learning Resources.

Under **Facilities**, **delete:** *James Marsden*.

### EMERITI

**Page 112** - under **Emeriti**. **Add:** *Robert D. Stout*, Board of Trustee Emeritus.

### DIRECTIONS TO CAMPUS

**Page 113.** *In the first paragraph, last two sentences, and second paragraph, last sentence, change to read:* Take a right onto Regwood Drive, then turn left onto Mansion Drive. Proceed up the hill until the road ends in the main parking area.

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